



MEMORANDUM

TO: Members of the School Board

FROM: Joseph G. Joyner, Ed.D., Superintendent of Schools

SUBJECT: Request for Acceptance of Maintenance Department Monthly Activities Report

DATE: November 13, 2014

Background Information: The Maintenance Department provides a monthly activities report for School Board review. The report consists of four (4) sections:

- a. The Requests Status Report provides statistical information regarding the total number of work orders issued for each facility, the number of work orders completed and the number in progress for the year to date time period specified. Also included are a total of costs expended.
- b. The Maintenance Department Projects Status Report describes work completed monthly at each facility based on requests for maintenance received, emergencies and projects planned to be completed during the stated month. In addition to the routine maintenance items completed, preventive maintenance projects and work orders are also noted. Also noted is the number of hours spent and total costs associated with the work orders through the last day of the month.
- c. The Maintenance Department Monthly Capital Improvement Projects Construction Status Report provides a monthly update of ongoing and completed work on capital projects.
- d. The Administrative Report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the other reports.

Strategic Plan Impact: Monthly report.

Educational Impact: Monthly report.

Fiscal Impact: Projects are funded by the Maintenance Department's operating and capital outlay budgets.

Recommendation: Acceptance of Maintenance Department Monthly Activities Report.

Action Required: Approval of the Superintendent's recommendation.

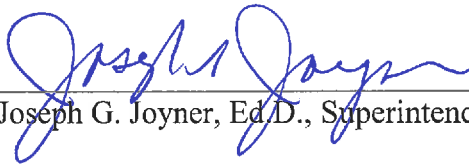
Drafted and submitted for approval by: Shane Walton, Director for Maintenance Services.

Reviewed and submitted for approval by: Paul Rose, Executive Director for Facilities & New Construction.

Respectfully Submitted,



Tim Forson, Deputy Superintendent for Operations



Joseph G. Joyner, Ed.D., Superintendent of Schools

ST. JOHNS COUNTY SCHOOL DISTRICT

MAINTENANCE DEPARTMENT

MONTHLY ACTIVITIES REPORT

SEPTEMBER 2014

Maintenance Department Activity Reports

Attached is a monthly activities report consisting of the following four sections:

a. Requests Status Report:

This report provides statistical information regarding number of Requests for Maintenance received from each facility, number of work orders in progress and completed at each facility for the year to date time period specified.

b. Projects Status Report:

This report describes work completed monthly at each facility based on requests for maintenance received, emergencies, and projects planned to be completed during the specified time period. Also included are items completed during the preventive maintenance teams' visit to each facility. Additionally, the report indicates the number of hours expended by Maintenance Department personnel and costs incurred for the work through the last day of the month.

c. Maintenance Department Capital Improvement Projects Construction Status Report:

This report provides an update of ongoing and completed work on all capital improvement projects. These projects are scheduled as a result of existing conditions and life cycle inspections conducted annually at each facility. Additionally, the Maintenance Department has established a program by which all facilities are placed on rotation to receive carpet and tile, painting, pavement rehabilitation, HVAC duct cleaning and indoor air quality assessments every three to four years.

d. Administrative Report:

This report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the above-mentioned reports.

