



Parent Assistant Account Request for Out of Area Parent or Guardian

Parent Assistant (PA) is a new web-based application that allows parents to view their child’s educational information online using the Internet. This document serves as PA account request for a legal parent or guardian who does not reside in the local area. The Parent or guardian understands and acknowledges that this account information will enable access to private and sensitive student academic information.

In addition, Parent Assistant allows parents to request online changes to several student data elements (i.e. home phone numbers, Alert Now phone numbers and in the future possibly other demographic and scheduling data).

Parent Responsibilities:

Each participating parent or guardian will be responsible for the following:

1. To safeguard their system account Username and Password
2. Notify their school immediately if their Username and Password is lost or compromised
3. Provide all necessary equipment to access the Internet (computer, Internet connection, software, etc.)
4. Read the FAQ’s and Parent Assistant Instruction Guide located on the District website

Note: SJCS D is not responsible for lost or stolen account information that could lead to unauthorized access to sensitive student data. See the District website for more details on Parent Assistant.

Parent or Guardian signature (Notarized):

I, _____, am a legal and authorized parent/guardian of
(Print Parent/Guardian First & Last name)

_____, in grade _____ at _____
(Print Student First, Middle initial and Last name) (Current grade) (Print School name)

Parent Address: _____
(# St, City, State, Zip)

Parent Email Address: _____; Phone (____) _____ - _____
(John.Smith@Domain.com) (Area + number)

(Parent/Guardian Signature) (Date)

(Notary Signature) (Date) (Notary Seal + Expiration)