



## MEMORANDUM

**TO:** Members of the School Board

**FROM:** Joseph G. Joyner, Ed.D., Superintendent of Schools

**SUBJECT:** Request for Acceptance of Maintenance Department Monthly Activity Report

**DATE:** September 10, 2013

**Background Information:** The Maintenance Department provides a monthly activities report for School Board review. The report consists of four (4) sections:

- a. The Requests Status Report provides statistical information regarding the total number of work orders issued for each facility, the number of work orders completed and the number in progress for the year to date time period specified. Also included are a total of costs expended.
- b. The Maintenance Department Projects Status Report describes work completed monthly at each facility based on requests for maintenance received, emergencies and projects planned to be completed during the stated month. In addition to the routine maintenance items completed, preventive maintenance projects and work orders are also noted. Also noted is the number of hours spent and total costs associated with the work orders through the last day of the month.
- c. The Maintenance Department Monthly Capital Improvement Projects Construction Status Report provides a monthly update of ongoing and completed work on capital projects.
- d. The Administrative Report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the other reports.

**Strategic Plan Impact:** Monthly report.

**Educational Impact:** Monthly report.

**Fiscal Impact:** Projects are funded by the Maintenance Department's operating and capital outlay budgets.

**Recommendation:** Acceptance of the Maintenance Department Monthly Activity Report.

**Action Required:** Approval of the Superintendent's recommendation.

**Drafted and submitted for approval by:** Shane Walton, Director for Maintenance Services.

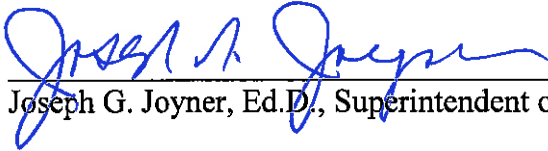
**Reviewed and submitted for approval by:** Paul Rose, Executive Director for Facilities & New Construction.

Respectfully Submitted,



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Tim Forson, Deputy Superintendent for Operations



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Joseph G. Joyner, Ed.D., Superintendent of Schools

**ST. JOHNS COUNTY SCHOOL DISTRICT**

**MAINTENANCE DEPARTMENT  
MONTHLY ACTIVITIES REPORT**

**JULY 2013**

## Maintenance Department Activity Reports

Attached is a monthly activities report consisting of the following four sections:

**a. Requests Status Report:**

This report provides statistical information regarding number of Requests for Maintenance received from each facility, number of work orders in progress and completed at each facility for the year to date time period specified.

**b. Projects Status Report:**

This report describes work completed monthly at each facility based on requests for maintenance received, emergencies, and projects planned to be completed during the specified time period. Also included are items completed during the preventive maintenance teams' visit to each facility. Additionally, the report indicates the number of hours expended by Maintenance Department personnel and costs incurred for the work through the last day of the month.

**c. Maintenance Department Capital Improvement Projects Construction Status Report:**

This report provides an update of ongoing and completed work on all capital improvement projects. These projects are scheduled as a result of existing conditions and life cycle inspections conducted annually at each facility. Additionally, the Maintenance Department has established a program by which all facilities are placed on rotation to receive carpet and tile, painting, pavement rehabilitation, HVAC duct cleaning and indoor air quality assessments every three to four years.

**d. Administrative Report:**

This report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the above-mentioned reports.

Requests Status Report		7/1/13 through 7/31/13	
Work Order Count	Location	Status	Total Costs
1	Administration Building 9721	Work In Progress	\$3,021.00
2	Bartram Trail High 0411	Closed Work Orders	\$246.08
2	Bartram Trail High 0411	New Request	\$0.00
2	Bartram Trail High 0411	Work In Progress	\$8,930.96
2	Creekside High 0493	Closed Work Orders	\$1,732.42
1	Creekside High 0493	New Request	\$0.00
3	Creekside High 0493	Work In Progress	\$2,125.62
4	Crookshank Elementary 0021	Closed Work Orders	\$888.67
3	Crookshank Elementary 0021	Work In Progress	\$26,474.80
1	Cunningham Creek Elem. 0381	New Request	\$0.00
2	Cunningham Creek Elem. 0381	Work In Progress	\$7,213.53
1	Durbin Creek Elementary 0441	Closed Work Orders	\$211.95
1	Durbin Creek Elementary 0441	Work In Progress	\$4,605.94
1	Evelyn Hamblen 0031	Closed Work Orders	\$467.77
1	Evelyn Hamblen 0031	Work In Progress	\$0.00
1	Fruit Cove Middle 0491	Closed Work Orders	\$0.00
2	Fruit Cove Middle 0491	Work In Progress	\$27,966.95
2	Fullerwood 9061	Closed Work Orders	\$415.79
1	Fullerwood 9061	Work In Progress	\$0.00
5	Gamble Rogers Middle 0371	Closed Work Orders	\$4,318.48
1	Gamble Rogers Middle 0371	Work In Progress	\$1,611.05
3	Hartley Elementary 0261	Closed Work Orders	\$648.71
3	Hartley Elementary 0261	Work In Progress	\$40,938.66
2	Hickory Creek Elementary 0501	Closed Work Orders	\$1,019.98
2	Hickory Creek Elementary 0501	Work In Progress	\$16,438.80
2	Julington Creek Elementary 0241	Work In Progress	\$358.53
1	Ketterlinus Elementary 0091	Closed Work Orders	\$0.00
2	Ketterlinus Elementary 0091	Work In Progress	\$195.90
2	Landrum Middle 0311	Closed Work Orders	\$264.40
2	Landrum Middle 0311	Work In Progress	\$59,915.00

3	Liberty Pines K-8 0472	Closed Work Orders	\$2,158.81
3	Liberty Pines K-8 0472	Work In Progress	\$0.00
1	Maintenance Department 9810	New Request	\$0.00
1	Maintenance Department 9810	Work In Progress	\$228.32
3	Mason Elementary 0361	Closed Work Orders	\$1,168.43
3	Mason Elementary 0361	Work In Progress	\$1,493.59
1	Mill Creek Elementary 0341	Closed Work Orders	\$641.05
3	Mill Creek Elementary 0341	Work In Progress	\$3,117.52
1	Murray Middle 0171	Closed Work Orders	\$193.80
2	Murray Middle 0171	New Request	\$0.00
4	Murray Middle 0171	Work In Progress	\$564.43
2	Nease High 0251	Closed Work Orders	\$720.07
1	Nease High 0251	New Request	\$0.00
9	Nease High 0251	Work In Progress	\$14,366.57
2	Ocean Palms Elementary 0391	Closed Work Orders	\$823.82
1	Ocean Palms Elementary 0391	Work In Progress	\$0.00
1	O'Connell Center	Closed Work Orders	\$105.29
1	Osceola Elementary 0331	New Request	\$31,795.32
3	Osceola Elementary 0331	Work In Progress	\$4,153.77
2	Pacetti Bay Middle 0481	Work In Progress	\$902.74
2	Palencia Elementary 0511	Closed Work Orders	\$755.05
3	Pedro Menendez High 0401	Closed Work Orders	\$337.90
1	Pedro Menendez High 0401	Work In Progress	\$4,847.04
3	Ponte Vedra High 0492	Closed Work Orders	\$2,071.48
4	Ponte Vedra High 0492	Work In Progress	\$8,734.15
3	Ponte Vedra/Palm Valley Elem 0151	Work In Progress	\$27,760.00
5	R. B. Hunt Elementary 0161	Closed Work Orders	\$1,616.15
1	R. B. Hunt Elementary 0161	Work In Progress	\$0.00
2	Rawlings Elementary 0351	Closed Work Orders	\$393.85
1	Sebastian Middle 0301	Closed Work Orders	\$9.99
1	Sebastian Middle 0301	Work In Progress	\$23,793.00
2	South Woods Elementary 0461	Closed Work Orders	\$820.56

