



Agenda Item Details

Meeting	Jan 09, 2018 - REGULAR SCHOOL BOARD MEETING
Category	Q. Finance - Consent
Subject	7. Request for Renewal of Bid #2015-35, Intercom System Repair
Access	Public
Type	Action (Consent)
Recommended Action	Renewal of Bid #2015-35, Intercom System Repair
Goals	GF-4 Maximize Resources

Public Content

Background Information:

This bid was originally awarded by the Board to Security and Fire Electronics, Inc., in January 2016 and subsequently renewed for an additional one year term in December 2016. The bid provides for district-wide repair of the intercom systems on an as needed basis. The originally awarded vendor has agreed to renew the bid for one additional year at the same pricing, terms and conditions of the original bid.

Educational Impact:

This bid helps provide an appropriate environment which is essential to the educational process.

Strategic Plan Impact:

Supports the District's Mission Statement by providing appropriate facilities to help students master all academic standards.

Fiscal Impact:

Funding for work performed under this bid is included in the budget of the District Maintenance Department and the schools which may require these services.

Recommendation:

Renewal of Bid #2015-35, Intercom System Repair, to Security and Fire Electronics, Inc., for the period of March 12, 2018 through March 11, 2019.

Action Required:

Approval of the Superintendent's recommendation.

Drafted, reviewed and submitted by:

Patrick Snodgrass, CPSM, Director of Purchasing
Michael Degutis, Chief Financial Officer

Sincerely,

Tim Forson

Superintendent of Schools

Bid #2015-35 Intercom System Repair January 2018.pdf (547 KB)

Administrative Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Workflow

Workflow Dec 6, 2017 7:37 AM :: Submitted by Wendy Wilson. Routed to Wendy Wilson for approval.
Dec 6, 2017 7:41 AM :: Approved by Wendy Wilson. Routed to Patrick Snodgrass for approval.
Dec 6, 2017 10:56 AM :: Approved by Patrick Snodgrass. Routed to Gina Fallica for approval.
Dec 6, 2017 2:26 PM :: Approved by Gina Fallica. Routed to Mike Degutis for approval.
Dec 6, 2017 2:33 PM :: Approved by Mike Degutis. Routed to Vicki Davenport for approval.
Dec 6, 2017 2:36 PM :: Approved by Vicki Davenport. Routed to Cathy Mittelstadt for approval.
Dec 7, 2017 9:05 AM :: Approved by Cathy Mittelstadt. Routed to Vicki Moody for approval.
Dec 14, 2017 11:20 AM :: Approved by Vicki Moody. Routed to Tim Forson for approval.
Dec 18, 2017 11:13 AM :: Final approval by Tim Forson

Last Modified by Tim Forson on December 18, 2017



ST. JOHNS COUNTY SCHOOL DISTRICT

Sebastian Administrative Annex

Purchasing Department

3015 Lewis Speedway, Unit 5

St. Augustine, Florida 32084

Telephone (904) 547-8941 FAX (904) 547-8945

*Patrick Snodgrass, CPSM
Director of Purchasing*

November 28, 2017

Security and Fire Electronics, Inc.
2590 Dobbs Rd
St. Augustine, FL 32086

Dear Vendor:

Bid #2015-35 Intercom System Repair will expire March 11, 2018. The bid states there is an option for renewal of two (2) additional one (1) year periods if agreed upon by both parties. Please initial your choice, sign and date at the bottom. Return the original letter (please do not fax) to this office no later than December 11, 2017.

X Please renew Bid #2015-35 Intercom System Repair for the period March 12, 2018 through March 11, 2019 with the same pricing, terms and conditions as originally awarded.

 We do not wish to renew the above bid beyond the current expiration date.

 11-29-17
Signature Date

Renewal must be signed by an officer or employee having the authority to legally bind the vendor.

Sincerely,



Patrick Snodgrass
Director for Purchasing



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Telephone (904) 547-8941 FAX (904) 547-8945

*Patrick Snodgrass, CPSM
Director of Purchasing*

MEMORANDUM

TO: Michael Degutis, Chief Financial Officer

FROM: Patrick Snodgrass, Director of Purchasing *Pat Snodgrass*

DATE: December 6, 2017

SUBJECT: Bid #2015-35, Intercom System Repair

This bid was originally awarded by the Board in January 2016 to Security and Fire Electronics, Inc. Subsequently, the bid was renewed through March 2018. This vendor has provided quality workmanship throughout the award and renewal.

