

## **Dr. Melissa A. Coleman**

☎ (904) 238-6560

🌐 <https://www.linkedin.com/in/drmelissaacoleman/>



**March 12, 2024**

**St. Johns County School Board**

40 Orange Street

St. Augustine, FL 32084

**Dear Members of the School Board,**

I am honored to submit my application for the **Superintendent position at St. Johns County School District (SJCS D)**. With **24+ years of educational leadership spanning both rural and urban districts**, I have dedicated my career to **elevating student achievement, implementing strategic financial oversight, and fostering a culture of continuous improvement**. Leading **Florida's #1 school district** presents an opportunity to **sustain excellence while addressing the challenges of rapid growth and evolving educational needs**. My leadership, **proven financial stewardship, and deep commitment to student success** make me uniquely suited to lead SJCS D into its next chapter of excellence.

## **Proven Leadership, Financial Acumen & National Impact**

Throughout my career, I have served as a **teacher, principal, principal supervisor, and district executive leader**, bringing a **holistic understanding of K-12 education**. My leadership has been marked by **driving student achievement, optimizing financial resources, and fostering innovative educational programs**.

- **Superintendent's Cabinet Leadership** – As a key member of the Superintendent's Cabinet in Putnam County Public Schools, I played a pivotal role in **district-wide decision-making**, overseeing initiatives that impacted **12,000 students and 21 schools**.
- **Financial Expertise & Transparency** – As **Executive Director of Federal Programs & Instructional Acceleration**, I managed a **\$118 million annual budget**, ensuring **fiscal accountability, strategic fund allocation, and full compliance with federal and state regulations**. My leadership in financial oversight led to an **embedded culture of transparency and efficiency**.
- **Administrator in Both Rural and Urban Districts** – My leadership spans both **urban and rural educational settings**, allowing me to bring a **broad perspective on district operations, resource management, and community engagement**. In **large urban districts**, I have **led high schools through data-driven transformation**, increasing student achievement and ensuring compliance with complex federal and state regulations. In **rural districts**, I have **worked to bridge opportunity gaps, expand workforce development programs, and establish magnet and acceleration programs** to meet the unique needs of students in under-resourced areas. This **dual perspective ensures that I**

can effectively navigate the diverse needs of St. Johns County as it continues to experience both suburban expansion and rural educational challenges.

- **Transformational School Leadership** – As a **high-impact principal**, I led the school to sustained **"A" ratings**, developed **district-wide magnet programs for 1,400+ students**, and launched innovative **STEM, college-prep, and acceleration programs** to **bridge achievement gaps and create equitable access** to rigorous coursework.
- **National STEM Scholar & Workforce Development Champion** – As a **National STEM Ecosystem Fellow**, I have worked at the **national level to drive STEM education priorities and workforce alignment**, ensuring students graduate **prepared for careers in high-demand industries**. Under my leadership, Putnam County became **Florida's first Cognia-accredited STEM-certified school district** and the **first National Woz Ed Data-Validated District**, positioning students for **global competitiveness in science, technology, and engineering fields**.
- **Graduation Rate & Student Achievement Gains** – Through strategic interventions and programmatic innovations, I helped **increase the district's graduation rate from 54% to 92%**, demonstrating my ability to **turn around schools and create sustainable, high-impact success for students**.

## **Vision for St. Johns County School District**

St. Johns County School District is not only **Florida's highest-performing district** but also a **national model for academic excellence and innovation**. As the county **experiences rapid growth**, the district must remain proactive in **balancing expansion while upholding its tradition of excellence**. As Superintendent, I will ensure **growth is managed strategically**, **student achievement continues to rise**, and **financial resources are optimized for maximum impact**.

