

AI in the Classroom:

What Teachers Need to Know

Understanding AI, Generative AI, and District Expectations



Key Definitions

- **Artificial Intelligence (AI):** Computer systems that simulate human intelligence to complete tasks like sorting data, recognizing patterns, and making decisions.
- **Generative AI:** A type of AI that creates new content such as text, images, or audio based on prompts (e.g., writing an essay or generating an image)






AI Examples	Generative AI Examples
Spell check or grammar suggestions	ChatGPT writing an essay or summary
Reading Coach analyzing fluency	MagicSchool writing a quiz or exit ticket
TurnItIn identifying plagiarism or AI-written content	Microsoft Copilot drafting a parent email
Auto-grading tools for multiple choice tests	Adobe Express creating a visual based on a prompt

Explicit Directions Teachers Should Communicate:

- Define when and how AI tools may be used on specific assignments.
- Include an AI Use Statement in your syllabus or assignment descriptions.
- Set clear expectations for originality, attribution, and acceptable use.
- Discuss ethical AI use with students: responsible, respectful, and within district guidelines.

Collaborate with your curriculum specialist or department lead to:

- Ensure consistent use of AI tools across classrooms and content areas.
- Develop subject-specific examples for appropriate AI integration.
- Monitor student use and ensure AI is enhancing—not replacing—learning.

Tool		Purpose	Who Can Use It
Microsoft Copilot		Productivity and planning	Teachers & Staff Only
MagicSchool AI		Teacher tools & Student Rooms	Teachers & Students
Reading Coach		Fluency & reading improvement	Students
Adobe Express		AI image generation for projects	Teachers & Students
TurnItIn		Plagiarism and AI use detection	High School Students & Teachers

From the District AUP (Acceptable Use Policy)

For Students:

- Students must use technology responsibly and ethically. Any use of AI must be approved by a teacher and align with instructional goals. AI should never be used to complete assignments dishonestly or bypass learning.

For Staff:

- Staff are expected to model ethical technology use. AI tools may be used to support instruction, but should not replace direct teaching or critical student learning experiences.