



Agenda Item Details

Meeting	Nov 10, 2015 - REGULAR SCHOOL BOARD MEETING
Category	S. Operational Services - Consent
Subject	2. Request for Acceptance of Maintenance Department Monthly Activities Report November 2015
Type	Action (Consent)
Goals	GM-1 Mission Statement

Background Information:

The Maintenance Department provides a monthly activities report for School Board review. The report consists of four (4) sections:

- a. The Requests Status Report provides statistical information regarding the total number of work orders issued for each facility, the number of work orders completed and the number in progress for the year to date time period specified. Also included are a total of costs expended.
- b. The Maintenance Department Projects Status Report describes work completed monthly at each facility based on requests for maintenance received, emergencies and projects planned to be completed during the stated month. In addition to the routine maintenance items completed, preventive maintenance projects and work orders are also noted. Also noted is the number of hours spent and total costs associated with the work orders through the last day of the month.
- c. The Maintenance Department Monthly Capital Improvement Projects Construction Status Report provides a monthly update of ongoing and completed work on capital projects.
- d. The Administrative Report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the other reports.

Educational Impact:

Monthly report.

Strategic Plan Impact:

Monthly report.

Fiscal Impact:

Projects are funded by the Maintenance Department's operating and capital outlay budgets.

Recommendation:

Acceptance of Maintenance Department Monthly Activities Report for November 2015.

Action Required:

Approval of the Superintendent's recommendation.

Drafted, reviewed and submitted by:

Shane Walton, Director for Maintenance Services

Paul Rose, Executive Director for Facilities & New Construction
Tim Forson, Deputy Superintendent for Operations

Sincerely,
Joseph G. Joyner, Ed.D.
Superintendent of Schools

[Maintenance Department Monthly Activities Report November 2015.pdf \(1,202 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

ST. JOHNS COUNTY SCHOOL
DISTRICT

MAINTENANCE DEPARTMENT
MONTHLY ACTIVITIES REPORT

SEPTEMBER 2015

Maintenance Department Activity Reports

Attached is a monthly activities report consisting of the following four sections:

a. Requests Status Report:

This report provides statistical information regarding number of Requests for Maintenance received from each facility, number of work orders in progress and completed at each facility for the year to date time period specified.

b. Projects Status Report:

This report describes work completed monthly at each facility based on requests for maintenance received, emergencies, and projects planned to be completed during the specified time period. Also included are items completed during the preventive maintenance teams' visit to each facility. Additionally, the report indicates the number of hours expended by Maintenance Department personnel and costs incurred for the work through the last day of the month.

c. Maintenance Department Capital Improvement Projects Construction Status Report:

This report provides an update of ongoing and completed work on all capital improvement projects. These projects are scheduled as a result of existing conditions and life cycle inspections conducted annually at each facility. Additionally, the Maintenance Department has established a program by which all facilities are placed on rotation to receive carpet and tile, painting, pavement rehabilitation, HVAC duct cleaning and indoor air quality assessments every three to four years.

d. Administrative Report:

This report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the above-mentioned reports.

Requests Status Report		7-1-15 through 9-30-15	
Wor Order Count	Location	Status	Total Costs
10	Administration Building 9721	Closed Work Orders	\$7,157.31
3	Administration Building 9721	Work In Progress	\$95.74
32	Bartram Trail High 0411	Closed Work Orders	\$48,079.43
3	Bartram Trail High 0411	New Request	\$0.00
19	Bartram Trail High 0411	Work In Progress	\$8,710.66
29	Creekside High 0493	Closed Work Orders	\$13,000.80
4	Creekside High 0493	New Request	\$0.00
19	Creekside High 0493	Work In Progress	\$13,195.13
11	Crookshank Elementary 0021	Closed Work Orders	\$1,723.49
6	Crookshank Elementary 0021	Work In Progress	\$1,038.53
19	Cunningham Creek Elem. 0381	Closed Work Orders	\$3,900.03
8	Cunningham Creek Elem. 0381	Work In Progress	\$882.04
18	Durbin Creek Elementary 0441	Closed Work Orders	\$15,154.45
6	Durbin Creek Elementary 0441	Work In Progress	\$771.72
6	Evelyn Hamblen 0032	Closed Work Orders	\$4,615.37
1	Evelyn Hamblen 0032	Work In Progress	\$0.00
1	Excelsior Building	Closed Work Orders	\$56,986.96
18	Fruit Cove Middle 0491	Closed Work Orders	\$16,602.57
1	Fruit Cove Middle 0491	Work In Progress	\$44.62
14	Fullerwood 9061	Closed Work Orders	\$6,737.17
1	Fullerwood 9061	Work In Progress	\$0.00
24	Gamble Rogers Middle 0371	Closed Work Orders	\$7,762.19
1	Gamble Rogers Middle 0371	Work In Progress	\$14,646.17
23	Hartley Elementary 0261	Closed Work Orders	\$4,426.46
8	Hartley Elementary 0261	Work In Progress	\$5,925.16
21	Hickory Creek Elementary 0501	Closed Work Orders	\$15,244.34
1	Hickory Creek Elementary 0501	New Request	\$0.00
7	Hickory Creek Elementary 0501	Work In Progress	\$1,893.31
1	J Building / Purchasing Whse 9754	Closed Work Orders	\$167.82
1	J Building / Purchasing Whse 9754	New Request	\$0.00
9	Julington Creek Elementary 0241	Closed Work Orders	\$1,666.19
9	Julington Creek Elementary 0241	Work In Progress	\$2,884.58
10	Ketterlinus Elementary 0091	Closed Work Orders	\$46,245.91
1	Ketterlinus Elementary 0091	New Request	\$0.00
2	Ketterlinus Elementary 0091	Work In Progress	\$0.00

27	Landrum Middle 0311	Closed Work Orders	\$11,358.26
6	Landrum Middle 0311	Work In Progress	\$3,212.89
14	Liberty Pines K-8 0472	Closed Work Orders	\$842.98
2	Liberty Pines K-8 0472	Work In Progress	\$2,902.78
6	Maintenance Department 9810	Closed Work Orders	\$1,245.34
2	Maintenance Department 9810	Work In Progress	\$4,086.31
23	Mason Elementary 0361	Closed Work Orders	\$6,190.82
1	Mason Elementary 0361	Work In Progress	\$1,982.37
29	Mill Creek Elementary 0341	Closed Work Orders	\$21,388.93
1	Mill Creek Elementary 0341	New Request	\$0.00
10	Mill Creek Elementary 0341	Work In Progress	\$11,893.51
30	Murray Middle 0171	Closed Work Orders	\$30,428.81
4	Murray Middle 0171	New Request	\$0.00
7	Murray Middle 0171	Work In Progress	\$359.19
22	Nease High 0251	Closed Work Orders	\$17,312.25
8	Nease High 0251	Work In Progress	\$25,804.78
24	Ocean Palms Elementary 0391	Closed Work Orders	\$7,171.24
4	Ocean Palms Elementary 0391	Work In Progress	\$28,621.32
1	O'Connell Center	Closed Work Orders	\$44.62
1	O'Connell Center	Work In Progress	\$55.78
26	Osceola Elementary 0331	Closed Work Orders	\$9,481.20
2	Osceola Elementary 0331	Work In Progress	\$117.51
10	Pacetti Bay Middle 0481	Closed Work Orders	\$3,426.79
2	Pacetti Bay Middle 0481	New Request	\$0.00
9	Pacetti Bay Middle 0481	Work In Progress	\$2,607.40
4	Palencia Elementary 0511	Closed Work Orders	\$810.46
3	Palencia Elementary 0511	Work In Progress	\$0.00
11	Patriot Oaks Academy 0471	Closed Work Orders	\$9,412.00
4	Patriot Oaks Academy 0471	Work In Progress	\$6,016.08
2	Pedro Menendez Clinic	Closed Work Orders	\$2,255.76
4	Pedro Menendez High 0401	Work In Progress	\$1,164.06

32	Ponte Vedra High 0492	Closed Work Orders	\$18,192.60
1	Ponte Vedra High 0492	New Request	\$0.00
10	Ponte Vedra High 0492	Work In Progress	\$16,744.88
9	Ponte Vedra/Palm Valley Elem 0151	Closed Work Orders	\$2,661.07
1	Ponte Vedra/Palm Valley Elem 0151	Work In Progress	\$20,935.45
13	R. B. Hunt Elementary 0161	Closed Work Orders	\$4,280.08
4	R. B. Hunt Elementary 0161	Work In Progress	\$837.05
13	Rawlings Elementary 0351	Closed Work Orders	\$4,925.03
1	Rawlings Elementary 0351	Work In Progress	\$18,200.76
20	Sebastian Middle 0301	Closed Work Orders	\$42,834.58
2	Sebastian Middle 0301	Work In Progress	\$24,840.95
10	South Woods Elementary 0461	Closed Work Orders	\$3,243.95
5	South Woods Elementary 0461	Work In Progress	\$11,668.10
41	St. Augustine High 0181	Closed Work Orders	\$16,947.01
9	St. Augustine High 0181	Work In Progress	\$11,785.12
9	St. Johns Tech High 0033	Closed Work Orders	\$1,679.77
2	St. Johns Tech High 0033	New Request	\$0.00
3	St. Johns Tech High 0033	Work In Progress	\$130.56
19	Switzerland Point Middle 0321	Closed Work Orders	\$33,360.98
1	Switzerland Point Middle 0321	New Request	\$0.00
16	Switzerland Point Middle 0321	Work In Progress	\$10,868.39
20	Timberlin Creek Elementary 0451	Closed Work Orders	\$10,875.38
2	Timberlin Creek Elementary 0451	Work In Progress	\$20,504.72
14	Transportation Department 9780	Closed Work Orders	\$4,070.32
2	Transportation Department 9780	New Request	\$0.00
6	Transportation Department 9780	Work In Progress	\$2,407.84
4	Valley Ridge Academy 0502	Closed Work Orders	\$922.05
2	Valley Ridge Academy 0502	Work In Progress	\$167.33
13	Wards Creek Elementary 0482	Closed Work Orders	\$11,122.19
6	Wards Creek Elementary 0482	Work In Progress	\$4,032.81
30	Webster Elementary 0201	Closed Work Orders	\$6,185.62
4	Webster Elementary 0201	Work In Progress	\$5,220.55
4	Yates Building 9740	Closed Work Orders	\$526.01
974	Total Year to Date		\$ 819,922.67