### **Key Priorities as Superintendent:**

- ✓ **Strategic Growth & Infrastructure Development** – Implementing **long-term planning solutions for enrollment surges**, ensuring that **school construction, staffing, and resource allocation align with the district's high standards**.
- ✓ **Financial Stewardship & Transparency** – Utilizing **data-driven financial management strategies to optimize budgets, maximize funding opportunities, and maintain public trust** while ensuring **classrooms receive the resources they need to thrive**.
- ✓ **Elevating Student Achievement & Expanding Academic Pathways** – Strengthening **STEM, acceleration programs, career and technical education (CTE), and college-readiness initiatives** to ensure every student is **equipped for success in postsecondary education and the workforce**.
- ✓ **Supporting & Retaining World-Class Educators** – Prioritizing **teacher recruitment, retention, and professional development**, ensuring educators have **the tools, training, and support needed to continue delivering outstanding instruction**.

✓ **Strengthening Community & Workforce Partnerships** – Expanding collaborations with local businesses, universities, and industry leaders to create career-connected learning experiences that align with Florida’s workforce needs.

✓ **Maintaining Excellence & Innovation** – Upholding SJCS D’s status as Florida’s #1 school district by ensuring high standards, rigorous academic programs, and innovative instructional models continue to thrive.

I am eager to bring my experience, strategic leadership, and unwavering commitment to student success to St. Johns County School District. I welcome the opportunity to discuss how my financial acumen, transformational leadership, and vision can contribute to the district’s continued growth, innovation, and national prominence.

Thank you for your time and consideration—I look forward to the possibility of leading with purpose and passion in St. Johns County.

With great enthusiasm and commitment,

**Dr. Melissa A. Coleman**



## Melissa A. Coleman

colemanmelissaqi@gmail.com | 904-238-6560

[LinkedIn Profile](#)



### PROFESSIONAL SUMMARY

Dynamic results-driven **Program Management Leader** with 25+ years of experience transforming operations, optimizing processes, and driving high-impact initiatives. **Proven track record of executing large-scale programs, streamlining workflows, and leading cross-functional teams** to exceed performance benchmarks. A strategic thinker and problem-solver, passionate about **process optimization, tailored coaching, and professional development** that empowers individuals and strengthens organizations. Adept at **building strong relationships, fostering collaboration, and energizing teams** to drive engagement and peak performance. A skilled communicator with expertise in **stakeholder engagement, technical writing, and data-driven storytelling**, leveraging advanced analytics to fuel smart decision-making. A relentless advocate for **innovation, continuous improvement, and scalable solutions**, bringing energy, vision, and a commitment to excellence in every endeavor.

### CORE COMPETENCIES

**Strategic Leadership & Program Management**  
**Process Optimization & Continuous Improvement**  
**Stakeholder Collaboration & Relationship Building**  
**Cross-Functional Team Leadership & Workforce Development**  
**Data-Driven Decision-Making & Performance Benchmarking**  
**Financial Transparency, Compliance & Budgeting**  
**E-Learning Technologies & SaaS Education Systems**  
**Technical Writing, Research & Analysis**  
**Professional Development & Tailored Coaching**  
**Advanced Technical Proficiency: Power BI, Tableau, Python, Google Analytics, GIS**

### PROFESSIONAL EXPERIENCE

#### **Administrator on Special Assignment to the Superintendent**

Putnam County Public Schools, Palatka, FL | 01/25 – Present

- Led Career and Technical Education **workforce** initiatives, strengthening industry partnerships, and aligning programs with workforce demands district-wide.

#### **Educational Trainer**

Sibme | 12/2024 – Present

- Delivered **actionable feedback** and **professional development** to enhance instruction.
- Led **targeted training** and coaching for educators and school leaders, driving continuous improvement through **data-backed strategies and reflective practices**.

#### **Executive Director Federal Programs & Instructional Acceleration, Principal Supervisor**

Putnam County Public Schools, Palatka, FL | 07/2017 – 12/2024

- Oversaw instructional programs and financial oversight of **\$118M annually** for 21 schools and 12,000 students, ensuring 100% regulatory compliance with federal mandates.