Requests Status Report		7/1/14 through 9/30/14	
Work Order Count	Location	Status	Total Costs
15	Administration Building 9721	Closed Work Orders	\$13,178.15
1	Administration Building 9721	Work In Progress	\$0.00
16	Bartram Trail High 0411	Closed Work Orders	\$29,345.94
1	Bartram Trail High 0411	New Request	\$0.00
16	Bartram Trail High 0411	Work In Progress	\$67,165.48
25	Creekside High 0493	Closed Work Orders	\$11,199.26
7	Creekside High 0493	New Request	\$0.00
12	Creekside High 0493	Work In Progress	\$11,546.31
17	Crookshank Elementary 0021	Closed Work Orders	\$7,266.74
3	Crookshank Elementary 0021	Work In Progress	\$894.59
12	Cunningham Creek Elem. 0381	Closed Work Orders	\$1,283.44
1	Cunningham Creek Elem. 0381	New Request	\$0.00
5	Cunningham Creek Elem. 0381	Work In Progress	\$18,384.37
5	Durbin Creek Elementary 0441	Closed Work Orders	\$12,389.99
7	Durbin Creek Elementary 0441	Work In Progress	\$40,320.15
27	Evelyn Hamblen 0032	Closed Work Orders	\$4,506.59
2	Evelyn Hamblen 0032	New Request	\$0.00
15	Evelyn Hamblen 0032	Work In Progress	\$560.09
11	Fruit Cove Middle 0491	Closed Work Orders	\$39,760.09
1	Fruit Cove Middle 0491	New Request	\$0.00
4	Fruit Cove Middle 0491	Work In Progress	\$3,137.38
17	Fullerwood 9061	Closed Work Orders	\$5,607.09
1	Fullerwood 9061	New Request	\$0.00
1	Fullerwood 9061	Work In Progress	\$492.11
25	Gamble Rogers Middle 0371	Closed Work Orders	\$19,699.96
1	Gamble Rogers Middle 0371	Complete	\$24,989.07
6	Gamble Rogers Middle 0371	Work In Progress	\$5,157.12
14	Hartley Elementary 0261	Closed Work Orders	\$4,627.18
2	Hartley Elementary 0261	New Request	\$0.00
4	Hartley Elementary 0261	Work In Progress	\$89.75
21	Hickory Creek Elementary 0501	Closed Work Orders	\$24,974.78
4	Hickory Creek Elementary 0501	Work In Progress	\$2,625.79

17	Julington Creek Elementary 0241	Closed Work Orders	\$7,533.73
2	Julington Creek Elementary 0241	Work In Progress	\$0.00
13	Ketterlinus Elementary 0091	Closed Work Orders	\$35,589.02
1	Ketterlinus Elementary 0091	New Request	\$0.00
1	Ketterlinus Elementary 0091	Work In Progress	\$452.27
28	Landrum Middle 0311	Closed Work Orders	\$46,536.88
5	Landrum Middle 0311	Work In Progress	\$20,269.96
20	Liberty Pines K-8 0472	Closed Work Orders	\$8,937.37
1	Liberty Pines K-8 0472	New Request	\$0.00
3	Liberty Pines K-8 0472	Work In Progress	\$5,954.96
5	Maintenance Department 9810	Closed Work Orders	\$5,484.70
5	Maintenance Department 9810	Work In Progress	\$281.65
20	Mason Elementary 0361	Closed Work Orders	\$4,479.69
4	Mason Elementary 0361	Work In Progress	\$0.00
15	Mill Creek Elementary 0341	Closed Work Orders	\$5,560.71
3	Mill Creek Elementary 0341	New Request	\$0.00
9	Mill Creek Elementary 0341	Work In Progress	\$16,207.51
9	Murray Middle 0171	Closed Work Orders	\$35,836.36
2	Murray Middle 0171	New Request	\$0.00
5	Murray Middle 0171	Work In Progress	\$548.28
3	Nease Clinic	Closed Work Orders	\$1,140.32
19	Nease High 0251	Closed Work Orders	\$21,097.84
13	Nease High 0251	Work In Progress	\$22,278.07
5	Ocean Palms Elementary 0391	Closed Work Orders	\$1,397.91
1	Ocean Palms Elementary 0391	Work In Progress	\$23,292.75
3	O'Connell Center	Closed Work Orders	\$864.93
21	Osceola Elementary 0331	Closed Work Orders	\$4,110.19
2	Osceola Elementary 0331	Work In Progress	\$262.77
6	Pacetti Bay Middle 0481	Closed Work Orders	\$2,707.79
2	Pacetti Bay Middle 0481	New Request	\$0.00
7	Pacetti Bay Middle 0481	Work In Progress	\$42,896.72
7	Palencia Elementary 0511	Closed Work Orders	\$5,479.20
3	Palencia Elementary 0511	Work In Progress	\$633.83

