

**Instructional Support
In-service Day
Opportunities**



Monday, October 14, 2024

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Self-Guided Online Learning Options

Morning

Time: 8:00 a.m. – 11:00 a.m.*

Audience: Paraprofessionals

Location: Toco Creek High School Auditorium

Title: Occupational Therapy, Physical Therapy, and Assistive Technology Strategies to Support ESE Students in Schools

Description: Paraprofessionals will learn basic techniques and supports to assist students with disabilities in the school environment

Max participants: 100

Point of Contact: Avery Greene

Time: 8:00-11:00

Audience: All Paraprofessionals

Location: Virtual

Title: Classroom management strategies for ESE paraprofessionals

Description: This training from the Center for Autism and Related Disabilities (CARD) will provide paraprofessionals with strategies to support classroom management in Access or Behavior Programs. The link- to join will be in the course description in Business Plus and sent to participants.

Max Participants: 200

Point of Contact: Kaley Presnell

Time: 8:00-12:00

Audience: Non-Instructional Staff Required to have the training

Location: Virtual

Title: Virtual Youth Mental Health First Aid 8:00-12:00

Description: Participants will complete a 2-hour, self-paced class before participating in the virtual 4-hour, instructor-led (LIVE & interactive) class. You **must** complete the 2-hour self-paced class before the virtual led class. Instructional participants will be paid for four (4) hours, (2 hours per-work week and 2 hours beyond the workday). Non-Instructional participants will only be paid for work beyond their workday. The instructor will reach out with additional information.

Max Participants: 30

Point of Contact: Leslie Couden- Dileo

*** Indicates the session is offered more than once.**

Morning (continued)

Time: 8:30- 10:30*

Audience: Highly Recommended for AAA Paraprofessionals

Location: FCTC Culinary Kitchen

Title: Foundational skills of an ESE Paraprofessional providing AAA Support and data collection Requirements

Description: ESE Paraprofessionals assigned to students with Additional Adult Assistance will learning foundational skills of their job role and responsibilities and requirements for data collection.

Max Participants: 60 for each session

Point of Contact: Lisa Thacker

Time: 8:30-1:30

Audience: Open

Location: Crookshank ES

Title: Heartsaver K-12 Adult/Child CPR/AED & First Aid

Description: Heartsaver K-12 Adult/Child CPR/AED & First Aid! (cost of 4\$)

Max Participants: 18

Point of Contact: Roxanne Smith

Time: 8:30 - 3:30

Audience: Pre-K Paraprofessionals

Location: TBD

Title: Crisis Management/Ukeru Training

Description: TBD

Max Participants: TBD

Point of Contact: Brian McElhone

* Indicates the session is offered more than once.

Morning (continued)

Time: 8:30 - 3:30

Audience: Pre-K Paraprofessionals

Location: TBD

Title: TBD

Description: TBD

Max Participants: TBD

Point of Contact: Brian McElhone

Time: 9-10 am

Audience: Media Paraprofessionals/Media Clerks

Location: Virtually- Teams

Title: Destiny for Media Paraprofessional and Media Clerks

Description: In the course, participants will learn Destiny circulation, catalog, and reports to support the school library media specialist and the school library as a paraprofessional in learning the basics and beyond with the new software **enhancements.**

Max Participants: 80

Point of Contact: Amelia Zukoski/ Erica Jackson

Time: 9:00-11:00

Audience: Maintenance Managers

Location: Sebastian Middle School (Multipurpose Room)

Title: Striving for Excellence and Managing Difficult Situations

Description: Participants will consider what it means to strive for excellence in their role and how it impacts student success. This includes the importance of effective communication and managing difficult situations. You will walk away with practical strategies.

Maximum Participants: 50

Point of Contact: Antonio C. Scott

Morning (continued)

Time: 9:00- 11:00

Audience: Open

Location: Fullerwood Computer Lab

Title: AI for Non-Instructional Staff

Description: Join us for a 2-hour training session designed for non-instructional staff, where we'll explore the difference between AI and generative AI. You'll learn how to utilize Microsoft Copilot, an AI chatbot, and explore the generative AI features in Adobe Express to streamline your workload and boost productivity. The session will include guided hands-on activities to help you apply these tools effectively and safely in your daily tasks.

Max participants: 24

Point of Contact: Dr. Diane Lawson

Time: 11:00- 12:00

Audience: Open

Location: Fullerwood Computer Lab

Title: Translating Documents for Non-Instructional Staff

Description: This training is designed for non-instructional staff to develop basic translation skills using Microsoft products and Adobe Express. Learn how to translate documents and graphics effectively, ensuring clear communication with multilingual communities. The session includes demonstrations, practical exercises, and guided hands-on time for participants to apply translation tools in real-time.

