

CHAPTER 5.00 – STUDENTS

Requirements for Initial Enrollment

5.05

1. Required Documentation. Any student who initially enrolls in the District shall be required to present the following information:
 - a. Subject to the provisions of Florida Statute 1003.22, a certification of immunization against communicable diseases for which immunization is required by the Florida Department of Health. This requirement does not apply to persons admitted to or attending adult education classes unless they are under twenty-one (21) years of age.
 - b. Proof of full legal name and age as required by Florida Statute 1003.21.
 - c. Students who enroll in pre-kindergarten or otherwise enroll in a public or private school in Florida for the first time must present evidence of a health examination performed within one (1) year of enrollment.
 - i. Any student who was previously enrolled in a Florida school and who seeks admission to a District school may be granted thirty (30) days to secure documentation of a school health examination.
 - ii. The Superintendent may grant exceptions to this rule pursuant to Florida Statute.
 - iii. The health examination shall be completed by a health professional who is licensed in Florida or in the state where the examination was performed.
 - d. Proof of residence.
 - e. Students who reside with a person who is not the student's parent(s), shall present a court order appointing the person with whom they reside as either their legal guardian or legal custodian or shall present other proper documentation from a state or federal agency placing the child with the person with whom they reside.
2. Kindergarten. Any child shall be eligible for admission to kindergarten if the child is five (5) years old on or before September 1 of the school year.
3. Transfers. To transfer into the first grade at a District school from a private school or a public school in another district in Florida, a student must be at least six (6) years old on or before September 1 of the school year and meet one (1) of the following requirements:
 - a. Previous enrollment and attendance in a Florida public school;

CHAPTER 5.00 – STUDENTS

- b. Satisfactory completion of kindergarten requirements in a non-public school; or
 - c. Previous attendance in an out-of-state school in which the student was admitted on the basis of age requirements established by the state of residency.
4. Out-of-State Transfers. Any student who was previously enrolled in an out-of-state public school and who seeks admission to a District school shall be admitted on the basis of admission requirements established in the state where the student previously was enrolled, if the transfer of the student's academic credit is acceptable under School Board rules and practice. Prior to admission, the parent or guardian must also provide documentation of their residence in the state where the student was previously enrolled.
5. Placement. A student entering a District school from a private or non-public school shall be assigned to a grade based on placement tests, age, and previous school records.
6. Delegation of Authority. The Superintendent is authorized to adopt procedures and guidelines to interpret and implement this rule.

STATUTORY AUTHORITY: 1001.41, F.S.

LAWS IMPLEMENTED: 1003.21; 1003.22, F.S.

STATE BOARD OF EDUCATION RULE: 6A-1.0985

HISTORY: Adopted:
Revised: 9/15/02; 4/14/09;
8/14/18; __/__/26