**Maintenance Department Projects Status Report
(Routine and Preventive Maintenance Items)**

9-1-15 through 9-30-15

Location	WOID	Description	Status	Craft	Assigned To	Manager	Requested	Completed	Labor	Total Costs	Requester
Administration Building 9721	21413	Emergency Generator in alarm and will not clear.	Closed Work Orders	Electrical	Davis, Edward	Bruce Taylor	9/8/2015	9/22/2015	25	\$3,598.12	Johnny Stratton
Administration Building 9721	21552	Toilet clogged. Please fix	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/18/2015	9/22/2015	1	\$22.31	Johnny Stratton
Administration Building 9721	21553	Faucet dripping in third floor Ladies' restroom. Please fix.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/18/2015	9/22/2015	1	\$22.31	Johnny Stratton
Administration Building 9721	21482	Air handler unit for Auditorium not cooling.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/15/2015	9/16/2015	2.5	\$55.78	Johnny Stratton
Administration Building 9721	21421	A/C in Superintendent's Office does not appear to be working. Please check.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/8/2015	9/10/2015	2	\$44.62	Johnny Stratton
Administration Building 9721	21539	The refrigerant lines to the A/C unit in Room 325 (3rd floor east) are iced.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/17/2015	9/18/2015	3	\$66.93	Johnny Stratton
Administration Building 9721	21505	Third floor A/C unit #8 is not cooling - please check the unit.	Work In Progress	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/15/2015		0.5	\$11.16	Johnny Stratton
Administration Building 9721	21580	Please replace gate pole.	Work In Progress	Grounds	Conley, Ronnie	Bruce Taylor	9/22/2015			\$0.00	Johnny Stratton
Administration Building 9721	21563	Please install lightning protection devices on generator and transfer switch.	Work In Progress	Electrical	Davis, Edward	Bruce Taylor	9/21/2015		4	\$84.58	Johnny Stratton

Bartram Trail High 0411	21568	Electrical burning smell coming from serving line.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/21/2015	9/22/2015		\$3.53	Jason Lee
Bartram Trail High 0411	21532	Freezer temp alarm going off	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/17/2015	9/21/2015		\$0.00	Jason Lee
Bartram Trail High 0411	21354	Freezer unit froze up	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/1/2015	9/9/2015		\$0.00	Jason Lee
Bartram Trail High 0411	21437	store room unit not operating properly	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/9/2015	9/17/2015		\$0.00	Jason Lee
Bartram Trail High 0411	21405	AHUs not running 2-3,2-4,1-3, and 1-8 will not run with the EMS but running in hand.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/8/2015	9/10/2015	8	\$945.68	Jason Lee
Bartram Trail High 0411	21406	Electrical short in stadium transformer.	Closed Work Orders	Electrical	Davis, Edward	Joe Lewis	9/8/2015	9/22/2015	31	\$3,678.76	Jason Lee
Bartram Trail High 0411	21369	Boiler will not reset and is not making hot water.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/2/2015	9/4/2015	10	\$626.91	Jason Lee
Bartram Trail High 0411	21497	Adjust damper on VAV controller	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/15/2015	9/24/2015	4	\$82.84	Jason Lee
Bartram Trail High 0411	21621	Roof leak in prop room, 200 hall, 400 hall, front office, and rm120	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	9/28/2015	9/29/2015	6.5	\$424.50	Jason Lee
Bartram Trail High 0411	21620	Low static pressure and belt slipping. Same issues as last time.	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/28/2015			\$0.00	Jason Lee
Bartram Trail High 0411	21572	2-1 possible drive going bad	Work In Progress	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/21/2015		10	\$209.54	Jason Lee

Bartram Trail High 0411	21592	replace doors in boys locker room	Work In Progress	Doors and Hardware	Crutchfield, Red	Joe Lewis	9/23/2015				\$0.00	Jason Lee
Bartram Trail High 0411	21495	Heat Strip not working	Work In Progress	Kitchen Equipment	Anderson, David	Joe Lewis	9/15/2015				\$0.00	Jason Lee
Bartram Trail High 0411	21571	2-1 possible drive going bad	Work In Progress	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/21/2015				\$0.00	Jason Lee
Bartram Trail High 0411	21569	Periodic Plumbing leak onto serving line from upstairs drain	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	9/21/2015		2		\$39.96	Jason Lee
Creekside High 0493	21551	Room 265 has leak from roof drain.	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	9/18/2015	10/2/2015	9		\$185.86	Robert Randazzo
Creekside High 0493	21503	canopy leaking	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	9/15/2015	10/5/2015	13		\$242.26	Robert Randazzo
Creekside High 0493	21395	Serving station 1 cooler is broken burnt smell	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/4/2015	9/9/2015	3.5		\$78.09	Robert Randazzo
Creekside High 0493	21375	Dark room eye wash is leaking water.	Closed Work Orders	Plumbing	Lewis, Ricky	Joe Lewis	9/3/2015	9/29/2015	1.5		\$29.97	Robert Randazzo
Creekside High 0493	21607	ESE classroom 145 bathroom sink faucet water pressure real low.	Closed Work Orders	Plumbing	Lewis, Ricky	Joe Lewis	9/25/2015	9/29/2015	1.5		\$29.97	Robert Randazzo
Creekside High 0493	21631	Water fountain has come loose from wall drain trap broken need shut off fall installed for water supply.	Closed Work Orders	Plumbing	Lewis, Ricky	Joe Lewis	9/29/2015	10/5/2015	1.5		\$29.97	Robert Randazzo

Creekside High 0493	21632	Student boys bathroom handi cap toilet is tripping water behind toilet at water supply valve.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/29/2015	10/5/2015	2	\$39.96	Robert Randazzo
Creekside High 0493	21441	Install wash down hose for lift station.	Work In Progress	Plumbing	Kizer, Brian	Eddie Ponce	9/10/2015			\$358.47	Edward Ponce
Creekside High 0493	21504	Weather stripping needs installed around doors at football concession stand	Work In Progress	Carpentry	Crutchfield, Red	Joe Lewis	9/15/2015			\$0.00	Robert Randazzo
Creekside High 0493	21608	AHU1-8 actuator not working. Have it bypassed open.	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/25/2015			\$0.00	Robert Randazzo
Creekside High 0493	21452	Vendor installing 5'x10' full color sign . School to supply electrical circuit at sign location. Sign date for install is November	Work In Progress	Electrical	Davis, Edward	Joe Lewis	9/10/2015		57	\$1,802.60	Robert Randazzo
Creekside High 0493	21502	Breaker tripping in copy room and water cooler GFI .	Work In Progress	Electrical	Bradbury, Ted	Joe Lewis	9/15/2015			\$0.00	Robert Randazzo
Creekside High 0493	21623	Portable partition wall came off track in small cafe room	Work In Progress	Carpentry	Kite, Tim	Joe Lewis	9/28/2015		1	\$18.64	Robert Randazzo
Crookshank Elementary 0021	21451	Repair clogged sink in classroom 026	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/10/2015	9/10/2015	5	\$105.73	Ralph Waldrop
Crookshank Elementary 0021	21444	Repair fan motor on rooftop unit	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/10/2015	9/17/2015	8	\$873.30	Ralph Waldrop
Crookshank Elementary 0021	21617	We have lost power to our fire panel	Closed Work Orders	Electrical	Davis, Edward	Joe Lewis	9/28/2015	9/29/2015	10	\$211.45	Ralph Waldrop

Crookshank Elementary 0021	21644	Replace sink in gang restroom	Work In Progress	Plumbing	Lewis, Ricky	Joe Lewis	9/30/2015		2.5	\$49.95	Ralph Waldrop
Cunningham Creek Elem. 0381	21477	check various classrooms for indoor air quality	Closed Work Orders	Indoor Air Quality	Anderson, David	Joe Lewis	9/14/2015	9/24/2015	8	\$165.68	Lawrence Coarsey
Cunningham Creek Elem. 0381	21642	Art room kids restroom door handle fell apart. Will not lock and is very hard to get in and out of.	Closed Work Orders	Doors and Hardware	Crutchfield, Red	Joe Lewis	9/30/2015	10/5/2015	4	\$265.65	Lawrence Coarsey
Cunningham Creek Elem. 0381	21434	Hang 4x6 ceramic white board in Little Cardinals Nest.	Closed Work Orders	Carpentry	Crutchfield, Red	Joe Lewis	9/9/2015	9/21/2015		\$0.00	Lawrence Coarsey
Cunningham Creek Elem. 0381	21440	remove tree from yard Cunningham creek, adjacent to neighbor's property	Closed Work Orders	Tree Services	Contractor, Wrights Tree Service	Joe Lewis	9/9/2015	9/11/2015		\$900.00	Lawrence Coarsey
Cunningham Creek Elem. 0381	21407	All 3 sinks in the dish room leak. Will not maintain proper water level.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/8/2015	9/10/2015	4	\$163.63	Lawrence Coarsey
Cunningham Creek Elem. 0381	21531	3 sinks in dish room still not holding water level. They were rebuilt but still leaking.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/17/2015		8.5	\$333.69	Lawrence Coarsey
Durbin Creek Elementary 0441	21486	The refrigerator on the office side will not cool below the required temp.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/15/2015	9/22/2015	1.5	\$33.47	Todd Ponce
Durbin Creek Elementary 0441	21419	Steamer is leaking water down the side.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/8/2015	9/21/2015		\$0.00	Todd Ponce
Durbin Creek Elementary 0441	21380	drains backing up in kitchen	Closed Work Orders	Plumbing	Kizer, Brian	Joe Lewis	9/3/2015	9/4/2015	6	\$130.37	Todd Ponce

