

Best and Brightest Teacher Scholarship Program

Teachers,

Included are the following:

1. Best and Brightest Teacher Scholarship Information document
2. Best and Brightest Teacher Routing forms
3. ACT and SAT charts

Please note that teachers who have ACT/SAT score reports on file in Human Resources received an email on August 21, 2017. If you did not receive an email, please contact Cathy Weber to see if score reports are on file.

All other questions, please email Cathy Weber at cathy.weber@stjohns.k12.fl.us

Best and Brightest Teacher Scholarship Program

Information Document

Per House Bill (HB) 7069, the Florida Legislators will continue the Best and Brightest Teacher Scholarship Program for the 2017-18 school year. During the 2017 Legislative Session, they expanded the program *for Florida's classroom* teachers who meet the qualifications to receive a \$6,000 scholarship per 1012.731 (3) (a), F.S.

In addition, per HB 7069, 1012.731(2)(c) F.S., classroom teachers with a highly effective rating on their final evaluation in the school year immediately preceding the year in which the scholarship will be awarded shall receive a scholarship of \$1200. The classroom teacher with an effective rating the school year immediately preceding the year in which the scholarship will be awarded will receive a scholarship up to \$800.

In review:

A classroom teacher with a highly effective evaluation score and meets the criteria on their SAT or ACT, is eligible for a \$6,000. Scholarship.*

A classroom teacher with a highly effective evaluation score from 2016-17 school year is eligible for a \$1,200. Scholarship.

A classroom teacher with an effective score from the 2016-17 school year is eligible for up to \$800. Scholarship.

All teachers are encouraged to read through this document for eligibility purposes.

**It is the responsibility of the teacher to provide the necessary documentation to qualify within the deadlines stated.*

1. How does a teacher qualify for the \$6,000 scholarship*?

a. The teacher must be a classroom teacher as defined by the following definition:

Be assigned to a classroom teacher position and be employed by Florida School Districts, charter schools, or the FSDB. Per 1012.01 (2)(a), F.S., *Classroom teacher is defined as “*staff members assigned the professional activity of instructing students in courses in classroom situations, including basic instruction, exceptional student education, career education, and adult education*”.

b. The classroom teacher has achieved a composite score at or above the 80th percentile on either the SAT or ACT based on the National Percentile Ranks in effect when the classroom teacher took the assessment.

c. The teacher has received an evaluation of highly effective on his or her evaluation for the preceding the year in which the scholarship will be awarded (i.e. for the 2016-17 school year).

2. How does a teacher qualify for the \$1,200 scholarship?

a. The teacher must be a classroom teacher as defined by the following definition:

Be assigned to a classroom teacher position and be employed by Florida School Districts, charter schools, or the FSDB. Per 1012.01 (2)(a) F.S., *Classroom teacher is defined as “*staff members assigned the professional activity of instructing students in courses in classroom situations, including basic instruction, exceptional student education, career education, and adult education*”.

b. The teacher has received an evaluation of highly effective on his or her evaluation for the preceding year in which the scholarship will be awarded (i.e. for the 2016-17 school year).

c. ACT or SAT scores not required to receive the \$1200 scholarship.

d. Applications and evaluations **for SJCS D teachers in the classroom for the 2016-17 and 2017-18** are not required to be submitted to the Human Resources Department for the \$1,200 scholarship.

3. How does a teacher qualify for up to an \$800 scholarship?

a. The teacher must be a classroom teacher as defined by the following definition:

Be assigned to a classroom teacher position and be employed by Florida School Districts, charter schools, or the FSDB. Per 1012.01 (2)(a) F.S., *Classroom teacher is defined as “*staff members assigned the professional activity of instructing students in courses in classroom situations, including basic instruction, exceptional student education, career education, and adult education*”.

b. The teacher has received an evaluation of effective on his or her evaluation for the preceding year in which the scholarship will be awarded (i.e. for the 2016-17 school year).

c. ACT or SAT scores not required to receive the scholarship up to \$800.

d. Applications and evaluations **for SJCS D teachers in the classroom for the 2016-17 and 2017-18** are not required to be submitted to the Human Resources Department for the up to \$800 scholarship.

