

## CHAPTER 6.00 - PERSONNEL

<b>Contracts with Instructional, Administrative and Non-Instructional Employees</b>	<b>6.18</b>
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1. **Instructional Employees**. All instructional employees shall be entitled to and shall enter into a written contract with the School Board as provided by state law. A copy shall be retained in the employee's personnel file.
2. **Non-Instructional Employees**. All non-instructional employees shall be entitled to and shall enter into a written contract with the School Board as provided by state law. A copy shall be retained in the employee's personnel file.
3. **Administrative Employees**. All administrative employees shall be entitled to and shall enter into a written contract with the School Board. All such contracts shall be for a period of one (1) year and shall be subject to annual renewal at the discretion of the School Board. A copy shall be retained in the employee's personnel file.
4. **Adjunct Athletic Coaches, Substitute Teachers and Contractors**. This rule does not apply to adjunct athletic coaches, substitute teachers or contractors, whose contract status and terms of engagement are governed by other District rules and procedures.

**STATUTORY AUTHORITY:** **1001.41, 1012.22, 1012.23, F.S.**

**LAW(S) IMPLEMENTED:** **1001.43, 1012.22, 1012.33, F.S.**

**STATE BOARD OF EDUCATION**  
**RULE(S):** **6A-1.064**

**HISTORY:** **Adopted: 08/18/98**  
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**11/13/18; 01/13/26**