7	Patriot Oaks Academy 0471	Closed Work Orders	\$2,630.27
2	Patriot Oaks Academy 0471	Work In Progress	\$63.44
1	Pedro Menendez Clinic	Closed Work Orders	\$89.24
23	Pedro Menendez High 0401	Closed Work Orders	\$12,913.15
1	Pedro Menendez High 0401	Complete	\$1,945.57
4	Pedro Menendez High 0401	Work In Progress	\$523.86
25	Ponte Vedra High 0492	Closed Work Orders	\$25,810.85
3	Ponte Vedra High 0492	New Request	\$0.00
13	Ponte Vedra High 0492	Work In Progress	\$3,354.37
5	Ponte Vedra/Palm Valley Elem 0151	Closed Work Orders	\$2,964.55
1	Ponte Vedra/Palm Valley Elem 0151	Work In Progress	\$472.90
17	R. B. Hunt Elementary 0161	Closed Work Orders	\$26,359.49
3	R. B. Hunt Elementary 0161	Work In Progress	\$427.53
8	Rawlings Elementary 0351	Closed Work Orders	\$1,475.77
2	Rawlings Elementary 0351	Work In Progress	\$3,497.73
10	Sebastian Middle 0301	Closed Work Orders	\$30,188.31
10	Sebastian Middle 0301	Work In Progress	\$7,985.25
11	South Woods Elementary 0461	Closed Work Orders	\$6,624.24
4	South Woods Elementary 0461	Work In Progress	\$24,317.83
24	St. Augustine High 0181	Closed Work Orders	\$17,564.64
5	St. Augustine High 0181	Work In Progress	\$2,261.06
3	St. Johns Tech High 0033	Closed Work Orders	\$6,828.03
1	St. Johns Tech High 0033	New Request	\$0.00
4	St. Johns Tech High 0033	Work In Progress	\$953.22
24	Switzerland Point Middle 0321	Closed Work Orders	\$8,536.30
9	Switzerland Point Middle 0321	Work In Progress	\$27,600.06
12	Timberlin Creek Elementary 0451	Closed Work Orders	\$18,770.28
4	Timberlin Creek Elementary 0451	Work In Progress	\$1,064.80
18	Transportation Department 9780	Closed Work Orders	\$4,054.58
7	Transportation Department 9780	New Request	\$0.00
2	Transportation Department 9780	Work In Progress	\$55.78
5	Valley Ridge Academy 0502	Closed Work Orders	\$1,757.43

7	Wards Creek Elementary 0482	Closed Work Orders	\$1,057.51
1	Wards Creek Elementary 0482	Work In Progress	\$0.00
35	Webster Elementary 0201	Closed Work Orders	\$31,971.52
2	Webster Elementary 0201	Work In Progress	\$1,400.00
2	Yates Building 9740	Closed Work Orders	\$780.15
1	Yates Building 9740	Work In Progress	\$432.73
875	Total Year to Date		\$ 945,769.21

Maintenance Department Projects Status Report (Routine and Preventive Maintenance Items)						9/1/14 through 9/30/14					
Location	WOID	Description	Status	Craft	Assigned To	Manager	Requested	Completed	Labor	Total Costs	Requester
Administration Building 9721	18287	Install spot cool unit to IT area, also check all HVAC systems for this area for proper operation.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/5/2014	9/22/2014	6.5	\$145.02	Bruce Taylor
Administration Building 9721	18273	A/C unit #3 (Auditorium) is running but not cooling.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/4/2014	9/5/2014	2	\$44.62	Johnny Stratton
Administration Building 9721	18255	A/C unit is running but not cooling.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/3/2014	9/5/2014	4.5	\$183.93	Johnny Stratton
Administration Building 9721	18463	Faucet needs to be replaced.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/29/2014	10/2/2014	3	\$123.89	Johnny Stratton
Administration Building 9721	18318	A/C leak in Room 284.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/10/2014	9/26/2014	10	\$205.60	Johnny Stratton
Administration Building 9721	18420	A/C unit not cooling.	Work In Progress	Heating/ Ventilation/ Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/22/2014			\$0.00	Johnny Stratton
Bartram Trail High 0411	18312	Several ballasts in can lighting around school not functioning properly.	Closed Work Orders	Electrical	Contractor, AEC Electric	Joe Lewis	9/9/2014	10/1/2014		\$0.00	Jason Lee
Bartram Trail High 0411	18362	repair intercom in 200 hallway	Closed Work Orders	Intercoms	Contractor, SAFE, Inc.	Joe Lewis	9/16/2014	10/1/2014		\$156.25	Jason Lee
Bartram Trail High 0411	18397	repair fire alarm system	Closed Work Orders	Fire Alarm System	Contractor, SAFE, Inc.	Joe Lewis	9/18/2014	9/19/2014		\$0.00	Jason Lee
Bartram Trail High 0411	18379	Traps in Science lab a not draining and causing sewer gas smell in the classroom.	Work In Progress	Plumbing	Lewis, Joseph	Joe Lewis	9/17/2014			\$0.00	Jason Lee