4	South Woods Elementary 0461	Work In Progress	\$1,654.45
4	St. Augustine High 0181	Closed Work Orders	\$1,100.06
8	St. Augustine High 0181	Work In Progress	\$29,783.19
6	St. Johns Tech High 0033	Closed Work Orders	\$4,945.09
3	St. Johns Tech High 0033	Work In Progress	\$575.92
1	Switzerland Point Middle 0321	Closed Work Orders	\$401.58
3	Switzerland Point Middle 0321	Work In Progress	\$3,016.75
1	Timberlin Creek Elementary 0451	Closed Work Orders	\$156.17
1	Timberlin Creek Elementary 0451	Work In Progress	\$0.00
2	Transportation Department 9780	Closed Work Orders	\$538.64
3	Wards Creek Elementary 0482	Work In Progress	\$26,350.25
3	Webster Elementary 0201	Closed Work Orders	\$479.11
2	Webster Elementary 0201	Work In Progress	\$39,132.74
<b>174</b>	<b>Total Year to Date</b>		<b>\$ 451,717.58</b>

**Maintenance Department Projects Status Report**  
(Routine and Preventive Maintenance Items)

7/1/13 through 7/31/13

Location	WOID	Description	Status	Craft	Assigned To	Manager	Requested	Completed	Labor	Total Costs	Requester
Bartram Trail High 0411	14823	disconnect damaged pole light	Closed Work Orders	Electrical	Davis, Edward	Joe Lewis	7/30/2013	8/5/2013	2.5	\$55.78	Jason Lee
Bartram Trail High 0411	14751	Keyed 3-way switches not working. Lights will not come on power present at switch some switches arcing.	Closed Work Orders	Electrical	Davis, Edward	Joe Lewis	7/17/2013	7/25/2013	9	\$190.31	Jason Lee
Bartram Trail High 0411	14773	drive bad in mech room	Work In Progress	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	7/23/2013		5	\$1,706.75	Jason Lee
Bartram Trail High 0411	14668	demo and pour tennis court as needed	Work In Progress	Grounds	Saucerman, Shawn	Joe Lewis	7/8/2013	8/1/2013	232	\$7,224.21	Jason Lee
Creekside High 0493	14686	generators in alarm	Closed Work Orders	Generators	Contractor, Ring Power	Joe Lewis	7/9/2013	7/9/2013		\$1,732.42	Robert Randazzo
Creekside High 0493	14750	Need (3) concrete pads (2) at football concession and (1) at equipment storage shed. Also need (3) pads for new coming bleachers at tennis courts.	Work In Progress	Masonry	Hagan, Elmer	Joe Lewis	7/17/2013		11	\$231.10	Robert Randazzo
Creekside High 0493	14820	Trouble Fire Panel . 1- Ground detected 2- Flammable storage pull station. 3- Kitchen Tamper	Work In Progress	Fire Alarm System	Contractor, SAFE, Inc.	Joe Lewis	7/30/2013			\$0.00	Robert Randazzo
Creekside High 0493	14666	paint doors around facility	Work In Progress	Painting	Linskey, Jim	Joe Lewis	7/8/2013		82.5	\$1,894.52	Robert Randazzo



Crookshank Elementary 0021	14815	Add gutter to front canopy and cafeteria	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	7/29/2013	8/1/2013	28	\$728.91	Ralph Waldrop
Crookshank Elementary 0021	14827	Paint curbs in parking lot	Closed Work Orders	Painting	Lewis, Joseph	Joe Lewis	7/30/2013	8/7/2013		\$0.00	Ralph Waldrop
Crookshank Elementary 0021	14826	request gate wheel (hard wheel)	Closed Work Orders	General Maintenance	Lewis, Joseph	Joe Lewis	7/30/2013	7/30/2013		\$8.46	Ralph Waldrop
Crookshank Elementary 0021	14671	Main line leaking going to classroom 009	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	7/8/2013	7/25/2013	7	\$151.30	Ralph Waldrop
Crookshank Elementary 0021	14797	upgrade hand washing stations	Work In Progress	Plumbing	Contractor, McCrary's Plumbing	Joe Lewis	7/25/2013			\$5,775.67	Ralph Waldrop
Crookshank Elementary 0021	14838	A/C unit 7 will not cool supply temp 78 degrees	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	7/31/2013		2	\$789.13	Ralph Waldrop
Cunningham Creek Elem. 0381	14665	clean fence and cut dead pine trees	Work In Progress	Grounds	Contractor, Yard Pro	Joe Lewis	7/8/2013			\$4,700.00	Jody Hunter
Cunningham Creek Elem. 0381	14777	AC #32 not cooling.	Work In Progress	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	7/23/2013		5.5	\$2,513.53	Jody Hunter
Durbin Creek Elementary 0441	14778	Need to have a power outlet installed in the ceiling.	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	7/23/2013	7/29/2013	9.5	\$211.95	Todd Ponce
Durbin Creek Elementary 0441	14767	replace loose vct in classrooms	Work In Progress	Flooring	Contractor, James Bros. Carpet	Joe Lewis	7/22/2013			\$4,605.94	Todd Ponce
Evelyn Hamblen 0031	14839	Portable 2 needs new door locks installed	Closed Work Orders	Key and Lock	Crutchfield, Red	Joe Lewis	7/31/2013	8/5/2013	2	\$467.77	Troy Wilson
Fruit Cove Middle 0491	14782	Repair fire alarm system.	Closed Work Orders	Fire Alarm System	Contractor, SimplexGrinnell LP	Eddie Ponce	7/24/2013	7/24/2013		\$0.00	James Strange
Fruit Cove Middle 0491	14810	Need 4 recycling tables made	Work In Progress	Carpentry	Ortagus, Rick	Eddie Ponce	7/29/2013		9.5	\$211.95	James Strange

