

Joseph G. Joyner, Ed.D.  
Superintendent



## MEMORANDUM

**TO:** Members of the School Board

**FROM:** Joseph G. Joyner, Ed.D., Superintendent of Schools

**SUBJECT:** Request for Acceptance of Maintenance Department Monthly Activities Report

**DATE:** September 11, 2012

**Background Information:** The Maintenance Department provides a monthly activities report for School Board review. The report consists of four (4) sections:

- a. The Requests Status Report provides statistical information regarding the total number of work orders issued for each facility, the number of work orders completed and the number in progress for the time period specified. Also included are a total of costs expended.
- b. The Maintenance Department Projects Status Report describes work completed monthly at each facility based on requests for maintenance received, emergencies and projects planned to be completed during the stated month. In addition to the routine maintenance items completed, preventive maintenance projects and work orders are also noted. Also noted is the number of hours spent and total costs associated with the work orders through the last day of the month.
- c. The Maintenance Department Monthly Capital Improvement Projects Construction Status Report provides a monthly update of ongoing and completed work on capital projects.
- d. The Administrative Report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the other reports.

**Strategic Plan Impact:** Monthly report.

**Educational Impact:** Monthly report.

**Fiscal Impact:** Projects are funded by the Maintenance Department's operating and capital outlay budgets.

**Recommendation:** Acceptance of the Maintenance Department's Monthly Activity Report.

**Action Required:** Approval of the Superintendent's recommendation.

**Drafted and submitted for approval by:** Shane Walton, Director for Maintenance Services

**Reviewed and submitted for approval by:** Paul Rose, Executive Director for Facilities & New Construction

Respectfully Submitted,



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Tim Forson, Deputy Superintendent for Operations

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Joseph G. Joyner, Ed.D., Superintendent of Schools

ST. JOHNS COUNTY SCHOOL DISTRICT

MAINTENANCE DEPARTMENT

MONTHLY ACTIVITIES REPORT

JULY 2012

## Maintenance Department Activity Reports

Attached is a monthly activities report consisting of the following four sections:

**a. Requests Status Report:**

This report provides statistical information regarding number of Requests for Maintenance received from each facility, number of work orders in progress and completed at each facility for the specified time period.

**b. Projects Status Report:**

This report describes work completed monthly at each facility based on requests for maintenance received, emergencies, and projects planned to be completed during the specified time period. Also included are items completed during the preventive maintenance teams' visit to each facility. Additionally, the report indicates the number of hours expended by Maintenance Department personnel and costs incurred for the work through the last day of the month.

**c. Maintenance Department Capital Improvement Projects Construction Status Report:**

This report provides an update of ongoing and completed work on all capital improvement projects. These projects are scheduled as a result of existing conditions and life cycle inspections conducted annually at each facility. Additionally, the Maintenance Department has established a program by which all facilities are placed on rotation to receive carpet and tile, painting, pavement rehabilitation, HVAC duct cleaning and indoor air quality assessments every three to four years.

**d. Administrative Report:**

This report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the above-mentioned reports.

| Requests Status Report |                                 | 7/1/12 through 7/31/12 |             |
|------------------------|---------------------------------|------------------------|-------------|
| Work Order Count       | Location                        | Status                 | Total Costs |
| 2                      | Administration Building 9721    | Closed Work Orders     | \$237.38    |
| 2                      | Administration Building 9721    | Work In Progress       | \$1,148.55  |
|                        |                                 |                        |             |
| 1                      | Bartram Trail High 0411         | Closed Work Orders     | \$0.00      |
| 1                      | Bartram Trail High 0411         | New Request            | \$0.00      |
| 2                      | Bartram Trail High 0411         | Work In Progress       | \$8,647.71  |
|                        |                                 |                        |             |
| 2                      | Creekside High 0493             | Closed Work Orders     | \$0.00      |
| 1                      | Creekside High 0493             | New Request            | \$67.59     |
| 4                      | Creekside High 0493             | Work In Progress       | \$5,545.01  |
|                        |                                 |                        |             |
| 1                      | Cunningham Creek Elem. 0381     | Closed Work Orders     | \$1,728.96  |
| 1                      | Cunningham Creek Elem. 0381     | New Request            | \$0.00      |
|                        |                                 |                        |             |
| 2                      | Durbin Creek Elementary 0441    | Closed Work Orders     | \$5,472.40  |
| 1                      | Durbin Creek Elementary 0441    | New Request            | \$0.00      |
| 1                      | Durbin Creek Elementary 0441    | Work In Progress       | \$0.00      |
|                        |                                 |                        |             |
| 3                      | Evelyn Hamblen 0031             | Closed Work Orders     | \$950.28    |
|                        |                                 |                        |             |
| 1                      | Fruit Cove Middle 0491          | Closed Work Orders     | \$1,647.94  |
| 1                      | Fruit Cove Middle 0491          | Work In Progress       | \$82.37     |
|                        |                                 |                        |             |
| 4                      | Fullerwood 9061                 | Closed Work Orders     | \$615.70    |
|                        |                                 |                        |             |
| 3                      | Gamble Rogers Middle 0371       | Closed Work Orders     | \$385.19    |
| 2                      | Gamble Rogers Middle 0371       | Work In Progress       | \$1,051.84  |
|                        |                                 |                        |             |
| 2                      | Hartley Elementary 0261         | Closed Work Orders     | \$258.19    |
|                        |                                 |                        |             |
| 4                      | Julington Creek Elementary 0241 | Closed Work Orders     | \$2,181.86  |
|                        |                                 |                        |             |
| 1                      | Ketterlinus Elementary 0091     | Closed Work Orders     | \$1,465.44  |
| 1                      | Ketterlinus Elementary 0091     | New Request            | \$0.00      |
| 1                      | Ketterlinus Elementary 0091     | Work In Progress       | \$2,227.92  |
|                        |                                 |                        |             |
| 1                      | Landrum Middle 0311             | Closed Work Orders     | \$143.02    |
| 1                      | Landrum Middle 0311             | New Request            | \$0.00      |
| 4                      | Landrum Middle 0311             | Work In Progress       | \$4,519.30  |
|                        |                                 |                        |             |
| 1                      | Maintenance Department 9810     | Closed Work Orders     | \$59.94     |
| 1                      | Maintenance Department 9810     | Work In Progress       | \$0.00      |

