

**MINUTES**  
**Regular School Board Meeting**  
**November 8, 2011**

This meeting, held at the St. Johns County School Board Administrative Center, 40 Orange Street, St. Augustine, Florida, was called to order at 6:00 p.m. by Chairman Bill Fehling. Dr. Joyner called roll; all board members were present. Also in attendance was School Board Attorney Frank D. Upchurch, III, district staff, community members and media representatives. Dr. Joyner announced tonight's meeting was dedicated to the memories of Ms. Joan Zarnowski, Mr. Lou Farkas and Ms. Patti Keene. Mr. Mignon gave the invocation and led the Pledge of Allegiance.

**Additions/Corrections to the Agenda**

Dr. Joyner announced that that Item OA 2 was added; Item SBAC 1 was revised, and OA 1 was revised and these changes were sent to the board prior to tonight's meeting. Mrs. Slough moved to approve the agenda as restated; Mrs. Wright seconded. Vote was 5-0.

**Awards, Recognitions, Resolutions, Proclamations and Presentations**

- CR 1. Recognition of Florida Foreign Language Association WERSHOW Award
- CR 2. Resolution to Observe November 16, 2011, as Education Support Professionals Day. Mr. Allen moved to approve; Mr. Mignon seconded. Vote was 5-0.
- CR 3. Proclamation to Observe November as Parental Involvement in Education Month. This was read by Mrs. Cheryl Freeman. Mr. Allen motioned to approve; Mrs. Slough seconded. Vote was 5-0.

**Opening Comments**

Mrs. Wright complimented the Ponte Vedra High School guitar ensemble, the "Wire Choir". Ms. Slough reported on the "Chum Reading" program with our partner the Jacksonville Sharks. Mr. Fehling noted all our schools are celebrating Veterans' Day this week. Dr. Joyner thanked all for their thoughts and prayers for Mrs. Davidson's passing. Dr. Joyner thanked Mrs. Mickler, Mrs. Slough, Mrs. Wright and Mr. Mignon for attending the AICE induction ceremony last evening. He reported meeting with the PTO group, SAC group, teacher advisory group and student advisory group recently. He also reminded all to submit their input on the 2012-13 school calendar by December 13<sup>th</sup>.

**Public Comments** - None

**Approval of Consent Agenda**

Mrs. Slough motioned to approve; Mr. Allen seconded. Vote was 5-0.

## **MINUTES-Regular School Board Meeting-November 8, 2011**

### **Approval of Minutes**

MIN A1. Request for Approval of Minutes. Mrs. Wright moved to approve; Mr. Allen seconded. Vote was unanimous.

1. School Board Workshop of September 27, 2011
2. Joint Meeting of SJCSB and BCC of September 28, 2011
3. Special School Board Meeting of September 29, 2011
4. Special School Board Meeting of October 4, 2011
5. School Board Workshop of October 4, 2011
6. Special School Board Meeting – Evidentiary Hearing – of October 10, 2011
7. Regular School Board Meeting of October 11, 2011
8. School Board Workshop – SIP Presentations - Elementary Schools – of October 12, 2011
9. School Board Workshop – SIP Presentations – Middle Schools, High Schools and Others - of October 13, 2011
10. School Board Workshop of October 20, 2011

**Superintendent Consent Items** – None

**Superintendent Action Items** - None

**School Board Attorney Consent Items**

SBA C1. Approved Rules and procedures for Evidentiary Hearings Conducted Pursuant to Section 1012.33, Florida Statutes (see page \_\_\_\_\_)

**School Board Attorney Action Items** - None

**Personnel/Human Resources Consent Agenda**

- PC 1. Approved Personnel Appointments (see page \_\_\_\_\_)
- PC 2. Approved Leave Requests and Return from Leave (see page \_\_\_\_\_)
- PC 3. Approved Resignations, Retirements and Terminations (see page \_\_\_\_\_)
- PC 4. Approved Transfers (see page \_\_\_\_\_)
- PC 5. Approved Employees' Enrollment in DROP (see page \_\_\_\_\_)
- PC 6. Approved Out-of-Field Instructional Employees (see page \_\_\_\_\_)
- PC 7. Approved Revised Job Descriptions – Academic Services (see page \_\_\_\_\_)
- PC 8. Approved Revised Organizational Chart and Job Description for Director of Risk Management (see page \_\_\_\_\_)
- PC 9. Approved Revised Organizational Chart and Job Description for Confidential Secretary, Student Services (see page \_\_\_\_\_)

**Personnel/Human Resources Action Items** - None

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### **Instructional/Curriculum Consent Items**

- IC 1. Approved Field Trips (see pages \_\_\_\_)
- IC 2. Approved Revised 2011 -2012 Student Progression Plan (see page \_\_\_\_)
- IC 3. Appvoed two Cooperative Agreements between the SJCS D and Clarke Jacksonville Auditory/Oral Center for the 2011-2012 School Year (see page \_\_\_\_)
- IC 4. Accepted the SJCS D Head Start Quarterly Financial and Program Information Report for April through June 2011 (see page \_\_\_\_)
- IC 5. Accepted the SJCS D Head Start Quarterly Financial and Program Information Report for July through September 2011 (see page \_\_\_\_)
- IC 6. Approved Timberlin Creek's Little Eagles Early Childhood Stand-Alone Voluntary Pre-Kindergarten Program Budget (see page \_\_\_\_)
- IC 7. Approved Otis Mason Little manatees Early Childhood Stand-Alone voluntary Pre-Kindergarten Program Budget (see page \_\_\_\_)
- IC 8. Approved Interlocal Agreement with the St. Johns County Commissioners to Access Dori Slosberg Funds (see page \_\_\_\_)

