

Dual Enrollment Policy Exception Request

Students: You are required to complete the following petition in order to be reinstated in the dual enrollment program and are responsible for ensuring your petition has been filed with the SJR State Dual Enrollment office. All petition results will be emailed to the high school guidance counselor and the student's SJR State email address. Both pages must be completed or the petition will be deemed incomplete.

Date: _	REQUIRED - SJR State	e Email:	
Name:		SJR State ID# X00	
High S	chool:	High School Graduation Date:	
I herek	py request:		
	To remain in SJR State's Dual Enrollment Pr To repeat courses(s) which earned a D (Ma List course(s):	oth or Communications classes only) or F grade.	
High School Dual Enrollment Contact Recommendation:			
= :	pprove sapprove		
DE Cor	ntact Signature:	Date:	
	nt Statement: Please briefly explain why you ist semester.	were unable to be successful in your Dual Enrollment classes	
Please	"D" – Received a D in which classes	re petitioning: ng classes	
Total c	wadit bacus sasiatasad in this samaatas.		

I understand that it is my responsibility that my dual enrollment petition is filed with the SJR State Dual Enrollment office in a timely manner. I also understand that based on the recommendation below from the DE Office my schedule for the next semester may be adjusted. I also understand it is my responsibility to contact my high school guidance counselor/DE office to convey appropriate schedule changes in order to be sure my changes are processed accordingly. I further understand that I am eligible for only one (1) Policy Exception Request during my Dual Enrollment career.

Student Signature:	Date:
To be completed by the SJR State Dual Enrollment	t Office:
SJR State Dual Enrollment Recommendation:	
Director of Dual Enrollment Approve Disapprove	VP for Academic Affairs/CAO Approve Disapprove
InitialsDate:	InitialsDate:
Recommendations/annotations:	
Limited to courses during yo Must repeat: Must sit out one term. No online classes	ure courses to remain in the Dual Enrollment Program. our next term of enrollment Can't repeat:
Current College GPA:	
Notes regarding adjusted student schedule:	
	
Date petition results emailed to student & counse	lor: