

**Agenda Item Details**

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Meeting	Apr 11, 2017 - REGULAR SCHOOL BOARD MEETING
Category	Q. Finance - Consent
Subject	11. Request for Approval of Bid #2017-07, Integrated Pest Management
Access	Public
Type	Action (Consent)
Recommended Action	Approval of Bid #2017-07, Integrated Pest Management
Goals	GF-4 Maximize Resources

**Public Content**

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**Background Information:**

It is the desire of the District to maintain integrated pest management (IPM) procedures for control of structural and landscape pests as referenced under IPM Policy Statement by the United States Environmental Protection Agency (EPA) and University of Florida (UF). IPM principles are to prevent unacceptable levels of pest activity and damage by the most economical means and with the least possible hazard to people, property, and the environment.

**Educational Impact:**

A safe and clean environment promotes a healthy atmosphere which is essential to the education process.

**Strategic Plan Impact:**

Supports the District's Mission Statement by providing a safe and clean environment which helps students master all academic standards.

**Fiscal Impact:**

Funding for these services is included in the budget at each facility and the Food Service Department.

**Recommendation:**

Approval of Bid #2017-07, Integrated Pest Management, to Florida Pest Control & Chemical Co., for the period of July 1, 2017 through June 30, 2018.

**Action Required:**

Approval of the Superintendent's recommendation.

**Drafted, reviewed and submitted by:**

Patrick Snodgrass, CPSM, Director of Purchasing  
Michael Degutis, Chief Financial Officer  
Cathy Mittelstadt, Deputy Superintendent for Operations

**Sincerely,  
Tim Forson**

## Superintendent of Schools

Bid #2017-07 Integrated Pest Management April 2017.pdf (1,064 KB)

### Administrative Content

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*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

### Workflow

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Workflow      Mar 15, 2017 12:19 PM :: Submitted by Vicki Davenport. Routed to Vicki Davenport for approval.  
Mar 15, 2017 12:20 PM :: Approved by Vicki Davenport. Routed to Patrick Snodgrass for approval.  
Mar 15, 2017 2:55 PM :: Approved by Patrick Snodgrass. Routed to Gina Fallica for approval.  
Mar 21, 2017 9:13 AM :: Approved by Gina Fallica. Routed to Mike Degutis for approval.  
Mar 24, 2017 9:25 AM :: Approved by Mike Degutis. Routed to Vicki Davenport for approval.  
Mar 24, 2017 11:21 AM :: Approved by Vicki Davenport. Routed to Cathy Mittelstadt for approval.  
Mar 24, 2017 1:21 PM :: Approved by Cathy Mittelstadt. Routed to Vicki Moody for approval.  
Mar 31, 2017 10:06 AM :: Approved by Vicki Moody. Routed to Tim Forson for approval.  
Apr 4, 2017 12:30 PM :: Final approval by Tim Forson

Last Modified by Tim Forson on April 4, 2017



Tim Forson  
Superintendent of Schools

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**MEMORANDUM**

**SCHOOL BOARD**

Beverly Slough  
District 1


Tommy Allen  
District 2

Bill Mignon  
District 3

Kelly Barrera  
District 4

Patrick Canan  
District 5

**TO:** Patrick Snodgrass, Director of Purchasing

**FROM:** David Lee, Director for Maintenance Services 

**DATE:** March 2, 2017

**SUBJECT:** Recommendation re: Bid #2017-07 Integrated Pest Management

I have reviewed the bid submittal and recommend that the bid be awarded to Florida Pest Control & Chemical Co. for all items in the amounts listed on the bid tabulation sheet for all items. This company currently provides services to the District and has also done so in the past. They have always provided the District with excellent service.

/s/



## ST. JOHNS COUNTY SCHOOL DISTRICT

Sebastian Administrative Annex

**Purchasing Department**

3015 Lewis Speedway, Unit 5

St. Augustine, Florida 32084


Telephone (904) 547-8941 FAX (904) 547-8945

*Patrick Snodgrass, CPSM*

*Director of Purchasing*

### MEMORANDUM

TO: Michael Degutis, Chief Financial Officer

FROM: Patrick Snodgrass, Director of Purchasing 

DATE: March 13, 2017

SUBJECT: Bid #2017-07, Integrated Pest Management

This bid was released by the District in January 2017, requesting pricing from bidders qualified to incorporate and practice integrated pest management (IPM) procedures for control of structural and landscape pests as referenced under IPM Policy Statement by the United States Environmental Protection Agency. Multiple companies were notified of this bid through DemandStar. In addition, the District released an ad in The St. Augustine Record on three different dates. The District received one response from Florida Pest Control & Chemical Company.

