

**MINUTES**  
**Regular School Board Meeting**  
**May 15, 2012**

This meeting, held at the St. Johns County School Board Administrative Center, 40 Orange Street, St. Augustine, Florida, was called to order at 9:00 a.m. by Chairman Beverly Slough. Dr. Joyner called roll; all board members were present. Also in attendance were School Board Attorney Frank D. Upchurch, III, district staff, community members and media representatives. Mr. Mignon gave the invocation and led the Pledge of Allegiance. Dr. Joyner dedicated this meeting to the memory of Fred Herx, Language Arts teacher and Zelma Goss, former President of the Support Union.

**Additions/Corrections to the Agenda**

Dr. Joyner announced there was a minor change/addition to OC7 and PC7 and revised copies have been given to board members. Mr. Fehling moved to approve the agenda as restated; Mr. Mignon seconded. Vote was 5-0.

**Awards, Recognitions, Resolutions, Proclamations and Presentations**

- CR1. Recognition of the 2012 Crime Stoppers Poster Contest Winners
- CR2. Recognition of the 2012 Florida Foreign Language Association Elementary Scholar of the Year
- CR3. Recognition of the 2012 State Science Fair Winners
- CR4. Recognition of the 2011-2012 Outstanding Volunteers of the Year
- CR5. Proclamation to Observe May as Teacher and Substitute Teacher Appreciation Month  
Mrs. Geiger presented the proclamation. Mr. Allen moved to approve; Mr. Mignon seconded. Vote was 5-0.
- CR6. Presentation of the St. Augustine High School Academy of Future Teachers Contract Signing

**Opening Comments**

Mr. Fehling stated that the Crookshank performance was great. Mr. Allen thanked Mrs. Langston for her outstanding job organizing the American Youth Character Awards. Dr. Joyner announced that the Teaching Academy at St. Augustine High School has attained "Model Status". Dr. Joyner stated that over three hundred students at Pedro Menendez High School were trained in a hands-on CPR class. Dr. Joyner also stated that the state-wide Florida Writes! scores are down and the Commissioner of Education wants to change the cut score from 4.0 to 3.5.

## **MINUTES-Regular School Board Meeting-May 15, 2012**

### **Public Comments**

- 1) Dawn Chapman, 2985 Hilltop Rd, St. Augustine, Florida 32086, SJEA President spoke about the Sparks Retreat and thanked the Professional Development Department for follow-up training for the new teachers.

### **Approval of Consent Agenda**

Mr. Fehling motioned to approve; Mrs. Wright seconded. Vote was 5-0. Vote was unanimous.

### **Approval of Minutes**

MIN A1. Request for Approval of Minutes. Mr. Fehling moved to approve; Mrs. Wright seconded. Vote was unanimous.

1. School Board Workshop of March 27, 2012
2. Regular School Board Meeting of April 10, 2012
3. School Board Workshop of April 24, 2012

### **Superintendent Consent Items** – None

### **Superintendent Action Items**

SUPT A1. Request for Approval of Naming of New Elementary School “L”. Dr. Joyner detailed this request. Mrs. Wright moved to approve the name “Palencia Elementary School; Mr. Fehling seconded. Vote was 5-0.

### **School Board Attorney Consent Items** - None

### **School Board Attorney Action Items**

SBA C1. Request for Approval of Public Hearing on Rule Adoption (4.18 – Homeless Students Policy) Mr. Upchurch detailed this request. Mrs. Wright moved to approve; Mr. Allen seconded. Vote was 5-0.

SBA C2. Request for Approval of Public Hearing on Rule Adoption (6.82 – Use of Electronic media for School Purposes) Mr. Upchurch detailed this request. Mr. Allen moved to approve; Mr. Mignon seconded. Vote was 5-0.

SBA C3. Request for Approval of Public Hearing on Rule Adoption (6.83 – Acceptable Use Policy for Employee Use of District Electronic Communication System) Mr. Upchurch detailed this request. Mr. Fehling moved to approve; Mrs. Wright seconded. Vote was 5-0.

## **MINUTES-Regular School Board Meeting-May 15, 2012**

- SBA C4. Request for Approval of Public Hearing on Rule Adoption (6.84 – Employee’s Use of Social Networking Websites) Mr. Upchurch detailed this request. Mr. Mignon moved to approve; Mr. Allen seconded. Vote was 5-0.

### **Personnel/Human Resources Consent Agenda**

- PC 1. Approved Personnel Appointments (see page \_\_\_\_\_)
- PC 2. Approved Leave Requests and Return from Leave (see page \_\_\_\_\_)
- PC 3. Approved Resignations, Retirements and Terminations (see page \_\_\_\_\_)
- PC 4. Approved Transfers (see page \_\_\_\_\_)
- PC 5. Approved Enrollment in DROP (see page \_\_\_\_\_)
- PC 6. Approved Out-of-Field Instructional Employees (see page \_\_\_\_\_)
- PC 7. Approved Revised Job Description for Academic Services Department (see page \_\_\_\_\_)
- PC 8. Approved Revised Job Description for Community Relations Coordinator (see page \_\_\_\_\_)
- PC 9. Approved Revised Job Description for Peer Evaluator (see page \_\_\_\_\_)
- PC 10. Approved Revised Job Description for System Analyst Student Information Systems (see page \_\_\_\_\_)

