

**REGULAR SCHOOL BOARD MEETING (Tuesday, February 13, 2024)**

*Generated by Sarah Wilcox on Wednesday, February 14, 2024*

**Members present**

Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

**Meeting called to order at 4 PM****A. Meeting Opening**

1. Call to Order by School Board Chair
2. Roll Call by Superintendent
3. Pledge of Allegiance led by Tony Coleman
4. CHARACTER COUNTS! Presentation by Ponte Vedra High School sophomore Lily Doyle

**B. Agenda Additions/Corrections**

1. Additions / Corrections to the Agenda

**C. Approval of Regular Agenda as Stated**

1. Approval of Regular Agenda as Stated

Motion by Patrick Canan, second by Jennifer Collins.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

**D. Awards, Recognitions, Resolutions, Proclamations and Presentations**

1. Request for the Adoption of the Resolution to Honor the Legacy of Dr. Otis A. Mason presented by Monique Keaton, principal for Otis A. Mason Elementary

Motion by Kelly Barrera, second by Anthony Coleman.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

2. Request for the Adoption of the Proclamation to Observe February as Teen Dating Violence Awareness and Prevention Month presented by Jeff Gatlin, community educator for the Betty Griffin Center

Motion by Kelly Barrera, second by Patrick Canan.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

3. Request for the Adoption of the Proclamation to Observe February as Career and Technical Education Month presented by Emily Harrison, director for career and technical education; Shruthika Kondabrolu, 12th grade, vice president of leadership, Allen D. Nease High School DECA Chapter; and Austin Lankford, 12th grade, vice president of membership, Ponte Vedra High School DECA Chapter

Motion by Anthony Coleman, second by Patrick Canan.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

4. Request for the Adoption of the Proclamation to Observe February as Black History Month presented by Ryan Zimmerman, program specialist for elementary science and social studies

Motion by Jennifer Collins, second by Kelly Barrera.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

5. Recognition of the 2024 St. Johns County Spelling Bee Champion
6. Recognition of the GFOA and ASBOI Certificates of Achievement for Excellence in Financial Reporting
7. Recognition of the 2023 Fall State Champions
8. Recognition of Retiring Employees

E. Opening Comments - Board and Superintendent

Kelly Barrera enjoyed celebrating students, the proclamations and the retirees. She stated that it is rewarding to see the fruits of the hard work by students and employees.

Tony Coleman expressed his excitement for celebrating the students and staff of St. Johns County School District.

Patrick Canan enjoyed the proclamations and recognitions. He shared his appreciation for the Power of an Hour event that was held on January 23rd at St. Augustine High School and explained how this event promotes the arts.

Jennifer Collins enjoyed the celebrations at the beginning of the meeting and expressed that she was touched to see all the accomplishments of students and staff.

Bev Slough enjoyed attending the STEM fair February 8, 2024.

Tim Forson shared his appreciation for the celebrations at the beginning of the meeting.

F. Public Comment

1. John Pilecki, 411 17th St, St. Augustine, FL 32084.  
Mr. Pilecki spoke about the importance of nurses in schools.
2. Holly Farmer, 1112 Ajuga Ct, Saint Johns, FL 32259.  
Ms. Farmer spoke about the importance of nurses in schools.
3. Tamara Haleem, 200 Outlook Dr, Ponte Vedra, FL 32081.  
Ms. Haleem spoke about the importance of nurses in schools.
4. Jesse Biesiada, 2890 N 1st St, St. Augustine, FL 32084.  
Mr. Biesiada spoke about Pedro Menendez High School's physics program.
5. Corinne Fisher, 427 Sandstone Dr, St. Augustine, FL 32086.  
Ms. Fisher spoke about the importance of nurses in schools.
6. Lisa Ruiz, address not available.  
Ms. Ruiz spoke about the importance of nurses in schools.
7. Katey Petersen, 30 Macaris St, St. Augustine, FL  
Ms. Petersen spoke about the importance of nurses in schools.
8. Kim Kirby, address not available.  
Ms. Kirby spoke about the importance of nurses in schools.
9. Tatyanna Kovaleva, address not available.  
Ms. Kovaleva spoke about communication in SJCS.D.

G. Approval of Consent Agenda

1. Approval of Consent Agenda

Motion by Kelly Barrera, second by Anthony Coleman.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

H. Approval of School Board Meeting Minutes and School Board Travel

1. Request Approval of the Minutes for the January 16, 2024 School Board Meeting, January 23, 2024 Special School Board Meeting, and January 23, 2024 School Board Workshop

Motion by Jennifer Collins, second by Patrick Canan.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

2. Request for Approval of Estimated School Board Member Travel Expenses

Motion by Anthony Coleman, second by Kelly Barrera.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

I. Superintendent - Consent

J. Superintendent - Action

K. School Board Attorney - Consent

L. School Board Attorney - Action

M. Personnel/Human Resources - Consent

1. Agreement between The School Board of St. Johns County and National Louis University
2. Request for Approval of Revised Job Descriptions
3. Request for Approval of Resignations, Retirements and Terminations
4. Request for Approval of Deferred Retirement Option Program (DROP)
5. Request for Approval of Leaves
6. Request for Approval of Transfers
7. Request for Approval of Appointments
8. Request Approval of Guest Teachers
9. Agreement between The School Board of St. Johns County and The University of Virginia
10. Request for Approval of Out-Of-Field Teachers
11. Amendment to the Affiliation Agreement between The School Board of St. Johns County, Florida & Walden University, LLC
12. Request for Approval of Administrative, Managerial and Confidential Salary Proposal

