

**REGULAR SCHOOL BOARD MEETING (Tuesday, December 11, 2018)**

Generated by Sarah Wilcox on Thursday, December 13, 2018

**Members present**

Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

**Meeting called to order at 6:30 PM****A. Meeting Opening**

1. Call to Order by School Board Chair
2. Roll Call
3. Invocation and Pledge of Allegiance by Kelly Barrera
4. School Performance by The Webster School Dance Team, directed by Ms. Deanna Scott and Chorus, directed by Ms. Sherri Nelson
5. CHARACTER COUNTS! Recognition of the Month Presented by Students from The Webster School: Iyana and Marquesha Oxendine - Pillar of Caring, and Kimmya Mitchell - Pillar of Respect
6. This meeting is dedicated in memory of Robert Stevens, Bus Driver at Fruit Cove Middle School, Julington Creek Elementary, and Creekside High School from May 30, 2002 through October 3, 2017. Mr. Stevens passed away on November 17, 2018.

**B. Agenda Additions/Corrections**

1. Additions / Corrections to the Agenda

**C. Awards, Recognitions, Resolutions, Proclamations and Presentations**

1. Recognition of the Jim Harbin FAME Student-Produced Media State Winners- Presented by Kim Dixon, Director of Instructional Materials and Media Services.
2. Recognition of the Florida State Finalist for the Presidential Award for Excellence in Mathematics and Science Teaching- Presented by Dawn Sapp, Associate Superintendent for Curriculum and Instruction.
3. Recognition of 2018-2019 Rookie Teachers of the Year- Presented by Tim Forson, Superintendent of Schools.
4. Recognition of 2018-2019 Teachers of the Year- Presented by Tim Forson, Superintendent of Schools.

**D. Approval of Regular Agenda as Stated/Restated**

1. Approval of Regular Agenda as Stated / Re-Stated

Motion by Bev Slough, second by Patrick Canan.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

**E. Opening Comments - Board and Superintendent**

Mr. Mignon wished everyone a Merry Christmas and a Happy New Year.

Mr. Allen wished everyone a Merry Christmas and a Happy New Year

and thanked the school board and district for their committment and outstanding leadership.

Mr. Canan enjoyed seeing the singers and dancers and appreciated the children coming up and speaking for Character Counts! He expressed his congratulations to the Rookie Teachers and Teachers of the Year. He reminded everyone to spend quality time with friends and family this holiday season.

Mrs. Slough expressed her gratitude for being able to attend the Washington D.C. Summit for Education and is pleased with the district's committment to education.

Mrs. Barrera is grateful for how the district's excellent leadership shines through the teachers and staff.

Mr. Forson is proud of the Teachers and Rookie Teachers of the Year and enjoys seeing the talents of students all over the district during this holiday season.

#### F. Public Comment

There were no public comments

#### G. Approval of Consent Agenda

#### H. Approval of Minutes

1. Request Approval of Minutes for the November 6, 2018 School Board Workshop, November 13, 2018 School Board Meeting, November 20, 2018 Reorganizational Board Meeting, and November 20, 2018 Leasing Corp Meeting

Motion by Tommy Allen, second by Bev Slough.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

#### I. Superintendent - Consent

#### J. Superintendent - Action

#### K. School Board Attorney - Consent

#### L. School Board Attorney - Action

#### M. Personnel/Human Resources - Consent

1. Request for Approval of Appointments
2. Request for Approval of Transfers
3. Request for Approval of Leaves
4. Request for Approval of Resignations, Retirements and Terminations
5. Request for Approval of Out-Of-Field Teachers
6. Request for Approval of Deferred Retirement Option Program (DROP)
7. Request for Approval of Substitutes
8. Request for Approval of Revised Job Descriptions
9. Request for Approval of New Job Descriptions

10. Request for Approval of Agreement with Grand Canyon University
11. Request for Approval of Agreement with Ohio University, College of Health Sciences and Professions - Revised
12. Request for Approval of Revised District Organizational Chart