Fullerwood 9061	14788	There is a water leak in the A/C.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	7/24/2013	7/25/2013	3	\$56.43	Johnny Stratton
Fullerwood 9061	14705	A/C not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	7/11/2013	7/22/2013	7.95	\$359.36	Johnny Stratton
Fullerwood 9061	14775	Need electrical outlets added in Rooms 205 and 230.	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	7/23/2013			\$0.00	Johnny Stratton
Gamble Rogers Middle 0371	14807	AC unit not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	7/29/2013	7/31/2013	11	\$1,109.96	Mike Ponce
Gamble Rogers Middle 0371	14738	need to adjust or replace door closure	Closed Work Orders	Carpentry	Bishop, Charlie	Bruce Taylor	7/16/2013	7/16/2013	4.5	\$255.21	Mike Ponce
Gamble Rogers Middle 0371	14701	cooler temp high on walk-in cooler	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	7/11/2013	7/16/2013	10.5	\$922.50	Mike Ponce
Gamble Rogers Middle 0371	14769	AC units not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	7/22/2013	7/25/2013	26	\$2,030.81	Mike Ponce
Gamble Rogers Middle 0371	14780	no emergency lights room 740 no power to receptacles	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	7/23/2013		41	\$1,611.05	Mike Ponce
Hartley Elementary 0261	14685	Request hang new door in Kitchen Manager's office. Current door requires using shoulder force to open.	Closed Work Orders	Carpentry	Crutchfield, Red	Joe Lewis	7/9/2013	8/1/2013	18	\$648.71	Bill Vaughn
Hartley Elementary 0261	14757	Request assistance installing a new sign with 4x4 posts and concrete. I have materials on site.	Work In Progress	Grounds	Saucerman, Shawn	Joe Lewis	7/18/2013	7/25/2013	7.5	\$191.61	Bill Vaughn
Hartley Elementary 0261	14834	Request replace 120v receptacle at Coke machine.	Work In Progress	Electrical	Bradbury, Ted	Joe Lewis	7/31/2013		1	\$26.05	Bill Vaughn

Hickory Creek Elementary 0501	14677	please paint various rooms	Closed Work Orders	Painting	Stewart, Patrick	Eddie Ponce	7/8/2013	7/24/2013	46	\$933.78	Larry Davis
Hickory Creek Elementary 0501	14678	sink in men's restroom is clogged up.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	7/8/2013	7/16/2013	4	\$86.20	Larry Davis
Hickory Creek Elementary 0501	14682	Replace copper piping and fittings to kitchen laundry room.	Work In Progress	Plumbing	Contractor, McCrary's Plumbing	Eddie Ponce	7/9/2013			\$0.00	Edward Ponce
Julington Creek Elementary 0241	14817	Remove not needed exhaust fans.	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	7/29/2013		17	\$358.53	Edward Ponce
Ketterlinus Elementary 0091	14693	Paint walls in renovated restroom in office area and wall in room 123 where new restroom was added.	Closed Work Orders	Painting	Linskey, Jim	Joe Lewis	7/10/2013	7/25/2013		\$0.00	Rick Whittington
Ketterlinus Elementary 0091	14669	Water collecting in bottom of ice machine. Machine needs service. need ice for Church on Sundays	Work In Progress	Ice Machine Service	McLean, Derek	Joe Lewis	7/8/2013		2	\$44.62	Rick Whittington
Ketterlinus Elementary 0091	14774	Need new door for classroom.	Work In Progress	Carpentry	Crutchfield, Red	Joe Lewis	7/23/2013		8	\$151.28	Rick Whittington
Landrum Middle 0311	14832	HPB5 water pouring out of unit into hallway unit also not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	7/30/2013	8/7/2013	3	\$63.27	Brett Butler
Landrum Middle 0311	14790	AHU 11 belt on pulley for air handler broken. Outside church group uses on Sundays for service	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	7/24/2013	7/30/2013	7	\$201.13	Brett Butler

Landrum Middle 0311	14672	Temporary wall built in order to divide into 2 classrooms. Also stationary window needed to be replaced with operating window for secondary egress	Work In Progress	Carpentry	Contractor, Jim's Drywall	Eddie Ponce	7/8/2013				\$5,564.00	Brett Butler
Liberty Pines K-8 0472	14829	window leaking in main hallway have rainwater running down drywall and causing paint to bubble up from the drywall	Closed Work Orders	Roof	Payne, Harold	Bruce Taylor	7/30/2013	8/8/2013	10		\$217.75	Robert Sturm
Liberty Pines K-8 0472	14762	Raise storm drain for positive drainage.	Closed Work Orders	Masonry	Payne, Harold	Bruce Taylor	7/18/2013	8/1/2013	65.5		\$1,771.92	Bruce Taylor
Liberty Pines K-8 0472	14754	Clear debris from drainage ditch from in front of school for better drainage	Closed Work Orders	Grounds	Conley, Ronnie	Bruce Taylor	7/17/2013	7/17/2013	9		\$169.14	Bruce Taylor
Liberty Pines K-8 0472	14786	We need the sink in the dark room removed and the copper water lines soldered so we can have more storage area.	Work In Progress	Plumbing	Kizer, Brian	Bruce Taylor	7/24/2013				\$0.00	Robert Sturm
Liberty Pines K-8 0472	14808	Chiller #1 will not run over 15% when it started up this morning. I switched over to chiller #2 and it runs good. I need it looked at to see what is wrong. The 5 year warranty ran out in May 2013.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	7/29/2013				\$0.00	Robert Sturm

Liberty Pines K-8 0472	14785	We have a can light that needs the ballast replaced. It blinks on and off like a strobe light. We replaced the lamp but it did not fix the problem.	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	7/24/2013				\$0.00	Robert Sturm
Maintenance Department 9810	14759	Test and repair as needed Back flow devices at Wards Creek, Pedro	New Request	Plumbing	Contractor, WW Gay	Bruce Taylor	7/18/2013				\$0.00	Bruce Taylor
Maintenance Department 9810	14802	Change Batteries in 45' lift	Work In Progress	Electrical	Davis, Edward	Bruce Taylor	7/25/2013		6		\$228.32	Bruce Taylor
Mason Elementary 0361	14840	Install 12' boarder on front side of Kinder playground.	Closed Work Orders	General Maintenance	Payne, Harold	Bruce Taylor	7/31/2013	8/1/2013	32		\$942.11	Bruce Taylor
Mason Elementary 0361	14676	water pipe broken in cafeteria custodial closet at wall. im not sure how long it has been leaking.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	7/8/2013	7/9/2013	12		\$226.32	Alvez Barkoskie
Mason Elementary 0361	14792	please replace float in cooling tower	Work In Progress	Carpentry	Argitis, Louis	Bruce Taylor	7/24/2013				\$0.00	Alvez Barkoskie
Mason Elementary 0361	14812	Cooling tower closed loop piping leaking under ground	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	7/29/2013	8/5/2013	79		\$1,493.59	Bruce Taylor
Mill Creek Elementary 0341	14768	chiller short cycling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Lewis, Joseph	Joe Lewis	7/22/2013	7/23/2013	3		\$641.05	Robert Davis
Mill Creek Elementary 0341	14698	Remove white board and put in another room and pain wall that it was moved from	Work In Progress	Carpentry	Crutchfield, Red	Joe Lewis	7/11/2013		10		\$189.10	Robert Davis
Mill Creek Elementary 0341	14771	pipe leaking in ceiling	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	7/22/2013		60.5		\$2,928.42	Robert Davis

