



# Bullying or Harassment Reporting Form

## Elementary School

Rev. 8/2018

A student can report bullying or harassment by talking to an adult at school or completing this form and returning it to an assistant principal or principal. A student can place this form in the school's drop off spot for anonymous reporting.

### PLEASE PRINT

Write your name (if you want to): \_\_\_\_\_

Write down your school: \_\_\_\_\_

Write down who is doing the bullying behavior: \_\_\_\_\_

\_\_\_\_\_

Tell **how many times** the bullying has happened:

- 1 time     2 times     3-5 times     More than 5 times

Tell **where** it happened:

- In the classroom     At recess     In the lunchroom     In the hall  
 On a school bus     On the way to/from school     At the bus stop     Other \_\_\_\_\_

Tell **what** happened:

- Teasing     Hitting or kicking     Gossip and rumors being spread     Made fun of  
 Name calling     Shoving or pushing     Cyberbullying     Other \_\_\_\_\_

Tell us what the person(s) said or did? \_\_\_\_\_

\_\_\_\_\_

Did anyone else see what happened: \_\_\_Yes \_\_\_No If yes, who \_\_\_\_\_

\_\_\_\_\_

Today's Date: \_\_\_\_\_

Thank you. This report will be looked into. If you think a student is in danger, please contact a trusted adult right away!

#### For Office Use Only

Date Received:	
Received By:	