### **Personnel/Human Resources Action Items** – None

### **Instructional/Curriculum Consent Items**

- IC 1. Approved Voluntary Pre-Kindergarten (VPK) Parent Fee Schedule for the 2012-2013 School Year (see page \_\_\_\_\_)
- IC 2. Approved Timberlin Creek’s Little Eagles Early Childhood Stand-alone Voluntary Pre-Kindergarten Program 2012-2013 budget (see page \_\_\_\_\_)
- IC 3. Approved Mason Elementary School’s Voluntary Pre-Kindergarten Stand-alone Program 2012-2013 Budget (see page \_\_\_\_\_)
- IC 4. Approved Field Trips (see page \_\_\_\_\_)
- IC 5. Approved SJCS D Program’s Head Start Quarterly Financial and Program Information Report for the months of January, February and March 2012
- IC 6. Approved Career Pathways Articulation Agreement
- IC 7. Approved Advancement Via Individual Determination Contract (AVID)
- IC 8. Approved 2012-2013 Voluntary Pre-Kindergarten (VPK) District Budget

### **Instructional/Curriculum Action Items** – None

### **Business/Fiscal Consent Items**

- BC 1. Approved Paid Monthly Bills – March, 2012 (see page \_\_\_\_\_)
- BC 2. Approved Cash Flow Analysis Report (see page \_\_\_\_\_)
- BC 3. Approved the Finance Activity Summary (see page \_\_\_\_\_)
- BC 4. Accepted the District Financial Statement as of March 2012 (see page \_\_\_\_\_)

## **MINUTES-Regular School Board Meeting-May 15, 2012**

- BC 5. Accepted the Therapeutic Learning Center (TLC) Financial Report (see page \_\_\_\_\_)
- BC 6. Accepted the Academy of Business and Leadership Education (ABLE) Financial Report (see page \_\_\_\_\_)
- BC 7. Accepted the 2010-2011 Audit Report (see page \_\_\_\_\_)
- BC 8. Approved Resolution regarding Surplus Property (see page \_\_\_\_\_)
- BC 9. Approved Reactivated Surplus Property (see page \_\_\_\_\_)
- BC 10. Accepted a Donation to Hickory Creek Elementary School (see page \_\_\_\_\_)
- BC 11. Accepted a Donation to Otis Mason Elementary School (see page \_\_\_\_\_)
- BC 12. Accepted a Donation to PV/PV Rawlings Elementary School (see page \_\_\_\_\_)
- BC 13. Approved Bid #2010-06 Grounds Maintenance (see page \_\_\_\_\_)
- BC 14. Approved Bid #2012-03 Temporary Personnel(see page \_\_\_\_\_)
- BC 15. Approved Bid #2012-06 - Waste Collection Services (see page \_\_\_\_\_)
- BC 16. Approved RFP #2012-10 Afterschool Enrichment Activities (see page \_\_\_\_\_)
- BC 17. Approved Bid #2012-12 percentage (%) Discount Custodial and Floor Care Equipment (see page \_\_\_\_\_)

### **Business/Fiscal Action Items**

- BA 1. Request for Approval of the 2011-2012 Budget Amendment # 2012-G-07. Mr. Degutis detailed this request. Mr. Allen moved to approve; Mrs. Wright seconded. Vote was 5-0.

### **Operations/Facilities Consent Items**

- OC 1. Accepted Report on Status of Capital Projects (see page \_\_\_\_\_)
- OC 2. Accepted Maintenance Department Monthly Activities Report (see page \_\_\_\_\_)
- OC 3. Approved School Camps (see page \_\_\_\_\_)
- OC 4. Approved 2012-2013 Bus Routes (see page \_\_\_\_\_)
- OC 5. Approved 2012-2013 Extended Day Programs (see page \_\_\_\_\_)
- OC 6. Approved School Concurrence Proportionate Share Mitigation Agreement: SCD 2011-12 Winchester East (Worthington PUD) (see page \_\_\_\_\_)
- OC 7. Approved Issuance of the Notice to Proceed and MOU – Durbin Crossing and Aberdeen DRIs (see page \_\_\_\_\_)
- OC 8. Approved Contract Prequalification (see page \_\_\_\_\_)
- OC 9. Approved Bid – Roof Replacement at Crookshank Elementary School (see page \_\_\_\_\_)
- OC 10. Approved Bid – Partial Roof Replacement (2012) at St. Augustine High School (see page \_\_\_\_\_)
- OC 11. Approved Bid – Partial Roof Replacement (2012) at The Webster School (see page \_\_\_\_\_)
- OC 12. Approved Bid – Lift Station Upgrades at Mill Creek Elementary School and Nease High School (see page \_\_\_\_\_)
- OC 13. Accepted – Hartley Elementary School Expansion (see page \_\_\_\_\_)
- OC 14. Accepted – Osceola Elementary School Expansion (see page \_\_\_\_\_)

**MINUTES-Regular School Board Meeting-May 15, 2012**

**Operations/Facilities Action Items**

OA 1. Request for Approval of Plans – K-8 Prototype Design. Mrs. Cubbedge detailed this request. Mrs. Wright moved to approve; Mr. Allen seconded. Vote was 5-0.

**Information Technology Consent Items** - None

**Information Technology Action Items** - None

**First Coast Technical College Consent Items**

- FCTC C1. Accepted Financial Report (see page \_\_\_\_)
- FCTC C2. Approved FCTC Employment Action (Informational Purposes Only)  
(see page \_\_\_\_)
- FCTC C3. Approved Employment Action (see page \_\_\_\_)

**First Coast Technical College Action Items** – None

**Public Comments**

- 1) Daniel Watkins, 165 Isle Brook Parkway, St. Johns, Florida 32259, asked when the Durbin Crossing Memorandum of Understanding (MOU) will be delivered. Mrs. Cubbedge replied “this week.”

**Closing Comments**

Mrs. Wright reminded everyone about the Career Academy Awards this Thursday. Dr. Joyner stated that the Arts Alive visual arts competition is this Thursday at Nissan of St. Augustine and the performing arts competition is Saturday night at St. Augustine High School.

There being no further business, the meeting was adjourned at 11:50 a.m.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date Approved