|   |                                   |                    |             |
|---|-----------------------------------|--------------------|-------------|
|   |                                   |                    |             |
| 1 | Mill Creek Elementary 0341        | Closed Work Orders | \$160.10    |
| 1 | Mill Creek Elementary 0341        | New Request        | \$0.00      |
| 2 | Mill Creek Elementary 0341        | Work In Progress   | \$82.09     |
|   |                                   |                    |             |
| 2 | Murray Middle 0171                | Closed Work Orders | \$3,261.25  |
| 2 | Murray Middle 0171                | New Request        | \$0.00      |
| 1 | Murray Middle 0171                | Work In Progress   | \$2,798.64  |
|   |                                   |                    |             |
| 1 | Nease Clinic                      | Closed Work Orders | \$246.88    |
|   |                                   |                    |             |
| 4 | Nease High 0251                   | Closed Work Orders | \$11,132.97 |
| 6 | Nease High 0251                   | Work In Progress   | \$6,086.56  |
|   |                                   |                    |             |
| 1 | Ocean Palms Elementary 0391       | Closed Work Orders | \$1,161.58  |
| 1 | Ocean Palms Elementary 0391       | Work In Progress   | \$280.49    |
|   |                                   |                    |             |
| 2 | Osceola Elementary 0331           | Closed Work Orders | \$786.13    |
| 2 | Osceola Elementary 0331           | Work In Progress   | \$4,643.31  |
|   |                                   |                    |             |
| 1 | Palencia Elementary 0511          | Work In Progress   | \$1,590.81  |
|   |                                   |                    |             |
| 2 | Pedro Menendez High 0401          | Closed Work Orders | \$914.74    |
| 4 | Pedro Menendez High 0401          | Work In Progress   | \$423.90    |
|   |                                   |                    |             |
| 2 | Ponte Vedra High 0492             | Closed Work Orders | \$1,894.23  |
| 4 | Ponte Vedra High 0492             | New Request        | \$0.00      |
|   |                                   |                    |             |
| 2 | Ponte Vedra/Palm Valley Elem 0151 | Closed Work Orders | \$1,103.20  |
| 3 | Ponte Vedra/Palm Valley Elem 0151 | Work In Progress   | \$5,670.38  |
|   |                                   |                    |             |
| 1 | R. B. Hunt Elementary 0161        | Closed Work Orders | \$636.88    |
|   |                                   |                    |             |
| 1 | Sebastian Middle 0301             | New Request        | \$0.00      |
| 1 | Sebastian Middle 0301             | Work In Progress   | \$0.00      |
|   |                                   |                    |             |
| 1 | South Woods Elementary 0461       | Closed Work Orders | \$126.87    |
| 3 | South Woods Elementary 0461       | Work In Progress   | \$3,297.08  |
|   |                                   |                    |             |
| 6 | St. Augustine High 0181           | Closed Work Orders | \$1,465.95  |
| 2 | St. Augustine High 0181           | New Request        | \$0.00      |
| 1 | St. Augustine High 0181           | Work In Progress   | \$902.81    |
|   |                                   |                    |             |
| 2 | St. Johns Tech High 0033          | Closed Work Orders | \$3,050.03  |
| 1 | St. Johns Tech High 0033          | New Request        | \$0.00      |
| 1 | St. Johns Tech High 0033          | Work In Progress   | \$1,188.88  |
|   |                                   |                    |             |

|            |                                 |                    |                     |
|------------|---------------------------------|--------------------|---------------------|
| 1          | Switzerland Point Middle 0321   | New Request        | \$0.00              |
|            |                                 |                    |                     |
| 1          | Timberlin Creek Elementary 0451 | Closed Work Orders | \$583.46            |
| 1          | Timberlin Creek Elementary 0451 | Work In Progress   | \$0.00              |
|            |                                 |                    |                     |
| 3          | Transportation Department 9780  | Closed Work Orders | \$2,234.55          |
| 1          | Transportation Department 9780  | New Request        | \$0.00              |
|            |                                 |                    |                     |
| 1          | Wards Creek Elementary 0482     | Work In Progress   | \$44.62             |
|            |                                 |                    |                     |
| 2          | Webster Elementary 0201         | Closed Work Orders | \$340.26            |
| <b>126</b> | <b>Total Year to Date</b>       |                    | <b>\$ 94,545.24</b> |

**Maintenance Department Project Status Report**  
(Routine and Preventive Maintenance Items)

7/1/12 through 7/31/12

| Location                     | WOID  | Description  | Status             | Craft                                 | Assigned To      | Manager      | Requested | Completed | Labor | Total Costs | Requester       |
|------------------------------|-------|--|--------------------|---------------------------------------|------------------|--------------|-----------|-----------|-------|-------------|-----------------|
| Administration Building 9721 | 11863 | A/C not working in Room 310 (3rd floor).   | Closed Work Orders | Heating/Ventilation /Air Conditioning | Rosenfeld, Randy | Bruce Taylor | 7/2/2012  | 7/9/2012  | 4     | \$80.72     | Johnny Stratton |
| Administration Building 9721 | 11890 | A/C not working in Room 325 on the third floor. Temperature in the room is 83 degrees. | Closed Work Orders | Heating/Ventilation /Air Conditioning | Argitis, Louis   | Bruce Taylor | 7/9/2012  | 7/9/2012  | 5     | \$156.66    | Johnny Stratton |
| Administration Building 9721 | 11971 | Restroom in HR needs to be in compliance with ADA.                                     | Work In Progress   | Carpentry                             | Kizer, Brian     | Bruce Taylor | 7/30/2012 |           | 6     | \$485.72    | Johnny Stratton |
| Administration Building 9721 | 11972 | A/C unit not cooling in Room 150 (first floor).  | Work In Progress   | Heating/Ventilation /Air Conditioning | Rosenfeld, Randy | Bruce Taylor | 7/30/2012 |           | 12    | \$662.83    | Johnny Stratton |
| Bartram Trail High 0411      | 11976 | Roll up gate not going up  | Closed Work Orders | Doors and Hardware                    | Lewis, Joseph    | Joe Lewis    | 7/30/2012 | 8/6/2012  |       | \$0.00      | Jason Lee       |
| Bartram Trail High 0411      | 11965 | replace wire for communication to air conditioning                                     | Work In Progress   | Heating/Ventilation /Air Conditioning | Anderson, David  | Joe Lewis    | 7/25/2012 |           | 20    | \$652.27    | Jason Lee       |
| Creekside High 0493          | 11887 | Irrigation control reading fault will not bring on system.                             | Closed Work Orders | Irrigation                            | Lewis, Joseph    | Joe Lewis    | 7/9/2012  | 7/11/2012 |       | \$0.00      | Robert Randazzo |
| Creekside High 0493          | 11922 | Need equipment moved out of cooking area so we can clean floor's                       | Closed Work Orders | Kitchen Equipment                     | McLean, Derek    | Joe Lewis    | 7/23/2012 | 7/30/2012 |       | \$0.00      | Robert Randazzo |
| Creekside High 0493          | 11982 | air handler tripping   | New Request        | Heating/Ventilation /Air Conditioning | Anderson, David  | Joe Lewis    | 7/30/2012 |           | 3.5   | \$67.59     | Robert Randazzo |



|                              |       |   |                    |                                       |                                  |             |           |           |    |  |            |                 |
|------------------------------|-------|---|--------------------|---------------------------------------|----------------------------------|-------------|-----------|-----------|----|--|------------|-----------------|
| Creekside High 0493          | 11951 | Gym Ice machine not working                           | Work In Progress   | Ice Machine Service                   | McLean, Derek                    | Joe Lewis   | 7/25/2012 |           |    |  | \$0.00     | Robert Randazzo |
| Creekside High 0493          | 11981 | paint courtyard walls                                 | Work In Progress   | Painting                              | Ash, David                       | Joe Lewis   | 7/30/2012 |           | 66 |  | \$1,826.26 | Robert Randazzo |
| Creekside High 0493          | 11990 | chillers not communicating                            | Work In Progress   | Heating/Ventilation /Air Conditioning | Contractor, Brooks Air           | Joe Lewis   | 7/31/2012 |           |    |  | \$3,360.00 | Robert Randazzo |
| Creekside High 0493          | 11921 | Irrigation break and short in wiring .                | Work In Progress   | Irrigation                            | Lewis, Joseph                    | Joe Lewis   | 7/23/2012 |           |    |  | \$358.75   | Robert Randazzo |
| Cunningham Creek Elem. 0381  | 11883 | paint front office                                    | Closed Work Orders | Painting                              | Ash, David                       | Joe Lewis   | 7/9/2012  | 7/11/2012 | 63 |  | \$1,728.96 | Jody Hunter     |
| Durbin Creek Elementary 0441 | 11904 | portable a/c units frozen                             | Closed Work Orders | Heating/Ventilation /Air Conditioning | Lewis, Joseph                    | Joe Lewis   | 7/11/2012 | 7/23/2012 | 2  |  | \$382.22   | Todd Ponce      |
| Durbin Creek Elementary 0441 | 11862 | chiller down  | Closed Work Orders | Heating/Ventilation /Air Conditioning | Contractor, WW Gay               | Joe Lewis   | 7/2/2012  | 7/10/2012 |    |  | \$5,090.18 | Todd Ponce      |
| Durbin Creek Elementary 0441 | 11956 | Chillers will not start up.                           | Work In Progress   | Heating/Ventilation /Air Conditioning | Contractor, WW Gay               | Joe Lewis   | 7/25/2012 |           |    |  | \$0.00     | Todd Ponce      |
| Evelyn Hamblen 0031          | 11867 | Walk-in freezer not cooling Temp. reading 75 degrees. | Closed Work Orders | Heating/Ventilation /Air Conditioning | Contractor, Taylor Refrigeration | Joe Lewis   | 7/2/2012  | 7/23/2012 |    |  | \$0.00     | Troy Wilson     |
| Evelyn Hamblen 0031          | 11942 | Portable a/c not working properly, is not cooling.    | Closed Work Orders | Heating/Ventilation /Air Conditioning | Lewis, Joseph                    | Joe Lewis   | 7/24/2012 | 7/30/2012 | 16 |  | \$950.28   | Troy Wilson     |
| Fruit Cove Middle 0491       | 11938 | Remove wall paper and paint front office              | Closed Work Orders | Painting                              | Taylor, Jim                      | Eddie Ponce | 7/24/2012 | 8/6/2012  | 76 |  | \$1,647.94 | James Strange   |