4. Are new teachers just out of college and in their first year of teaching eligible for the \$6,000 award?

Yes, classroom teachers new to the profession are eligible for the \$6,000 scholarship if they earned a college entrance exam score that indicates they were exceptionally well prepared for college level coursework. FL Statute 1012.731

Teachers must submit their original score report (copies not accepted) from their ACT or SAT achieving a composite score at or above the 80th percentile on either the SAT or ACT based on the national Percentile Ranks in effect when the teacher took the assessment.

A final evaluation is not required for classroom teachers new to the teaching (first year teacher) profession beginning the 2017-18 school year.

5. What should teachers do in the interim until they can apply for the scholarship?

Teachers will need an original copy of their SAT or ACT scores. Teachers are strongly encouraged to order a copy from ACT or SAT so they have an original score report in time to submit with their application. Teachers who have submitted their score report for Best and Brightest over the past two years will receive confirmation that their report is on file.

6. How do teachers submit their interest for the \$6,000 scholarship?

There are three different categories teachers may fall in to apply for the scholarship:

***Classroom teachers hired in SJCSO before July 1, 2017 must:**

1. Be assigned to a classroom teacher position and be employed by Florida School Districts, charter schools, or the FSDB. Per 1012.01 (2)(a) F.S., Classroom teacher is defined as *“staff members assigned the professional activity of instructing students in courses in classroom situations, including basic instruction, exceptional student education, career education, and adult education”*.
2. Have received a final evaluation rating of highly effective on their final 2016-17 evaluation.
3. Submit (and received) to the SJCSO Human Resources Department by **November 1, 2017*** at 5 PM a completed Best and Brightest Teacher Scholarship Routing Form, a copy of their final 2016-17 Summative Evaluation, and their original score report (copies will not be accepted) from their ACT or SAT achieving a composite score at or above the 80th percentile on either the SAT or ACT based on the National Percentile Ranks in effect when the teacher took the assessment. (*Or Letter/Email indicating your ACT or SAT scores are on file in Human Resources.) Note: Scores must include a composite score of 80% nationally. The SJCSO Human Resources Department will not make any calculations or determinations regarding percentiles.

***Classroom teachers new to the profession hired on or after July 1, 2017 must:**

1. Be assigned to a classroom teacher position and be employed by Florida School Districts, charter schools, or the FSDB. Per 1012.01 (2)(a) F.S., Classroom teacher is defined as *“staff members assigned the professional activity of instructing students in courses in classroom situations, including basic instruction, exceptional student education, career education, and adult education”*.
2. Submit (and received) to the Human Resources Department by **November 1, 2017 at 5 PM** a completed Best and Brightest Teacher Scholarship Routing Form and their original score report (copies will not be accepted) from their ACT or SAT achieving a composite score at or above the 80th percentile on either the SAT or ACT based on the National Percentile Ranks in effect when the teacher took the assessment. (*Or Letter/Email indicating your ACT or SAT scores are on file in Human Resources.) Note: Scores must include a composite score of 80% nationally. The SJCSO Human Resources Department will not make any calculations or determinations regarding percentiles.
3. A final evaluation is not required for classroom teachers new to the teaching profession beginning the 2017-18 school year.