Murray Middle 0171	14795	remove 4 volleyball stands from field, they are set in concrete not to be replaced	Closed Work Orders	General Maintenance	Saucerman, Shawn	Joe Lewis	7/25/2013	8/5/2013	9	\$193.80	Paul Pelletier
Murray Middle 0171	14800	install return vents into office double doors	Work In Progress	Doors and Hardware	Crutchfield, Red	Joe Lewis	7/25/2013			\$0.00	Paul Pelletier
Murray Middle 0171	14811	room will not cool, coil temp will not drop below 70 - room at 78	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	7/29/2013		6.5	\$129.16	Paul Pelletier
Murray Middle 0171	14799	repair front door of building, will not latch	Work In Progress	Doors and Hardware	Crutchfield, Red	Joe Lewis	7/25/2013		11	\$349.15	Paul Pelletier
Murray Middle 0171	14798	rerun exhaust vent for dryer in room.	Work In Progress	General Maintenance	Cunningham, Harold	Joe Lewis	7/25/2013		2	\$86.12	Paul Pelletier
Nease High 0251	14836	sink in men's restroom keeps leaking, replaced washer still leaks	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	7/31/2013	8/7/2013	2	\$43.10	Bob Wamser
Nease High 0251	14776	water cooler keeps running	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	7/23/2013	8/1/2013	7	\$676.97	Bob Wamser
Nease High 0251	14736	need to borrow the pressure washer	Work In Progress	Pressure Washing	Russ, Eric	Eddie Ponce	7/16/2013			\$0.00	Bob Wamser
Nease High 0251	14835	the catch basins' under the sinks are leaking	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	7/31/2013			\$0.00	Bob Wamser
Nease High 0251	14770	Repair power to lights in gang restrooms.	Work In Progress	Electrical	Penque, Bruce	Eddie Ponce	7/22/2013			\$0.00	Edward Ponce
Nease High 0251	14766	remove the wall in the middle of the room, remove small toilet, tile, paint, elect.	Work In Progress	Carpentry	Preston, Richard	Eddie Ponce	7/22/2013		108.5	\$4,297.22	Bob Wamser
Nease High 0251	14735	need to borrow 6" number stencils	Work In Progress	Painting	Russ, Eric	Eddie Ponce	7/16/2013			\$0.00	Bob Wamser

Ocean Palms Elementary 0391	14727	Replaced rusted out disconnects for kitchen equipment. (Safety Issue )	Closed Work Orders	Electrical	Taylor, Bruce	Bruce Taylor	7/16/2013	7/24/2013	28.5	\$779.96	Al Wynn
Ocean Palms Elementary 0391	14831	the walk-in cooler door pops open by itself the hardware latch could be bad.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	7/30/2013	7/31/2013	2	\$43.86	Gio Morales
O'Connell Center	14816	water leaking from shut off valve	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	7/29/2013	7/30/2013	4.5	\$105.29	Robert Davis
Osceola Elementary 0331	14824	Assist Maint Manager, Moving furniture etc..	Work In Progress	General Maintenance	Gibson, Mike	Bruce Taylor	7/30/2013	8/5/2013	69	\$1,459.01	Bruce Taylor
Pacetti Bay Middle 0481	14704	Repipe drains to storm drains	Work In Progress	Grounds	Saucerman, Shawn	Joe Lewis	7/11/2013		9	\$193.80	Jack Blocker
Pacetti Bay Middle 0481	14828	Parking lot lighting time clock not working. No power	Work In Progress	Electrical	Davis, Edward	Joe Lewis	7/30/2013		19.5	\$708.94	Jack Blocker
Palencia Elementary 0511	14830	Paint walls in cafe.	Closed Work Orders	Painting	Stewart, Patrick	Eddie Ponce	7/30/2013	8/6/2013	16.5	\$645.16	Edward Ponce
Palencia Elementary 0511	14814	Install monitors on wall school has brackets.	Closed Work Orders	Carpentry	Preston, Richard	Eddie Ponce	7/29/2013	8/6/2013	5.5	\$109.89	Edward Ponce
Pedro Menendez High 0401	14746	Ice Machine getting real slow to make ice.	Closed Work Orders	Ice Machine Service	Harrison, Steve	Bruce Taylor	7/17/2013	7/22/2013	10.5	\$231.60	Joedy Ashton
Pedro Menendez High 0401	14675	Ahu 1-9 Will not run Blew Fuse put new on in and blew another one.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	7/8/2013	7/22/2013	3	\$61.68	Joedy Ashton
Pedro Menendez High 0401	14688	Can not get Supply Temp. above 75 Degs. Checked the Chilled water valve seems like it is working.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	7/9/2013	7/22/2013	2	\$44.62	Joedy Ashton

Ponte Vedra High 0492	14805	Paint stair well hand rails	Closed Work Orders	Painting	Stewart, Patrick	Eddie Ponce	7/29/2013	8/1/2013	11	\$325.62	Nick Athanaseas
Ponte Vedra High 0492	14749	Have a compressor cycling. I think it is the first one you come to as you are walking to kitchen. No emergency temps are OK	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	7/17/2013	7/29/2013	30	\$1,378.61	Nick Athanaseas
Ponte Vedra High 0492	14784	Replace exhaust fan.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	7/24/2013	7/30/2013	17.5	\$367.25	Edward Ponce
Ponte Vedra High 0492	14679	SP1 pump not working VFD in alarm 14 possible breaker issue. CHWP1 not working breaker tripped.	Work In Progress	Electrical	Contractor, WW Gay	Eddie Ponce	7/9/2013			\$2,290.45	Nick Athanaseas
Ponte Vedra High 0492	14697	Please pickup scissor lift from Pacetti Bay and bring to PVHS.	Work In Progress	General Maintenance	Russ, Eric	Eddie Ponce	7/11/2013		2.5	\$49.95	Nick Athanaseas
Ponte Vedra High 0492	14706	Need to see if I can get Gum removing machine.	Work In Progress	General Maintenance	Russ, Eric	Eddie Ponce	7/14/2013		2.5	\$49.95	Nick Athanaseas
Ponte Vedra/Palm Valley Elem 0151	14689	A/C not cooling. Please evaluate and repair as needed.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, Taylor Refrigeration	Eddie Ponce	7/9/2013			\$264.00	Brandon Hennessey
R. B. Hunt Elementary 0161	14739	Restroom exhaust fan not running	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	7/16/2013	8/5/2013	20	\$1,111.26	Raymond Kledzik
R. B. Hunt Elementary 0161	14692	AC unit not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	7/10/2013	7/30/2013	6.5	\$138.92	Raymond Kledzik
R. B. Hunt Elementary 0161	14741	Replace electrical outlet	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	7/16/2013	7/18/2013		\$28.75	Raymond Kledzik