In December 2017 a recommendation will be made to the Board to award Bid #2017-34 Intercom System Repair to JSC Systems, Inc.

To ensure service be provided promptly at a competitive price I recommend the renewal of Bid #2015-35, Intercom System Repair in addition to the recent award of Bid #2017-34, Intercom System Repair. This recommendation has been affirmed by David Lee, the Director for Maintenance.

Cc: David Lee, Director for Maintenance



Agenda Item Details

Meeting	Dec 13, 2016 - REGULAR SCHOOL BOARD MEETING
Category	Q. Finance - Consent
Subject	14. Request for Renewal of Bid #2015-35, Intercom System Repair
Access	Public
Type	Action (Consent)
Recommended Action	Renewal of Bid #2015-35, Intercom System Repair
Goals	GF-4 Maximize Resources

Public Content

Background Information:

This bid was originally awarded by the Board to Security and Fire Electronics, Inc., in January 2016. The bid provides for district-wide repair of the intercom systems on an as needed basis. The originally awarded vendor has agreed to renew the bid for one additional year at the same pricing, terms and conditions of the original bid.

Educational Impact:

This bid helps provide an appropriate environment which is essential to the educational process.

Strategic Plan Impact:

Supports the District's Mission Statement by providing appropriate facilities to help students master all academic standards.

Fiscal Impact:

Funding for work performed under this bid is included in the budget of the District Maintenance Department and the operating budget of schools which may require these services.

Recommendation:

Renewal of Bid #2015-35, Intercom System Repair, to Security and Fire Electronics, Inc., for the period of March 12, 2017 through March 11, 2018.

Action Required:

Approval of the Superintendent's recommendation.

Drafted, reviewed and submitted by:

Patrick Snodgrass, CPSM, Director of Purchasing
Michael Degutis, Chief Financial Officer

Sincerely,

Joseph G. Joyner, Ed.D.
Superintendent of Schools

Bid #2015-35 Intercom System Repair December 2016.pdf (708 KB)

Administrative Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Workflow

Workflow Nov 14, 2016 7:00 AM :: Submitted by Vicki Davenport. Routed to Vicki Davenport for approval.
Nov 14, 2016 7:00 AM :: Approved by Vicki Davenport. Routed to Patrick Snodgrass for approval.
Nov 14, 2016 7:09 AM :: Approved by Patrick Snodgrass. Routed to Gina Fallica for approval.
Nov 14, 2016 11:51 AM :: Approved by Gina Fallica. Routed to Mike Degutis for approval.
Nov 16, 2016 3:09 PM :: Approved by Mike Degutis. Routed to Sharon Carcaba for approval.
Nov 17, 2016 8:07 AM :: Approved by Sharon Carcaba. Routed to Vicki Moody for approval.
Dec 1, 2016 9:16 AM :: Approved by Vicki Moody. Routed to Joseph Joyner for approval.
Dec 5, 2016 11:46 AM :: Final approval by Joseph Joyner

Last Modified by Joseph Joyner on December 5, 2016



ST. JOHNS COUNTY SCHOOL DISTRICT

Sebastian Administrative Annex

Purchasing Department

3015 Lewis Speedway, Unit 5

St. Augustine, Florida 32084

Telephone (904) 547-8941 FAX (904) 547-8945

*Patrick Snodgrass, CPSM
Director of Purchasing*

September 28, 2016

TO: David Lee, Director for Maintenance Services
Maintenance Department

FROM: Laura Bowden, Buyer *L.Bowden*
Purchasing Department

RE: Bid #2015-35, Intercom System Repair

Bid #2015-35, Intercom System Repair is set to expire on March 11, 2017. Please choose one of the following options:

Maintenance Department wishes to exercise the option to renew the contract for an additional one (1) year period, March 12, 2017 through March 11, 2018 with the same terms and conditions.

Our department wishes to re-bid the existing contract. (It is necessary for your department to review current specifications and forward any suggested changes to the Purchasing Department).

Our department does not wish to re-bid this contract. (Written justification may be required if this option is selected).

Please complete this document and return to the Purchasing Department within ten (10) business days.