|                           |       |   |                    |                                       |                  |              |           |           |      |  |          |                 |
|---------------------------|-------|---|--------------------|---------------------------------------|------------------|--------------|-----------|-----------|------|--|----------|-----------------|
| Fruit Cove Middle 0491    | 11937 | Need new outlets put in for new computer labs   | Work In Progress   | Electrical                            | Penque, Bruce    | Eddie Ponce  | 7/24/2012 |           |      |  | \$82.37  | James Strange   |
| Fullerwood 9061           | 11930 | AHU not cooling   | Closed Work Orders | Heating/Ventilation /Air Conditioning | Rosenfeld, Randy | Bruce Taylor | 7/24/2012 | 7/24/2012 | 7    |  | \$187.44 | Johnny Stratton |
| Fullerwood 9061           | 11871 | A/C 2nd floor not cooling   | Closed Work Orders | Heating/Ventilation /Air Conditioning | Argitis, Louis   | Bruce Taylor | 7/3/2012  | 7/9/2012  | 4    |  | \$80.72  | Johnny Stratton |
| Fullerwood 9061           | 11891 | A/C not working in IT Equipment Room (#109).  | Closed Work Orders | Heating/Ventilation /Air Conditioning | Rosenfeld, Randy | Bruce Taylor | 7/9/2012  | 7/12/2012 | 6    |  | \$347.54 | Johnny Stratton |
| Fullerwood 9061           | 11949 | AC not cooling in food Service office area.   | Closed Work Orders | Heating/Ventilation /Air Conditioning | Rosenfeld, Randy | Bruce Taylor | 7/25/2012 | 7/26/2012 |      |  | \$0.00   | Bruce Taylor    |
| Gamble Rogers Middle 0371 | 11881 | Freezer temp running a little high  | Closed Work Orders | Kitchen Equipment                     | Harrison, Steve  | Bruce Taylor | 7/5/2012  | 7/11/2012 | 6    |  | \$124.20 | Mike Ponce      |
| Gamble Rogers Middle 0371 | 11933 | AC unit not cooling   | Closed Work Orders | Heating/Ventilation /Air Conditioning | Argitis, Louis   | Bruce Taylor | 7/24/2012 | 7/31/2012 | 8.5  |  | \$169.49 | Mike Ponce      |
| Gamble Rogers Middle 0371 | 11940 | AC unit not working   | Work In Progress   | Heating/Ventilation /Air Conditioning | Argitis, Louis   | Bruce Taylor | 7/24/2012 | 7/31/2012 | 23.5 |  | \$964.43 | Mike Ponce      |
| Gamble Rogers Middle 0371 | 11899 | Paint new door at mech room west side of school   | Work In Progress   | Painting                              | Barnes, Danny    | Bruce Taylor | 7/11/2012 |           |      |  | \$87.41  | Bruce Taylor    |
| Hartley Elementary 0261   | 11873 | Classroom door lock worn out. Needs replacing or new springs.                                 | Closed Work Orders | Key and Lock                          | Crutchfield, Red | Joe Lewis    | 7/3/2012  | 7/9/2012  | 3    |  | \$258.19 | Bill Vaughn     |
| Hartley Elementary 0261   | 11987 | Request assistance installing Kitchen Manager's office desk, removed during retiling kitchen. | Closed Work Orders | Carpentry                             | Crutchfield, Red | Joe Lewis    | 7/31/2012 | 8/6/2012  |      |  | \$0.00   | Bill Vaughn     |

|                                 |       |  |                    |                                       |                                 |             |           |           |       |            |              |
|---------------------------------|-------|--|--------------------|---------------------------------------|---------------------------------|-------------|-----------|-----------|-------|------------|--------------|
| Julington Creek Elementary 0241 | 11879 | Windows in the masonry portables are broke and were a point of access when broken into.  | Closed Work Orders | Windows                               | Cothron, Joe                    | Eddie Ponce | 7/5/2012  | 7/25/2012 | 2.5   | \$55.78    | Brian Taylor |
| Julington Creek Elementary 0241 | 11880 | Split unit drain motor needs to be replaced.   | Closed Work Orders | Heating/Ventilation /Air Conditioning | Johnson, Harry                  | Eddie Ponce | 7/5/2012  | 7/12/2012 | 6     | \$416.43   | Brian Taylor |
| Julington Creek Elementary 0241 | 11865 | Walk in cooler is in alarm temp. reading 57 and its not supposed to be above 40.   | Closed Work Orders | Kitchen Equipment                     | Houghton, Mike                  | Eddie Ponce | 7/2/2012  | 7/3/2012  | 10    | \$209.65   | Brian Taylor |
| Julington Creek Elementary 0241 | 11929 | remove trees on south end of property  | Closed Work Orders | Grounds                               | Wrights Tree Service Contractor | Eddie Ponce | 7/23/2012 | 7/30/2012 |       | \$1,500.00 | Brian Taylor |
| Landrum Middle 0311             | 11877 | Unit in computer switch room not working   | Closed Work Orders | Heating/Ventilation /Air Conditioning | Blaylock, Eldon                 | Eddie Ponce | 7/3/2012  | 7/12/2012 | 7     | \$143.02   | Brett Butler |
| Landrum Middle 0311             | 11939 | External fittings on condenser unit frozen. When unit came on a loud boom was heard...unit currently running temp at set point | Work In Progress   | Kitchen Equipment                     | Johnson, Harry                  | Eddie Ponce | 7/24/2012 |           |       | \$0.00     | Brett Butler |
| Landrum Middle 0311             | 11991 | AH8 set at 74 degrees. Temp of area at 81.75 Air handler running. Calling for condenser not responding                         | Work In Progress   | Heating/Ventilation /Air Conditioning | Johnson, Harry                  | Eddie Ponce | 7/31/2012 |           | 40    | \$925.74   | Brett Butler |
| Landrum Middle 0311             | 11992 | HPB 5 set at 74 degrees area at 80 degrees. Air handler on   | Work In Progress   | Heating/Ventilation /Air Conditioning | Johnson, Harry                  | Eddie Ponce | 7/31/2012 |           | 15.75 | \$323.18   | Brett Butler |