R. B. Hunt Elementary 0161	14740	Replace soffit vent screens to prevent rodents and wasps from entering attic	Closed Work Orders	Roof	Burchfield, Joe	Eddie Ponce	7/16/2013	7/24/2013	3.5	\$75.43	Raymond Kledzik
R. B. Hunt Elementary 0161	14691	AC unit not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	7/10/2013	8/5/2013	12.5	\$261.80	Raymond Kledzik
Rawlings Elementary 0351	14841	The wall hung toilets in room 405 and 206 are leaking where the toilet mounts to the wall.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	7/31/2013	8/8/2013	10	\$350.75	Brandon Hennessey
Rawlings Elementary 0351	14670	Clean downspouts at backside of school.	Closed Work Orders	Roof	Burchfield, Joe	Eddie Ponce	7/8/2013	7/10/2013	2	\$43.10	Edward Ponce
Sebastian Middle 0301	14729	deliver lift to manager (scissor lift)	Closed Work Orders	General Maintenance	Lewis, Joseph	Joe Lewis	7/16/2013	7/17/2013	0.5	\$9.99	Jeff Baldwin
South Woods Elementary 0461	14702	Lights not working in kitchen office	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	7/11/2013	7/25/2013	5	\$773.54	Bennie Witt
South Woods Elementary 0461	14837	AC not working in 001 compressor not coming on	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	7/31/2013	8/5/2013	2.5	\$47.03	Bennie Witt
South Woods Elementary 0461	14703	Need tractor to spread mulch	Work In Progress	Landscaping	Conley, Ronnie	Bruce Taylor	7/11/2013			\$0.00	Bennie Witt
South Woods Elementary 0461	14822	Room too hot for server	Work In Progress	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	7/30/2013		4.5	\$84.65	Bennie Witt
St. Augustine High 0181	14673	rotc a/c unit down will not run	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	7/8/2013	7/10/2013	3.5	\$78.09	Mike Hazel
St. Augustine High 0181	14745	To install electrical outlets in office	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	7/17/2013	7/31/2013	17	\$547.43	Mike Hazel
St. Augustine High 0181	14755	Roof leak in room 742	Closed Work Orders	Roof	Gibson, Mike	Bruce Taylor	7/17/2013	7/18/2013	13	\$339.84	Mike Hazel

St. Augustine High 0181	14818	Repair leaking hot water heater	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	7/29/2013	8/1/2013	5	\$134.71	Mike Hazel
St. Augustine High 0181	14833	To install light switch in the rooms that you added doors to.	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	7/30/2013			\$0.00	Mike Hazel
St. Augustine High 0181	14825	To repair baseball field fence re-tie fence to poles.	Work In Progress	Fence Repair	Conley, Ronnie	Bruce Taylor	7/30/2013		1.5	\$33.47	Mike Hazel
St. Augustine High 0181	14744	Repair walk-in freezer not getting cold.	Work In Progress	Kitchen Equipment	Houghton, Mike	Bruce Taylor	7/17/2013	7/22/2013	24	\$822.98	Mike Hazel
St. Augustine High 0181	14674	Remove drinking fountains and pull up a floor plate and three sewer plates.	Work In Progress	Plumbing	Kizer, Brian	Bruce Taylor	7/8/2013	7/22/2013	31	\$996.51	Mike Hazel
St. Augustine High 0181	14779	paint football goal post.	Work In Progress	Painting	Barnes, Danny	Bruce Taylor	7/23/2013			\$21.37	Mike Hazel
St. Augustine High 0181	14764	To paint parking lot line at bus loop.	Work In Progress	Painting	Barnes, Danny	Bruce Taylor	7/22/2013		18.5	\$508.68	Mike Hazel
St. Johns Tech High 0033	14732	Need sub-floor and vinyl tile flooring repaired. Approx. 12x12 area.	Closed Work Orders	Flooring	Crutchfield, Red	Joe Lewis	7/16/2013	8/5/2013	45	\$927.57	Troy Wilson
St. Johns Tech High 0033	14761	Air handler needs new bearings installed on shaft of drive pulley.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	7/18/2013	8/6/2013	34.5	\$1,760.59	Troy Wilson
St. Johns Tech High 0033	14699	Need a/c flex return line and grill reattached to main duct work.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	7/11/2013	8/5/2013		\$0.00	Troy Wilson
St. Johns Tech High 0033	14728	chiller leaking at flare connection	Closed Work Orders	Heating/Ventilation /Air Conditioning	Lewis, Joseph	Joe Lewis	7/16/2013	7/17/2013	2	\$320.53	Troy Wilson
St. Johns Tech High 0033	14730	Need electrical ran for projector screen and projector in cafeteria.	Closed Work Orders	Electrical	Davis, Edward	Joe Lewis	7/16/2013	8/6/2013	64.5	\$1,730.09	Troy Wilson

