

CHAPTER 5.00 - STUDENTS

ADMINISTRATION OF MEDICATION DURING SCHOOL HOURS

5.15

1. Introduction. Administration of medications during school hours is discouraged. The term “medication” includes both prescription and non-prescription (“over-the-counter”) medication. All prescription and non-prescription medication administered by the school must be prescribed by a physician who has determined that a student’s health and well-being requires medication during school hours. All non-prescription medication in the possession of students at the middle and high school that is not to be administered by the school requires written permission from the parent to the school.
2. Parental Permission Pursuant to Florida Statute 1006.062(b). For each prescribed medication, a student’s parent shall provide to the school principal a written statement which grants to the principal or the principal’s designee permission to assist in the administration of such medication and which explains the necessity for the medication to be provided during the school day, including any occasion when the student is away from school property on school business. The school principal or the principal’s designee shall assist the student in the administration of the medication.
3. Designated Employees. Each principal shall designate two or more employees to administer medications. The employees shall be trained to administer the medication as provided by law.
4. An employee, trained to administer medication, must accompany students needing prescribed medication during field trip hours. Training of faculty and staff in the administration of prescribed medications shall be on a voluntary basis and will take place prior to the beginning of each school year.
5. Instructions for administering a medication shall be provided in writing by a physician, described on the medication container provided by the pharmacist, or, as to non-prescription, by the manufacturer. Any variation will require a written note from the prescribing physician.
6. All medications must be delivered to the school in the original container with the following information provided:
 - a. Name and purpose of medication;
 - b. Time the medication is to be given;
 - c. Specific instructions on the administration of the medication;
 - d. Approximate duration of medication; and
 - e. A completed Administration of Medication form.

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7. Initial Dosage. First dosage of any new medication shall not be administered to a student during school hours because of the possibility of an adverse reaction.
8. Storage. Each prescribed medication to be administered by a school shall be received, counted, and stored in its original container. When the medication is not in use, it shall be stored in its original container in a secure fashion under lock and key in a location designated by the principal or principal's designee. Only authorized staff shall have access to student medication. Exceptions (for asthma, anaphylaxis, etc.) may be granted based upon a physician's order filed with the school.
9. Record-keeping. A record shall be maintained on each student who receives prescription or non-prescription medication during school hours, including the time, dosage and reason for each medication administered.
10. Self-administration. In accordance with Florida Statute 1002.20, students may carry and self-administer medications for conditions such as diabetes or cystic fibrosis with written authorization from the parent and healthcare provider.
11. Life-threatening Allergies. In accordance with Florida Statute 1002.20, schools must provide training to personnel for managing conditions like anaphylaxis, including the use of epinephrine auto-injectors, and ensure emergency action plans are in place for students with life-threatening allergies.
12. Immunity. As provided for by law, there shall be no liability for civil damages as a result of the administration of the medication when the person administering the medication acts as an ordinarily reasonably prudent person would have acted under the same or similar circumstances.

STATUTORY AUTHORITY:

1001.41, F.S.

LAWS IMPLEMENTED:

**1001.43, 1001.22, 1002.20,
1006.062, F.S.
6A-6.0253; 6A-6.0251 F.A.C.**

HISTORY:

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