- Developed **rigorous financial controls**, achieving **flawless audit outcomes** and embedding a culture of **transparency and accountability**.
- Leveraged **Power BI & advanced budget monitoring** for data-driven decisions. -
- Achieved **Florida's first Cognia-accredited STEM-certified school district** and **first National Woz Ed Data-Validated District**.
- **Supervised secondary principals** and served on Superintendent's cabinet charged with **district-wide decision-making**, helping raise the **graduation rate from 54% to 92%**.

#### **Lead STEM National Fellow**

National STEM Ecosystem | 01/2018 – 01/2020

- Selected as **one of 20 national fellows**, driving **STEM education priorities and workforce partnerships** at the national level.
- Advocated for **STEM funding, policy development, and workforce alignment** with industry needs.

#### **State of Florida High Impact High School Principal**

Q.I. Roberts Jr.-Sr. High School, Florahome, FL | 07/2013 – 06/2017

- Transformed school culture and **achieved a consistent "A" rating**, fostering an environment of **high performance and compliance-driven leadership**.
- Developed and directed **district-wide elementary and secondary magnet programs**, impacting **1,400+ underrepresented students**.

#### **State of Florida High Impact Middle School Principal**

George C. Miller Intermediate School, Crescent City, FL | 07/2010 – 06/2013

#### **Common Core Standards Development Member & Statewide Curriculum Trainer**

Florida Department of Education | 07/2012 – 06/2014

#### **High School Vice Principal**

Mandarin High School, Jacksonville, FL | 07/2006 – 06/2010

#### **High School Assistant Principal**

First Coast High School, Jacksonville, FL | 07/2004 – 06/2006

#### **Biology, Chemistry Teacher & Curriculum Developer**

Baldwin Jr.-Sr. High School, Milton High School, Robert E. Lee High School, Stuarts Draft High School | 07/2001 – 06/2004

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## **EDUCATION**

- 🎓 **Doctorate in Educational Leadership** | University of Phoenix (04/2007-03/2009)  
*Dissertation: Formative Assessment Understanding and Use in Professional Learning Communities*
  - 🎓 **Master's in Educational Administration** | University of Phoenix (02/2003-02/2007)  
*Thesis: Student Ownership for Learning: Effects of a Sense of Belonging on Achievement*
  - 🎓 **Bachelor of Science in Biology & Chemistry** | Mary Baldwin University (08/1999-05/2002)  
**Phi Beta Kappa, Summa Cum Laude**
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## **CERTIFICATION AND TECHNICAL SKILLS**

- ✅ **Project Management Professional (PMP) Certification**
- ✅ **Professional Scrum Master I**



- ✓ Google Analytics Certification
  - ✓ Six Sigma Green Belt
  - ✓ Certified Grant Writer – National Grant Writers' Association
  - ✓ State of Florida Teaching Certifications (*Chemistry 6-12, Biology 6-12, Reading K-12, Gifted Education, Educational Leadership, School Principal, ESOL*)
  - Microsoft Office Suite | Power BI | Tableau | Python | GIS | ERP Systems | Data Visualization | Google Analytics
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## SYNERGISTIC ACTIVITIES

- ◆ National STEM Fellow – National STEM Ecosystem (2018-2020)
  - ◆ Conference Presenter – FETC, National WOZED, National ESEA Conference, National Ecosystem Conferences, ECTAC, NEFEC, FASFEPA (2017-2024)  
Topics: STEM, resiliency programming & workforce education
  - ◆ STEM Research: Davis, G., & McDaniel, D. (2023, October 25). *Challenging the status quo through in-school STEM learning in Putnam County, FL: Report on 2022-2023 data collection*. Partnerships in Education and Resilience (PEAR).  
[https://stem2hub.org/wp-content/uploads/2024/04/FL-STEM2-Hub-DNA-Report\\_Final.pdf](https://stem2hub.org/wp-content/uploads/2024/04/FL-STEM2-Hub-DNA-Report_Final.pdf)  
Spearheaded districtwide STEM initiatives that were highlighted by Harvard's PEAR Institute, collaborating with researchers to document and showcase impact.
  - ◆ Acceleration Program Research: Coleman, M. A. (2018, February 8). *Cambridge program participation and results: Achievement of the 2017 inaugural graduating class: A case study of acceleration in a rural environment*.
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## PROFESSIONAL ASSOCIATIONS