St. Johns Tech High 0033	14680	Portable A/C unit not cooling. Fan runs but compressor is not running. Called Wilson heating and air	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, Wilson Heat and Air	Joe Lewis	7/9/2013	7/25/2013		\$206.31	Troy Wilson
St. Johns Tech High 0033	14813	install hangars for lights in cafeteria	Work In Progress	Electrical	Davis, Edward	Joe Lewis	7/29/2013		19	\$427.91	Troy Wilson
St. Johns Tech High 0033	14731	Need electric ran to new convection oven in culinary. Thanks	Work In Progress	Electrical	Davis, Edward	Joe Lewis	7/16/2013		7	\$148.02	Troy Wilson
St. Johns Tech High 0033	14681	Need cafeteria lights removed to install new ceiling tiles in cafeteria.	Work In Progress	Electrical	Bradbury, Ted	Joe Lewis	7/9/2013			\$0.00	Troy Wilson
Switzerland Point Middle 0321	14765	Build three recycle tables.	Closed Work Orders	Carpentry	Ortagus, Rick	Eddie Ponce	7/22/2013	7/30/2013	18	\$401.58	Edward Ponce
Switzerland Point Middle 0321	14806	Replace circulating pump on boiler.	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	7/29/2013		2.5	\$53.88	Edward Ponce
Switzerland Point Middle 0321	14789	Air handlers running but condenser units are not.	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	7/24/2013		14.5	\$2,962.88	Edward Ponce
Timberlin Creek Elementary 0451	14726	Tiles pushed up in hallway sub flooring needs to be leveled.	Closed Work Orders	Flooring	Bishop, Charlie	Bruce Taylor	7/16/2013	7/18/2013	7	\$156.17	Bill Fowler
Timberlin Creek Elementary 0451	14819	Wood door is pulling apart at hinge.	Work In Progress	Doors and Hardware	Bishop, Charlie	Bruce Taylor	7/30/2013			\$0.00	Bill Fowler
Transportation Department 9780	14793	Install signs.	Closed Work Orders	Signage	Stewart, Patrick	Eddie Ponce	7/25/2013	7/29/2013	1.5	\$29.97	Edward Ponce
Transportation Department 9780	14683	Bus Wash is not working.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	7/9/2013	7/16/2013	7.5	\$508.67	Marlena Reput

Wards Creek Elementary 0482	14695	May we have 2 of the recycle boards built .	Work In Progress	Carpentry	Ortagus, Rick	Bruce Taylor	7/10/2013		7.5	\$167.33	Timothy Lundquist
Wards Creek Elementary 0482	14756	Two chillers not working properly. May be digital boards.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	7/18/2013			\$0.00	Timothy Lundquist
Webster Elementary 0201	14787	The unit in the room is running but not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	7/24/2013	8/7/2013	4	\$84.36	Mike Oliver
Webster Elementary 0201	14801	The drain is stopped up	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	7/25/2013	7/30/2013	5	\$107.75	Mike Oliver
Webster Elementary 0201	14700	The flush valves need to be changed out on the toilets.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	7/11/2013	7/11/2013	7.5	\$287.00	Mike Oliver

**Maintenance Department Capital Improvements Projects 7/1/13 through 7/31/13**

<b>Location</b>	<b>WOID</b>	<b>Description</b>	<b>Status</b>	<b>Assigned To</b>	<b>Project Manager</b>	<b>Requested</b>	<b>Completed</b>	<b>Total Costs</b>	<b>Requester</b>
Administration Building 9721	14696	repair generator	Work In Progress	Contractor, Ring Power	Shane Walton	7/10/2013		\$3,021.00	Shane Walton
Bartram Trail High 0411	12837	Install door access system to seven entry points.	Work In Progress	Contractor, SAFE, Inc.	Eddie Ponce	10/10/2012		\$22,922.77	Edward Ponce
Bartram Trail High 0411	13176	Replace six sets of double exterior doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$19,893.60	Edward Ponce
Bartram Trail High 0411	13432	Several parking lot lights out and replace lamp fixture outside 9th grade center.	Work In Progress	Contractor, AEC Electric	Joe Lewis	1/14/2013		\$0.00	Jason Lee
Bartram Trail High 0411	13540	Replace ceiling Tiles and Grid in above mentioned areas.	Work In Progress	Contractor, Jim's Drywall	Bruce Taylor	1/29/2013		\$31,624.45	Bruce Taylor
Bartram Trail High 0411	14030	installation of (6) light poles	Work In Progress	Contractor, AEC Electric	Joe Lewis	4/10/2013		\$14,376.27	Jason Lee
Bartram Trail High 0411	14142	install hand dryers	Work In Progress	Contractor, AEC Electric	Joe Lewis	4/24/2013		\$7,377.44	Jason Lee
Bartram Trail High 0411	14443	upgrade weight room flooring	Work In Progress	Lewis, Joseph	Joe Lewis	5/30/2013		\$0.00	Jason Lee
Bartram Trail High 0411	14463	2012/2013 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	5/31/2013		\$54,902.50	Shane Walton
Bartram Trail High 0411	14477	install power poles in room #236	Work In Progress	Contractor, AEC Electric	Joe Lewis	6/3/2013		\$5,802.79	Jason Lee
Creekside High 0493	14207	Install 8 portable classrooms and 1 restroom.	Work In Progress	Contractor, Mobile Modular	Joe Lewis	5/2/2013		\$116,628.69	Joseph Lewis

Crookshank Elementary 0021	14710	2013 HVAC Replacements Wilson, Taylor, WW Gay	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	7/15/2013		\$19,910.00	Ralph Waldrop
Cunningham Creek Elem. 0381	14616	Relocate rear wall and add larger windows in office area of room 124-130 repaint and replace finish flooring.	Work In Progress	PM, Taylor	Bruce Taylor	6/18/2013		\$22,735.82	Bruce Taylor
Cunningham Creek Elem. 0381	14462	sod playground area	Work In Progress	Saucerman, Shawn	Joe Lewis	5/31/2013		\$12,542.80	Jody Hunter
Cunningham Creek Elem. 0381	14464	2012/2013 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	5/31/2013		\$31,962.00	Shane Walton
Durbin Creek Elementary 0441	14468	2012/2013 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	5/31/2013		\$33,770.72	Shane Walton
Evelyn Hamblen 0031	14725	2013 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013		\$8,284.00	Troy Wilson
Evelyn Hamblen 0031	13618	Install new master key system.	Work In Progress	Contractor, Village Key	Eddie Ponce	2/6/2013		\$3,375.00	Edward Ponce
Fruit Cove Middle 0491	14720	2013 HVAC Replacements WW Gay, Wilson Heat & Air	Work In Progress	Contractor, WW Gay	Joe Lewis	7/15/2013		\$27,755.00	James Strange
Gamble Rogers Middle 0371	13994	Renovate boys and Girls Locker Rooms	Work In Progress	Contractor, McCrary's Plumbing	Bruce Taylor	4/4/2013		\$38,561.55	Bruce Taylor
Gamble Rogers Middle 0371	13995	Renovate Restrooms 711,712,804 and 805.	Work In Progress	Contractor, McCrary's Plumbing	Bruce Taylor	4/4/2013		\$41,085.45	Bruce Taylor
Hartley Elementary 0261	14711	2013 HVAC Replacements Wilson, Taylor	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	7/15/2013		\$40,721.00	Bill Vaughn

