



Parent Assistant Account authorization by Parent/Guardian

Parent Assistant is a new web-based application that allows parents to view their child’s educational information online using the Internet. This document serves as an alternative for parents who cannot visit the school in person (to request an account) and authorizes their child to receive a Parent Assistant Account username and password on their behalf. By doing so, the parent or guardian understands that this account information will enable access to private and sensitive student academic information.

In addition, Parent Assistant allows parents to request online changes to several student data elements (i.e. home phone numbers, Alert Now phone numbers and in the future possibly other demographic and scheduling data).

Parent Responsibilities:

Each participating parent or guardian will be responsible for the following:

1. To safeguard their system account Username and Password
2. Notify their school immediately if their Username and Password is lost or compromised
3. Provide all necessary equipment to access the Internet (computer, Internet connection, Internet Explorer software, etc.)
4. Read the FAQ’s and Parent Assistant Instruction Guide located on the District website

Note: SJCS D is not responsible for lost or stolen account information that could lead to unauthorized access to sensitive student data. See the District website for more details on Parent Assistant.

Parent or Guardian Authorization signature:

I, _____, authorize my child _____
(print Parent/Guardian First & Last name) *(print Student First, Middle initial and Last name)*

in grade _____ at _____
(print current grade) *(print School name)*

to pick-up my Parent Assistant account information on my behalf.

(Parent/Guardian Signature) *(Date)*