National Federal Programs Association (NEAFPA), Florida Association of State Federal Education Program Administrators (FASFEPA), Florida Finance Officers Association (FSFOA), Florida Educational Negotiators (FEN), American Grant Writers' Association

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## PROFESSIONAL REFERENCES

- ☎ Janice Pounds – Retired Superintendent, Principal Supervisor | [jjpounds@me.com](mailto:jjpounds@me.com) | (386) 546-1265
- ☎ Dr. Kathleen Schofield – Executive Director, STEM2Hub | [kathleen@stem2hub.org](mailto:kathleen@stem2hub.org) | (904) 502-0958
- ☎ Laura France – Assistant Superintendent | [lfrance@my.putnamschools.org](mailto:lfrance@my.putnamschools.org) | (386) 937-3256
- ☎ Dr. Richard Surrency – Superintendent | [rsurrency@my.putnamschools.org](mailto:rsurrency@my.putnamschools.org) | (386) 329-0538

10/4/24

To Whom It May Concern,

It is my distinct pleasure to recommend Dr. Melissa Ann Coleman for any role that requires exceptional leadership, innovative program management, and a deep commitment to educational excellence. With over 24 years of dedicated service in education, Dr. Coleman has proven herself to be a visionary leader, most recently serving as the Executive Director of Federal Programs & Instructional Acceleration at Putnam County Public Schools.

Dr. Coleman's expertise spans a range of educational disciplines, including STEM initiatives, curriculum development, and school administration. Her role as a Lead STEM National Fellow for the National STEM Ecosystem and her work with the Florida Department of Education on Common Core Curriculum development exemplify her ability to lead transformative initiatives on both local and national levels. She consistently creates programs that align with the highest educational standards while fostering inclusive learning environments that promote student achievement.

A hallmark of Dr. Coleman's leadership is her mastery in collaborating with other districts on shared projects and best practices. She has successfully forged partnerships with school systems across the state and beyond, working together to implement cutting-edge educational innovations. Her ability to foster these inter-district collaborations ensures that the programs she oversees not only benefit her district but also contribute to wider educational improvements, promoting shared learning and the dissemination of best practices. Her work with organizations like Harvard's PEAR Institute and Space Florida exemplifies her commitment to both local and national educational advancement.

Under her leadership, Putnam County Public Schools have seen significant improvements in graduation rates, rising from 54.9% to 90%, a testament to her strategic approach to educational leadership and her commitment to academic excellence. Dr. Coleman has successfully secured millions of dollars in grant funding annually, further underscoring her ability to manage large-scale projects and deliver outstanding results. Dr. Coleman has been at the forefront of educational innovation, leading initiatives such as districtwide STEM certification and aligning workforce programs with industry needs. Her collaborative efforts with various stakeholders, including neighboring districts and state educational bodies, have ensured that these projects are sustainable and scalable, benefiting students across multiple regions.

As someone who has had the privilege of working alongside Dr. Coleman, I can attest to her unwavering dedication, her ability to inspire her colleagues, and her focus on creating meaningful and lasting change in the education sector. She is not only a leader but a mentor who consistently supports her teams and ensures that they have the tools and guidance needed to succeed. I am confident that Dr. Coleman will bring the same passion, dedication, and excellence to any position or project she undertakes.

I wholeheartedly recommend her without reservation and am certain that she will be an invaluable asset to any organization.