Florida Pest Control & Chemical Company has been providing similar service to the District under a bid previously awarded in 2014. The rates submitted for Bid #2017-07 come in significantly less than the current rates – a decrease of over 30%.

Based on both pricing and the level of service provided in the past, I believe it is in the best interest of the District to award this bid to the sole bidder, Florida Pest Control & Chemical Company.

		Florida Pest Control & Chemical Co.		
	ITEM LOCATION	FOOD SERVICE	SCHOOL AREA	TOTAL
ELEMENTARY SCHOOLS	Crookshank	\$15.00	\$19.00	\$34.00
	Cunningham Creek	\$15.00	\$19.00	\$34.00
	Durbin Creek	\$15.00	\$19.00	\$34.00
	Hartley	\$15.00	\$19.00	\$34.00
	Hickory Creek	\$15.00	\$19.00	\$34.00
	Hunt	\$15.00	\$19.00	\$34.00
	Julington Creek	\$15.00	\$19.00	\$34.00
	Ketterlinus	\$15.00	\$19.00	\$34.00
	Mason	\$15.00	\$19.00	\$34.00
	Mill Creek	\$15.00	\$19.00	\$34.00
	Ocean Palms	\$15.00	\$19.00	\$34.00
	Osceola	\$15.00	\$19.00	\$34.00
	Palencia	\$15.00	\$19.00	\$34.00
	PVPV	\$15.00	\$19.00	\$34.00
	Rawlings	\$15.00	\$19.00	\$34.00
	Southwoods	\$15.00	\$19.00	\$34.00
	Timberlin Creek	\$15.00	\$19.00	\$34.00
	Wards Creek	\$15.00	\$19.00	\$34.00
	Webster	\$15.00	\$19.00	\$34.00
MIDDLE SCHOOLS & K-8	Fruit Cove	\$15.00	\$19.00	\$34.00
	Gamble Rogers	\$15.00	\$19.00	\$34.00
	Landrum	\$15.00	\$19.00	\$34.00
	Liberty Pines	\$15.00	\$19.00	\$34.00
	Murray	\$15.00	\$19.00	\$34.00
	Pacetti Bay	\$15.00	\$19.00	\$34.00
	Patriot Oaks	\$15.00	\$19.00	\$34.00
	Sebastian	\$15.00	\$19.00	\$34.00
	Switzerland Point	\$15.00	\$19.00	\$34.00
	Valley Ridge	\$15.00	\$19.00	\$34.00
HIGH SCHOOLS & TECHNICAL COLLEGE	Bartram Trail	\$18.00	\$25.00	\$43.00
	Creekside	\$18.00	\$24.00	\$42.00
	Nease	\$18.00	\$24.00	\$42.00
	Pedro Menendez	\$18.00	\$24.00	\$42.00
	Ponte Vedra	\$18.00	\$24.00	\$42.00
	St. Augustine	\$18.00	\$24.00	\$42.00
	St. Johns Technical	N/A	\$24.00	\$24.00
	FCTC Main Campus (School Area rate must include instructional kitchens and café)	N/A	\$24.00	\$24.00
	FCTC Public Safety Campus	N/A	\$24.00	\$24.00
	FCTC Hussion Ave Putnam County Campus	N/A	\$24.00	\$24.00
ANCILLARY FACILITIES	Administration	N/A	\$19.00	\$19.00
	Evelyn Hamblen Center	\$15.00	\$19.00	\$34.00
	Fullerwood	N/A	\$19.00	\$19.00
	Maintenance Warehouse	N/A	\$19.00	\$19.00
	Menendez Medical Clinic	N/A	\$19.00	\$19.00
	O'Connell Center (Admin Area & Medical Clinic)	N/A	\$19.00	\$19.00
	Nease Medical Clinic	N/A	\$19.00	\$19.00
	Purchasing Warehouse, Building J	N/A	\$19.00	\$19.00
	Yates Admin Complex	N/A	\$19.00	\$19.00
TRANS	Crookshank Transportation Complex	N/A	\$19.00	\$19.00
	Nease Transportation Service Center	N/A	\$19.00	\$19.00
TOTAL MONTHLY RATE		\$558.00	\$1,025.00	\$1,583.00
ADDITIONAL SERVICES	Portable Classroom Building	Cost per Portable per Month	No Charge	
	Future Schools/Facilities	Cost per Additional Square Foot per Month	\$0.00032	
		Cost per Square Foot	\$0.02	
	Fire Ant Control	Minimum Square Foot Cover Area	100	