### **Instructional/Curriculum Action Items** – None

### **Business/Fiscal Consent Items**

- BC 1. Approved Paid Monthly Bills – September, 2011 (see page \_\_\_\_)
- BC 2. Approved Cash Flow Analysis Report (see page \_\_\_\_)
- BC 3. Approved the Finance Activity Summary (see page \_\_\_\_)
- BC 4. Accepted the District's Financial Statement as of September, 2011 (see page \_\_\_\_)
- BC 5. Accepted the Therapeutic Learning Center (TLC) Financial Report (see page \_\_\_\_)
- BC 6. Accepted the Academy of Business and Leadership Education (ABLE) Financial Report (see page \_\_\_\_)
- BC 7. Accepted the Academy of Business and Leadership Education (ABLE) Financial Statement and Independent Audit Report as of June 30, 2011 (see page \_\_\_\_)
- BC 8. Accepted Food and Nutrition Services' Annual Report (see page \_\_\_\_)
- BC 9. Approved Resolution regarding Surplus Property (see page \_\_\_\_)
- BC10. Approved Resolution to Reactivate Property Items (see page \_\_\_\_)
- BC11. Accepted Donation to Mill Creek Elementary School(see page \_\_\_\_)
- BC12. Accepted Donation to Allen D. Nease High School (see page \_\_\_\_)
- BC13. Approved Renewal of the Contract for benefits Coordinator for the Self-Funded Medical Plan (see page \_\_\_\_)

### **Business/Fiscal Action Items**

- BA 1. Request for Approval of the 2010-2011 Budget Amendment # 2012 G-02. Mr. Degutis detailed this request. Mrs. Slough moved to approve; Mrs. Wright seconded. Vote was 5-0.

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### **Operations/Facilities Consent Items**

- OC 1. Accepted Report on Status of Capital Projects (see page \_\_\_\_)
- OC 2. Accepted Maintenance Department Monthly Activities Report (see page \_\_\_\_)
- OC 3. Approved School Camps (see page \_\_\_\_)
- OC 4. Approved Contractor Prequalification (see page \_\_\_\_)
- OC 5. Approved Change Order # 3, (Final), Hartley Elementary School Expansion (see page \_\_\_\_)
- OC 6. Approved Final Acceptance – St. Augustine High School Partial Roof Replacement and and Weight Room Vertical Expansion (see page \_\_\_\_)
- OC 7. Approved Final Acceptance - Hartley Elementary School Partial Roof Replacement (see page \_\_\_\_)
- OC 8. Approved Final Acceptance - Murray Middle School Partial Roof Replacement and Metal Roof Repairs (see page \_\_\_\_)
- OC 9. Approved Final Acceptance - The Webster School Partial Roof Replacement (see page \_\_\_\_)
- OC10. Approved Final Acceptance - The Webster School Renovations (see page \_\_\_\_)
- OC11. Approved Final Acceptance - Dining Facilities Expansions at Fruit Cove and Landrum Middle Schools (see page \_\_\_\_)
- OC12. Approved Final Acceptance - St. Augustine High School Domestic Water and Restroom Upgrades (Phase III) (see page \_\_\_\_)
- OC13. Approved Final Acceptance - Crookshank Elementary School Window Replacement (see page \_\_\_\_)
- OC14. Approved Final Acceptance - Murray Middle School Window Replacement (see page \_\_\_\_)
- OC15. Approved Final Acceptance - R.B. Hunt Elementary School Window Replacement Project (see page \_\_\_\_)
- OC16. Approved Final Acceptance - St. Augustine High School Window Replacement Project (see page \_\_\_\_)
- OC17. Approved Final Acceptance - Nease High School Performing Arts Center Renovations Project (see page \_\_\_\_)

### **Operations/Facilities Action Items**

- OA 1. Request to Approve the Attendance Zone Changes for 2012-2013 –FINAL PUBLIC HEARING. Mr. Forson detailed this request; noting the attendance zoning is being updated due to new Elementary School “L” and overcrowding. Mr. Fehling called for public comment; the following came forward:
  - 1. Mr. Daniel Watkins, 165 Islesbrook Parkway, St. Johns, FL 32259, spoke against rezoning Durbin Creek South to Hickory Creek Elementary School.

There being no further speakers, Mr. Fehling closed the public hearing. Mrs. Slough motioned to approve; Mrs. Wright seconded. Vote was 5-0.

- OA 2. Request to Approve a Procedure to Grandfather Students in Conjunction with Attendance Zones for 2012-2013. Mr. Forson detailed this request. Mrs. Slough motioned to approve; Mr. Allen seconded. Questions regarding eligibility notification followed. Vote was 5-0.

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**Information Technology Consent Items** - None

**Information Technology Action Items** – None

**First Coast Technical College Consent Items**

- FCTC C1. Accepted Financial Report (see pages \_\_\_\_\_)
- FCTC C2. Approved FCTC Employment Action (see pages \_\_\_\_\_)
- FCTC C3. Approved FCTC Employment Action (Informational Purposes Only)  
(see pages \_\_\_\_\_)

**First Coast Technical College Action Items** – None

**Public Comments** - None

**Closing Comments**

Mr. Mignon reported judging a pumpkin decorating contest at Hartley Elementary School. Mr. Allen stated his appreciation for the attention our schools pay to our veterans.

There being no further business, the meeting was adjourned at 7:00 p.m.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date Approved