***Classroom teachers hired on or after July 1, 2017 who taught in a Florida School District during the 2016-17 school year must:**

1. Be assigned to a classroom teacher position and be employed by Florida School Districts, charter schools, or the FSDB. Per 1012.01 (2)(a) F.S., Classroom teacher is defined as “*staff members assigned the professional activity of instructing students in courses in classroom situations, including basic instruction, exceptional student education, career education, and adult education*”.
2. Submit (and received) to the Human Resources Department the following three items by **November 1, 2017 at 5 PM.**
 1. Completed Best and Brightest Teacher Scholarship Routing Form
 2. A signed copy of their Official 2016-17 Final Summative Evaluation from their previous school district, indicating their highly effective rating (rating includes the instructional practice and VAM score combined).
 3. Their achieving a composite score at or above the 80th percentile on either the SAT or ACT (original score report) based on the National Percentile Ranks in effect when the teacher took the assessment. Note: Scores must include a composite score of 80% nationally. The SJCSO Human Resources Department **will not** make any calculations or determinations regarding percentiles.

Additional Information:

- All payments to classroom teachers from this program are subject to payroll and income tax withholding.
- The Scholarship is a one-time distribution and is not guaranteed in the future nor will it be added to an employee’s base salary.
- The Department of Education (DOE) will provide a total award amount to each district according to the number of eligible teachers submitted statewide. The award is scheduled to be paid by the DOE to school districts by February 1, 2018.
- Eligible classroom teachers are scheduled to receive their scholarship from their school district by April 1, 2018.
- ***Eligible classroom teachers who qualify for the scholarship must be a current “classroom teacher” in the district to receive the award when it is distributed. If the classroom teacher terminates employment or transfers within the district to a “non-classroom” teaching position, the award will not be received.***
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To take the SAT or ACT:

SAT – <https://sat.collegeboard.org/register/sat-us-dates>

ACT - <http://www.actstudent.org/regist/dates.html>

To obtain old SAT or ACT Scores (original scores reports):

SAT – <https://sat.collegeboard.org/scores/send-old-sat-scores>

ACT - <http://www.actstudent.org/scores/send/>

Contact Persons:

Cathy Weber –email: cathy.weber@stjohns.k12.fl.us or call 904-547-7604

Cathy Hutchins – email cathy.hutchins@stjohns.k12.fl.us or call 904-547-7601

Best and Brightest Teacher Scholarship Routing Form
Due Date: On or before November 1, 2017
MUST be received in Human Resources Dept. by 5 PM

Teacher Name (as appears in SunGard) _____

Employee Number _____ School: _____ Current Grade /Subject _____

Please complete this form and check off, sign and include all the required documentation. Note: It is recommended that you make a photo copy of all documents for your records prior to submitting.

I understand that I must be a current classroom teacher in the district to receive the award when it is distributed. If I, the classroom teacher, terminate employment or transfer within the district to a non-classroom teaching position, I understand that I will not receive the award.

Signature _____ Date _____

There are three scholarships available for the 2017-18 school year in the amount of \$6,000, \$1,200 and up to \$800. Each scholarship has its own eligibility requirements that must be met to qualify. Please complete the section(s) for which you are applying:

To receive the \$6,000 scholarship:

***Classroom teachers hired before July 1, 2017 (check all that apply):**

1. ___ Meet the criteria for assigned classroom teacher per 1012.01(2)(a), F.S.
2. ___ Copy of 2016-17 final summative evaluation indicating Highly Effective.
3. ___ Original ACT or SAT demonstrating a composite score at or above 80% using national percentiles.
4. ___ Letter/Email indicating your ACT or SAT scores are on file in Human Resources.
5. ___ Intentions submitted on this Routing form and received by Human Resources Department by November 1, 2017 at 5 PM.

***First Year Teachers hired on or after July 1, 2017 (check all that apply):**

1. ___ Meet the criteria for assigned classroom teacher per 1012.01(2)(a), F.S.
2. ___ Original ACT or SAT demonstrating a composite score at or above 80% using national percentile.
3. ___ Intentions submitted on this Routing form and received by Human Resources Department by November 1, 2017 at 5 PM.