Bartram Trail High 0411	18398	replace coils on chiller	Work In Progress	Heating/ Ventilation/ Air Conditioning	Contractor, WW Gay	Joe Lewis	9/18/2014			\$54,322.37	Jason Lee
Bartram Trail High 0411	18464	Repair Backflow devices as per inspection and testing.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$1,221.93	Bruce Taylor
Bartram Trail High 0411	18462	perform preventive maintenance	Work In Progress	General Maintenance	Lewis, Joseph	Joe Lewis	9/29/2014			\$144.70	Jason Lee
Creekside High 0493	18300	Walk in cooler in hi temp alarm. Temp is 48	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/9/2014	9/15/2014	8	\$176.20	Robert Randazzo
Creekside High 0493	18249	Food service manager complained of gas smell. I checked and at time found no leak present.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/3/2014	9/15/2014	4.5	\$99.26	Robert Randazzo
Creekside High 0493	18243	Cooler not working.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/3/2014	9/15/2014	5	\$110.03	Robert Randazzo
Creekside High 0493	18319	Boys bathroom 221 has a plugged urinal.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/10/2014	9/18/2014		\$0.00	Robert Randazzo
Creekside High 0493	18290	221 has plugged urinal. Portable staff bathrooms Men & Women bathroom. 1-Issue men sink faucet broken water will not shut off. Women's toilet bubbling and draining slow	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/5/2014	9/17/2014	18	\$836.59	Robert Randazzo
Creekside High 0493	18305	P-2 burning smell in classroom . Compressor is not working.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Cunningham, Harold	Joe Lewis	9/9/2014	9/12/2014	5	\$315.71	Robert Randazzo
Creekside High 0493	18306	P-4 Hi humidity Condensing fan motor runs and stops. Internal overload.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Cunningham, Harold	Joe Lewis	9/9/2014	9/12/2014	10.5	\$388.24	Robert Randazzo

Creekside High 0493	18431	Room is very humid.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Anderson, David	Joe Lewis	9/23/2014	10/1/2014		\$0.00	Robert Randazzo
Creekside High 0493	18234	7 lamps out on pole next to home concession stand. Need to check fuses before Musco lighting repairs	Closed Work Orders	Electrical	Davis, Edward	Joe Lewis	9/2/2014	9/4/2014	7.5	\$303.83	Robert Randazzo
Creekside High 0493	18244	Village Key needs electric for Wi-Fi security system at student parking lot	Work In Progress	Electrical	Davis, Edward	Joe Lewis	9/3/2014		95	\$4,049.16	Robert Randazzo
Creekside High 0493	18331	Need senior student parking lot parking spaces painted red.	Work In Progress	Painting	Linskey, Jim	Joe Lewis	9/11/2014			\$0.00	Robert Randazzo
Creekside High 0493	18355	Fault #16 earth ground variable drive AHU 1-4.	Work In Progress	Heating/ Ventilation/ Air Conditioning	Anderson, David	Joe Lewis	9/15/2014		4	\$82.84	Robert Randazzo
Creekside High 0493	18498	Drainage stopped up in portable. Women's bathroom needs to be re-piped for better drainage.	Work In Progress	Plumbing	Contractor, McCrary's Plumbing	Joe Lewis	9/29/2014			\$0.00	Robert Randazzo
Creekside High 0493	18492	load and operation test generator on 10/24/14 teachers student holiday.	Work In Progress	Generators	Davis, Edward	Joe Lewis	9/29/2014			\$0.00	Robert Randazzo
Creekside High 0493	18465	Repair Backflow devices as per testing and inspection.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$217.59	Bruce Taylor
Crookshank Elementary 0021	18343	Compressor not starting on unit 017	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Cunningham, Harold	Joe Lewis	9/15/2014	9/17/2014	8	\$165.68	Ralph Waldrop
Crookshank Elementary 0021	18230	Compressor will not start in unit 58	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Anderson, David	Joe Lewis	9/2/2014	9/4/2014	1	\$19.87	Ralph Waldrop
Crookshank Elementary 0021	18348	Need 4in. tire for gate	Closed Work Orders	Grounds	Kelley, Debbie	Joe Lewis	9/15/2014	9/16/2014		\$12.79	Ralph Waldrop