Hartley Elementary 0261	14029	upgrade lighting at rear of school	Work In Progress	Contractor, AEC Electric	Joe Lewis	4/10/2013		\$24,945.18	Bill Vaughn
Hartley Elementary 0261	13887	Repair metal door jambs in cafeteria.	Work In Progress	contractor, B & B Welding	Eddie Ponce	3/15/2013		\$1,800.00	Edward Ponce
Hickory Creek Elementary 0501	14763	Install walkway cover from sidewalk to P.E. pavilion.	Work In Progress	Contractor, Citory	Eddie Ponce	7/22/2013		\$16,438.80	Edward Ponce
Julington Creek Elementary 0241	14713	2013 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013		\$17,870.84	Brian Taylor
Ketterlinus Elementary 0091	13859	replace case work	Work In Progress	Contractor, P Brandon, Inc.	Joe Lewis	3/11/2013		\$16,411.15	Rick Whittington
Landrum Middle 0311	14721	2013 HVAC Replacements Wilson Heat & Air, B & G Refrigeration, Taylor Refrigeration	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	7/15/2013		\$62,436.91	Brett Butler
Landrum Middle 0311	14433	Install one dry hybrid portable classroom.	Work In Progress	Contractor, Mobile Modular	Eddie Ponce	5/29/2013		\$10,486.78	Edward Ponce
Landrum Middle 0311	13551	Replace three pairs of double entry doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	1/30/2013		\$10,002.00	Edward Ponce
Liberty Pines K-8 0472	14259	Installation of 4 portable classrooms.	Work In Progress	Contractor, Mobile Modular	Bruce Taylor	5/7/2013		\$79,238.03	Bruce Taylor
Mason Elementary 0361	14714	2013 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013	7/15/2013	\$24,314.00	Alvez Barkoskie
Mill Creek Elementary 0341	14715	2013 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013		\$18,127.00	Robert Davis
Murray Middle 0171	13459	Remove six fan coil units and replace with single and air handler	Work In Progress	Contractor, WW Gay	Joe Lewis	1/17/2013	7/23/2013	\$43,828.32	Paul Pelletier

Nease High 0251	14783	Install gutters and flashing in various areas.	Work In Progress	Burchfield, Joe	Eddie Ponce	7/24/2013		\$3,726.43	Edward Ponce
Nease High 0251	14804	Remove underground fuel tank.	Work In Progress	Contractor, AMEC	Eddie Ponce	7/29/2013		\$4,968.00	Edward Ponce
Nease High 0251	14733	remove 4 pine trees and stumps repair asphalt	Work In Progress	Contractor, Wrights Tree Service	Eddie Ponce	7/16/2013		\$1,200.00	Bob Wamser
Nease High 0251	10339	Upgrade HVAC - Phase 3	Work In Progress	Contractor, WW Gay	Shane Walton	11/29/2011		\$4,021,815.71	Shane Walton
Nease High 0251	14388	Repair fittings in sewer drain line at P.A.C..	Work In Progress	Contractor, McCrary's Plumbing	Eddie Ponce	5/22/2013		\$3,587.58	Edward Ponce
Nease High 0251	14398	Change out seven electrical panels,LH,RH1,K2,RM, PK,RL1 and panel LP.	Work In Progress	Contractor, AEC Electric	Eddie Ponce	5/22/2013		\$13,556.21	Edward Ponce
Nease High 0251	7271	Upgrade Courtyard Dining Area	Work In Progress	Contractor, CC Borden	Shane Walton	11/17/2010		\$388,637.92	Shane Walton
Nease High 0251	13180	Replace one set of double exterior doors and four single exterior doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$9,813.00	Edward Ponce
Nease High 0251	14072	Install two hybrid portable classrooms.	Work In Progress	Contractor, Mobile Modular	Eddie Ponce	4/15/2013		\$21,333.26	Edward Ponce
Nease High 0251	14512	soffit behind media center needs repairing	Work In Progress	Burchfield, Joe	Eddie Ponce	6/6/2013		\$689.03	Bob Wamser
Ocean Palms Elementary 0391	14717	2013 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013		\$18,812.00	Gio Morales
Ocean Palms Elementary 0391	14156	Replace 2 6" Butterfly valves and actuators on cooling tower.	Work In Progress	Contractor, WW Gay	Bruce Taylor	4/25/2013		\$3,287.75	Bruce Taylor



Osceola Elementary 0331	14737	Foundation repair to Two concrete relocatable classrooms, as per quote 2013-6-2	New Request	PM, Taylor	Bruce Taylor	7/16/2013		\$31,795.32	Bruce Taylor
Osceola Elementary 0331	14803	Replace Metal floor joist as needed.	Work In Progress	PM, Taylor	Bruce Taylor	7/25/2013		\$2,694.76	Bruce Taylor
Osceola Elementary 0331	14716	2013 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013		\$10,892.00	Sterling Cofield
Osceola Elementary 0331	14615	Renovate Bathrooms at concrete portables.	Work In Progress	PM, Taylor	Bruce Taylor	6/18/2013		\$22,815.85	Bruce Taylor
Pedro Menendez High 0401	14742	Change out damaged ceiling tile and grid as needed as part of renovation from wood shop to classroom.	Work In Progress	Contractor, Jim's Drywall	Bruce Taylor	7/16/2013		\$4,847.04	Bruce Taylor
Pedro Menendez High 0401	14467	2012/2013 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	5/31/2013		\$48,970.00	Shane Walton
Pedro Menendez High 0401	14537	Upgrade Lockers as needed.	Work In Progress	Contractor, Storagecraft	Bruce Taylor	6/10/2013		\$825.00	Bruce Taylor
Pedro Menendez High 0401	14106	Replace wood on all court yard Benches utilizing composite Materials.	Work In Progress	Contractor, P Brandon, Inc.	Bruce Taylor	4/18/2013		\$9,504.00	Bruce Taylor
Pedro Menendez High 0401	13637	Classroom conversion from standard to computer lab.	Work In Progress	Contractor, P Brandon, Inc.	Bruce Taylor	2/8/2013		\$5,438.88	Bruce Taylor
Ponte Vedra High 0492	14684	Maintenance on elevators.	Work In Progress	Contractor, Schindler Elevator	Eddie Ponce	7/9/2013		\$6,343.80	Edward Ponce
Ponte Vedra High 0492	13836	Upgrade door security system.	Work In Progress	Contractor, SAFE, Inc.	Eddie Ponce	3/6/2013		\$4,573.12	Edward Ponce