If you require further information, please do not hesitate to contact me at [couturey@duvalschools.org](mailto:couturey@duvalschools.org).

Sincerely,

  
**Dr. Yvonne Spinner Day**  
Director of Science, K-12  
Duval County Public Schools  
1701 Prudential Drive  
Jacksonville, FL 32207







**PUTNAM COUNTY  
SCHOOL DISTRICT**  
SHAPING THE FUTURE

200 Reid Street  
Palatka, Florida 32177  
386.329.0538

September 2, 2024

To Whom it May Concern,

I am delighted to write a letter of recommendation for Melissa Coleman, who has served our school district for 14 years in the capacity of Principal for 6 years and Executive Director for Federal Programs and Instructional Acceleration for another 8 years.

Model leadership and a true interest in ensuring that every student receives an equal opportunity to a high quality education are hallmarks of Dr. Coleman's work in our district. In all endeavors, she models what it takes to be an excellent leader. As a principal, our school district saw great instructional gains and opportunities for students. As an Executive Director for Federal Programs and Instructional Acceleration and member of the Superintendent's Executive Management Cabinet, she brought needed funding and programs to our county.

In all activities, Dr. Coleman consistently models the ability to create structures for success. She easily rallies teams of people around a common goal and is able to set up structures for accountability like none I have ever seen before. She seems to make the work look easy and we have benefited greatly from all of the structures for success she has created.

Our Federal Programs have grown significantly under her leadership. We went from having a few million dollars of programs to over 113 million dollars of programs yearly, and when we receive an opportunity from Federal or State entities, she readily accepts a new opportunity and makes it amazing. Her team speaks highly of her and she is well-renowned in our community for her positive impact on the students and staff in Putnam County.

I am so thankful every day for what Dr. Coleman has brought to our profession and the students of Putnam County. She will probably never truly comprehend the impact she has had in our community. I can tell you that it is immense, life changing, and a testament to our profession.

I continue to be proud to call Dr. Coleman and integral part of our Putnam team . She is a talented leader and I believe her impact on this world will continue to be great.

Please reach out to me if I can lend any other insight into Dr. Coleman's talents. I am sure that she will continue to be a gift and treasure to any organization that is lucky enough to have her on their team.

Together in Education,

Laura France, Assistant Superintendent Putnam County Public Schools



**PUTNAM COUNTY  
SCHOOL DISTRICT**  
SHAPING THE FUTURE

200 Reid Street  
Palatka, Florida 32177  
386.329.0538

September 2, 2024

To Whom it May Concern,

It is without reservation that I happily write a letter of recommendation for Melissa Coleman, who has served our school district for 14 years in the capacity of Principal for 6 years and Executive Director for Federal Programs and Instructional Acceleration for another 8 years. In both capacities, she has brought a culture of Excellence to our district. In her most recent position, Dr. Coleman worked tirelessly to bring financial resources and programs to our stakeholders. Under her direction, millions of dollars poured into our schools yearly. This past year, the total dollar amount of programs under her leadership was over \$113 million dollars, dollars that were targeted at increasing the academic achievement of students, creating safety structures in our buildings, hiring essential staff, and ensuring that staff members received needed professional development to meet the needs of our students. Our district would not have achieved such great accomplishments without these resources.

Creativity, teamwork, and grit are hallmarks of Dr. Coleman's personality. She has been an essential member of my Senior Leadership Team over the last few years, a cabinet comprised of the Assistant Superintendents and Principal Supervisors. In this capacity, she has worked alongside our team to move our district academically. In this complex role, she always showed an aptitude for "seeing the big picture" and "moving forward positively" despite setbacks that naturally occur in leadership roles such as this.

Dr. Coleman's directing-forward mindset has been extremely helpful in creating programs that have made our county a model for other counties around us. She created a Cambridge Program that is top-notch for around 14% of our student population and formed nationally-recognized STEM programming for our county to name a couple of examples. In all program creation, she saw every project through to completion from creation to funding to accountability to setting structures to ensure success.

