

MINUTES
Regular School Board Meeting
May 12, 2015

This meeting, held at the St. Johns County School Board Administrative Center, 40 Orange Street, St. Augustine, Florida, was called to order at 9:00 a.m. by Chairman Bev Slough. Dr. Joyner called roll; board members – Mr. Bill Mignon, Mrs. Kelly Barrera, Mrs. Beverly Slough, Mr. Tommy Allen and Mr. Patrick Canan were present. Also in attendance were School Board Attorney Frank D. Upchurch, III, district staff, community members and media representatives. Mrs. Slough led the invocation and pledge of allegiance. The board packet was dedicated to Hattie H. Jenkins and Valdeen B. Bassett, former employees who recently passed away.

Additions/Corrections to the Agenda

Dr. Joyner stated that there were several changes to the agenda; PC1 (Approval of Personnel Appointments), PC2 (Approval of Leave Requests and Return from Leave), PC4 (Approval of Transfers) and PC10 (Approval of Revised Organizational Chart) were revised. Mr. Canan moved to approve the agenda; Mr. Mignon seconded. Vote was 5-0.

Awards, Recognitions, Resolutions, Proclamations and Presentations

- CR 1. Proclamation to Observe May 4-8, 2015 as Teacher and Substitute Teacher Week Mrs. Cathy Geiger, Director of instructional Personnel read the proclamation. Mr. Allen moved to approve the agenda; Mr. Mignon seconded. Vote was 5-0.
- CR 2. Proclamation to Observe May 18-22, 2015, as Senior Corps Week Mrs. Cheryl Freeman, RSVP Coordinator read the proclamation. Mr. Allen moved to approve the agenda; Mr. Canan seconded. Vote was 5-0.
- CR 3. Proclamation to Observe May 6, 2015 as School Nurse Day Mrs. Melissa Petty, Coordinator for Health Services read the proclamation. Mr. Mignon moved to approve the agenda; Mr. Allen seconded. Vote was 5-0.
- CR 4. Recognition of the 2015 Crime Stoppers Poster Contest Winners
- CR 5. Recognition of the 2015 Florida Foreign Language Association Elementary Scholar of the Year
- CR 6. Recognition of the State DAR American History Essay Contest Winners
- CR 7. Recognition of the 2015 All-County Middle School Art Exhibition Winners
- CR 8. Recognition of the 2015 State Science Fair Winners
- CR 9. Recognition of the 2014-2015 Outstanding Volunteers of the Year
- CR 10. Recognition of the 2014-2015 Family and Community Involvement Award

Opening Comments

Mr. Mignon commented that the SAHS Chamber Singers were outstanding. Mrs. Barrera and Mrs. Slough congratulated all of the students being recognized for art, science and foreign language awards. Dr. Joyner reminded everyone of several upcoming events: The Elementary Olympics will be held Wednesday, May 13 at 3:30 pm at St. Augustine High School and the STEM Fair will be held Saturday, May 16 at 8:00 am at Palencia Elementary School. Dr. Joyner also stated that Mrs. Hutchins will head up a Teacher Evaluation Task Force, and assured the board that the SJCSB will use the evaluation instrument in the best and most fair way for our teachers.

Public Comments - None

Approval of Consent Agenda

Mr. Allen motioned to approve; Mr. Canan seconded. Vote was 5-0.

Approval of Minutes

MIN A1. Request for Approval of Minutes. Mr. Allen moved to approve; Mrs. Barrera seconded. Vote was unanimous.

1. School Board Workshop of March 24, 2015
2. Special School Board Meeting of April 7, 2015
3. School Board Workshop of April 7, 2015
4. Regular School Board Meeting of April 14, 2015

Superintendent Consent Items –None

Superintendent Action Items-None

School Board Attorney Consent Items -None

School Board Attorney Action Items-None

Personnel/Human Resources Consent Agenda

- PC 1. Approved Personnel Appointments
- PC 2. Approved Leave Requests and Return from Leave
- PC 3. Approved Resignations, Retirements and Terminations
- PC 4. Approved Transfers
- PC 5. Approved Employee's Enrollment in DROP
- PC 6. Approved Student Accident Insurance Renewal
- PC 7. Approved Differentiated Pay Memorandum of Understanding
- PC 8. Approved Revised Job Descriptions for the Academic Services Department, Human Resources Department
- PC 9. Approval of New Job Descriptions for the Human Resources Department
- PC 10. Approved Revised Organizational Chart

Personnel/Human Resources Action Item–None

Public Comments-None

Instructional/Curriculum Consent Items

- IC 1. Approved Field Studies
- IC 2. Approved Additions to the St. Johns County School District 2015-2016 Middle School Course Catalog
- IC 3. Approved Additions to the St. Johns County School District 2015-2016 High School Course Catalog