Durbin Creek Elementary 0441	21366	When you flush the toilet water is leaking from around the handle.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/2/2015	9/10/2015	3	\$71.63	Todd Ponce
Durbin Creek Elementary 0441	21599	repair fire alarm panel (lightning strike)	Closed Work Orders	Flooring	Contractor, SAFE, Inc.	Joe Lewis	9/24/2015	9/28/2015		\$3,641.49	Todd Ponce
Durbin Creek Elementary 0441	21564	In the court yard outside of the portables a brick paver fell through and there is a big area washed out under the pavers.	Closed Work Orders	Masonry	Hagan, Elmer	Joe Lewis	9/21/2015	9/22/2015	15	\$352.08	Todd Ponce
Durbin Creek Elementary 0441	21404	The grease trap man hole lids that are located in the service road pop up every time a vehicle runs over them	Work In Progress	Plumbing	Lewis, Ricky	Joe Lewis	9/8/2015		3.5	\$69.93	Todd Ponce
Durbin Creek Elementary 0441	21365	The green house, compost bend, and beds need to be removed along the fence line.	Work In Progress	Grounds	Saucerman, Shawn	Joe Lewis	9/2/2015			\$0.00	Todd Ponce
Evelyn Hamblen 0032	21456	assist SAFE with connecting air handlers to fire alarm system	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/10/2015	9/14/2015	22.5	\$1,333.95	Mark Blocker
Evelyn Hamblen 0032	21585	floor flooded during heavy rain	Closed Work Orders	General Maintenance	Lewis, Joseph	Joe Lewis	9/23/2015	9/24/2015		\$1,510.00	Mark Blocker
Evelyn Hamblen 0032	21598	replace freezer door	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/24/2015	9/29/2015	1	\$1,167.94	Mark Blocker

Evelyn Hamblen 0032	21650	Walk in freezer stops communicating via wireless to food service in the afternoons.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/30/2015			\$0.00	Mark Blocker
Fruit Cove Middle 0491	21425	lift station not working	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/9/2015	9/10/2015	15	\$422.95	James Strange
Fruit Cove Middle 0491	21450	AC not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, Taylor Refrigeration	Eddie Ponce	9/10/2015	9/25/2015		\$3,337.85	James Strange
Fruit Cove Middle 0491	21370	Ice machine stopped making ice	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/3/2015	9/10/2015	4	\$353.34	James Strange
Fruit Cove Middle 0491	21345	Reach in cooler not cooling	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/1/2015	9/9/2015	7	\$153.51	James Strange
Fruit Cove Middle 0491	21473	reach in cooler not cooling	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/14/2015	9/17/2015	1	\$22.31	James Strange
Fruit Cove Middle 0491	21628	Reach in cooler not working	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/29/2015		2	\$44.62	James Strange
Fullerwood 9061	21533	Broken door handle - please repair/replace.	Closed Work Orders	General Maintenance	Bishop, Charlie	Bruce Taylor	9/17/2015	9/28/2015		\$0.00	Johnny Stratton
Fullerwood 9061	21469	Replace/repair light outside auditorium breezeway.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/11/2015	9/30/2015	20.5	\$924.42	Johnny Stratton
Fullerwood 9061	21618	Stairwell lights are not working (breezeway by auditorium light).	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/28/2015	10/2/2015		\$0.00	Johnny Stratton
Fullerwood 9061	21619	Replace two ceiling tiles.	Closed Work Orders	Ceilings	Wynn, Al	Bruce Taylor	9/28/2015	9/30/2015	1	\$21.55	Johnny Stratton

Fullerwood 9061	21364	No HVAC To several areas due to power surge	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/2/2015	9/2/2015	2	\$43.10	Bruce Taylor
Fullerwood 9061	21506	Humidity level in Room 205 is high, which is making it feel hot. Please check	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/15/2015	10/5/2015	3.5	\$280.65	Johnny Stratton
Fullerwood 9061	21467	Air conditioning is off.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/11/2015	9/15/2015		\$0.00	Johnny Stratton
Fullerwood 9061	21468	Repair tile on floor in second floor kitchen.	Work In Progress	General Maintenance	Payne, Harold	Bruce Taylor	9/11/2015			\$0.00	Johnny Stratton
Gamble Rogers Middle 0371	21590	Combi oven not working	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Eddie Ponce	9/23/2015	10/2/2015	3	\$2,667.80	Mike Ponce
Gamble Rogers Middle 0371	21394	Scheduled Preventive Maintenance 2015/16 S/Y	Work In Progress	General Maintenance	PM, Taylor	Bruce Taylor	9/4/2015		501.5	\$14,646.17	Bruce Taylor
Hartley Elementary 0261	21390	Walk in freezer low pressure line is frozen. Joe Lewis notified.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Joe Lewis	9/4/2015	9/9/2015	3	\$65.79	Bill Vaughn
Hartley Elementary 0261	21508	Girls bathroom lock worn out and not working. Need to replace. If it can be dropped off I will install.	Closed Work Orders	Doors and Hardware	Kelley, Debbie	Joe Lewis	9/16/2015	9/17/2015		\$190.01	Bill Vaughn
Hartley Elementary 0261	21448	Have roof leaks around bathroom fan outlets on roof.	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	9/10/2015	10/5/2015	6	\$111.81	Bill Vaughn
Hartley Elementary 0261	21397	System 2 fault "low MP/HP" compressor will not start.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	9/8/2015	9/24/2015		\$954.10	Bill Vaughn

Hartley Elementary 0261	21344	Steamer getting too hot and blowing safety. Manager is not using until fixed.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/1/2015	9/21/2015		\$147.38	Bill Vaughn
Hartley Elementary 0261	21347	Lower Blodgett Oven fan motor bearings are VERY noisy.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/1/2015	9/9/2015		\$0.00	Bill Vaughn
Hartley Elementary 0261	21562	Rolling cart needs wheel (4) replacement.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/21/2015	9/29/2015	2.5	\$55.78	Bill Vaughn
Hartley Elementary 0261	21475	Walk-in cooler fan unit coils need to be cleaned.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/14/2015	9/21/2015		\$0.00	Bill Vaughn
Hartley Elementary 0261	21509	Walk-in cooler temp now in danger zone for dairy. Have placed as much product in reach in cooler as possible.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/16/2015	9/17/2015		\$0.00	Bill Vaughn
Hartley Elementary 0261	21561	Motor needs to be replaced due to excessive noise.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/21/2015			\$0.00	Bill Vaughn
Hartley Elementary 0261	21373	Classroom bathroom fan keeps tripping thermal switch. Motor needs to be replaced.	Work In Progress	Heating/Ventilation /Air Conditioning	Bradbury, Ted	Joe Lewis	9/3/2015			\$0.00	Bill Vaughn
Hartley Elementary 0261	21449	Two bathroom ventilators on roof not working. Suspect bad motors. Both on Blue hall.	Work In Progress	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/10/2015			\$1,731.00	Bill Vaughn
Hickory Creek Elementary 0501	21422	Leak in ceiling 6 inches below roof line at banded coupling on vent pipe.	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/8/2015	9/11/2015	2	\$37.72	John Doolittle

Hickory Creek Elementary 0501	21424	Water gushing up from small drain from back pressure when it rains a lot.	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/8/2015	9/15/2015	8	\$158.24	John Doolittle
Hickory Creek Elementary 0501	21588	Check boiler room for gas leak.	Closed Work Orders	Plumbing	Contractor, WW Gay	Eddie Ponce	9/23/2015	9/23/2015		\$780.00	Edward Ponce
Hickory Creek Elementary 0501	21431	Battery back up for NEA needs to be replaced.	Closed Work Orders	Electrical	Wynn, Al	Eddie Ponce	9/9/2015	9/24/2015	5.5	\$118.53	John Doolittle
Hickory Creek Elementary 0501	21389	Bottom steamer starting on its own without turning timer	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/4/2015	9/28/2015	3	\$66.93	John Doolittle
Hickory Creek Elementary 0501	21432	Warmer needs a new probe.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/9/2015		2	\$44.62	John Doolittle
Hickory Creek Elementary 0501	21536	No hub coupling leaking on 2 inch vent pipe. Can not tighten anymore.	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	9/17/2015			\$7.02	John Doolittle
Hickory Creek Elementary 0501	21554	900 bld. chiller not working, will not reset.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	9/18/2015			\$0.00	John Doolittle
Julington Creek Elementary 0241	21381	Restrooms backing up.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/3/2015	10/6/2015		\$0.00	Edward Ponce
Julington Creek Elementary 0241	21550	Toilets stopped up: backing up through floor drain.	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/18/2015	9/22/2015	7	\$132.02	Brian Pratt
Julington Creek Elementary 0241	21559	Chiller 2 in alarm. Will not reset.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	9/21/2015			\$0.00	Brian Pratt
Julington Creek Elementary 0241	21393	Chiller one will not reset alarms or restart, Needs to be reprogrammed.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	9/4/2015			\$0.00	Brian Pratt

