

**MINUTES**  
**Regular School Board Meeting**  
**December 11, 2012**

This meeting, held at the St. Johns County School Board Administrative Center, 40 Orange Street, St. Augustine, Florida, was called to order at 9:00 a.m. by Chairman Tommy Allen. Dr. Joyner called roll; board members – Mr. Tommy Allen, Mr. Bill Mignon, Mr. Bill Fehling, Mrs. Beverly Slough and Mr. Patrick Canan were present. Also in attendance were School Board Attorney Frank D. Upchurch, III, district staff, community members and media representatives. Mr. Canan led the invocation and pledge of allegiance. The Fruit Cove Middle School Jazz Ensemble performed.

**Additions/Corrections to the Agenda**

Dr. Joyner announced there were several changes or additions to the agenda were made. Additional backup information is included for OA3 Request for Approval of the Conveyance of a K-8 School Site in the Nocatee DRI, and OA4 Request for Approval of the Project Priority List (PPL) Survey 3 Version 2; Revisions were made to PC3 Request for Approval of Resignations, Retirements and Terminations, PC7 Request for Approval of Substitutes, and PC8 Request for Approval of New and Revised job Descriptions – Operations. Mrs. Slough moved to approve the agenda as restated; Mr. Mr. Fehling seconded. Vote was 5-0.

**Awards, Recognitions, Resolutions, Proclamations and Presentations**

- CR1. Recognition of Jim Harbin (FAME) Student – Produced Media State Winners
- CR2. Recognition of the St. Johns County School District Food Fight Winners
- CR3. Florida Power-Library Award

**Opening Comments**

Mr. Mignon, Mr. Canan and Mr. Fehling stated that they were very impressed with the talent of the Fruit Cove Middle School Jazz Ensemble. Mrs. Slough commented that she was distressed when she recently learned that we will be paying a \$63.00 surcharge, per person for pre-existing conditions under the President's new health care plan. Mr. Allen stated that he is concerned about legislation being passed without the public's knowledge. Mr. Allen also stated that he is very concerned about the lack of funding for our schools. Dr. Joyner stated that there are holiday performances at all of the schools, and that he recently attended an amazing performance by the St. Augustine High School Choir Ensemble. Dr. Joyner also stated that he was very proud of all of the "giving" projects at the schools this time of year. Dr. Joyner announced that the SAC-CASI team will be meeting with Board Members individually the morning of April 8<sup>th</sup>; Scott Sherman will provide additional information.

**Public Comments** –None

## **MINUTES-Regular School Board Meeting-December 11, 2012**

### **Approval of Consent Agenda**

Mr. Fehling motioned to approve; Mr. Mignon seconded. Vote was 5-0.

### **Approval of Minutes**

MIN A1. Request for Approval of Minutes. Mr. Mignon moved to approve; Mr. Fehling seconded. Vote was unanimous.

1. School Board Workshop of November 6, 2012
2. Strategic Plan Meeting of November 9, 2012
3. Regular School Board Meeting of November 13, 2012
4. Reorganization Meeting of November 20, 2012
5. School Board Leasing Corporation Annual Meeting of November 20, 2012

### **Superintendent Action Items** -None

### **School Board Attorney Consent Items** – None

### **School Board Attorney Action Items** – None

### **Personnel/Human Resources Consent Agenda**

- PC 1. Approved Personnel Appointments (see page \_\_\_\_\_)
- PC 2. Approved Leave Requests and Return from Leave (see page \_\_\_\_\_)
- PC 3. Approved Resignations, Retirements and Terminations (see page \_\_\_\_\_)
- PC 4. Approved Transfers (see page \_\_\_\_\_)
- PC 5. Approved Enrollment in DROP (see page \_\_\_\_\_)
- PC 6. Approved Out-of-Field Instructional Employees (see page \_\_\_\_\_)
- PC 7. Approved Substitute Teachers (see page \_\_\_\_\_)
- PC 8. Approved New and Revised Job Descriptions – Operations (see page \_\_\_\_\_)
- PC 9. Approved Administrative, Managerial and Confidential Salary Proposal Revisions (see page \_\_\_\_\_)

### **Personnel/Human Resources Action Items** – None

### **Instructional/Curriculum Consent Items**

- IC 1. Approved Contract between St. Johns County School District and K12 Virtual LLC for Hospital/Homebound Instruction for the 2012-2013 School Year (see page \_\_\_\_\_)
- IC 2. Approved St. Johns County School District Head Start Program Monthly Financial and Program Information Report for the Month of October 2012 (see page \_\_\_\_\_)
- IC 3. Approved Field Trips (see page \_\_\_\_\_)

## MINUTES-Regular School Board Meeting-December 11, 2012

### Instructional/Curriculum Action Items – None

### Operations/Facilities Consent Items

- OC 1. Accepted Report on Status of Capital Projects (see page \_\_\_\_)
- OC 2. Accepted Maintenance Department Monthly Activities Report (see page \_\_\_\_)
- OC 3. Approval of School Camps (see page \_\_\_\_)
- OC 4. Approved Acceptance of Quarterly Report on Status of Energy Program (see page \_\_\_\_)
- OC 5. Approved School Concurrency Proportionate Share Mitigation Agreement: SCD 2012-3 Oxford Estates (see page \_\_\_\_)
- OC 6. Approved School Concurrency Proportionate Share Mitigation Agreement: SCD 2012-4 Oakridge Landing (see page \_\_\_\_)