***An evaluation is not required for first year teachers.

***Classroom Teachers hired on or after July 1, 2017 who taught in another Florida District during the 2016-17 school year (check all that apply):**

1. ___ Meet the criteria for assigned classroom teacher per 1012.01(2)(a), F.S.
2. ___ Copy of 2016-17 final summative evaluation indicating Highly Effective from previous district. (It is the responsibility of the employee to obtain their final evaluation (instructional and VAM combined) from the previous school district.) Final evaluation must be signed by a Supervisor or Principal.
3. ___ Original ACT or SAT demonstrating a composite score at or above 80% using national percentiles.
4. ___ Intentions submitted on this Routing form and received by Human Resources Department by November 1, 2017 at 5 PM.

****This routing form and any additional documentation is to be received in the Human Resources Office by November 1, 2017 at 5 PM.***

Please send to Cathy Weber, Human Resources Department.

There will be no exceptions to the date and time stated above.

Office Use only: Date Rec'd _____ By: _____

_____ eligible

_____ Not eligible

Reason:

Best and Brightest Teacher Scholarship Routing Form
Due Date: On or before November 1, 2017
MUST be received in Human Resources Dept. by 5 PM

Teacher Name (as appears in SunGard) _____

Employee Number _____ School: _____ Current Grade /Subject _____

Please complete this form and check off, sign and include all the required documentation. Note: It is recommended that you make a photo copy of all documents for your records prior to submitting.

I understand that I must be a current classroom teacher in the district to receive the award when it is distributed. If I, the classroom teacher, terminate employment or transfer within the district to a non-classroom teaching position, I understand that I will not receive the award.

Signature _____ Date _____

There are three scholarship available for the 2017-18 school year in the amount of \$6,000. \$1,200 and up to \$800. Each scholarship has its own eligibility requirements that must be met to qualify. Please complete the section(s) for which you are applying:

To receive the \$1,200 scholarship:

If employed in SJCS D in 2016-17 and received Highly Effective on your Final Summative Evaluation and you are currently a classroom teacher, you will automatically qualify and do not need to do anything. SJCS D will submit on your behalf.

***Classroom Teachers hired on or after July 1, 2017 who taught in another Florida District during the 2016-17 school year (check all that apply):**

1. ___ Meet the criteria for assigned classroom teacher per 1012.01(2)(a), F.S.
2. ___ Copy of 2016-17 final summative evaluation indicating Highly Effective from previous district. (It is the responsibility of the employee to obtain their final evaluation (instructional and VAM combined) from the previous school district). Final evaluation must be signed by a Supervisor or Principal.
3. ___ Intentions submitted on this Routing form and received by Human Resources Department by November 1, 2017 at 5 PM.

To receive up to \$800 scholarship:

If employed in SJCS D in 2016-17 and received Effective on your Final Summative Evaluation and you are currently a classroom teacher, you will automatically qualify and do not need to do anything. SJCS D will submit on your behalf.

***Classroom Teachers hired on or after July 1, 2017 who taught in another Florida District during the 2016-17 school year (check all that apply):**

1. ___ Meet the criteria for assigned classroom teacher per 1012.01(2)(a), F.S.
2. ___ Copy of 2016-17 final summative evaluation indicating Effective from previous district. (It is the responsibility of the employee to obtain their final evaluation (instructional and VAM combined) from the previous school district). Final evaluation must be signed by a Supervisor or Principal from previous district.
3. ___ Intentions submitted on this Routing form and received by Human Resources Department by November 1, 2017 at 5 PM.

Note: No ACT or SAT score is required to receive the \$1,200 or up to \$800 scholarship. ***Please send to Cathy Weber, Human Resources Department. There will be no exceptions to the date and time stated above.***

Office Use only: Date Rec'd _____ By: _____

_____ eligible

_____ Not eligible

Reason:



Florida Best & Brightest Scholarship ACT Information on ACT Percentile Rank

In light of the recent Florida legislation related to Florida teacher scores on The ACT, in order to determine whether a Florida teacher scored “at or above the 80th percentile on The ACT based upon the percentile ranks in effect when the teacher took the assessment”, please refer to the following summary.