|                             |       |   |                    |                                       |                    |              |           |           |      |            |                |
|-----------------------------|-------|---|--------------------|---------------------------------------|--------------------|--------------|-----------|-----------|------|------------|----------------|
| Maintenance Department 9810 | 11902 | pick up and deliver 6 barrels for Tools for schools for Donna Lueders                     | Closed Work Orders | General Maintenance                   | Russ, Eric         | Shane Walton | 7/11/2012 | 7/24/2012 | 3    | \$59.94    | Shane Walton   |
| Maintenance Department 9810 | 11934 | Repair Porter sander.   | Work In Progress   | General Maintenance                   | Davis, Edward      | Shane Walton | 7/24/2012 |           |      | \$0.00     | Shane Walton   |
| Mill Creek Elementary 0341  | 11983 | put outlet back in Teachers lounge  | Closed Work Orders | Electrical                            | Bradbury, Ted      | Joe Lewis    | 7/30/2012 | 8/7/2012  | 5    | \$160.10   | Robert Davis   |
| Mill Creek Elementary 0341  | 11964 | pipe leaking from pin holes   | Work In Progress   | Plumbing                              | Ponce, Robbie      | Joe Lewis    | 7/25/2012 |           |      | \$81.49    | Robert Davis   |
| Mill Creek Elementary 0341  | 11872 | Install Antenna for new repeater to be put in   | Work In Progress   | Roof                                  | Lewis, Ricky       | Joe Lewis    | 7/3/2012  |           |      | \$0.60     | Robert Davis   |
| Murray Middle 0171          | 11885 | main panel on chiller has no power, also flow sensor on chiller 1 is not working properly | Closed Work Orders | Heating/Ventilation /Air Conditioning | Contractor, WW Gay | Joe Lewis    | 7/9/2012  | 7/26/2012 |      | \$1,784.76 | Paul Pelletier |
| Murray Middle 0171          | 11907 | cooling tower down  | Work In Progress   | Heating/Ventilation /Air Conditioning | Bradbury, Ted      | Joe Lewis    | 7/12/2012 | 7/23/2012 | 32.5 | \$2,798.64 | Paul Pelletier |
| Nease Clinic                | 11935 | toilet has a crack in it and it leaks   | Closed Work Orders | Plumbing                              | Kidd, Troy         | Eddie Ponce  | 7/24/2012 | 8/7/2012  | 8    | \$246.88   | Bob Wamser     |
| Nease High 0251             | 11888 | Freezer not cooling compressor may be bad   | Closed Work Orders | Heating/Ventilation /Air Conditioning | Houghton, Mike     | Eddie Ponce  | 7/9/2012  | 7/25/2012 | 51   | \$4,653.49 | Bob Wamser     |
| Nease High 0251             | 11905 | Paint interior of administration building.  | Closed Work Orders | Painting                              | Taylor, Jim        | Eddie Ponce  | 7/11/2012 | 7/30/2012 | 238  | \$6,234.90 | Edward Ponce   |
| Nease High 0251             | 11900 | Breaker keeps tripping  | Closed Work Orders | Electrical                            | Penque, Bruce      | Eddie Ponce  | 7/11/2012 | 8/7/2012  | 10   | \$177.65   | Bob Wamser     |

|                             |       |   |                    |                                       |                    |              |           |          |      |            |                  |
|-----------------------------|-------|---|--------------------|---------------------------------------|--------------------|--------------|-----------|----------|------|------------|------------------|
| Nease High 0251             | 11901 | door is swollen so much door hard to close, we have a blank wooden door on hand                                 | Closed Work Orders | Carpentry                             | Cothron, Joe       | Eddie Ponce  | 7/11/2012 | 8/1/2012 | 3    | \$66.93    | Bob Wamser       |
| Nease High 0251             | 11947 | chillers will not run pump breaker keeps tripping   | Work In Progress   | Heating/Ventilation /Air Conditioning | Contractor, WW Gay | Eddie Ponce  | 7/25/2012 |          | 7    | \$4,036.36 | Bob Wamser       |
| Nease High 0251             | 11906 | Connect generator for freezer and cooler.   | Work In Progress   | Electrical                            | Davis, Edward      | Eddie Ponce  | 7/12/2012 |          | 73.5 | \$1,552.23 | Edward Ponce     |
| Nease High 0251             | 11889 | Faucet bad leaks  | Work In Progress   | Plumbing                              | Kidd, Troy         | Eddie Ponce  | 7/9/2012  | 8/7/2012 | 6    | \$272.92   | Bob Wamser       |
| Nease High 0251             | 11988 | install new black cove base molding in locker room  | Work In Progress   | Carpentry                             | Cothron, Joe       | Eddie Ponce  | 7/31/2012 |          | 2.5  | \$225.05   | Bob Wamser       |
| Nease High 0251             | 11969 | need electrician to hook up 220 cords to sand gym floor   | Work In Progress   | Electrical                            | Penque, Bruce      | Eddie Ponce  | 7/30/2012 |          |      | \$0.00     | Bob Wamser       |
| Ocean Palms Elementary 0391 | 11893 | Bruce, please see if you can help me by sending the painter to paint the new bollards in front of the bus loop. | Closed Work Orders | Painting                              | Barnes, Danny      | Bruce Taylor | 7/9/2012  | 8/6/2012 | 40   | \$1,161.58 | Gio Morales      |
| Ocean Palms Elementary 0391 | 11993 | Remove security keypad lock and install standard function lock .  | Work In Progress   | Carpentry                             | Ortagus, Rick      | Bruce Taylor | 7/31/2012 |          | 4    | \$280.49   | Bruce Taylor     |
| Osceola Elementary 0331     | 11952 | install sidewalk between parking lot and portables  | Closed Work Orders | Masonry                               | Payne, Harold      | Bruce Taylor | 7/25/2012 | 8/2/2012 | 32   | \$607.65   | Sterling Cofield |
| Osceola Elementary 0331     | 11968 | Create swell for positive water drainage at construction gate.  | Closed Work Orders | Heavy Equipment Operation             | Conley, Ronnie     | Bruce Taylor | 7/30/2012 | 8/6/2012 | 8    | \$178.48   | Bruce Taylor     |

|                                   |       |  |                    |                                       |                                  |              |           |           |    |            |                   |
|-----------------------------------|-------|--|--------------------|---------------------------------------|----------------------------------|--------------|-----------|-----------|----|------------|-------------------|
| Osceola Elementary 0331           | 11966 | Replace or repair fencing as needed due to car running threw.                  | Work In Progress   | Fence Repair                          | Contractor, Armstrong Fence      | Bruce Taylor | 7/26/2012 |           |    | \$2,300.00 | Bruce Taylor      |
| Palencia Elementary 0511          | 11894 | Site utility training.   | Work In Progress   | General Maintenance                   | Kidd, Troy                       | Eddie Ponce  | 7/9/2012  |           | 78 | \$1,590.81 | Edward Ponce      |
| Pedro Menendez High 0401          | 11919 | 1 1/4 " hot water line leaking over ceiling in 200 hall.                       | Closed Work Orders | Plumbing                              | Contractor, McCrary's Plumbing   | Bruce Taylor | 7/23/2012 | 7/23/2012 |    | \$727.50   | Joedy Ashton      |
| Pedro Menendez High 0401          | 11915 | Freezer will not get up to Temp. 13 degrees.                                   | Closed Work Orders | Kitchen Equipment                     | Contractor, Taylor Refrigeration | Bruce Taylor | 7/23/2012 | 7/26/2012 |    | \$187.24   | Joedy Ashton      |
| Pedro Menendez High 0401          | 11945 | Leak in Cold Water line 1/2".  | Work In Progress   | Plumbing                              | Contractor, McCrary's Plumbing   | Bruce Taylor | 7/25/2012 |           |    | \$0.00     | Joedy Ashton      |
| Pedro Menendez High 0401          | 11946 | Leak in Hot Water return line.   | Work In Progress   | Plumbing                              | Contractor, McCrary's Plumbing   | Bruce Taylor | 7/25/2012 |           |    | \$0.00     | Joedy Ashton      |
| Pedro Menendez High 0401          | 11914 | Water leak coming out of Ceiling by 218.                                       | Work In Progress   | Plumbing                              | Gibson, Mike                     | Bruce Taylor | 7/23/2012 |           |    | \$0.00     | Joedy Ashton      |
| Pedro Menendez High 0401          | 11916 | Doors need to be cut down now that new tile has been installed.                | Work In Progress   | Carpentry                             | Ortagus, Rick                    | Bruce Taylor | 7/23/2012 |           | 19 | \$423.90   | Joedy Ashton      |
| Ponte Vedra High 0492             | 11920 | AHU4 unit trips main breaker. Was making load noise possible motor.            | Closed Work Orders | Heating/Ventilation /Air Conditioning | Blaylock, Eldon                  | Eddie Ponce  | 7/23/2012 | 8/2/2012  | 38 | \$1,734.34 | Nick Athanaseas   |
| Ponte Vedra High 0492             | 11980 | Chill water tower pump in alarm and chiller in alarm. Tried to reset will not. | Closed Work Orders | Heating/Ventilation /Air Conditioning | Johnson, Harry                   | Eddie Ponce  | 7/30/2012 | 8/6/2012  | 9  | \$159.89   | Nick Athanaseas   |
| Ponte Vedra/Palm Valley Elem 0151 | 11973 | BARD unit not cooling. Please evaluate and repair. Thanks.                     | Closed Work Orders | Heating/Ventilation /Air Conditioning | Blaylock, Eldon                  | Eddie Ponce  | 7/30/2012 | 8/2/2012  | 4  | \$373.32   | Brandon Hennessey |