- IC 4. Approved St. Johns County School District Head Start Financial Report and Program Information Report for the Month of March 2015
- IC 5. Approved St. Johns County School District Head Start Prekindergarten Provider Contract Form OEL-VPK 20PS, 2015-16 School Year and State of Florida Statewide Prekindergarten Provider Contract Form OEL-VPK 20, 2015 Summer Program
- IC 6. Approved Renewal Contract between the St. Johns County School District and Discovery Education Science

Instructional/Curriculum Action Items -None

Business/Fiscal Consent Items

- BC 1. Approved Paid Monthly Bills
- BC 2. Approved Cash Flow Analysis Report
- BC 3. Approved Finance Activity Summary
- BC 4. Accepted District's Financial Statement as of March 2015
- BC 5. Accepted Therapeutic Learning Center (TLC) Financial Report
- BC 6. Accepted Academy of Business and Leadership Education (ABLE) Financial Report
- BC 7. Accepted Revised St. Paul School of Excellence (St Paul) Financial Report
- BC 8. Accepted St. Augustine Public Montessori School, Inc. (Montessori) Financial Report
- BC 9. Accepted 2013-2014 Financial, Operational and Federal Audit Report
- BC 10. Acceptance of Donations Valued at \$10,000 or Greater
- BC 11. Approved Resolution Regarding Surplus Property
- BC 12. Approved Reactivated Property Items
- BC 13. Approved Renewal of Bid #2011-08, Armored Car Service
- BC 14. Approved Renewal of Bid #2011-09, Fencing
- BC 15. Approved Renewal of Bid #2012-06, Waste Collection Services
- BC 16. Approved Renewal of Bid #2013-17, Propane Gas
- BC 17. Approved Renewal of Bid #2014-10, Integrated Pest Management
- BC 18. Approved Renewal of Comprehensive Recycling Program Contract
- BC 19. Approved Award of Bid #2015-01, Catalog Percentage (%) Discount-Classroom/Office Equipment and Supplies
- BC 20. Approved Award of Bid #2015-02, Catalog Percentage (%) Discount- Music Equipment and Supplies
- BC 21. Approved Award of Bid #2015-03, Catalog percentage (%) Discount-Science Equipment and Supplies
- BC 22. Approved Award of Bid #2015-04, Catalog percentage (%) Discount-Athletic Equipment and Supplies
- BC 23. Approved Award of Bid #2015-07, Catalog percentage (%) Discount- Resilient Flooring
- BC 24. Approved Award of RFP #2015-08, After School Enrichment Activities
- BC 25. Approved Authorization of Superintendent to Enter Into Negotiations and Execute a Contract for RFP #2015, Beverage Provider
- BC 26. Approved Award of Bid #2015-06, Work Uniforms
- BC 27. Approved Award of RFP #2015-09, Internal Accounts Auditing Services
- BC 28. Approved Authorization of Superintendent to Execute a Contract for Internal Auditing Services

Business/Fiscal Action Items

- BA 1. Request for Approval of the 2014-2015 Budget Amendment

#2015 G-08. Mr. Degutis presented. Mrs. Barrera moved to approve; Mr. Mignon Seconded. Vote was 5-0.

Public Comments - None

Operations/Facilities Consent Items

- OC 1. Accepted Capital Projects Status Report
- OC 2. Accepted Maintenance Department Monthly Activities Report
- OC 3. Approved School Camps
- OC 4. Approval of 2015-2016 Bus Routes
- OC 5. Approved Agreement between School Board of St. Johns County and the School Board of Seminole County for Medicaid Administrative Claiming
- OC 6. Approved 2015-2016 Extended Day Program for Sebastian Middle School
- OC 7. Approved Contractor Prequalifications

Operations/Facilities Action Items

- OA 1. Request for Approval of the Attendance Zone Changes for 2015-2016 Mr. Forson presented. Mr. Allen moved to approve; Mr. Canan Seconded. Vote was 5-0.
- OA 2. Request for Approval of the John A. Crookshank Conceptual Expansion Mr. Forson presented. Mr. Allen moved to approve; Mr. Mignon Seconded. Vote was 5-0.

Information Technology Consent Items -None

Information Technology Action Items – None

First Coast Technical College Consent Items

- FCTC 1 Request for Acceptance of FCTC Financial Report
- FCTC 2 For Informational Purposes Only - FCTC Employment Actions Instructional
- FCTC 3 For Informational Purposes Only - FCTC Employment Actions Non -Instructional

First Coast Technical College Action Items – None

Public Comments – None

Closing Comments

Mr. Mignon stated that there were twenty-two seniors from St. Augustine High School who signed an agreement between the SJCSD and the Teaching Academy, stating that after graduating college, students may start as a third year teacher for completing the program and returning to St. Johns County to teach.

There being no further business, the meeting was adjourned at 11:36 a.m.

Superintendent

Chairman

Date Approved