N. Personnel/Human Resources - Action

O. Academic Services - Consent

1. Request for Approval of Field Studies
2. Request for Approval of the Additions to the 2023-2024 High School Course Catalog
3. Request for Approval of the Contract with Varsity Tutors for Schools, LLC

4. Request for Approval of the 2024-2027 agreement between Citi and the Academies of Information Technology at Bartram Trail High School, Beachside High School, Creekside High School and Ponte Vedra High School
5. Request for the Approval of the St. Johns County School District December 2023 Head Start Financial and Program Report(s) presented to The Board, February 2024
6. Request for the Approval of the St. Johns County School District Head Start Program Refunding Application for 2024-2025

P. Academic Services - Action

Q. Finance - Consent

1. Request for Approval of Monthly Accounts Payable and Payroll Expenditures as Presented
2. Request for Approval of the Cash Flow Analysis Report
3. Request for Acceptance of the Therapeutic Learning Center and St. Johns Community Campus Financial Statements
4. Request for Acceptance of St. Augustine Public Montessori School, Inc.'s Financial Statement
5. Request for Acceptance of the District's Financial Statement
6. Request for Approval of the Purchasing Activity Summary
7. Request for Approval of Resolution Regarding Surplus Property
8. Request for Approval of Resolution to Reactivate Surplus Property Items
9. Request for Acceptance of Donations Valued at \$10,000 or Greater
10. Request for Renewal of Bid #2021-40, Fire Extinguisher and Kitchen Hood System Inspection
11. Request for Renewal of ITB2022-60, Storefront and Stormfront Doors
12. Request for Renewal of ITB2023-02, Security Access Controls and Communications Systems
13. Request for Renewal of ITB2023-04, Lockers
14. Request for Approval of ITB2023-78, Intercom Installation, Maintenance, Repairs, and Upgrades
15. Request for Approval and Authorization for the Superintendent to Negotiate a Contract for RFP2023-83, E-Rate WiFi Networking – Schools NN/OO
16. Request for Approval of the FY 2024-2025 Budget Planning TRUTH IN MILLAGE (TRIM) Calendar

R. Finance - Action

1. Request for Approval of the 2023-24 Budget Amendment #2024-G-05 presented by Cathy Weber, budget director

Motion by Patrick Canan, second by Kelly Barrera.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

2. Request for Approval of the 2023-2024 Budget Amendment #2024-FCTC-05 presented by Cathy Weber, budget director

Motion by Patrick Canan, second by Jennifer Collins

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

3. Request for Approval of 2023-2024 Budget Amendment #2024 F-01 presented by Cathy Weber, budget director

Motion by Anthony Coleman, second by Jennifer Collins.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

4. Request for the Adoption of Resolution No.2024-16, Authorizing the Issuance of the Certificates of Participation, Series 2024A presented by Gretchen Saunders, chief financial officer

Motion by Kelly Barrera, second by Jennifer Collins.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

5. Request for the Adoption of Resolution No. 2024-17, Authorizing the Issuance of the Refunding Certificates of Participation, Series 2024B presented by Gretchen Saunders, chief financial officer

Motion by Patrick Canan, second by Anthony Coleman.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

6. Request for the Adoption of Resolution No. 2024-18, Authorizing the Series 2024 Amendment to Master-Lease Purchase Agreement presented by Gretchen Saunders, chief financial officer

Motion by Jennifer Collins, second by Kelly Barrera.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

#### S. Operational Services - Consent

1. Request for Acceptance of the Capital Projects Status Report February 2024
2. Request for Acceptance of Maintenance Department Monthly Activities Report February 2024
3. Request for Approval of Ninth Amendment to the Contract for Architectural Services for Prototype K-8 "QQ"
4. Request for Approval of Tenth Amendment to the Contract for Architectural Services for Prototype K-8 "RR"
5. Request for Approval of CO#4 for K-8 School "OO"
6. Request for Approval of Third Amendment to the Contract for Architectural Services of a New Prototype Elementary School for the South Woods Elementary School Classroom Expansion
7. Request for Approval of the Contract for Architectural Services for Repairs, Renovations & Site Improvements at Hastings High School

#### T. Operational Services - Action

1. Request for Approval of the Conveyance of a K-8 School Site in the Nocatee DRI - Seabrook/South Village presented by Nicole Cubbedge, executive director of planning and government relations

Motion by Kelly Barrera, second by Patrick Canan.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bev Slough, Anthony Coleman, Jennifer Collins

#### U. Information Technology - Consent

V. Information Technology - Action

W. Public Comment

There were no public comments.

X. Closing Comments by the School Board and Superintendent

Tony Coleman shared his appreciation for the presentations and for all staff and students of SJCSD.

Kelly Barrera thanked the public who spoke and for those in the community who have offered feedback. She shared her excitement for the new school site in Nocatee. Mrs. Barrera expressed her appreciation for the finance department and looks forward to continued celebration of students.

Jennifer Collins thanked the nurses who attended the meeting and all nurses who serve our children in SJCSD.

Patrick Canan congratulated the retirees. He thanked the finance department for their excellent work and the public for their comments.

Bev Slough shared her appreciation for the nurses who were in attendance. She thanked the presenters and congratulated the finance department.

Mike Degutis, sitting in for Mr. Forson, shared his gratitude for the celebrations of students and staff in SJCSD. He asked the board about cancelling the February 27, 2024 workshop as there were no agenda items. The board agreed.

Y. Adjournment at 6:11 p.m.