|                                   |       |   |                    |                                       |                                  |              |           |           |      |            |                   |
|-----------------------------------|-------|---|--------------------|---------------------------------------|----------------------------------|--------------|-----------|-----------|------|------------|-------------------|
| Ponte Vedra/Palm Valley Elem 0151 | 11967 | Walk in freezer not holding temp.   | Closed Work Orders | Kitchen Equipment                     | Contractor, Taylor Refrigeration | Eddie Ponce  | 7/26/2012 | 7/30/2012 |      | \$729.88   | Edward Ponce      |
| Ponte Vedra/Palm Valley Elem 0151 | 11911 | Please paint media center. I will have paint on site with 24 hour notice.     | Work In Progress   | Painting                              | Taylor, Jim                      | Eddie Ponce  | 7/22/2012 |           | 19   | \$1,087.75 | Brandon Hennessey |
| Ponte Vedra/Palm Valley Elem 0151 | 11944 | Please unclog floor drain in PV kitchen. Thank you.                           | Work In Progress   | Plumbing                              | Kidd, Troy                       | Eddie Ponce  | 7/24/2012 |           |      | \$0.00     | Brandon Hennessey |
| R. B. Hunt Elementary 0161        | 11870 | Compressor running constantly, air handler fan not running                    | Closed Work Orders | Heating/Ventilation /Air Conditioning | Blaylock, Eldon                  | Eddie Ponce  | 7/3/2012  | 7/12/2012 | 23   | \$636.88   | Raymond Kledzik   |
| Sebastian Middle 0301             | 11978 | Roof is leaking in the main hallway by D-Hall.                                | Work In Progress   | Roof                                  | Kite, Tim                        | Joe Lewis    | 7/30/2012 |           |      | \$0.00     | Jeff Baldwin      |
| South Woods Elementary 0461       | 11932 | top came off of flag pole need a lift to put it back on                       | Closed Work Orders | Heavy Equipment Operation             | Gibson, Mike                     | Bruce Taylor | 7/24/2012 | 7/30/2012 | 6    | \$126.87   | Bennie Witt       |
| South Woods Elementary 0461       | 11984 | Demo old paneling and install dry wall as needed. Paint as needed/ requested. | Work In Progress   | General Maintenance                   | Contractor, Jim's Drywall        | Bruce Taylor | 7/31/2012 |           | 3    | \$2,761.93 | Bennie Witt       |
| South Woods Elementary 0461       | 11931 | Need skid steer on 3rd of August and help to spread mulch.                    | Work In Progress   | Grounds                               | Conley, Ronnie                   | Bruce Taylor | 7/24/2012 |           | 28.5 | \$535.15   | Bennie Witt       |
| South Woods Elementary 0461       | 11903 | Tree fell on fence need top rail and couplings                                | Work In Progress   | Fence Repair                          | Conley, Ronnie                   | Bruce Taylor | 7/11/2012 |           |      | \$0.00     | Bennie Witt       |
| St. Augustine High 0181           | 11941 | Walk in not staying at Temp.  | Closed Work Orders | Kitchen Equipment                     | Harrison, Steve                  | Bruce Taylor | 7/24/2012 | 7/26/2012 | 2    | \$43.10    | Mike Hazel        |

|                                 |       |  |                    |                                       |                                  |              |           |           |      |            |             |
|---------------------------------|-------|--|--------------------|---------------------------------------|----------------------------------|--------------|-----------|-----------|------|------------|-------------|
| St. Augustine High 0181         | 11913 | Repair fan unit inside classroom.  | Closed Work Orders | Heating/Ventilation /Air Conditioning | Rosenfeld, Randy                 | Bruce Taylor | 7/23/2012 | 7/24/2012 |      | \$0.00     | Mike Hazel  |
| St. Augustine High 0181         | 11910 | Freon leaks in 3 units clinic, art room, Jeff Holland's office             | Closed Work Orders | Heating/Ventilation /Air Conditioning | Rosenfeld, Randy                 | Bruce Taylor | 7/20/2012 | 7/24/2012 | 2.5  | \$53.88    | Mike Hazel  |
| St. Augustine High 0181         | 11860 | Repair ac unit going out on high temp, high motor current.                 | Closed Work Orders | Heating/Ventilation /Air Conditioning | Rosenfeld, Randy                 | Bruce Taylor | 7/2/2012  | 7/9/2012  | 22   | \$443.98   | Mike Hazel  |
| St. Augustine High 0181         | 11874 | Paint a couple of doors on g hall that was replaced.                       | Closed Work Orders | Painting                              | Barnes, Danny                    | Bruce Taylor | 7/3/2012  | 7/12/2012 | 12.5 | \$368.40   | Mike Hazel  |
| St. Augustine High 0181         | 11875 | Paint goal post at football field.   | Closed Work Orders | Painting                              | Barnes, Danny                    | Bruce Taylor | 7/3/2012  | 7/30/2012 | 23.5 | \$556.59   | Mike Hazel  |
| St. Augustine High 0181         | 11912 | Repair lights in hallways emerg. ballast out.                              | Work In Progress   | Electrical                            | Rosenfeld, Randy                 | Bruce Taylor | 7/23/2012 |           | 24.5 | \$902.81   | Mike Hazel  |
| St. Johns Tech High 0033        | 11948 | check water flow in air handlers   | Closed Work Orders | Heating/Ventilation /Air Conditioning | Contractor, WW Gay               | Joe Lewis    | 7/25/2012 | 7/30/2012 |      | \$2,870.03 | Troy Wilson |
| St. Johns Tech High 0033        | 11985 | Air handler will no run. Placed a call to Taylor Refrigeration.            | Closed Work Orders | Heating/Ventilation /Air Conditioning | Contractor, Taylor Refrigeration | Joe Lewis    | 7/31/2012 | 8/6/2012  |      | \$180.00   | Troy Wilson |
| St. Johns Tech High 0033        | 11918 | Duct leak, blowing cold air above drop ceiling. Poor air flow in building. | Work In Progress   | Heating/Ventilation /Air Conditioning | Anderson, David                  | Joe Lewis    | 7/23/2012 | 7/23/2012 | 49   | \$1,188.88 | Troy Wilson |
| Timberlin Creek Elementary 0451 | 11878 | Burnt smell coming from AHU 4  | Closed Work Orders | Heating/Ventilation /Air Conditioning | Rosenfeld, Randy                 | Bruce Taylor | 7/5/2012  | 7/9/2012  | 19   | \$583.46   | Bill Fowler |
| Timberlin Creek Elementary 0451 | 11868 | 3 compressors are not working on chiller 1 and 2                           | Work In Progress   | Heating/Ventilation /Air Conditioning | Contractor, WW Gay               | Bruce Taylor | 7/2/2012  |           |      | \$0.00     | Bill Fowler |