Julington Creek Elementary 0241	21596	AC freezing over	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/24/2015		1.5	\$291.88	Brian Pratt
Julington Creek Elementary 0241	21597	Faucet leaking at sink in classroom	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	9/24/2015			\$0.00	Brian Pratt
Ketterlinus Elementary 0091	21622	Down stairs toilets backing up.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/28/2015	9/29/2015		\$0.00	Brian Taylor
Ketterlinus Elementary 0091	21414	Bathroom light not working.	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/8/2015	9/10/2015		\$62.70	Brian Taylor
Ketterlinus Elementary 0091	21492	Recycle can holder replacement (will pick up)	Work In Progress	General Maintenance	Ortagus, Rick	Joe Lewis	9/15/2015			\$0.00	Brian Taylor
Landrum Middle 0311	21528	Water leaking around exhaust vent dripping on main breaker causing breaker to trip.	Closed Work Orders	Roof	Kite, Tim	Eddie Ponce	9/17/2015	9/18/2015	10	\$231.87	Edward Ponce
Landrum Middle 0311	21387	4 gang outlet sparked over night tripping breaker. The breaker is in room 636 Panel EL4 #27. Outlet is currently dead	Closed Work Orders	Electrical	Wynn, Al	Eddie Ponce	9/4/2015	9/18/2015	3.5	\$75.43	Brett Butler
Landrum Middle 0311	21439	HPB5 unit is not cooling Discharge air on condenser unit cool. Fan on condenser runs	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/9/2015			\$0.00	Brett Butler
Landrum Middle 0311	21423	HPE 14 expansion valve at air handler unit is frozen.. Unit will not cool	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/8/2015		2.5	\$55.78	Brett Butler

Landrum Middle 0311	21438	HPA1 condenser will not run. Fuses in service box ok. EMS sending start up signal.	Work In Progress	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/9/2015			\$0.00	Brett Butler
Liberty Pines K-8 0472	21466	The mag lock on smoke doors in the main hallway is not working. We have lost power to the unit. The breaker is not tripped.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/11/2015	9/17/2015	9	\$193.95	Robert Sturm
Liberty Pines K-8 0472	21498	The gate valve in the serving line that keeps the food warm has gone bad and needs to be replaced. It can not be drained and filled back up.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/15/2015	9/17/2015	2	\$43.10	Robert Sturm
Liberty Pines K-8 0472	21534	The double smoke doors in the main hallway are rubbing together and need to be adjusted so they close completely during a fire drill.	Closed Work Orders	Carpentry	Bishop, Charlie	Bruce Taylor	9/17/2015	10/6/2015		\$0.00	Robert Sturm
Liberty Pines K-8 0472	21517	The actuators in the duct work in the band room are not working. Al Wynn has looked at this and says he needs a hvac person to help him troubleshoot the problem.	Work In Progress	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/16/2015		12	\$262.78	Robert Sturm
Maintenance Department 9810	21480	Power outage.	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	9/14/2015	9/14/2015	12	\$253.74	Edward Ponce

Maintenance Department 9810	21647	Portable Generator # 2 failed to start during monthly test. Repair as needed.	Closed Work Orders	Electrical	Davis, Edward	Bruce Taylor	9/30/2015	10/1/2015	6	\$366.71	Bruce Taylor
Maintenance Department 9810	21649	Change burned out lamps throughout building.	Closed Work Orders	Electrical	Russ, Eric	Eddie Ponce	9/30/2015	9/30/2015	1	\$99.48	Edward Ponce
Mason Elementary 0361	21641	The toilet in room 413 is leaking at the wall. (wax ring) the wall tile is cracked at the base of the toilet.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/30/2015	10/6/2015	6	\$123.03	Alvez Barkoskie
Mason Elementary 0361	21627	The outside unit CU-18 fan motor for the Media Center sounds like it has a bearing gone bad in it.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	9/29/2015	9/30/2015	3.5	\$65.84	Alvez Barkoskie
Mason Elementary 0361	21612	Please assist in reconnecting fresh air supply pipes back up to units. one has come completely apart and has fallen off and the other is hanging loose.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	9/25/2015	10/2/2015	6	\$158.90	Alvez Barkoskie
Mason Elementary 0361	21578	The compressors on A/C 30 & A/C 40 will not come back on after the unit satisfies. I can shut the units off for 10 minutes are so and the compressor comes back on until the next cycle.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Eddie Ponce	9/22/2015	10/5/2015	11	\$236.66	Alvez Barkoskie

Mason Elementary 0361	21427	The motor on the sink disposal in the kitchen will not come on. it was slightly jammed but broke loose easy. I have reset it and the water comes on but the motor will not.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/9/2015	9/16/2015	4.5	\$98.50	Alvez Barkoskie
Mill Creek Elementary 0341	21567	Hang up signs in hallways	Closed Work Orders	Carpentry	Crutchfield, Red	Joe Lewis	9/21/2015	10/5/2015	8	\$158.36	Robert Davis
Mill Creek Elementary 0341	21358	rework broken signs in front parking lot	Closed Work Orders	Signage	Contractor, B&S Signs, Inc.	Joe Lewis	9/2/2015	9/4/2015		\$2,020.00	Robert Davis
Mill Creek Elementary 0341	21436	lock on bathroom door need to be replaced	Closed Work Orders	Key and Lock	Crutchfield, Red	Joe Lewis	9/9/2015	9/24/2015	4	\$278.32	Robert Davis
Mill Creek Elementary 0341	21343	No HVAC to the 2nd floor new building. Called in By Robert Davis.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	9/1/2015	9/1/2015	21.5	\$582.56	Bruce Taylor
Mill Creek Elementary 0341	21600	Sink leaking have water off	Closed Work Orders	Plumbing	Lewis, Ricky	Joe Lewis	9/24/2015	9/29/2015	4	\$154.85	Robert Davis
Mill Creek Elementary 0341	21516	Faucet will not cut off with handle	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/16/2015	10/2/2015	1.5	\$134.17	Robert Davis
Mill Creek Elementary 0341	21479	Toilet leaking in bathroom of 201	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	9/14/2015			\$1,327.79	Robert Davis
Mill Creek Elementary 0341	21391	Remove spinning cage off of 5th grade playground	Work In Progress	Playground	Saucerman, Shawn	Joe Lewis	9/4/2015		11.5	\$251.91	Robert Davis
Mill Creek Elementary 0341	21368	fill and grade road to rear of school	Work In Progress	Grounds	Saucerman, Shawn	Joe Lewis	9/2/2015		45.5	\$3,644.58	Robert Davis

Mill Creek Elementary 0341	21610	Entrance lights are out	Work In Progress	Electrical	Bradbury, Ted	Joe Lewis	9/25/2015		4	\$192.71	Robert Davis
Mill Creek Elementary 0341	21458	Replace sliding window with so that it can not open	Work In Progress	Carpentry	Crutchfield, Red	Joe Lewis	9/11/2015			\$0.00	Robert Davis
Mill Creek Elementary 0341	21384	AC 22 not cooling everything working but not cooling	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/4/2015		5	\$211.34	Robert Davis
Murray Middle 0171	21636	two restroom sinks pulled loose from the wall, 300 hall	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/29/2015	10/2/2015	2	\$45.94	Paul Pelletier
Murray Middle 0171	21363	perform preventive maintenance	Closed Work Orders	General Maintenance	Lewis, Joseph	Joe Lewis	9/2/2015	9/21/2015	699	\$23,331.27	Paul Pelletier
Murray Middle 0171	21560	the floor in walk in freezer at door jamb is coming loose from the floor again.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/21/2015	9/29/2015	2	\$44.62	Paul Pelletier
Murray Middle 0171	21385	two ovens that are not working properly	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/4/2015	9/21/2015	4.5	\$100.40	Paul Pelletier
Murray Middle 0171	21646	need a ceiling power outlet installed in the new computer class in media center	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/30/2015	10/6/2015	3.5	\$78.09	Paul Pelletier
Murray Middle 0171	21386	two door closers ripped from doors this week, also one cafeteria door missing strike plate.	Closed Work Orders	Doors and Hardware	Crutchfield, Red	Joe Lewis	9/4/2015	9/21/2015		\$0.00	Paul Pelletier
Murray Middle 0171	21356	nurse has gotten her key stuck in the door lock, I cannot get it free.	Closed Work Orders	Doors and Hardware	Crutchfield, Red	Joe Lewis	9/2/2015	9/21/2015		\$15.00	Paul Pelletier

Murray Middle 0171	21604	had certified controls repair all fresh air control issues, they found some mechanical issues with the units. I have a short list here of actuators and coils that need attention	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, Certified Control	Joe Lewis	9/25/2015			\$0.00	Paul Pelletier
Murray Middle 0171	21616	gfi outlet on score board, at football field has been broken off pole.	Work In Progress	Electrical	Bradbury, Ted	Joe Lewis	9/28/2015		1.5	\$33.47	Paul Pelletier
Murray Middle 0171	21651	cold water line is leaking badly, in the ceiling, your plumber says we need ww gay to repair it . please advise	Work In Progress	Plumbing	Contractor, WW Gay	Joe Lewis	9/30/2015			\$0.00	Paul Pelletier
Murray Middle 0171	21511	milk box will not keep temp	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/16/2015		3	\$66.93	Paul Pelletier
Murray Middle 0171	21634	cooler in kitchen is not keeping temp	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/29/2015		1.5	\$33.47	Paul Pelletier
Murray Middle 0171	21443	reach in cooler not keeping temp	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/10/2015		2	\$140.75	Paul Pelletier
Nease High 0251	21512	Roof leaking over the NE section of the main court, also roof leaking on outside lockerroom.	Closed Work Orders	Roof	Burchfield, Joe	Eddie Ponce	9/16/2015	10/2/2015	38	\$1,479.70	Bob Wamser
Nease High 0251	21359	walk-in cooler is warm 55 degrees also 2 auto shams warmers are not working properly	Closed Work Orders	Kitchen Equipment	McLean, Derek	Eddie Ponce	9/2/2015	10/2/2015	3	\$310.09	Bob Wamser