Our school district has benefited with Dr. Coleman on our team, and I am confident that she would be an asset to any position that she touches. She is simply one of those gifted individuals that is rare to come across professionally.

I cannot thank her enough for the work she put in every day to benefit the students and staff of Putnam County Schools, and I am confident that her mark on this world will continue. She is passionate about helping students and an excellent team player. Please reach out with any questions. I am happy to talk further about Dr. Coleman's strengths, for there are many.

Sincerely,

Dr. Rick Surrency, Superintendent Putnam County Public Schools



University of  
Phoenix

Registrar's Office  
4025 South Riverpoint Parkway  
Phoenix, AZ 85040  
1-800-826-3919

Date Issued: 09/23/2009  
Record of: MELISSA A RHODES  
Student Number: [REDACTED]  
Birthdate: 08/01/1977

SENT TO:  
MELISSA A RHODES  
3323 POST ST  
JACKSONVILLE, FL 32205-6037

**Prior Schools Attended**

**Credits Degrees**

MARY BALDWIN COLLEGE

BS

| Mo/Year                      | Course ID | Course Title   | Grade | Credits Attempted | Credits Earned | Quality Points | Rep |
|------------------------------|-----------|--|-------|-------------------|----------------|----------------|-----|
| <b>UNIVERSITY OF PHOENIX</b> |           |  |       |                   |                |                |     |
| 02/2003                      | COM/516   | PROFESSIONAL COMMUNICATIONS                              | A     | 1.00              | 1.00           | 4.00           |     |
| 03/2003                      | EDD/570   | INTRODUCTION TO EDUCATIONAL RESEARCH                     | A     | 2.00              | 2.00           | 8.00           |     |
| 05/2003                      | EDD/520   | CRITICAL ISSUES IN EDUCATION                             | A     | 3.00              | 3.00           | 12.00          |     |
| 05/2003                      | PSYCH/538 | LIFESPAN DEVELOPMENT AND LEARNING                        | W     | 0.00              | 0.00           | 0.00           |     |
| 07/2003                      | QNT/575   | MEASUREMENT, EVALUATION, AND ETHICS IN RESEARCH          | W     | 0.00              | 0.00           | 0.00           |     |
| 08/2003                      | EDD/574   | ACTION RESEARCH OUTLINE                                  | A     | 1.00              | 1.00           | 4.00           |     |
| 09/2003                      | QNT/575   | MEASUREMENT, EVALUATION, AND ETHICS IN RESEARCH          | A     | 2.00              | 2.00           | 8.00           |     |
| 10/2003                      | CUR/558   | FOUNDATIONS OF CURRICULUM AND INSTRUCTION                | A     | 3.00              | 3.00           | 12.00          |     |
| 01/2004                      | EDA/564   | THE ROLE AND FUNCTIONS OF THE PRINCIPAL                  | A     | 3.00              | 3.00           | 12.00          |     |
| 02/2004                      | EDD/575   | ACTION RESEARCH PROPOSAL                                 | A     | 1.00              | 1.00           | 4.00           |     |
