

Request for SWD In-service Points for Non-Preapproved Training

Use this form to submit for approval of training that may meet SWD certification renewal requirements for in-service points.

Complete the specific course/training information requested below. Please allow at least two weeks for the Professional Learning (PL) Department to review the application; approval must be received before attending the training if seeking credit that may meet SWD certification renewal requirements.

Course/Training _____

Service Provider _____

Date(s) of Training _____ Date Submitted _____

To meet the requirement for SWD inservice points that can be applied toward certificate renewal the following must occur:

- 1) Professional learning must focus on one of the following components: *Instructional Strategies, classroom management, assessment, or curriculum.* +
- 2) There must be evidence of learning that occurs during the training or after the training. (Assessment/Quiz)
- 3) There must be a follow-up assignment that is submitted to the service provider that documents the application of your learning.

Primary Purpose -What are the learning targets of the training?

What specific strategies and resources for helping students with disabilities achieve success will be considered?

Evidence of Learning - How will participants be assessed?

What is the follow-up assignment and who will evaluate the application of learning?

+The training must help teachers recognize and understand various learning disabilities, integrate instructional strategies specific to identified learning disabilities, and/or implement and monitor the impact of the accommodations for classroom instruction and assessment for students with disabilities.

Office of Professional Learning

The course meets the above-noted requirements: Yes _____ No _____

PL Department/Signature: _____ Date: _____