

MEMORANDUM OF UNDERSTANDING
Between the
St. Johns County School District
And
St. Johns Educational Support Professional Association

MAKE UP DAY FOR WEDNESDAY, AUGUST 30, 2023
DUE TO
HURRICANE IDALIA

On Wednesday, August 30, 2023, the school district closed due to Hurricane Idalia. The district stayed closed Wednesday, August 30, 2023. This day was a regularly scheduled student contact day. There will be no holiday or teacher planning days used to make up this time. All employees were paid for the one day that the district closed, this time will need to be made up through the steps below.

Both parties agree:

1. All non-instructional personnel that would like to use appropriate leave time (emergency, personal or vacation) to replace the make-up time may do so. These hours should be entered on the Online Timecard in SunGard and reflected on the attached make-up report.

2. All non-instructional personnel that plan to make up their time should work with their school/department administrators regarding these hours so that the district remains in compliance with the Fair Labor Standards Act.

3. Employees who took a sick day (non FMLA, non personal, non vacation) on August 30, 2023, may send a request to Cathy Weber via email to return hours for that day, and procedures in #2 above should be followed.



Brennan Asplen
Chief Negotiator, SJCSD



Tammy Whitaker
Chief Negotiator, SJESPA