| 03/2004                      | EDA/538   | EDUCATION FINANCE AND BUDGETING                          | A     | 3.00              | 3.00           | 12.00          |     |
| 04/2004                      | EDA/545   | SCHOOL LAW FOR EDUCATORS                                 | A     | 3.00              | 3.00           | 12.00          |     |
| 05/2004                      | EDA/590A  | ADMINISTRATIVE INTERNSHIP                                | A     | 1.00              | 1.00           | 4.00           |     |
| 06/2004                      | EDA/550   | HUMAN RESOURCES MANAGEMENT IN EDUCATION                  | A     | 3.00              | 3.00           | 12.00          |     |
| 06/2004                      | EDA/590B  | ADMINISTRATIVE INTERNSHIP                                | A     | 1.00              | 1.00           | 4.00           |     |
| 07/2004                      | EDD/573   | APPLICATIONS IN RESEARCH                                 | A     | 2.00              | 2.00           | 8.00           |     |
| 09/2004                      | EDD/576   | ACTION RESEARCH PRESENTATION                             | A     | 1.00              | 1.00           | 4.00           |     |
| 10/2004                      | EDA/532   | HUMAN RELATIONS AND ORGANIZATIONAL BEHAVIOR IN EDUCATION | A     | 3.00              | 3.00           | 12.00          |     |
| 12/2004                      | EDA/554   | INSTRUCTIONAL PROGRAM MANAGEMENT AND EVALUATION          | A     | 3.00              | 3.00           | 12.00          |     |
| 02/2005                      | EDA/590C  | ADMINISTRATIVE INTERNSHIP                                | A     | 1.00              | 1.00           | 4.00           |     |
| 02/2006                      | COM/705   | COMMUNICATION STRATEGIES                                 | A     | 1.00              | 1.00           | 4.00           |     |
| 04/2006                      | LDR/711   | TRANSFORMATIONAL LEADERSHIP AND INNOVATION               | A     | 3.00              | 3.00           | 12.00          |     |
| 06/2006                      | PHL/700R  | CREATIVE AND CRITICAL THINKING                           | A-    | 3.00              | 3.00           | 10.98          |     |
| 06/2006                      | SEM/700R  | DOCTORAL PROGRAM ORIENTATION SEMINAR                     | P     | 0.00              | 0.00           | 0.00           |     |
| 07/2006                      | EDD/711   | SOCIAL CONTEXTS AND CONTEMPORARY ISSUES                  | A     | 3.00              | 3.00           | 12.00          |     |
| 09/2006                      | EDD/712   | LEADERSHIP IN CONTEMPORARY ORGANIZATION                  | A     | 3.00              | 3.00           | 12.00          |     |
| 11/2006                      | RES/711   | FUNDAMENTAL PRINCIPLES OF SOUND RESEARCH                 | A     | 3.00              | 3.00           | 12.00          |     |
| 02/2007                      | EDD/713   | LIFELONG LEARNING: LEADERSHIP IN THE                     | A     | 3.00              | 3.00           | 12.00          |     |

