

**MINUTES**  
**Regular School Board Meeting**  
**November 13, 2012**

This meeting, held at the St. Johns County School Board Administrative Center, 40 Orange Street, St. Augustine, Florida, was called to order at 9:00 a.m. by Chairman Beverly Slough. Dr. Joyner called roll; all board members were present. Also in attendance were School Board Attorney Frank D. Upchurch, III, district staff, community members and media representatives. Mrs. Slough led the invocation and pledge of allegiance. The Murray Middle School Advanced Chorus performed.

**Additions/Corrections to the Agenda**

Dr. Joyner announced there were several changes or additions to the agenda were made. Additions included: SA1 Request for Approval of the SJCSB 2012-2013 Legislative Platform, CR4 Resolution on Sequestration, and CR5 Resolution on High Stakes Testing. Revisions included Minutes of Special School Board of October 23, 2012, PC1 Approval of Appointments, IC6 Approval of School Advisory Council Rosters, and PC9 was pulled and will be brought back at a future meeting. Mr. Fehling moved to approve the agenda as restated; Mr. Allen seconded. Vote was 5-0.

**Awards, Recognitions, Resolutions, Proclamations and Presentations**

Mrs. Wright was presented with a gift from Mr. James D. Barnidge, Loss Prevention Coordinator for the Florida School Boards Insurance Trust (FSBIT) for her service.

- CR1. Resolution to Observe November 14, 2012 as Education Support Professionals Day, Ms. Carolyn Coffey, President of the St. Johns Education Support Professional Association read the resolution. Mr. Allen motioned to approve; Mrs. Wright seconded. Vote was 5-0.
- CR2. Proclamation to Observe November as Parental Involvement in Education Month, Mrs. Cheryl Freeman, RSVP Coordinator read the proclamation. Mr. Allen motioned to approve; Mr. Mignon seconded. Vote was 5-0.
- CR3. Approval of the St. Johns County Education Foundation Board of Directors, Ms. Goldman, current SJC Education Foundation President, and Ms. Croft, incoming SJC Education Foundation President presented. Mrs. Wright motioned to approve; Mr. Allen seconded. Vote was 5-0.
- CR4. Approval of Resolution on Sequestration, Mrs. Slough read the resolution. Mr. Mignon motioned to approve; Mrs. Wright seconded. Vote was 5-0.
- CR5. Approval of Resolution on High Stakes Testing, Mrs. Slough read the resolution. Mrs. Wright motioned to approve; Mr. Allen seconded. Vote was 5-0.

Mrs. Wright was presented with a plaque and roses for her eleven years of service as School Board Member, District 5.

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### **Opening Comments**

Mr. Fehling and Mr. Mignon stated that they both appreciated the schools holding Veteran's Day programs to honor our service men and women. Mr. Allen and Mr. Mignon stated that Crookshank Elementary School had an excellent Veteran's Day celebration. All board members stated that they enjoyed serving on the board with Mrs. Wright. Dr. Joyner stated that he appreciated Mrs. Wright's dedication to the students of St. Johns County and admired her passion for the arts and foreign languages, and her fiscal responsibility. Dr. Joyner also stated that after the Strategic Plan training of November 9<sup>th</sup> with Mr. Barone, he feels a renewed enthusiasm for our Strategic Plan.

### **Public Comments**

- 1) Dawn Chapman, President of SJEA, 1333 S. Dixie Hwy., St. Augustine, Florida 32084  
Spoke about VAM and high stakes testing
- 2) Donna Gary-Donovan, parent, 4346 Blue Heron Drive , Ponte Vedra, Florida 32082  
Spoke about concern over daughter's transfer GPA

### **Approval of Consent Agenda**

Mr. Fehling motioned to approve; Mrs. Wright seconded. Vote was 5-0.

### **Approval of Minutes**

MIN A1. Request for Approval of Minutes. Mrs. Wright moved to approve; Mr. Allen seconded. Vote was unanimous.

1. Regular School Board Meeting of October 9, 2012
2. School Improvement Presentations of October 16, 2012
3. School Improvement Presentations of October 17, 2012
4. Special School Board Meeting of October 23, 2012
5. School Board Workshop of October 23, 2012

### **Superintendent Action Items**

SA 1. Approved St. Johns County School Board's 2012-2013 Legislative Platform  
Mrs. Wright motioned to approve; Mr. Allen seconded. Vote was 5-0.

### **School Board Attorney Consent Items - None**

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### **School Board Attorney Action Items** - None

### **Personnel/Human Resources Consent Agenda**

- PC 1. Approved Personnel Appointments (see page \_\_\_\_\_)
- PC 2. Approved Leave Requests and Return from Leave (see page \_\_\_\_\_)
- PC 3. Approved Resignations, Retirements and Terminations (see page \_\_\_\_\_)
- PC 4. Approved Transfers (see page \_\_\_\_\_)
- PC 5. Approved Enrollment in DROP (see page \_\_\_\_\_)
- PC 6. Approved Out-of-Field Instructional Employees (see page \_\_\_\_\_)
- PC 7. Approved Litigation Settlement and Settlement Agreement and General Release (see page \_\_\_\_\_)
- PC 8. Approved Revised Organizational Chart for All Employees (see page \_\_\_\_\_)
- PC 9. Approved New and Revised Job Descriptions-Operations (see page \_\_\_\_\_)
- PC 10. Approved AMC Supplement-Employee Medical Plan Administrator (see page \_\_\_\_\_)

