

## CHAPTER 6.00 - PERSONNEL

### Effective Date For Leave, Suspension, Or Termination

6.23

1. Effective Date. The effective date for any leave (whether paid or unpaid), suspension, or termination is the next day the employee would be required to work, but for the leave, suspension, or termination.
2. Holiday Rules. The following provisions apply in determining whether an employee is entitled to pay for holidays.
  - a. An employee who terminates employment and does not report for work on the first day following a holiday shall not receive pay for the holiday. The termination date shall be considered the last work day on which the employee is paid prior to the holiday.
  - b. An employee who is on paid leave before and after a paid holiday, or who is on leave before a paid holiday and reports for work on the first day following the paid holiday, shall receive pay for such paid holiday if the employee is paid for at least ten (10) consecutive work days prior to and including the last work day prior to the paid holiday.

**STATUTORY AUTHORITY:**

**1001.41**

**LAW(S) IMPLEMENTED:**

**1001.42(5); 1011.60**

**HISTORY:**

**Formerly Rule 6.212**

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