N. Personnel/Human Resources - Action

O. Academic Services - Consent

1. Request for Approval of Field Studies
2. Request for Approval of School Camps
3. Request for the Approval of the St. Johns County School District Head Start Program and Financial Report(s)
4. Request for the Approval of the St. Johns County School District's 2018 Head Start Community Assessment
5. Request for Approval of the Exceptional Student Education Policies and Procedures (SP&P) - Effective Date: 2018-2019 through 2020-2021 School Years
6. Request for Approval of the Youth Resource Deputy Agreement Addendum for 2018-2019

P. Academic Services - Action

Q. Finance - Consent

1. Request for Approval of Monthly AP & PY Expenditures
2. Request for Approval of Cash Flow Analysis Report
3. Request for Acceptance of the District Financial Statement
4. Request for Approval of the Therapeutic Learning Center (TLC) and St. Johns Community Campus (SJCC) Financial Statements
5. Request for Acceptance of the St. Augustine Public Montessori School, Inc. (Montessori) Financial Statement
6. Request for Approval of the Purchasing Activity Summary
7. Request for Approval of Resolution Regarding Surplus Property
8. Request for Approval of Resolution to Reactivate Surplus Property Items
9. Request for Acceptance of Donations Valued at \$10,000 or Greater
10. Request for Reassignment of Bid #2017-10, Catalog Percentage Discount – Classroom/Office Equipment and Supplies
11. Request for Rejection of the Sole Response to Bid #2018-35, Irrigation Systems
12. Request for Approval of the Comprehensive Annual Financial Report and related Independent Auditor Reports for the fiscal year ended June 30, 2018
13. Request for Rejection of All Responses to RFP #2018-37, Mental Health Service Providers, and Authorize the Superintendent to Negotiate and Execute a Contract

## for Mental Health Service Providers

## R. Finance - Action

1. Request for Approval of 2018-19 Budget Amendment #2019-G-03- Presented by Mike Degutis, Chief Financial Officer.

Motion by Bev Slough, second by Tommy Allen.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

2. Request for Approval of 2018-19 Budget Amendment #2019-FCTC-03- Presented by Mike Degutis, Chief Financial Officer.

Motion by Patrick Canan, second by Bev Slough.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

## S. Operational Services - Consent

1. Request for Acceptance of the Capital Projects Status Report December 2018
2. Request for Acceptance of Maintenance Department Monthly Activities Report December 2018
3. Request for Acceptance of the Energy Conservation Program Quarterly Status Report December 2018
4. Request for Approval of Change Order #1 (Final) for Mill Creek Site Improvements
5. Request for Approval of Change Order #8 for Palm Valley Academy (K-8 "KK")
6. Request for Approval of Change Order #6 for Freedom Crossing Academy (K-8 "LL")
7. Request for Approval of Change Order #1 (Final) for Nease High School Site and Drainage Improvements
8. Request for Approval of the School Concurrency Proportionate Share Mitigation Agreement: SCD 2018-20 Vilano Subdivision
9. Request for Approval of the School Concurrency Proportionate Share Mitigation Agreement: SCD 2018-17 Grand Oaks
10. Request for Approval of the School Concurrency Proportionate Share Mitigation Agreement: SCD 2018-19 Lightsey Road Extension
11. Request for Approval of a Temporary Construction Easement and a Temporary Grading and Slope Easement Agreement to Mattamy Jacksonville, LLC on Parcel 11 Elementary School Site in the RiverTown DRI

## T. Operational Services - Action

1. Request for Approval of the Student Assignment, Enrollment and Choice Plan to Implement Controlled Open Enrollment (COE) for the 2019-2020 School Year- Presented by Nicole Cubbedge, Executive Director for Planning and Government Relations.

Motion by Tommy Allen, second by Bill Mignon.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

U. Information Technology - Consent

V. Information Technology - Action

W. Public Comment

There were no public comments

X. Closing Comments by the School Board and Superintendent

Mr. Allen thanked Mrs. Cubbedge for her hard work regarding Controlled Open Enrollment.

Mrs. Barrera expressed her enjoyment in celebrating our students opportunities to shine, it takes a team effort between teachers, staff and students.

Mrs. Slough noted that though we have an approval on an easement at River Town we are not ready to build a school there.

Mr. Mignon thanked all the business partners for their positive support.

Mr. Forson thanked the Finance Department for their hard work on the Comprehensive Annual Financial Report.

Adjournment at 7:35 p.m.