Nease High 0251	21474	Mine basket ball goal is stuck up	Closed Work Orders	General Maintenance	Penque, Bruce	Eddie Ponce	9/14/2015	9/30/2015	9	\$188.01	Bob Wamser
Nease High 0251	21445	It appears that the damper AHU1-1 is not moving	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	9/10/2015	9/23/2015		\$2,276.00	Bob Wamser
Nease High 0251	21587	Various areas of school not cooling.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	9/23/2015	9/23/2015		\$2,305.14	Edward Ponce
Nease High 0251	21513	need the lift in the gym for manners on sept. 21	Work In Progress	General Maintenance	Russ, Eric	Eddie Ponce	9/16/2015			\$0.00	Bob Wamser
Nease High 0251	21490	7 lights are not working on the field	Work In Progress	Electrical	Contractor, AEC Electric	Eddie Ponce	9/15/2015			\$0.00	Bob Wamser
Nease High 0251	21535	Leaking around skylights on the stage	Work In Progress	Roof	Burchfield, Joe	Eddie Ponce	9/17/2015			\$515.69	Bob Wamser
Ocean Palms Elementary 0391	21346	Ballast need to be changed	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/1/2015	9/4/2015	2	\$43.10	Tyson Shank
Ocean Palms Elementary 0391	21362	The ac unit in room 413 is not working properly. Having to reset it at least twice a day because its blowing hot.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/2/2015	9/4/2015	3.5	\$78.09	Tyson Shank
Ocean Palms Elementary 0391	21411	The drinking fountain in room 205 is not working. I have change the cartridge in it but it still not working.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/8/2015	9/15/2015	4	\$116.31	Tyson Shank

Ocean Palms Elementary 0391	21446	The dial buttons on the warmer are not working so the temperatures are not correct, and there are a few wheels on the serving line 2 that are broken.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/10/2015	9/24/2015	16.5	\$419.35	Tyson Shank
Ocean Palms Elementary 0391	21603	The steamer is leaking water bad out of a clear pipe on the right side of the steamer.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/24/2015	10/2/2015	17	\$372.05	Tyson Shank
Ocean Palms Elementary 0391	21496	One of the ovens is not working properly and has a burning smell when turned on.	Closed Work Orders	Kitchen Equipment	Kizer, Brian	Bruce Taylor	9/15/2015	9/24/2015	12	\$275.40	Tyson Shank
Ocean Palms Elementary 0391	21538	Scheduled Preventive Maintenance S/Y 2015/16	Work In Progress	General Maintenance	PM, Taylor	Bruce Taylor	9/17/2015		657.5	\$16,920.30	Bruce Taylor
Osceola Elementary 0331	21493	toilet stopped up not working	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/15/2015	9/17/2015	4	\$97.27	Sterling Cofield
Osceola Elementary 0331	21510	bottom half of the convection oven not working	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/16/2015	9/18/2015	8	\$176.20	Sterling Cofield
Osceola Elementary 0331	21442	Water line leaking overhead.	Closed Work Orders	Plumbing	Bass, Zachary	Bruce Taylor	9/10/2015	9/17/2015	12	\$297.06	Bruce Taylor
Osceola Elementary 0331	21629	toilet not working I think it needs to be snaked.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/29/2015	10/2/2015	1	\$22.31	Sterling Cofield
Osceola Elementary 0331	21570	air handler blowing 81 deg air need it checked. ac 44	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Eddie Ponce	9/21/2015	9/28/2015	1.5	\$28.22	Sterling Cofield

Osceola Elementary 0331	21415	ac not cooling blowing 79 deg air	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/8/2015	9/10/2015	1.5	\$33.47	Sterling Cofield
Osceola Elementary 0331	21543	Portable Classroom in need of thermostat replacement.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/17/2015	9/24/2015	3	\$228.93	Bruce Taylor
Osceola Elementary 0331	21376	Water line leaking in ceiling over kitchen area.	Work In Progress	Plumbing	Bass, Zachary	Bruce Taylor	9/3/2015		4.5	\$117.51	Sterling Cofield
Pacetti Bay Middle 0481	21501	paint safety line for parent pick up	Closed Work Orders	Painting	Linskey, Jim	Joe Lewis	9/15/2015	9/21/2015	7.5	\$207.03	Jack Blocker
Pacetti Bay Middle 0481	21489	Paint red line on front sidewalk. For safety	Closed Work Orders	Painting	Linskey, Jim	Joe Lewis	9/15/2015	9/21/2015		\$0.00	Jack Blocker
Pacetti Bay Middle 0481	21435	Install a post for the new skate board rack. And pour concrete around it	Work In Progress	Masonry	Hagan, Elmer	Joe Lewis	9/9/2015			\$0.00	Jack Blocker
Pacetti Bay Middle 0481	21595	Primary pump on chiller #2 is making loud wining noise. Bearings going out	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/24/2015		13	\$1,111.29	Jack Blocker
Pacetti Bay Middle 0481	21643	Condensing unit not running. Unit has power and contactor is puled in. But unit will not run.	Work In Progress	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/30/2015		2	\$43.10	Jack Blocker
Pacetti Bay Middle 0481	21507	Canopy cover leaking in versus places	Work In Progress	Roof	Kite, Tim	Joe Lewis	9/16/2015			\$0.00	Jack Blocker

Pacetti Bay Middle 0481	21514	Urinal not working. Water valve sticking. (Low flow) We Changed the flush valve and still not working right.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	9/16/2015				\$62.75	Jack Blocker
Palencia Elementary 0511	21409	Junction box containing digital thermostat and lighting control (located on front exterior of walk in freezer) filling with condensation / water and preventing temp readout / light operation.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/8/2015	9/28/2015	3		\$66.93	Rick Mitidieri
Palencia Elementary 0511	21591	Install light in door or install door with light. Currently solid door with no light.	Work In Progress	Carpentry	Preston, Richard	Eddie Ponce	9/23/2015				\$0.00	Rick Mitidieri
Palencia Elementary 0511	21637	Air handler out on alarm. Will not reset or run on override/bypass. Café AHU 1-5	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	9/29/2015				\$0.00	Rick Mitidieri
Palencia Elementary 0511	21465	Area lights parking lot not operating.	Work In Progress	Electrical	Contractor, AEC Electric	Eddie Ponce	9/11/2015				\$0.00	Rick Mitidieri
Patriot Oaks Academy 0471	21524	please check media door.	Closed Work Orders	Carpentry	Crutchfield, Red	Joe Lewis	9/16/2015	9/18/2015	4		\$75.64	Larry Davis
Patriot Oaks Academy 0471	21652	Repair fire alarm panels due to lighting strike.	Closed Work Orders	Fire Alarm System	Contractor, SAFE, Inc.	Joe Lewis	9/30/2015	10/2/2015			\$4,384.18	Joseph Lewis
Patriot Oaks Academy 0471	21523	please change locks.	Work In Progress	Carpentry	Crutchfield, Red	Joe Lewis	9/16/2015		11		\$208.01	Larry Davis

Patriot Oaks Academy 0471	21584	install camera for security at play ground	Work In Progress	Security	Contractor, SAFE, Inc.	Joe Lewis	9/23/2015				\$1,831.11	Larry Davis
Pedro Menendez High 0401	21430	AHU 1-7 (Kitchen) Chilled Water will not get above 67 Degrees. Opened and Close Valve Didn't Do nothing.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/9/2015	9/10/2015	2		\$44.62	Joedy Ashton
Pedro Menendez High 0401	21530	Leak in copper line going through Chase out of the Room.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/17/2015	9/24/2015	20.5		\$499.33	Joedy Ashton
Pedro Menendez High 0401	21574	Cold Water Line leaking in 2 Spots 1" and 1/2". 1/2"45 is one of the Leaks.	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/22/2015	9/24/2015	2		\$44.62	Joedy Ashton
Pedro Menendez High 0401	21471	Girls Lockerroom Backed up. Called McCrary.	Closed Work Orders	Plumbing	Contractor, McCrary's Plumbing	Bruce Taylor	9/14/2015	9/25/2015			\$130.00	Joedy Ashton
Pedro Menendez High 0401	21410	Locks Broken inside Mechanism Broke in Both sets. Locker room Door will not open.	Closed Work Orders	Key and Lock	Bishop, Charlie	Bruce Taylor	9/8/2015	9/28/2015			\$0.00	Joedy Ashton
Pedro Menendez High 0401	21470	Handicapped Toilet Clogged. Zac was here and knows about it.	Closed Work Orders	Plumbing	Bass, Zachary	Bruce Taylor	9/14/2015	9/15/2015	2		\$37.40	Joedy Ashton
Pedro Menendez High 0401	21459	All Urinals in gang restroom are filling up and going down slow.	Closed Work Orders	Plumbing	Bass, Zachary	Bruce Taylor	9/11/2015	9/15/2015	2		\$37.40	Joedy Ashton
Pedro Menendez High 0401	21402	Ice Machine will not make Ice.	Closed Work Orders	Ice Machine Service	Harrison, Steve	Bruce Taylor	9/8/2015	9/11/2015	4.5		\$99.26	Joedy Ashton