Max participants: 24

Point of Contact: Alison Birbal

Time: 11:00- 1:00*

Audience: Highly recommended for AAA Paraprofessionals

Location: FCTC Culinary Kitchen

Title: Foundational skills of an ESE Paraprofessional providing AAA support and data collection requirements

Description: ESE Paraprofessionals assigned to students with Additional Adult Assistance will learning foundational skills of their job role and responsibilities and requirements for data collection.

Max Participants: 60 for each session

Point of Contact: Lisa Thacker

*** Indicates the session is offered more than once.**

Afternoon

Time: 12:00 p.m. – 3:00 p.m.*

Audience: Paraprofessionals

Location: Toco Creek High School Auditorium

Title: Occupational Therapy, Physical Therapy, and Assistive Technology Strategies to Support ESE Students in Schools

Description: Paraprofessionals will learn basic techniques and supports to assist students with disabilities in the school environment

Max participants: 100

Point of Contact: Avery Greene

Time: 12:30-4:30

Audience: Non-Instructional Staff Required to have the training

Location: Virtual

Title: Virtual Youth Mental Health First Aid 12:30 pm-4:30 pm

Description: Participants will complete a 2-hour, self-paced class before participating in the virtual 4-hour, instructor-led (LIVE & interactive) class. You **must** complete the 2-hour self-paced class before the virtual led class. Instructional participants will be paid for four (4) hours, (2 hours per-work week and 2 hours beyond the workday). Non-Instructional participants will only be paid for work beyond their workday. The instructor will reach out with additional information.

Max Participants: 30

Point of Contact: Leslie Couden- Dileo

Time: 1:00-3:00 pm

Audience: All Paraprofessionals

Location: Virtual

Title: Safety, Connection, and Emotion Management - Para In-service

Description: This session provides an overview for creating a safe classroom environment. Participants will: 1) Review the 3 pillars of trauma (safety, connection, and managing emotions) and 2) Learn effective strategies to engage and reinforce desired behaviors. The link- to join will be in the course description in Business Plus and sent to principals)

Max Participants: 300

Point of Contact: Tori Carnall

*** Indicates the session is offered more than once.**

Afternoon (continued)

Time: 1:30- 3:30*

Audience: AAA Paraprofessionals

Location: FCTC Culinary Kitchen

Title: Foundational skills of an ESE Paraprofessional providing AAA support and data collection requirements

Description: ESE Paraprofessionals assigned to students with Additional Adult Assistance will learning foundational skills of their job role and responsibilities and requirements for data collection.

Max Participants: 60 for each session

Point of Contact: Lisa Thacker

Time: 2:00 -3:00

Audience: Webmasters or those interested

Location: Virtual

Title: Word Press Training & Elementor 101

Description: This virtual WordPress workshop will be held in Microsoft Teams and will cover the basics of how to create and edit web pages using WordPress and Elementor, a special plugin for WordPress that offers more design options.

Max Participants: 30

Point of Contact: Michael Clark

Self-Guided Options

EdWeb <https://home.edweb.net/webinars/>

Over a 100 topics for adult learners

- **Create a free account**
- *Select edWebinar Recordings and Quizzes*
- *Search by topic in the first drop-down*
- *Narrow the search in the second drop-down*

Watch recordings or live events and take the quiz to receive a certificate * to receive inservice credits, **upload** the certificate of completion in BusinessPlus or email directly to leadershipandprofessionallearning@stjohns.k12.fl.us

Safe Schools Learning Beyond the Annual Videos

Module 1: Concussion Awareness- 1 inservice credit • Health Emergencies: Overview (located in Health) • Concussion Awareness (located in Athletics) • Return to Learn Following a Concussion (located in Health)

Module 2: Emergency Procedures- 2 inservice credits • Sudden Cardiac Arrest in Athletes (located in Athletics) • First Aid (located in Health) • Severe Bleeding Response (located in Health) • Cardiopulmonary Resuscitation (CPR) (located in Health) • AED Automated External Defibrillators (located in Health) • Health Emergencies: Seizures (located in Health)

Module 3: Disease Awareness- 2 inservice credit All courses located in Health • Bedbugs in School • Common Illness Prevention • Head Lice • HIV/AIDS Awareness • MRSA Awareness • Pandemic Flu • Stress Management

Module 6: Signs of Student Distress- 3 inservice credits All courses located in Social and Behavioral • Human Trafficking Awareness • Gang Awareness • Dating Violence: Identification and Prevention • Bullying: Recognition and Response (Florida)

Module 7: Behavior Management Module A- 1 inservice credits All courses located in Social and Behavioral • De-Escalation Strategies • Disruptive Student Behavior

1. *Open Chrome as your Browser*
2. *Go to <https://inside.stjohns.k12.fl.us/hr/safeschools/>*
3. *Login with your SJCSD single sign-on credentials*
4. *Click on Extra Training*
5. *Locate each course listed for the module (you may use the search box, or you may click through the categories*

*To receive inservice credits, **upload** the certificate of completion in Business Plus or email it directly to*

Leadership and Professional Learning @ leadershipandprofessionallearning@stjohns.k12.fl.us