



Dual Enrollment and Early College Program

Registration Adjustment Form

Updated 01-2023

- 1. You must obtain the High School Dual Enrollment Contact’s signature.
2. If you submit a schedule change (add/drop), please let us know if we should process the request if the new course/section is closed. Otherwise, we will process the drop as requested.
3. You should only list a course to be dropped if you are officially registered in it already.
4. TERM: 1= Full Semester, 2 = A mini-semester, 3 = B mini-semester

[] KEEP CURRENT SCHEDULE IF NEW REQUEST CAN’T BE PROCESSED.

ADD:

Table with columns: Preferred, CRN/Section Number, Credit Hours, D.E. Code, Course Prefix & Number, SJR State Course Title, Times/Online, M, T, W, R, F. Includes an Alternate section and a Total Cr Hrs row.

DROP:

Table with columns: CRN/Section Number, Credit Hours, Course Prefix & Number, SJR State Course Title. Includes a Total Cr Hrs row.

I ACCEPT FULL RESPONSIBILITY FOR ADDING OR DROPPING COURSES.

Print Name: _____ SJR State Student ID #: X00 _____

Student Signature _____ High School _____ Date _____

Student’s SJR State Email (Required): _____

- [] Dual Enrollment [] Early Admissions [] Early College Program Dual

Enrollment Contact Signature _____ Date/Time _____

Reason for adjustment: _____