|                                |       |   |                    |                                       |                 |              |           |           |     |            |                   |
|--------------------------------|-------|---|--------------------|---------------------------------------|-----------------|--------------|-----------|-----------|-----|------------|-------------------|
| Transportation Department 9780 | 11869 | Paint overhead cover @ gas pumps.   | Closed Work Orders | Painting                              | Taylor, Jim     | Eddie Ponce  | 7/2/2012  | 7/12/2012 | 39  | \$1,345.42 | Edward Ponce      |
| Transportation Department 9780 | 11953 | List station alarm is going off and plumbing is starting to get slow                          | Closed Work Orders | Plumbing                              | Kidd, Troy      | Eddie Ponce  | 7/25/2012 | 8/2/2012  | 27  | \$786.97   | Marlena Repult    |
| Transportation Department 9780 | 11975 | Air is not cooling in the training room and lounge areas.                                     | Closed Work Orders | Heating/Ventilation /Air Conditioning | Johnson, Harry  | Eddie Ponce  | 7/30/2012 | 8/2/2012  | 5   | \$102.16   | Marlena Repult    |
| Wards Creek Elementary 0482    | 11989 | Please build shelves  | Work In Progress   | Carpentry                             | Ortagus, Rick   | Bruce Taylor | 7/31/2012 |           | 2   | \$44.62    | Timothy Lundquist |
| Webster Elementary 0201        | 11908 | The door closer is slamming the door shut and the thresholds on the two doors need replacing. | Closed Work Orders | Carpentry                             | Cothron, Joe    | Eddie Ponce  | 7/12/2012 | 8/1/2012  | 4.5 | \$225.44   | Mike Oliver       |
| Webster Elementary 0201        | 11866 | There are several shingles that were blown off the roof due to the storm.                     | Closed Work Orders | Roof                                  | Burchfield, Joe | Eddie Ponce  | 7/2/2012  | 7/3/2012  | 3   | \$114.82   | Mike Oliver       |

| Maintenance Department Capital Improvements Projects 7/1/12 through 7/31/12 |       |   |                  |                                  |                 |           |           |             |                 |
|---|-------|---|------------------|----------------------------------|-----------------|-----------|-----------|-------------|-----------------|
| Location  | WOID  | Description                                   | Status           | Assigned To                      | Project Manager | Requested | Completed | Total Costs | Requester       |
| Bartram Trail High 0411   | 10681 | demo elevator lift                            | Work In Progress | Lewis, Joseph                    | Joe Lewis       | 1/27/2012 |           | \$5,673.57  | Jason Lee       |
| Bartram Trail High 0411   | 10851 | upgrade clock system                          | Work In Progress | Lewis, Joseph                    | Joe Lewis       | 2/15/2012 |           | \$18,504.69 | Jason Lee       |
| Bartram Trail High 0411   | 10942 | upgrade controls                              | Work In Progress | Contractor, Siemens              | Joe Lewis       | 2/28/2012 |           | \$25,900.00 | Jason Lee       |
| Bartram Trail High 0411   | 10944 | upgrade parking lot                           | Work In Progress | Contractor, Yard Pro             | Joe Lewis       | 2/28/2012 |           | \$13,500.00 | Jason Lee       |
| Bartram Trail High 0411   | 10946 | replace stage curtains                        | Work In Progress | Lewis, Joseph                    | Joe Lewis       | 2/28/2012 |           | \$18,392.58 | Jason Lee       |
| Bartram Trail High 0411   | 11337 | remove triple wide relocatable from facility  | Work In Progress | Contractor, Mobile Modular       | Joe Lewis       | 4/27/2012 |           | \$10,707.50 | Jason Lee       |
| Bartram Trail High 0411   | 11886 | pressure wash facility                        | Work In Progress | Contractor Krystal, Klean        | Joe Lewis       | 7/9/2012  |           | \$11,720.05 | Jason Lee       |
| Creekside High 0493   | 10945 | install additional van boxes                  | Work In Progress | Contractor, WW Gay               | Joe Lewis       | 2/28/2012 |           | \$11,696.83 | Robert Randazzo |
| Creekside High 0493   | 11336 | install 4 relocatables (1-set up for science) | Work In Progress | Contractor, Mobile Modular       | Joe Lewis       | 4/27/2012 |           | \$20,043.62 | Robert Randazzo |
| Crookshank Elementary 0021  | 11338 | remove old relocatables from facility         | Work In Progress | Lewis, Joseph                    | Joe Lewis       | 4/27/2012 |           | \$491.71    | Ralph Waldrop   |
| Crookshank Elementary 0021  | 11339 | install six new relocatables                  | Work In Progress | Contractor, Mobile Modular       | Joe Lewis       | 4/27/2012 |           | \$93,400.16 | Ralph Waldrop   |
| Crookshank Elementary 0021  | 10675 | install staff restroom                        | Work In Progress | Contractor, McCrary's Plumbing   | Joe Lewis       | 1/26/2012 |           | \$20,454.41 | Ralph Waldrop   |
| Crookshank Elementary 0021  | 11728 | HVAC Replacements                             | Work In Progress | Contractor, Taylor Refrigeration | Joe Lewis       | 6/13/2012 |           | \$34,885.70 | Ralph Waldrop   |

|                             |       |   |                    |                                 |              |           |           |              |                  |
|-----------------------------|-------|---|--------------------|---------------------------------|--------------|-----------|-----------|--------------|------------------|
| Cunningham Creek Elem. 0381 | 11729 | HVAC Replacements   | Work In Progress   | Contractor, Wilson Heat and Air | Joe Lewis    | 6/13/2012 |           | \$28,077.00  | Jody Hunter      |
| Cunningham Creek Elem. 0381 | 11452 | Retrofit / replacement from t-12 to t- 8 lighting fixtures complete school plant. | Work In Progress   | Contractor, AEC Electric        | Bruce Taylor | 5/10/2012 |           | \$111,119.99 | Bruce Taylor     |
| Cunningham Creek Elem.      | 10834 | Replace door hardware.  | Work In Progress   | Crutchfield, Red                | Eddie Ponce  | 2/15/2012 |           | \$11,345.00  | Edward Ponce     |
| Evelyn Hamblen 0031         | 11179 | replace hand rail at front of facility  | Work In Progress   | Contractor, McClanahan Metal    | Joe Lewis    | 4/4/2012  |           | \$8,500.00   | Troy Wilson      |
| Fruit Cove Middle 0491      | 11669 | Renovate reception area in front office.  | Work In Progress   | Contractor, P Brandon, Inc.     | Joe Lewis    | 6/6/2012  | 8/8/2012  | \$13,936.17  | Edward Ponce     |
| Fruit Cove Middle 0491      | 11737 | Replace HVAC Units  | Work In Progress   | Contractor, WW Gay              | Joe Lewis    | 6/13/2012 |           | \$43,781.00  | James Strange    |
| Gamble Rogers Middle 0371   | 10359 | replace bad water valves  | Work In Progress   | Lewis, Joseph                   | Joe Lewis    | 12/5/2011 |           | \$0.00       | Mike Ponce       |
| Hartley Elementary 0261     | 11730 | Replace HVAC Units  | Work In Progress   | Contractor, Wilson Heat and Air | Joe Lewis    | 6/13/2012 |           | \$43,855.00  | Bill Vaughn      |
| Hartley Elementary 0261     | 10491 | upgrade tile in kitchen area  | Work In Progress   | Contractor, Express Tile        | Joe Lewis    | 1/3/2012  | 6/21/2012 | \$23,364.34  | Bill Vaughn      |
| Ketterlinus Elementary 0091 | 11796 | Replace four sets of double exterior doors.                                       | Work In Progress   | Contractor, Door Solutions      | Eddie Ponce  | 6/14/2012 |           | \$15,596.00  | Edward Ponce     |
| Ketterlinus Elementary 0091 | 11439 | upgrade clinic  | Work In Progress   | Contractor, McCrary's Plumbing  | Joe Lewis    | 5/9/2012  |           | \$24,953.65  | Rick Whittington |
| Ketterlinus Elementary 0091 | 11924 | Replace carpet in room 131 due to sewer back up                                   | Closed Work Orders | Contractor, James Bros. Carpet  | Joe Lewis    | 7/23/2012 | 8/9/2012  | \$2,227.92   | Rick Whittington |
| Ketterlinus Elementary 0091 | 11909 | upgrade windows in music room   | Closed Work Orders | Hagan, Elmer                    | Joe Lewis    | 7/12/2012 | 7/30/2012 | \$1,465.44   | Rick Whittington |