Pedro Menendez High 0401	21388	Athletic Washer is taking a long time in the Cycles. It usually takes about half the time it is taking now.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/4/2015	9/11/2015	3	\$66.17	Joedy Ashton
Pedro Menendez High 0401	21476	Garbage Disposal will not Work.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/14/2015	9/16/2015	4	\$88.48	Joedy Ashton
Pedro Menendez High 0401	21582	Secondary Pump keeps Locking out in Overcurrent.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	9/23/2015		11	\$223.35	Joedy Ashton
Pedro Menendez High 0401	21615	Toilets backing up. Called McCrary's	Work In Progress	Plumbing	Contractor, McCrary's Plumbing	Bruce Taylor	9/25/2015		2.5	\$55.78	Joedy Ashton
Pedro Menendez High 0401	21352	Air filter and start up batteries in need of replacement as per ACF inc yearly inspection report.	Work In Progress	Fire Alarm System	Contractor, ACF Standby Systems	Bruce Taylor	9/1/2015			\$747.52	Joedy Ashton
Pedro Menendez High 0401	21374	Roof leaking in front of Room 245, And in Storage Room in Gym.	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	9/3/2015		6	\$137.41	Joedy Ashton
Ponte Vedra High 0492	21408	Both top and bottom on combi oven not working. Top will not come on, bottom comes on and quits	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/8/2015	10/5/2015	3	\$66.93	Nick Athanaseas
Ponte Vedra High 0492	21525	Freezer Comp # 2 lines are frozen. Currently @ 0.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/16/2015	10/6/2015	9.5	\$341.38	Nick Athanaseas
Ponte Vedra High 0492	21500	Food warmer dial and indicator not working correctly	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/15/2015	9/24/2015	7	\$153.51	Nick Athanaseas

Ponte Vedra High 0492	21457	Front Main parking lot lights are out. There are tied together on one switch. Found switch tried to turn on by hand, would still not come on.	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	9/10/2015	9/29/2015	27	\$869.04	Nick Athanaseas
Ponte Vedra High 0492	21614	Door closure screws pulled from door. This happened about 3 weeks ago. We reinstalled and it seemed OK. There is no reason the screws should come out. May have to install with bolts through the entire thickness of door.	Closed Work Orders	Doors and Hardware	Preston, Richard	Eddie Ponce	9/25/2015	9/28/2015	6	\$105.57	Nick Athanaseas
Ponte Vedra High 0492	21577	Since Edward did the wiring, can I get him out to see why are new Marquee sign sometimes off and sometimes on. It does not appear to be in programing. Plans show there is a time clock in electrical room, but we can not find per the plans.	Work In Progress	Electrical	Davis, Edward	Eddie Ponce	9/22/2015		3	\$373.95	Nick Athanaseas
Ponte Vedra High 0492	21417	Pipe coming up from toilet is spraying water. We tried fix still sprays. Water is off. It is the middle stall toilet	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	9/8/2015			\$0.00	Nick Athanaseas

Ponte Vedra/Palm Valley Elem 0151	21609	Walk-in freezer temp rising.	Closed Work Orders	Kitchen Equipment	Contractor, Taylor Refrigeration	Eddie Ponce	9/25/2015	9/25/2015		\$0.00	Edward Ponce
Ponte Vedra/Palm Valley Elem 0151	21351	multiple toilets will not flush. please evaluate and repair as needed.	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/1/2015	9/4/2015	7	\$360.39	Brandon Hennessey
Ponte Vedra/Palm Valley Elem 0151	21383	Walk in freezer not holding temp. Please evaluate and repair as needed. Thanks.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/4/2015	9/10/2015	17	\$1,411.94	Brandon Hennessey
Ponte Vedra/Palm Valley Elem 0151	21371	Conduct preventive maintenance.	Work In Progress	General Maintenance	PM, Ponce	Eddie Ponce	9/3/2015		706.25	\$20,935.45	Edward Ponce
R. B. Hunt Elementary 0161	21487	Replace milk box door gaskets	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/15/2015	9/28/2015	4.5	\$308.40	Raymond Kledzik
R. B. Hunt Elementary 0161	21416	AC not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/8/2015	9/10/2015	1.5	\$29.81	Raymond Kledzik
R. B. Hunt Elementary 0161	21403	AC unit not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/8/2015	9/15/2015	1	\$19.87	Raymond Kledzik
R. B. Hunt Elementary 0161	21433	Sewer backing up through floor drain	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/9/2015	9/11/2015	5	\$94.30	Raymond Kledzik
R. B. Hunt Elementary 0161	21547	Relocate electrical outlet to supply power to POE internet switch that IT is installing	Closed Work Orders	Electrical	Wynn, Al	Eddie Ponce	9/18/2015	10/2/2015	12.5	\$269.38	Raymond Kledzik
R. B. Hunt Elementary 0161	21625	AHU CU6 not maintaining temp and coil freezing over	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/29/2015		3	\$325.34	Raymond Kledzik

Rawlings Elementary 0351	21378	A/C not cooling. Please evaluate and repair as needed.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, Taylor Refrigeration	Eddie Ponce	9/3/2015	9/17/2015		\$0.00	Brandon Hennessey
Rawlings Elementary 0351	21589	Repair make up water system to cooling tower.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	9/23/2015	9/23/2015		\$1,768.37	Edward Ponce
Rawlings Elementary 0351	21544	Conduct preventive maintenance	Work In Progress	General Maintenance	PM, Ponce	Eddie Ponce	9/17/2015		640	\$18,200.76	Edward Ponce
Sebastian Middle 0301	21527	Sump pump is not working.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/17/2015	9/21/2015		\$0.00	Jeff Baldwin
Sebastian Middle 0301	21392	A/C unit not cooling.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/4/2015	9/17/2015	4	\$82.84	Jeff Baldwin
Sebastian Middle 0301	21478	perform preventive maintenance	Work In Progress	General Maintenance	Lewis, Joseph	Joe Lewis	9/14/2015		666.5	\$24,530.30	Jeff Baldwin
South Woods Elementary 0461	21557	AHU 7 will not stay running called Mc2	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, MC2 Inc.	Bruce Taylor	9/21/2015			\$0.00	Bennie Witt
South Woods Elementary 0461	21606	gasket on milk box needs replacing	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/25/2015			\$0.00	Bennie Witt
St. Augustine High 0181	21396	Repair bus loop gate can not close	Closed Work Orders	Grounds	Conley, Ronnie	Bruce Taylor	9/8/2015	9/10/2015	3	\$57.18	Mike Hazel
St. Augustine High 0181	21426	Repair ice machine	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/9/2015	9/11/2015	3	\$66.17	Mike Hazel

St. Augustine High 0181	21640	Repair warmer on serving line.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/30/2015	9/30/2015		\$0.00	Mike Hazel
St. Augustine High 0181	21379	Repair ice machine football field	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/3/2015	9/10/2015	3	\$1,222.85	Mike Hazel
St. Augustine High 0181	21573	a/c unit leaking in classroom	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Eddie Ponce	9/22/2015	9/24/2015	1	\$22.31	Mike Hazel
St. Augustine High 0181	21581	no a/c no power	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Eddie Ponce	9/23/2015	9/24/2015		\$0.00	Mike Hazel
St. Augustine High 0181	21460	Need a scissor lift for the gym for around half day.	Closed Work Orders	General Maintenance	Russ, Eric	Bruce Taylor	9/11/2015	9/28/2015	2	\$39.96	Mike Hazel
St. Augustine High 0181	21399	repair a/c unit not running. ESE classroom	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/8/2015	9/11/2015	2.5	\$55.78	Mike Hazel
St. Augustine High 0181	21360	Repair drinking fountains in gym. (push buttons)	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/2/2015	9/11/2015	5	\$239.06	Mike Hazel
St. Augustine High 0181	21361	Repair toilet spud is bad will not stay on.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/2/2015	9/4/2015	1.5	\$48.03	Mike Hazel
St. Augustine High 0181	21372	boiler #125330 has a violation needs repaired. leaking pipe	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/3/2015	9/9/2015	7.5	\$215.21	Mike Hazel
St. Augustine High 0181	21605	Replace p trap and two water valves in art room sink.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/25/2015	10/2/2015	9	\$512.97	Mike Hazel

St. Augustine High 0181	21428	Repair ceiling in prop room	Closed Work Orders	Ceilings	Payne, Harold	Bruce Taylor	9/9/2015	9/11/2015	7	\$147.63	Mike Hazel
St. Augustine High 0181	21545	reach-in cooler not getting cold	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/18/2015			\$998.35	Mike Hazel
St. Augustine High 0181	21546	Repair walk-in cooler freezing-up	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/18/2015		1	\$21.93	Mike Hazel
St. Augustine High 0181	21429	Repair leak around a/c unit if needed, install 4 down spouts and seal brick wall.	Work In Progress	Roof	Conley, Ronnie	Bruce Taylor	9/9/2015		59.5	\$2,394.32	Mike Hazel
St. Augustine High 0181	21594	need a new door closure on door	Work In Progress	Carpentry	Bishop, Charlie	Bruce Taylor	9/24/2015			\$0.00	Mike Hazel
St. Augustine High 0181	21398	mini split unit freezing up	Work In Progress	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/8/2015		2	\$538.87	Mike Hazel
St. Augustine High 0181	21481	Repair auditorium water intrusion from ground and rain. dehumidify and dry out auditorium area.	Work In Progress	Indoor Air Quality	Contractor, Servpro	Bruce Taylor	9/15/2015		229	\$7,376.92	Mike Hazel
St. Augustine High 0181	21401	a/c down in gym	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	9/8/2015		5	\$206.10	Mike Hazel
St. Johns Tech High 0033	21515	Old leak came back	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	9/16/2015	10/2/2015	5	\$93.18	Mark Blocker