1. The best evidence is the original student score report received by the teacher
2. If a teacher needs a replacement score report,
 - a. Those can be ordered either by contacting ACT Student Services at 319.337.1270 or by using the 2014-2015 ACT Additional Score Report (ASR) Request Form at <http://www.actstudent.org/pdf/asrform.pdf> . Reports for testing that occurred prior to September 2012 have a fee of \$34.00 for normal processing and can be requested back to 1966.
 - b. The percentile ranks provided on ASRs reflect current year norms, not the norms in effect at the time of testing.
 - c. The following are the minimum composite scores that were “at or above the 80th percentile” at the time of testing based upon the best available historical norm information from ACT, Inc.’s archives. For the following test date ranges:
 - September, 2011 through August, 2015 : 26
 - September, 1993 through August, 2011 : 25
 - September, 1991 through August, 1993 : 24
 - September, 1990 through August, 1991 : 25
 - September, 1989 through August, 1990 : 24
 - September, 1985 through August, 1989 : 25
 - September, 1976 through August, 1985 : 24
 - September, 1973 through August, 1976 : 25
 - September, 1971 through August, 1973 : 24
 - September, 1970 through August, 1971 : 25
 - September, 1969 through August, 1970 : 24
 - September, 1968 through August, 1969 : *
 - September, 1966 through August, 1968 : 25

*ACT, Inc. cannot verify the Composite score which corresponds to the 80th percentile for this period from archival materials. If a three-year norm were used for 1968-69 an ACT Composite score of 24 could be applied.

For Score Report Requests: Go to www.actstudent.org/pdf/asrform.pdf or call (319) 337-1270

For questions about this information sheet: Contact Cari Lousch – cari.lousch@act.org

SAT® Score Percentile Information for Florida's Best and Brightest Scholarship

As requested by the State of Florida, the following information can be used to determine the SAT scores that were at or above the 80th percentile based on the rank in effect when the assessment was taken.¹

- Teachers can order archived score reports by calling (866) 756-7346 or by filling out and mailing the form found at <https://sat.collegeboard.org/scores/send-old-sat-scores>. Archived score reports cost \$31.
- Teachers can send a copy of the score report directly to their district for an additional \$11.25 by providing the district's name and mailing address when ordering.
- Teachers who took the SAT more than once will receive all of the available score reports as part of their order.
- Archived score report requests take up to 5 weeks to process. Rush orders may be placed for additional fees.
- Teachers who tested prior to October 1973 should use the scores for 1973.
- Questions? Please call (866) 756-7346 Monday through Friday from 8am to 9pm EST, or visit <https://sat.collegeboard.org/contact> to send an email.

Administration Dates	Verbal/Critical Reading	Math	Composite
Prior to October 1973	550	590	1140
October 1973 - June 1975	550	590	1140
October 1975 - June 1976	540	590	1130
October 1976 - June 1978	540	580	1120
October 1978 - June 1979	530	590	1120
October 1979 - June 1981	530	580	1110
October 1981 - June 1982	520	580	1100
October 1982 - June 1984	530	580	1110
October 1984 - June 1985	520	580	1100
October 1985 - June 1986	530	580	1110
October 1986 - June 1991	530	590	1120
October 1991 - June 1993	520	590	1110
October 1993 - June 1994	530	600	1130
October 1994 - March 1995	520	610	1130
April 1995 - June 1995	600	610	1210
October 1995 - June 1997	610	610	1220
October 1997 - June 2003	610	620	1230
October 2003 - June 2007	610	630	1240
October 2007 - June 2009	610	620	1230
October 2009 - June 2010	610	630	1240
October 2010 - June 2013	600	620	1220
October 2013 - June 2015	600	630	1230
October 2015 - January 2016	600	620	1220

New SAT			
Administration Dates			Total Composite Score
March 2016 - October 2016			1190 Nationally Representative Sample

¹ This information is based on available SAT archives.