Ponte Vedra/Palm Valley Elem 0151	14664	Replace grease trap for kitchen.	Work In Progress		Eddie Ponce	7/8/2013		\$3,400.00	Edward Ponce
Ponte Vedra/Palm Valley Elem 0151	14718	2013 HVAC Replacements B & G Refrigeration, Taylor	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013		\$38,981.00	Brandon Hennessey
Ponte Vedra/Palm Valley Elem 0151	13810	Install two hi-bred portable classrooms with restrooms.	Work In Progress	Contractor, Mobile Modular	Eddie Ponce	3/4/2013		\$36,493.97	Edward Ponce
Ponte Vedra/Palm Valley Elem 0151	14387	Install one 60 minute rated hollow metal frame and firelight glass.	Work In Progress	Contractor, Duval Glass& Mirror	Eddie Ponce	5/22/2013		\$4,597.19	Edward Ponce
R. B. Hunt Elementary 0161	14712	2013 HVAC Replacement	Work In Progress	Contractor, Taylor Refrigeration	Joe Lewis	7/15/2013		\$1,850.00	Raymond Kledzik
R. B. Hunt Elementary 0161	14076	Renovate front office area.	Work In Progress	Contractor, Duval Glass& Mirror	Eddie Ponce	4/15/2013		\$52,989.80	Edward Ponce
R. B. Hunt Elementary 0161	13936	Remove and dispose of exterior signage and install new signage.	Work In Progress	Contractor, B&S Signs, Inc.	Eddie Ponce	3/25/2013		\$3,768.50	Edward Ponce
Rawlings Elementary 0351	13175	Replace three sets of double exterior doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$9,813.00	Edward Ponce
Sebastian Middle 0301	14722	2013 HVAC Replacements	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	7/15/2013		\$23,793.00	Jeff Baldwin
Sebastian Middle 0301	14526	renovate rm #328 to restroom	Work In Progress	Contractor, McCrary's Plumbing	Joe Lewis	6/10/2013		\$32,005.19	Jeff Baldwin

Sebastian Middle 0301	13442	UPGRADE SCOREBOARD	Work In Progress	Davis, Edward	Joe Lewis	1/15/2013		\$2,181.19	Jeff Baldwin
Sebastian Middle 0301	14205	upgrade locker rooms	Work In Progress		Joe Lewis	5/2/2013		\$38,839.68	Express Tile Contractor
Sebastian Middle 0301	14031	motorize bleachers	Work In Progress	Contractor, Hufcor	Joe Lewis	4/10/2013		\$29,680.45	Jeff Baldwin
South Woods Elementary 0461	14747	Upgrade Water Treatment Plant, 2013/2014 S/Y	Work In Progress	PM, Taylor	Bruce Taylor	7/17/2013		\$3.47	Bruce Taylor
South Woods Elementary 0461	14748	Upgrade Waste Water treatment Plant 2013/2014 S/Y	Work In Progress	PM, Taylor	Bruce Taylor	7/17/2013		\$1,566.33	Bruce Taylor
St. Augustine High 0181	14743	Change out damaged 2x4 ceiling tiles and replace with 2x2 tiles.	Work In Progress	Contractor, Jim's Drywall	Bruce Taylor	7/16/2013		\$2,211.18	Bruce Taylor
St. Augustine High 0181	14724	2013 HVAC Replacements Taylor Refrigeration, B & G Refrigeration, WW Gay	Work In Progress	Contractor, Taylor Refrigeration	Joe Lewis	7/15/2013		\$39,854.00	Mike Hazel
St. Augustine High 0181	13178	Replace three sets of double smoke doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$9,813.00	Edward Ponce
St. Augustine High 0181	13179	Replace two sets of double exterior doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$6,542.00	Edward Ponce
St. Augustine High 0181	13877	Upgrade court yards.	Work In Progress	PM, Taylor	Bruce Taylor	3/13/2013	8/1/2013	\$67,938.18	Bruce Taylor
St. Augustine High 0181	14024	Refinish Gym Floor	Work In Progress	PM, Taylor	Bruce Taylor	4/9/2013		\$9,174.00	Bruce Taylor
St. Augustine High 0181	14347	replace flooring at front entrance	Work In Progress		Shane Walton	5/16/2013		\$59,435.85	Mike Hazel
St. Johns Tech High 0033	14628	install covered walkway for pavilion	Work In Progress	Lewis, Joseph	<Blank>	6/20/2013		\$10,182.48	Troy Wilson
St. Johns Tech High 0033	13803	Install new master key system.	Work In Progress	Contractor, Village Key	Eddie Ponce	3/4/2013		\$1,875.00	Edward Ponce

St. Johns Tech High 0033	13441	Replace four sets of double exterior doors and one single door.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	1/15/2013		\$15,159.50	Edward Ponce
St. Johns Tech High 0033	13522	Remove and Replace ceiling tiles and Grid as needed. Retrofit ALL T-12 Lighting To T-8 lighting Through-out Building.	Work In Progress	Contractor, AEC Electric	Bruce Taylor	1/25/2013		\$90,706.63	Bruce Taylor
Switzerland Point Middle 0321	14723	2013 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013		\$17,735.00	Joseph Lewis
Switzerland Point Middle 0321	13379	Renovate restrooms 761,762,421,422,521,522, and administration restroom.	Work In Progress	Contractor, Express Tile	Eddie Ponce	1/8/2013		\$40,554.82	Edward Ponce
Switzerland Point Middle 0321	13781	Install 142 lockers.	Work In Progress	Contractor, Storagecraft	Eddie Ponce	2/28/2013		\$13,546.00	Edward Ponce
Timberlin Creek Elementary 0451	14470	2012/2013 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	5/31/2013		\$34,354.00	
Wards Creek Elementary 0482	14694	Widen bus loop and extend walkway cover	Work In Progress	Contractor, Duval Asphalt	Shane Walton	7/10/2013		\$26,182.92	Shane Walton
Webster Elementary 0201	14687	Retrofit T-12 lighting to T-8 Lighting as needed throughout school.	Work In Progress	Contractor, AEC Electric	Bruce Taylor	7/9/2013		\$39,132.74	Bruce Taylor
Webster Elementary 0201	14719	2013 HVAC Replacements B & G Refrigeration, Wilson Heat & Air	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013		\$15,948.00	Mike Oliver

## Administrative Report

**Preventive Maintenance Teams:** Visits will resume on September 23<sup>rd</sup> at R. B. Hunt Elementary School.

**Peer Review Committee:** Visits will resume on September 12<sup>th</sup> at Wards Creek Elementary Schools.

**Relocatable Classrooms:** Work has been completed on the installation of relocatable classrooms at Ponte Vedra-Rawlings Elementary School (2); Landrum Middle School (1); Liberty Pines Academy (4); Creekside (9) and Nease (2) High Schools. Installation work included site preparation, plumbing, electrical, pouring sidewalks, covered walkways, fire alarms and intercoms.

### **Other Projects:**

**2013 Summer Capital Projects** - The Maintenance Department has completed work on numerous capital projects at various schools including: upgrading doors and hardware; HVAC duct cleaning; upgrading playgrounds; renovating restrooms and locker rooms; upgrading stage curtains; improving drainage; replacing lockers; upgrading courtyards; and, replacing casework.

**2013 Summer Consolidation** – The Maintenance Managers and custodians from all schools have finalized their efforts to complete heavy cleaning and readying of all facilities for the opening of schools.