St. Johns Tech High 0033	21357	Have a leak that is traveling down the inside of the wall & showing up on the floor. Only shows up when it rains hard	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	9/2/2015	9/4/2015	11	\$204.99	Mark Blocker
St. Johns Tech High 0033	21548	Leak at other window now. Looks to be coming down on inside of the wall.	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	9/18/2015	10/2/2015	4	\$74.54	Mark Blocker
Switzerland Point Middle 0321	21575	Pressure washer not working	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/22/2015	9/24/2015	4	\$87.72	Brad Ponce
Switzerland Point Middle 0321	21494	Locker AC is running but will not cool	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/15/2015	9/17/2015	9	\$189.81	Brad Ponce
Switzerland Point Middle 0321	21491	Lights on flag pole do not work. There is power going to the light fixture.	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/15/2015	10/2/2015	20	\$1,244.81	Brad Ponce
Switzerland Point Middle 0321	21593	Buzzing in light fixture. 355	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/23/2015	9/30/2015	13.5	\$282.02	Brad Ponce
Switzerland Point Middle 0321	21624	Door inside 315 has a pass through but needs a keyed lock. Door has a glass window. 315 is used for ESE	Work In Progress	Locker Repair	Preston, Richard	Eddie Ponce	9/28/2015			\$0.00	Brad Ponce
Switzerland Point Middle 0321	21602	Door handle is loose and stays in lock. Will not unlock. Room 365	Work In Progress	Key and Lock	Preston, Richard	Eddie Ponce	9/24/2015			\$0.00	Brad Ponce
Switzerland Point Middle 0321	21645	Room 730 will not cool. Unit is turned off per Eldon	Work In Progress	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/30/2015			\$0.00	Brad Ponce

Switzerland Point Middle 0321	21519	Water leak from ceiling in dance room. Water running down the wall from rain. Tiles are wet over window.	Work In Progress	Roof	Burchfield, Joe	Eddie Ponce	9/16/2015		5	\$92.40	Brad Ponce
Switzerland Point Middle 0321	21579	Freezer alarm sounded. Temperature climbed to 24 degrees	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/22/2015			\$0.00	Brad Ponce
Switzerland Point Middle 0321	21462	Both mobile coolers temperatures are rising up to 40 degrees.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/11/2015	10/2/2015	3.5	\$78.09	Brad Ponce
Switzerland Point Middle 0321	21520	warmer thermometer is not working	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/16/2015			\$0.00	Brad Ponce
Switzerland Point Middle 0321	21526	Toilet in teachers planning room bathroom is loose at the base. It's been taken it out of service.	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	9/17/2015			\$0.00	Brad Ponce
Switzerland Point Middle 0321	21522	Water leak from ceiling next to room 510 in main hall, near an exit sign. Water dripping from a fitting. Looks like a recent repair. Tile has a water spot.	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	9/16/2015			\$0.00	Brad Ponce
Switzerland Point Middle 0321	21586	Condenser is buzzing. Fan on condenser is not running. Air handlers is running. Room is not cooling.	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/23/2015			\$0.00	Brad Ponce

Timberlin Creek Elementary 0451	21464	Rear ramp to P-11 has been damaged causing a safety issue. The handrail on the right side is broken with sharp broken welds on the brackets.	Closed Work Orders	Portables	Conley, Ronnie	Bruce Taylor	9/11/2015	9/18/2015	5	\$139.69	Bill Fowler
Timberlin Creek Elementary 0451	21412	The back warmer on line is not keeping the right temperature.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/8/2015	9/11/2015	6	\$130.82	Bill Fowler
Timberlin Creek Elementary 0451	21518	warmer is not working.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/16/2015	9/24/2015	4	\$87.72	Bill Fowler
Timberlin Creek Elementary 0451	21576	Hot water is less than 100 degrees when it reaches dish washer. It must be at least 125 degrees. Water in hand wash sink in dish room is hot from water heater. For some reason hot water is not reaching the dish washing machine so booster can get the temperature where it needs to be.	Closed Work Orders	Plumbing	Harrison, Steve	Eddie Ponce	9/22/2015	10/2/2015	4.5	\$372.39	Bill Fowler
Timberlin Creek Elementary 0451	21463	Fan in walk in cooler is not working right in defrost mode. It throws out water on food and floods floor.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/11/2015	9/17/2015	4.5	\$98.12	Bill Fowler

Timberlin Creek Elementary 0451	21499	Handle on toilet is leaking. Shut off is also leaking. I have water dripping in a bucket for now. Water ran into classroom and wet carpet.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/15/2015	9/17/2015	4	\$91.74	Bill Fowler
Timberlin Creek Elementary 0451	21566	The roof vent for the bathroom and PE storage is not working.	Work In Progress	Heating/Ventilation /Air Conditioning	Wynn, Al	Bruce Taylor	9/21/2015		2.5	\$53.88	Bill Fowler
Transportation Department 9780	21540	Ice machine is leaking all over ground. needs to be serviced.	Closed Work Orders	Ice Machine Service	Houghton, Mike	Eddie Ponce	9/17/2015	9/28/2015	8	\$814.31	Shelley Hamilton
Transportation Department 9780	21367	Request a roll of for disposal of brush from the perimeter area.	Closed Work Orders	General Maintenance	Kelley, Debbie	Eddie Ponce	9/2/2015	9/2/2015		\$0.00	Edward Ponce
Transportation Department 9780	21537	Dirt needs to be added at the Hastings compound as a filler to all the holes.	Closed Work Orders	Landscaping	Contractor, Yard Pro	Eddie Ponce	9/17/2015	9/30/2015		\$0.00	Shelley Hamilton
Transportation Department 9780	21542	Bus wash door needs to be replaced the door has a lot of bad spots in it	Work In Progress	Doors and Hardware	Preston, Richard	Eddie Ponce	9/17/2015			\$315.94	Shelley Hamilton
Transportation Department 9780	21541	Bus washing / Vacuum need to be serviced all is not working properly all needs to be serviced to work.	Work In Progress	Special Projects	Kizer, Brian	Eddie Ponce	9/17/2015			\$0.00	Shelley Hamilton
Transportation Department 9780	21638	Replace culvert pipe on Crookshank drive at bus garage.	Work In Progress	Grounds	Contractor, Duval Asphalt	Eddie Ponce	9/29/2015		30	\$634.35	Edward Ponce

Valley Ridge Academy 0502	21626	Classroom bathroom in 311 the toilet needs a new gasket in it. When toilet is flushed the water sprays from the water supply side. Also, same with the girls restroom 803. One toilet in there is doing the same thing.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/29/2015	9/30/2015	3	\$72.60	Troy Wilson
Valley Ridge Academy 0502	21348	Teachers lounge restrooms main line clogged. Need main line cleaned.	Closed Work Orders	Plumbing	Bass, Zachary	Bruce Taylor	9/1/2015	9/1/2015	6	\$112.53	Troy Wilson
Valley Ridge Academy 0502	21349	In need of 3 more recycling stations w/tray holders.	Work In Progress	Special Projects	Ortagus, Rick	Bruce Taylor	9/1/2015		7.5	\$167.33	Troy Wilson
Valley Ridge Academy 0502	21350	In need of 4 skateboard racks for bike rack areas.	Work In Progress	Special Projects	Ortagus, Rick	Bruce Taylor	9/1/2015			\$0.00	Troy Wilson
Wards Creek Elementary 0482	21613	Sink blocked. We pulled pee trap off and broke one nut. the clog seems to be in the wall past the trap.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/25/2015	10/6/2015	6.5	\$187.25	Timothy Lundquist
Wards Creek Elementary 0482	21639	Secondary pumps 3 and 4 not moving water as designed.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	9/29/2015			\$0.00	Bruce Taylor

Wards Creek Elementary 0482	21420	Storm went through . Chiller 2 one bank of 4 compressors will not work. Also several contactors burned from lighting and condenser fans and fuse block.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	9/8/2015			\$0.00	Timothy Lundquist
Wards Creek Elementary 0482	21472	The food warmer thermostat will not turn off.	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/14/2015		7.5	\$921.27	Timothy Lundquist
Wards Creek Elementary 0482	21601	The digital thermostat has blown a 250 v 1/8 amp fuse and I cant get it back together.	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/24/2015			\$0.00	Timothy Lundquist
Webster Elementary 0201	21400	The A C in the room is blowing hot air	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, Taylor Refrigeration	Eddie Ponce	9/8/2015	9/17/2015		\$107.06	Mike Oliver
Webster Elementary 0201	21565	The A C in the room is not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/21/2015	9/24/2015	1.5	\$29.81	Mike Oliver
Webster Elementary 0201	21488	The toilet in the room will not stop running and will not flush	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/15/2015	9/18/2015	2	\$43.10	Mike Oliver
Webster Elementary 0201	21453	The combi oven is not heating evenly	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/10/2015	9/15/2015	4.5	\$100.40	Mike Oliver
Webster Elementary 0201	21454	The milk box is staying at 40 degree's even when checked first thing in the morning	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/10/2015	9/22/2015	9	\$199.27	Mike Oliver

Webster Elementary 0201	21455	The three door reach in cooler is staying at 40 degree and needs to be a little cooler	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/10/2015	9/22/2015	6	\$187.45	Mike Oliver
Webster Elementary 0201	21558	The reach in cooler was up to 65 degrees this morning when staff arrived for work	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/21/2015	10/2/2015	8	\$178.48	Mike Oliver
Yates Building 9740	21521	Please check leak at backflow preventer.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/16/2015	9/18/2015	12	\$231.39	Johnny Stratton