### Operations/Facilities Action Items

- OA 1. Request for Approval of the Second Amendment to the Memorandum of Understanding between the St. Johns County School Board and Durbin Crossing, LLC for Durbin Crossing DRI. Mr. Forson detailed this request. Mrs. Slough moved to approve; Mr. Mignon seconded. Vote was 5-0.
- OA 2. Request for Acceptance of the Modification of Covenants, Conditions and Restrictions for Durbin Crossing K-8 School Site. Mr. Forson detailed this request. Mrs. Slough moved to approve; Mr. Fehling seconded. Vote was 5-0.
- OA 3. Request for Approval of the Conveyance of a K-8 School Site in the Nocatee DRI. Mr. Forson detailed this request. Mr. Fehling moved to approve; Mr. Mignon seconded. Vote was 5-0.
- OA 4. Request for Approval of the Project Priority List (PPL) Survey 3 Version 2 Mr. Forson detailed this request. Mrs. Slough moved to approve; Mr. Fehling seconded. Vote was 5-0.
- OA 5. Request for Approval of First Amendment to the Contract for Architectural Consultant Services for the New Prototype K-8 School Design-New K-8 School "II". Mr. Forson detailed this request. Mr. Allen moved to approve; Mr. Mignon seconded. Vote was 5-0.

### Business/Fiscal Consent Items

- BC 1. Approved Paid Monthly Bills – October, 2012 (see page \_\_\_\_)
- BC 2. Approved Cash Flow Analysis Report (see page \_\_\_\_)
- BC 3. Approved Finance Activity Summary (see page \_\_\_\_)
- BC 4. Accepted District's Financial Statement as of October, 2012 (see page \_\_\_\_)
- BC 5. Accepted the Therapeutic Learning Center (TLC) Financial Report (see page \_\_\_\_)
- BC 6. Accepted the Academy of Business and Leadership Education (ABLE) Financial Report (see page \_\_\_\_)

## **MINUTES-Regular School Board Meeting-December 11, 2012**

- BC 7. Acceptance of St. Paul School of Excellence Financial report (see page \_\_\_\_)
- BC 8. Acceptance of the St. Augustine Montessori School, Inc. Financial Report (see page \_\_\_\_)
- BC 9. Accepted First Coast Technical College Audit Reports as of June 30, 2012 (see page \_\_\_\_)
- BC 10. Accepted FY 2011-2012 School Internal Accounts Audits (see page \_\_\_\_)
- BC 11. Approved Resolution regarding Surplus Property (see page \_\_\_\_)
- BC 12. Approved Reactivated Property Items (see page \_\_\_\_)
- BC 13. Accepted Donation to PVPV/Rawlings Elementary School (see page \_\_\_\_)
- BC 14. Accepted Donation to Ocean Palms Elementary School (see page \_\_\_\_)
- BC 15. Approved Renewal of Bid #2011-52 Structured Cabling Services (see page \_\_\_\_)
- BC 16. Approved RFP #2010-18 Appraisal Services (see page \_\_\_\_)
- BC 17. Approved Bid # 2012-24 Suspended Ceilings (see page \_\_\_\_)
- BC 18. Approved Bid #2012-08 Bakery Products (see page \_\_\_\_)

### **Business/Fiscal Action Items**

- BA 1. Request for Approval of the 2012-2013 Budget Amendment #2013 G-03 Mr. Degutis detailed this request. Mr. Mignon moved to approve; Mr. Allen seconded. Vote was 5-0.
- BA 2. Request for Approval of the 2012-2013 Budget Amendment #2013 C-01 Mr. Degutis detailed this request. Mr. Fehling moved to approve; Mr. Canan seconded. Vote was 5-0.
- BA 3. Request for Approval Authorizing the Issuance of the Series 2013 Certificates of Participation Not to Exceed \$40 Million. Mr. Degutis detailed this request. Mrs. Slough moved to approve; Mr. Canan seconded. Vote was 5-0.
- BA 4. Request for Approval Authorizing the Advanced Refunding of the Series 2003 Certificates of participation. Mr. Degutis detailed this request. Mrs. Slough moved to approve; Mr. Fehling seconded. Vote was 5-0.

### **Information Technology Consent Items** - None

### **Information Technology Action Items** – None

### **First Coast Technical College Consent Items**

- FCTC C1. Acceptance of Financial Report (see pages \_\_\_\_)
- FCTC C2. Approved FCTC Employment Action (Informational Purposes Only) (see pages \_\_\_\_)
- FCTC C3. Approved Employment Action (see page \_\_\_\_)

### **First Coast Technical College Action Items** – None

## MINUTES-Regular School Board Meeting-December 11, 2012

**Public Comments** – None

### **Closing Comments**

Mr. Canan thanked the district staff for their organization and assistance with the board packet. Mrs. Slough and Mr. Fehling wished everyone a “Merry Christmas”. Mr. Mignon commented that we all need to remember those in need during this holiday season. Mr. Mignon reminded everyone to contribute a toy to Toys for Tots. Mr. Allen stated that he will be out of town on December 17<sup>th</sup> and unable to attend the St. Johns Legislative Delegation Meeting on that day. Dr. Joyner stated that registration is now open for the Character Counts! 6 Pillars 6K run/walk on February 9<sup>th</sup> at 2:00pm at Palencia Elementary School. Dr. Joyner also stated that the St. Johns County School Board Leasing Corporation Meeting will follow immediately upon adjournment of the School Board Meeting.

There being no further business, the meeting was adjourned at 10:34 a.m.

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Superintendent

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Chairman

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Date Approved