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A RAISED SEAL IS NOT REQUIRED

Page 1 of 2

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Audra McQuarrie, Registrar



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Date Issued: 09/23/2009  
 Record of: MELISSA A. RHODES  
 Student Number: [REDACTED]  
 Birthdate: 08/01/1977

| Mo/Year                   | Course ID | Course Title   | Grade | Credits<br>Attempted | Credits<br>Earned            | Quality<br>Points         | Rep                       |
|---------------------------|-----------|--|-------|----------------------|------------------------------|---------------------------|---------------------------|
| 04/2007                   | FDD/714   | EDUCATIONAL CONTINUUM<br>COMPARATIVE MODELS OF EDUCATIONAL<br>ENVIRONMENTS | A     | 3.00                 | 3.00                         | 12.00                     |                           |
| 06/2007                   | DOC/721R  | DOCTORAL SEMINAR I   | A-    | 2.00                 | 2.00                         | 7.32                      |                           |
| 07/2007                   | RES/722   | RESEARCH DESIGN  | A     | 3.00                 | 3.00                         | 12.00                     |                           |
| 09/2007                   | FDD/721   | PLANNING AND LEADING CHANGE  | A     | 3.00                 | 3.00                         | 12.00                     |                           |
| 11/2007                   | EDD/722   | THE LEGAL CONTEXT OF EDUCATION   | A     | 3.00                 | 3.00                         | 12.00                     |                           |
| 02/2008                   | DOC/722   | DOCTORAL SEMINAR II  | A     | 3.00                 | 3.00                         | 12.00                     |                           |
| 04/2008                   | EDD/723   | ETHICS AND VALUES IN LEARNING ORGANIZATIONS                                | A     | 3.00                 | 3.00                         | 12.00                     |                           |
| 06/2008                   | DOC/731R  | COLLABORATIVE CASE STUDY   | A     | 3.00                 | 3.00                         | 12.00                     |                           |
| 06/2008                   | DOC/732R  | DOCTORAL SEMINAR III   | A     | 2.00                 | 2.00                         | 8.00                      |                           |
| 07/2008                   | EDD/724   | INSTRUCTIONAL LEADERSHIP   | A-    | 3.00                 | 3.00                         | 11.01                     |                           |
| 09/2008                   | EDD/731   | THE ECONOMICS OF EDUCATION   | A     | 3.00                 | 3.00                         | 12.00                     |                           |
| 11/2008                   | EDD/732   | CONTEMPORARY POLICY ANALYSIS AND DEVELOPMENT                               | A     | 3.00                 | 3.00                         | 12.00                     |                           |
| 01/2009                   | EDD/733   | EVALUATION AND ASSESSMENT METHODS  | A     | 3.00                 | 3.00                         | 12.00                     |                           |
| 03/2009                   | DOC/733   | DOCTORAL DISSERTATION  | A     | 3.00                 | 3.00                         | 12.00                     |                           |
| 03/2009                   | DOC/734   | DOCTORAL PROJECT IV  | A     | 3.00                 | 3.00                         | 12.00                     |                           |
|                           |           |  |       | <b>GPA</b>           | <b>Credits<br/>Attempted</b> | <b>Credits<br/>Earned</b> | <b>Quality<br/>Points</b> |
| Total Cumulative Credits: |           |  |       |                      |                              | 99.00                     |                           |
| UOPX Cumulative:          |           |  |       | 3.97                 | 99.00                        | 99.00                     | 393.31                    |
|                           |           |  |       | MAED/ADM             | Program GPA:                 |                           | 4.00                      |
|                           |           |  |       | EDD                  | Program GPA:                 |                           | 3.96                      |

**UNIVERSITY OF PHOENIX  
DEGREES, CERTIFICATES**

MASTER OF ARTS IN EDUCATION/ADMINISTRATION & SUPERVISION: COMPLETED 02/24/2005, CONFERRED 02/2005  
 COMPLETED STATE APPROVED PROGRAM IN ADMINISTRATION & SUPERVISION-PRINCIPAL

DOCTOR OF EDUCATION/EDUCATIONAL LEADERSHIP: COMPLETED 07/27/2009, CONFERRED 07/2009  
 EDUCATIONAL LEADERSHIP

\*\*\*\*\*End of Transcript\*\*\*\*\*

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Audra McQuarie, Registrar



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# State of Florida Department of Education

## EDUCATOR CERTIFICATE

*This Certifies That*

**MELISSA A COLEMAN**

*Has satisfactorily completed all requirements of Florida Statutes and  
State Board of Education Rules for the coverages or endorsements listed below:*

PROFESSIONAL  
PROFESSIONAL  
PROFESSIONAL  
PROFESSIONAL  
PROFESSIONAL

SCHOOL PRINCIPAL  
READING  
BIOLOGY  
CHEMISTRY  
EDUCATIONAL LEADERSHIP  
GIFTED

ALL LEVELS  
ENDORSEMENT  
GRADES 6-12  
GRADES 6-12  
ALL LEVELS  
ENDORSEMENT

07/01/2013 - 06/30/2028  
07/01/2013 - 06/30/2028  
07/01/2013 - 06/30/2028  
07/01/2013 - 06/30/2028  
07/01/2013 - 06/30/2028

Department of Education Number 915544

Paul O. Burns  
Chancellor of Public Schools

2337906

Manny Diaz, Jr.  
Commissioner of Education

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