Paul Lee

Signature

9-30-2016

Date



Agenda Item Details

Meeting	Jan 12, 2016 - REGULAR SCHOOL BOARD MEETING
Category	Q. Finance - Consent
Subject	14. Request for Approval of the Award of Bid #2015-35, Intercom System Repair
Access	Public
Type	Action (Consent)
Recommended Action	Approval of Award of Bid #2015-35, Intercom System Repair
Goals	GF-4 Maximize Resources

Public Content

Background Information:

This bid is for district-wide repair of intercom systems on an as needed basis. The systems located throughout the District may require repairs due to facility expansion, relocatable classroom additions, and normal wear and tear. Shane Walton, Director for Maintenance has reviewed all bid responses and concurs with the recommendation.

Educational Impact:

This bid helps provide an appropriate environment which is conducive to the educational process.

Strategic Plan Impact:

Supports the District's Mission Statement by providing appropriate facilities to help students master all academic standards.

Fiscal Impact:

Funding for work performed under this bid is included in the budget of the District Maintenance Department and the operating budget of schools which may require these services.

Recommendation:

Approve the award of Bid #2015-35, Intercom System Repair, to Security and Fire Electronics, Inc., for the period of March 12, 2016 through March 11, 2017.

Action Required:

Approval of the Superintendent's recommendation.

Drafted, reviewed and submitted by:

Patrick Snodgrass, CPSM Director of Purchasing
 Michael Degutis, Chief Financial Officer
 Tim Forson, Deputy Superintendent of Operations

Sincerely,
Joseph G. Joyner, Ed.D.
Superintendent of Schools

 [Award of Bid #2015-35 Intercom System Repair January 2016.pdf \(516 KB\)](#)

Administrative Content

Workflow

Workflow Dec 7, 2015 2:32 PM :: Submitted by Vicki Davenport. Routed to Vicki Davenport for approval.
Dec 7, 2015 2:32 PM :: Approved by Vicki Davenport. Routed to Patrick Snodgrass for approval.
Dec 7, 2015 3:41 PM :: Approved by Patrick Snodgrass. Routed to Gina Fallica for approval.
Dec 8, 2015 1:15 PM :: Approved by Gina Fallica. Routed to Mike Degutis for approval.
Dec 10, 2015 2:08 PM :: Approved by Mike Degutis. Routed to Sharon Carcaba for approval.
Dec 11, 2015 7:26 AM :: Approved by Sharon Carcaba. Routed to Tim Forson for approval.
Dec 11, 2015 11:50 AM :: Approved by Tim Forson. Routed to Vicki Moody for approval.
Dec 15, 2015 1:38 PM :: Approved by Vicki Moody. Routed to Joseph Joyner for approval.
Dec 18, 2015 1:28 PM :: Final approval by Joseph Joyner

Last Modified by Joseph Joyner on December 18, 2015



Joseph G. Joyner, Ed.D.
Superintendent of Schools

40 Orange Street
St. Augustine, Florida 32084
(904) 547-7500
www.stjohns.k12.fl.us

MEMORANDUM

SCHOOL BOARD

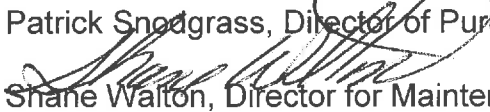
Beverly Slough
District 1

Tommy Allen
District 2

Bill Mignon
District 3

Kelly Barrera
District 4

Patrick Canan
District 5

TO: Patrick Snodgrass, Director of Purchasing
FROM:  Shane Walton, Director for Maintenance Services
DATE: December 1, 2015
SUBJECT: Recommendation re: Bid #2015-35, Intercom System Repair

I have reviewed the bid submittals and recommend that the bid be awarded to the low bidder, Security and Fire Electronics, Inc. in the amounts listed on the bid tabulation sheet for all items. This vendor has been providing services to the district for many years. They have always provided the District with excellent quality workmanship and service.

/s/

Bid #2015-35 Intercom System Repair

Released: October 30, 2015

Opened: December 1, 2015 @ 2:00 PM

Tabulation Sheet

	Security and Fire Electronics, Inc.	JSC Systems, Inc. dba Jacksonville Sound and Communications	Rauland-Borg Corporation of Florida
Technician Hourly Rate	\$45.00	\$50.00	\$72.00
Helper Hourly Rate	\$29.00	\$39.00	\$45.00
Percentage (%) Discount Off List Price for Repair Parts	35%	25%	23%

Three (3) valid responses received. Recommend award to Security and Fire Electronics, Inc.