|                            |       |  |                  |                                 |              |            |          |             |              |
|----------------------------|-------|--|------------------|---------------------------------|--------------|------------|----------|-------------|--------------|
| Landrum Middle 0311        | 10719 | Replace 45 havoc diffusers.  | Work In Progress | Contractor, Wilson Heat and Air | Eddie Ponce  | 2/2/2012   |          | \$4,782.96  | Edward Ponce |
| Landrum Middle 0311        | 10428 | Replace generator  | Work In Progress | Contractor, Ring Power          | Shane Walton | 12/13/2011 |          | \$24,251.60 | Brett Butler |
| Landrum Middle 0311        | 11738 | Replace HVAC Units   | Work In Progress | Contractor, Wilson Heat and Air | Joe Lewis    | 6/13/2012  |          | \$53,189.00 | Joseph Lewis |
| Landrum Middle 0311        | 11895 | Replace doors in gym and multi purpose                                     | Work In Progress | Cothron, Joe                    | Eddie Ponce  | 7/10/2012  |          | \$3,270.38  | Edward Ponce |
| Landrum Middle 0311        | 11333 | Remove Relocatables 1,2,3 and 4 and replace with Hybrid outfitted as Labs. | Work In Progress | Contractor, Mobile Modular      | Bruce Taylor | 4/27/2012  |          | \$89,927.32 | Bruce Taylor |
| Landrum Middle 0311        | 11895 | Replace doors in gym and multi purpose                                     | Work In Progress | Cothron, Joe                    | Eddie Ponce  | 7/10/2012  |          | \$3,270.38  | Edward Ponce |
| Liberty Pines K-8 0472     | 11334 | Add 2 Relocatable Classrooms   | Work In Progress | Contractor, Mobile Modular      | Bruce Taylor | 4/27/2012  | 8/9/2012 | \$37,385.03 | Bruce Taylor |
| Mill Creek Elementary 0341 | 11732 | Replace HVAC Units   | Work In Progress | Contractor, Wilson Heat and Air | Joe Lewis    | 6/13/2012  |          | \$23,739.00 | Robert Davis |
| Mill Creek Elementary 0341 | 11048 | install pylons at parent pickup  | Work In Progress | Hagan, Elmer                    | Joe Lewis    | 3/13/2012  |          | \$7,628.60  | Robert Davis |
| Mill Creek Elementary 0341 | 11721 | Remove 15 portables.   | Work In Progress | Contractor, Mobile Modular      | Joe Lewis    | 6/12/2012  |          | \$12,078.14 | Joseph Lewis |
| Mill Creek Elementary 0341 | 10803 | Replace one single door.   | Work In Progress | Contractor, Door Solutions      | Eddie Ponce  | 2/10/2012  |          | \$1,949.50  | Edward Ponce |
| Mill Creek Elementary 0341 | 10826 | Retrofit or replace all inside lighting fixtures from T-12 to T-8.         | Work In Progress | Contractor, AEC Electric        | Bruce Taylor | 2/14/2012  |          | \$94,390.27 | Bruce Taylor |
| Mill Creek Elementary 0341 | 10402 | re-pipe kitchen piping   | Work In Progress | Contractor, WW Gay              | Joe Lewis    | 12/9/2011  |          | \$24,679.33 | Robert Davis |

|                         |       |   |                    |                                 |              |            |           |                |                  |
|-------------------------|-------|---|--------------------|---------------------------------|--------------|------------|-----------|----------------|------------------|
| Murray Middle 0171      | 10673 | upgrade restrooms   | Work In Progress   | Contractor, Express Tile        | Joe Lewis    | 1/26/2012  | 6/21/2012 | \$72,819.45    | Paul Pelletier   |
| Murray Middle 0171      | 11884 | Locker rooms have been tiled, can the remaining exposed walls be painted, also principals small office painted as well. | Closed Work Orders | Ash, David                      | Joe Lewis    | 7/9/2012   | 7/23/2012 | \$1,476.49     | Paul Pelletier   |
| Nease High 0251         | 7271  | Upgrade Courtyard Dining Area   | Work In Progress   | Contractor, CC Borden           | Shane Walton | 11/17/2010 |           | \$388,637.92   | Shane Walton     |
| Nease High 0251         | 10339 | Upgrade HVAC - Phase 3  | Work In Progress   | Contractor, WW Gay              | Shane Walton | 11/29/2011 |           | \$3,998,238.94 | Shane Walton     |
| Nease High 0251         | 10381 | Upgrade lighting in auditorium.   | Work In Progress   | Contractor, AEC Electric        | Eddie Ponce  | 12/7/2011  |           | \$12,700.60    | Edward Ponce     |
| Nease High 0251         | 11612 | Install 4 portable classrooms and 1 girls and boys gang restroom.   | Work In Progress   | Contractor, Mobile Modular      | Eddie Ponce  | 5/31/2012  |           | \$64,772.39    | Edward Ponce     |
| Nease High 0251         | 11467 | Pressure wash various areas of school.  | Work In Progress   |                                 | Eddie Ponce  | 5/14/2012  |           | \$6,609.95     | Edward Ponce     |
| Nease High 0251         | 11986 | Conduct FPL Feasibility Study   | Work In Progress   | Contractor, Matern Engineering  | Shane Walton | 7/31/2012  |           | \$2,500.00     | Shane Walton     |
| Osceola Elementary 0331 | 11733 | Replace HVAC Units  | Work In Progress   | Contractor, Wilson Heat and Air | Joe Lewis    | 6/13/2012  | 6/14/2012 | \$23,023.00    | Sterling Cofield |
| Osceola Elementary 0331 | 11896 | Upgrade seven exterior doors.   | Work In Progress   | Cothron, Joe                    | Eddie Ponce  | 7/10/2012  |           | \$2,343.31     | Edward Ponce     |
| Pacetti Bay Middle 0481 | 11586 | Install double exit doors in exterior hall wall.  | Work In Progress   | Contractor, Duval Glass& Mirror | Eddie Ponce  | 5/30/2012  |           | \$11,121.00    | Edward Ponce     |
| Pacetti Bay Middle 0481 | 11036 | install magnetic weather stripping  | Work In Progress   | Crutchfield, Red                | Joe Lewis    | 3/9/2012   |           | \$1,826.17     | Jack Blocker     |