Maintenance Department Capital Improvements Projects									
7-1-15 through 9-30-15									
Location	WOID	Description	Status	Assigned To	Manager	Requested	Completed	Total Costs	Requester
Bartram Trail High 0411	20729	2015-2016 Elevator Preventive Maintenance	Closed Work Orders	Contractor, Schindler Elevator	Joe Lewis	7/16/2015	7/20/2015	\$2,259.72	Jason Lee
Bartram Trail High 0411	20990	2015-2016 Generator Repairs	Work In Progress	Contractor, ACF Standby Systems	Joe Lewis	8/6/2015		\$3,733.45	Jason Lee
Bartram Trail High 0411	16114	upgrade stucco in stairwells	Work In Progress	Kite, Tim	Joe Lewis	12/2/2013		\$0.00	Jason Lee
Bartram Trail High 0411	19427	upgrade heating 2nd floor	Work In Progress	Contractor, WW Gay	Joe Lewis	1/30/2015		\$2,622.00	Jason Lee
Bartram Trail High 0411	19584	upgrade signage	Work In Progress	Lewis, Joseph	Joe Lewis	2/23/2015		\$14,432.48	Jason Lee
Creekside High 0493	19611	upgrade flooring	Work In Progress	Contractor, Express Tile	Joe Lewis	2/26/2015		\$30,020.16	Robert Randazzo
Crookshank Elementary 0021	20616	Renovate Media Center	Work In Progress	Contractor, Duval Glass & Mirror	Shane Walton	6/29/2015		\$24,645.90	Shane Walton
Excelsior Building	20689	Renovate offices for administrative use	Closed Work Orders	Ortagus, Rick	Shane Walton	7/9/2015	9/4/2015	\$56,986.96	Shane Walton
Fullerwood 9061	20721	Tree trimming necessary.	Closed Work Orders	Contractor, Wrights Tree Service	Bruce Taylor	7/15/2015	7/20/2015	\$1,500.00	Johnny Stratton

Fullerwood 9061	20691	install new fencing and gate for park	Closed Work Orders	Contractor, Armstrong Fence	Shane Walton	7/9/2015	8/24/2015	\$2,030.00	Shane Walton
Hartley Elementary 0261	17304	2013/2014 HVAC Replacements	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	5/16/2014		\$29,941.00	Bill Vaughn
Hartley Elementary 0261	19988	retrofit classrooms for audio visual equipment	Work In Progress	Contractor, EDCO	Shane Walton	4/15/2015		\$45,142.71	Bill Vaughn
Hickory Creek Elementary 0501	20417	Upgrade cafeteria floor.	Work In Progress	Contractor, Mr. David's Flooring	Eddie Ponce	6/2/2015		\$28,913.40	Edward Ponce
Liberty Pines K-8 0472	21230	Elevator Maintenance 2015/2016	Work In Progress	Contractor, Schindler Elevator	Bruce Taylor	8/20/2015		\$2,640.00	Robert Sturm
Maintenance Department 9810	20339	Upgrade ice machine.	Work In Progress	Houghton, Mike	Eddie Ponce	5/26/2015		\$3,819.25	Edward Ponce
Mill Creek Elementary 0341	20328	paint exterior of school	Work In Progress	Contractor, Lasa Construction	Shane Walton	5/21/2015		\$43,737.38	Robert Davis
Murray Middle 0171	19829	upgrade signage	Work In Progress	Lewis, Joseph	Joe Lewis	3/31/2015		\$4,895.50	Paul Pelletier
Nease High 0251	20687	Lighting upgrades.	Work In Progress	Contractor, AEC Electric	Bruce Taylor	7/9/2015		\$10,911.68	Bruce Taylor

Nease High 0251	20992	Upgrade running track.	Work In Progress	Contractor, Papico	Eddie Ponce	8/6/2015		\$7,772.25	Edward Ponce
Nease High 0251	20785	2015-2016 Preventive Maintenance on Elevators	Work In Progress	Contractor, Schindler Elevator	Eddie Ponce	7/22/2015		\$5,431.56	Bob Wamser
Ocean Palms Elementary 0391	21027	Clean and sanitize fresh Air Make up duck work and AHU coils .	Work In Progress	Contractor, WW Gay	Bruce Taylor	8/10/2015	8/24/2015	\$8,403.93	Bruce Taylor
Pacetti Bay Middle 0481	18745	paint rear of school	Work In Progress	Contractor, Lasa Construction	Joe Lewis	10/27/2014		\$22,745.00	Jack Blocker
Pedro Menendez High 0401	20634	Furnish and replace 10 fire extinguisher cabinets.	Closed Work Orders	Contractor, Able Fire Protection	Bruce Taylor	7/1/2015	8/24/2015	\$1,400.00	Bruce Taylor
Pedro Menendez High 0401	17571	Upgrade metal door jambs and doors in service rooms.	Work In Progress	Repult, Bryan	Eddie Ponce	6/19/2014		\$9,035.54	Edward Ponce
Ponte Vedra High 0492	20790	2015-2016 Preventive Maintenance on Elevators	Work In Progress	Contractor, Schindler Elevator	Eddie Ponce	7/22/2015		\$6,753.72	Nick Athanaseas
R. B. Hunt Elementary 0161	17312	2013/2014 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	5/16/2014		\$20,723.00	Raymond Kledzik
Sebastian Middle 0301	20991	2015-2016 Generator Repairs	Closed Work Orders	Contractor, ACF Standby Systems	Joe Lewis	8/6/2015	8/24/2015	\$489.76	Jeff Baldwin

South Woods Elementary 0461	20665	Upgrades, contract services and repairs to WWTP for S/Y 2015/16	Work In Progress	Contractor, US Water	Bruce Taylor	7/7/2015		\$3,496.18	Bruce Taylor
South Woods Elementary 0461	20667	Upgrades, Contract services and repairs to WTP for 2015/16 S/Y.	Work In Progress	Contractor, US Water	Bruce Taylor	7/7/2015		\$8,171.92	Bruce Taylor
St. Augustine High 0181	18779	Track Rehabilitation.	Work In Progress	Contractor, Papico	Bruce Taylor	10/29/2014		\$10,223.25	Bruce Taylor
St. Augustine High 0181	19327	2014-2015 PM on elevators	Work In Progress	Contractor, Schindler Elevator	Bruce Taylor	1/15/2015		\$2,528.21	Mike Hazel
Switzerland Point Middle 0321	20639	Create positive drainage away from perimeter of building including gutters and downspouts.	Work In Progress	Contractor, Yard Pro	Eddie Ponce	7/1/2015		\$10,057.70	Edward Ponce
Switzerland Point Middle 0321	19370	Upgrade expansion joints in tilt panel walls on exterior of building.	Work In Progress	Contractor, Lasa Construction	Eddie Ponce	1/22/2015		\$7,065.00	Edward Ponce
Switzerland Point Middle 0321	20639	Create positive drainage away from perimeter of building including gutters and downspouts.	Work In Progress	Contractor, Yard Pro	Eddie Ponce	7/1/2015		\$10,057.70	Edward Ponce
Switzerland Point Middle 0321	17316	2013/2014 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	5/16/2014		\$71,151.14	Al Pantano
Timberlin Creek Elementary 0451	20097	Additional walk way covering at drop off areas.	Work In Progress	Contractor, Perfection Arch. Sys	Bruce Taylor	4/28/2015		\$29,400.00	Bruce Taylor

Transportation Department 9780	21353	Install closed cell insulation on interior of exterior walls and ceiling with thermal barrier.	Work In Progress		Eddie Ponce	9/1/2015		\$0.00	Edward Ponce
Transportation Department 9780	20551	installation of a security system and camera system at the Crookshank site	Work In Progress	Contractor, SAFE, Inc.	Shane Walton	6/16/2015		\$6,867.00	Al Pantano
Wards Creek Elementary 0482	20093	Add additional Aluminum Walkway cover at drop off area.	Work In Progress	Contractor, Perfection Arch. Sys	Bruce Taylor	4/28/2015		\$19,920.00	Bruce Taylor
Webster Elementary 0201	21201	Upgrade interior signage.	Work In Progress	Contractor, B&S Signs, Inc.	Eddie Ponce	8/19/2015		\$1,758.18	Edward Ponce
Webster Elementary 0201	20391	Upgrade drainage on playground area.	Work In Progress	Contractor, G and H Underground	Eddie Ponce	5/29/2015		\$2,850.00	Edward Ponce

Administrative Report

Preventive Maintenance Teams: The three Preventive Maintenance (PM) Teams have begun their annual visits to schools and facilities for the 2015-2016 school year. The three individual PM teams are assigned to perform detailed preventive maintenance work at fourteen (14) facilities each for a period of two weeks at elementary schools, middle schools and administrative facilities and three weeks at high schools. This year's preventive maintenance schedule began on August 24, 2015 at Ketterlinus and Timberlin Creek Elementary Schools and Switzerland Pont Middle School. The teams will rotate from school to school and conclude their visits on April 8, 2016. In addition to the foregoing, visits have also been completed at Ocean Palms and Ponte Vedra-Rawlings Elementary Schools and Gamble Rogers, Murray and Sebastian Middle Schools.

Peer Review Committee: This committee consists of school maintenance managers, district maintenance supervisors and Shane Walton, Director of Maintenance Services, who visit and inspect schools on a rotating basis. The peer review program provides an opportunity to share ideas and provide mutual support and assistance to maintenance managers in all areas of school maintenance. Approximately eighteen (18) schools are evaluated annually. The Peer Review Committee visits began on August 26, 2015 at R. B. Hunt Elementary School and will conclude on April 27, 2016 at Patriot Oaks Academy. In addition to the foregoing, evaluations have been conducted at Hickory Creek, South Woods and Webster Elementary Schools and Sebastian Middle School.