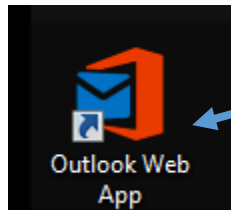
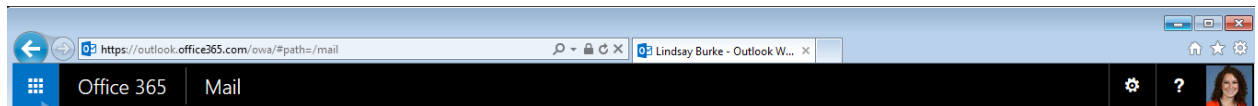


# OneDrive Access for Employees

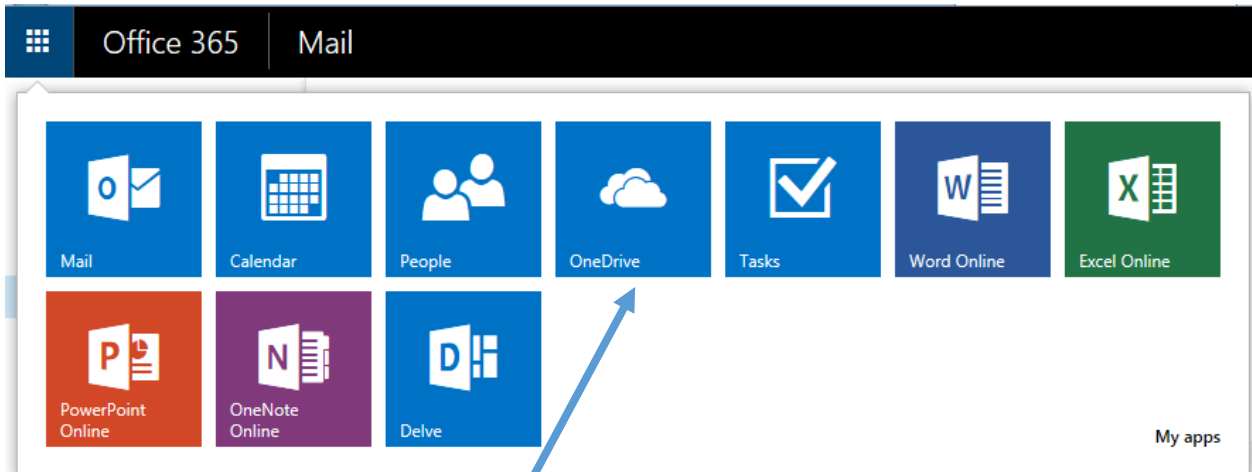
## From your District Assigned Computer



1. Locate and open the Outlook Web App located on your desktop.



2. You will automatically be taken to your Outlook mailbox.  
3. Click on the square dots in the top left corner.



4. Click OneDrive to be taken to your cloud storage.