|                                   |       |  |                  |                                  |              |           |           |              |                   |
|-----------------------------------|-------|--|------------------|----------------------------------|--------------|-----------|-----------|--------------|-------------------|
| Pacetti Bay Middle 0481           | 10672 | install expansion joints in hallway                                | Work In Progress | Contractor, Jim's Drywall        | Joe Lewis    | 1/26/2012 |           | \$4,995.00   | Jack Blocker      |
| Pedro Menendez High 0401          | 11055 | Upgrade HVAC in band and chorus rooms                              | Work In Progress | Contractor, WW Gay               | Bruce Taylor | 3/13/2012 |           | \$17,646.66  | Bruce Taylor      |
| Ponte Vedra/Palm Valley Elem 0151 | 11734 | Replace HVAC Units   | Work In Progress | Contractor, WW Gay               | Joe Lewis    | 6/13/2012 |           | \$20,720.00  | Brandon Hennessey |
| Ponte Vedra/Palm Valley Elem 0151 | 11950 | Upgrade lighting in restrooms.                                     | Work In Progress | Contractor, AEC Electric         | Eddie Ponce  | 7/25/2012 |           | \$4,582.63   | Edward Ponce      |
| Ponte Vedra/Palm Valley Elem 0151 | 10900 | Upgrade sidewalk railing.  | Work In Progress | Ponce, Edward                    | Eddie Ponce  | 2/23/2012 | 4/20/2012 | \$6,595.03   | Edward Ponce      |
| R. B. Hunt Elementary 0161        | 11731 | Replace HVAC Units   | Work In Progress | Contractor, Taylor Refrigeration | Joe Lewis    | 6/13/2012 |           | \$16,581.00  | Raymond Kledzik   |
| R. B. Hunt Elementary 0161        | 10833 | Replace door hardware.   | Work In Progress | Cothron, Joe                     | Eddie Ponce  | 2/15/2012 |           | \$11,243.07  | Edward Ponce      |
| R. B. Hunt Elementary 0161        | 11569 | Remove four type two b portables and install six hybrid portables. | Work In Progress | Contractor, Mobile Modular       | Eddie Ponce  | 5/29/2012 |           | \$109,125.84 | Edward Ponce      |
| Rawlings Elementary 0351          | 11735 | Replace HVAC Units   | Work In Progress | Contractor, Wilson Heat and      | Joe Lewis    | 6/13/2012 |           | \$25,054.00  | Brandon Hennessey |
| Sebastian Middle 0301             | 11500 | replace diffusers and grilles                                      | Work In Progress | Contractor, Wilson Heat and Air  | Joe Lewis    | 5/18/2012 |           | \$7,584.16   | Jeff Baldwin      |
| Sebastian Middle 0301             | 10674 | upgrade gang restrooms   | Work In Progress | Contractor, Express Tile         | Joe Lewis    | 1/26/2012 |           | \$40,842.23  | Jeff Baldwin      |
| Sebastian Middle 0301             | 10760 | remove strobes for tile replacement                                | Work In Progress | Contractor, SAFE, Inc.           | Joe Lewis    | 2/6/2012  |           | \$0.00       | Jeff Baldwin      |
| Sebastian Middle 0301             | 11739 | Replace HVAC Units   | Work In Progress | Contractor, Wilson Heat and Air  | Joe Lewis    | 6/13/2012 |           | \$64,361.00  | Jeff Baldwin      |
| St. Augustine High 0181           | 11741 | Replace HVAC Units   | Work In Progress | Contractor, WW Gay               | Joe Lewis    | 6/13/2012 |           | \$21,582.00  | Mike Hazel        |

|                               |       |  |                  |                                  |              |           |           |              |               |
|-------------------------------|-------|--|------------------|----------------------------------|--------------|-----------|-----------|--------------|---------------|
| St. Johns Tech High 0033      | 11461 | upgrade landscape                        | Work In Progress | Lewis, Joseph                    | Joe Lewis    | 5/14/2012 | 5/14/2012 | \$4,622.81   | Troy Wilson   |
| St. Johns Tech High 0033      | 11622 | Replace Building H Carrier Chiller       | Work In Progress | Contractor, WW Gay               | Joe Lewis    | 6/1/2012  |           | \$68,918.53  | Troy Wilson   |
| St. Johns Tech High 0033      | 10749 | upgrade gang restrooms "E" BUILDING      | Work In Progress | Contractor, Stambone & Associate | Joe Lewis    | 2/6/2012  |           | \$20,065.62  | Troy Wilson   |
| Switzerland Point Middle 0321 | 11740 | Replace HVAC Units                       | Work In Progress | Contractor, WW Gay               | Joe Lewis    | 6/13/2012 |           | \$22,960.00  | Euclid Cooper |
| Switzerland Point Middle 0321 | 11442 | Install six hybrid portables.            | Work In Progress | Contractor, Mobile Modular       | Eddie Ponce  | 5/9/2012  |           | \$106,320.89 | Edward Ponce  |
| Switzerland Point Middle 0321 | 10815 | replace generator                        | Work In Progress | Contractor, Ring Power           | Shane Walton | 2/13/2012 |           | \$26,469.00  | Euclid Cooper |
| Webster Elementary 0201       | 11497 | Pressure wash various areas of facility. | Work In Progress | Contractor Krystal, Klean        | Eddie Ponce  | 5/17/2012 |           | \$3,265.93   | Edward Ponce  |
| Webster Elementary 0201       | 11736 | Replace HVAC Units                       | Work In Progress | Contractor, Wilson Heat and Air  | Joe Lewis    | 6/13/2012 |           | \$24,718.00  | Mike Oliver   |

## Administrative Report

**Relocatable Classrooms:** Work at eight (8) schools has been completed to install thirty-five (35) relocatable classroom units. Installation includes providing electrical service, plumbing, sidewalks, walkways, walkway covers, fire alarm and intercom service. Additionally, thirty (30) relocatable classroom units have been removed from four (4) school sites.

**Capital Outlay Projects:** Work on numerous capital outlay projects at each of our District School sites has been completed during the summer months. A sampling of the completed work includes:

**Crookshank** - a folding wall was replaced and drainage was upgraded.

**Durbin Creek** - the playground surface was upgraded.

**Hartley** - the kitchen roll-up doors were replaced, tile and drywall in the kitchen have been upgraded and restrooms have been upgraded.

**Hickory Creek** - the ball fields have been upgraded.

**Hunt** - stage curtains have been replaced and fencing has been upgraded.

**Ketterlinus** - the clinic area has been upgraded and door was replaced.

**Mason** - the lighting was replaced with an energy efficient system, the fence-line was cleared and the building pressure washed.

**Mill Creek** - the kitchen piping was upgraded, the lighting was replaced with an energy efficient system, doors were replaced and pylon installed at the bus loop.

**Ocean Palms** - the lighting was replaced with an energy efficient system.

**Osceola** - the fire alarm system was upgraded and the lighting was replaced with an energy efficient system.

**PV-Rawlings** - door hardware was replaced, classroom restrooms were upgraded and fill and sod installed.

**Landrum** - several doors were replaced and landscaping was completed.

**Liberty Pines** - an awning was installed over the door and areas were re-sodded.

**Murray** - several doors were replaced, fire alarm devices were replaced, the chiller piping was upgraded and the boiler was upgraded.

**Rogers** - several group restrooms were upgraded and the building pressure washed.

**Sebastian** - several doors were replaced, the key system was upgraded, the locker and weight room floors were replaced and casework in the guidance area was replaced.

**Switzerland Point** - several group restrooms were upgraded and the generator was replaced.

**Bartram** - the clock system was upgraded, stage curtains replaced, the dirt parking lot was upgraded and landscaping was completed.

**Menendez** - the irrigation pump was repaired, VCT flooring was replaced in 200 hall, stucco was repaired and the building was pressure washed.

**Nease** - several doors were replaced, the girls' locker room was upgraded and drainage work was completed.

**St. Augustine** - several doors and hardware were replaced, storm drains repaired, the ball courts were upgraded and the building was pressure washed.

**St. Johns Technical** - the HVAC system in Building E was upgraded and landscaping was completed.