

## How to Prepare for a Portfolio Evaluation

This is intended for Florida homeschoolers who have chosen to use their child's portfolio to meet the requirement for their yearly, Florida State mandated evaluation. The guidelines presented here are based upon requirements mandated by Florida State law.

A portfolio is...

An organized collection of records & documents, lists & schedules, and work samples & photos that tell the story of your child's year of homeschooling.

A portfolio is NOT...

Everything your child has accomplished all year!

A portfolio can be...plain or fancy, but must contain:

Letter of Intent

Curriculum List

Basic Schedule – Not required, but provides clear explanation of routine

Attendance Record

Reading Lists

Daily Activities Log – An important element required by law. Make a basic template you can copy which includes subjects and days of the week. Write down what you are planning and accomplishing each day in simple terms.

Work Samples - Provide three (3) pages of this for each subject area studied, one from the beginning, middle, and end of the year. You can scan samples into a file on your computer throughout the year, or into your Blog, and email the files or the Blog-link to the evaluator. Photos and recordings of projects count. The goal is to show progress throughout the year.

Special Projects/Awards/Extras - Although not required by law, it shows the well-roundedness of the Education provided. This section may include: photos, pamphlets, Scorecards, tickets, etc., of:

Fieldtrips

Mission trips

Volunteer work

Awards

Clubs/Hobbies

Recitals or Performances

International Travel / Exchange student experiences