### **Personnel/Human Resources Action Items** – None

### **Instructional/Curriculum Consent Items**

- IC 1. Approved Field Trips (see page \_\_\_\_\_)
- IC 2. Approved One Cooperative Agreement between the St. Johns County School District and the Clarke School for the Deaf dba Clarke Schools for Hearing and Speech (see page \_\_\_\_\_)
- IC 3. Approved 2012-2013 Dual Enrollment Articulation Agreement between St. Johns County School District and Florida State College at Jacksonville (see page \_\_\_\_\_)
- IC 4. Approved the St. Johns County School District Head Start Program Monthly Financial and Program Information Report for the Month of September 2012 (see page \_\_\_\_\_)
- IC 5. Approved 2012-2013 School Improvement Plans as Presented (see page \_\_\_\_\_)
- IC 6. Approved 2012-2013 Composition Rosters for School Advisory Councils (see page \_\_\_\_\_)

### **Instructional/Curriculum Action Items** – None

### **Business/Fiscal Consent Items**

- BC 1. Approved Paid Monthly Bills – September, 2012 (see page \_\_\_\_\_)
- BC 2. Approved Cash Flow Analysis Report (see page \_\_\_\_\_)
- BC 3. Approved Finance Activity Summary (see page \_\_\_\_\_)
- BC 4. Accepted District's Financial Statement as of September, 2012 (see page \_\_\_\_\_)
- BC 5. Accepted the Therapeutic Learning Center (TLC) Financial Report (see page \_\_\_\_\_)
- BC 6. Accepted the Academy of Business and Leadership Education (ABLE) Financial Report (see page \_\_\_\_\_)
- BC 7. Acceptance of St. Paul School of Excellence Financial report (see page \_\_\_\_\_)

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- BC 8. Acceptance of the St. Augustine Montessori School, Inc. Financial Report (see page \_\_\_\_)
- BC 9. Approved Resolution Regarding Surplus Property (see page \_\_\_\_)
- BC 10. Approved Reactivated Property Items (see page \_\_\_\_)
- BC 11. Accepted Donation to Cunningham Creek Elementary School (see page \_\_\_\_)
- BC 12. Accepted Donation to Ponte Vedra/Palm Valley/Rawlings Elementary School (see page \_\_\_\_)
- BC 13. Accepted Donation to Timberlin Creek Elementary School (see page \_\_\_\_)
- BC 14. Accepted Donation to Wards Creek Elementary School (see page \_\_\_\_)
- BC 15. Approved Renewal of RFP #2009-10 Schools Internal Accounts Auditing Services (see page \_\_\_\_)
- BC 16. Approved Renewal of Bid #2011-45 Irrigation Systems (see page \_\_\_\_)
- BC 17. Approved Bid # 2011-01 Catalog Percentage (%) Discount-Classroom/Office and Supplies (see page \_\_\_\_)
- BC 18. Rescind the Award of Bid #2012-23 CCTV Surveillance Systems Previously Awarded to Hi-Tech Home Systems (see page \_\_\_\_)
- BC 19. Accepted School Food Service Annual Report (see page \_\_\_\_)
- BC 20. Approved RFP #2012-26 Benefits Coordinator(see page \_\_\_\_)
- BC 21. Approved RFP #2012-28 Operation and Management of Wastewater Treatment Plant (see page \_\_\_\_)
- BC 22. Approved 2012-2013 internal Audit Plan (see page \_\_\_\_)

### **Business/Fiscal Action Items**

- BA 1. Request for Approval of the 2012-2013 Budget Amendment #2013 G-02 Mr. Degutis detailed this request. Mr. Fehling moved to approve; Mr. Mignon seconded. Vote was 5-0.

### **Operations/Facilities Consent Items**

- OC 1. Accepted Report on Status of Capital Projects (see page \_\_\_\_)
- OC 2. Accepted Maintenance Department Monthly Activities Report (see page \_\_\_\_)
- OC 3. Approval of Contractor Prequalification (see page \_\_\_\_)
- OC 4. Approved Flexibility with Respect to the Class Size Amendment (see page \_\_\_\_)
- OC 5. Approved Spot Survey of the 2010-2015 Educational Plant Survey (Survey 3; Version 2) (see page \_\_\_\_)

### **Operations/Facilities Action Items**

- OA 1. Request for Final Acceptance, Palencia Elementary School ("L") Mr. Forson detailed this request. Mr. Mignon moved to approve; Mrs. Wright seconded. Vote was 5-0.

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**Information Technology Consent Items** - None

**Information Technology Action Items** – None

**First Coast Technical College Consent Items**

- FCTC C1. Acceptance of Financial Report (see pages \_\_\_\_)
- FCTC C2. Approved FCTC Employment Action (Informational Purposes Only)  
(see pages \_\_\_\_)
- FCTC C3. Approved Employment Action (see page \_\_\_\_)

**First Coast Technical College Action Items** – None

**Public Comments** – None

**Closing Comments**

Dr. Joyner wished Mrs. Wright well on her retirement and thanked her for her service. Mrs. Wright thanked each of the board members for their service and stated that Dr. Joyner is an incredible leader and that the St. Johns County School District is incredible due to his leadership and the work ethic of the entire staff.

There being no further business, the meeting was adjourned at 11:07 a.m.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date Approved