Crookshank Elementary 0021	18466	Repair Backflow devices as per testing and inspection.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Joe Lewis	9/29/2014				\$894.59	Bruce Taylor
Cunningham Creek Elem. 0381	18245	Walk in cooler and freezer temp is too high. See email I forwarded to you from Food Services.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/3/2014	9/17/2014	3		\$66.17	Jody Hunter
Cunningham Creek Elem. 0381	18406	Secondary milk box will not run.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/19/2014	9/23/2014			\$0.00	Jody Hunter
Cunningham Creek Elem. 0381	18405	Replace broken toilet seat. Kohler 35 gal. per flush wall hung.	Closed Work Orders	Plumbing	Lewis, Joseph	Joe Lewis	9/19/2014	9/22/2014	1.5		\$0.00	Jody Hunter
Cunningham Creek Elem. 0381	18326	AC# 45 making loud noise.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Anderson, David	Joe Lewis	9/11/2014	9/17/2014	5		\$246.50	Jody Hunter
Cunningham Creek Elem. 0381	18317	AC# 48 blower motor will not run.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Anderson, David	Joe Lewis	9/10/2014	9/18/2014	8		\$165.68	Jody Hunter
Cunningham Creek Elem. 0381	18467	Repair backflow devices as per testing and inspection.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014				\$316.01	Bruce Taylor
Cunningham Creek Elem. 0381	18506	repair site lighting	Work In Progress	Electrical	Contractor, AEC Electric	Joe Lewis	9/30/2014				\$4,681.65	Jody Hunter
Durbin Creek Elementary 0441	18292	I need 4 replacement cartridges for a delta 701 single handle lav faucet.	Closed Work Orders	Plumbing	Kelley, Debbie	Joe Lewis	9/5/2014	9/5/2014			\$103.00	Todd Ponce
Durbin Creek Elementary 0441	18468	Repairs to backflow devices as testing and inspection.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014				\$437.38	Bruce Taylor
Durbin Creek Elementary 0441	18293	milk box not cooling properly.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/5/2014				\$0.00	Todd Ponce
Durbin Creek Elementary 0441	18399	replace compressors on chiller #1	Work In Progress	Heating/ Ventilation/ Air Conditioning	Contractor, WW Gay	Joe Lewis	9/18/2014				\$39,227.72	Todd Ponce

Durbin Creek Elementary 0441	18294	The A/C is not working in the teacher lounge.	Work In Progress	Heating/ Ventilation/ Air Conditioning	Cunningham, Harold	Joe Lewis	9/5/2014		4	\$82.84	Todd Ponce
Evelyn Hamblen 0032	18421	pick up and deliver supplies for Tools For Schools at Publix on Racetrack rd. (Donna Lueders)	Closed Work Orders	Special Projects	Russ, Eric	Shane Walton	9/22/2014	9/25/2014		\$0.00	Shane Walton
Evelyn Hamblen 0032	18275	Pick up at Depot and deliver to RB Hunt.	Closed Work Orders	Special Projects	Russ, Eric	Joe Lewis	9/5/2014	9/9/2014	1	\$19.98	Mark Blocker
Evelyn Hamblen 0032	18277	Pick up from Depot & deliver to Liberty Pines	Closed Work Orders	Special Projects	Russ, Eric	Joe Lewis	9/5/2014	9/9/2014	1	\$19.98	Mark Blocker
Evelyn Hamblen 0032	18278	Pick up & deliver to Patriot Oaks	Closed Work Orders	Special Projects	Russ, Eric	Joe Lewis	9/5/2014	9/9/2014	1	\$19.98	Mark Blocker
Evelyn Hamblen 0032	18279	Pick up from Depot & deliver to Landrum.	Closed Work Orders	Special Projects	Russ, Eric	Joe Lewis	9/5/2014	9/9/2014	1	\$19.98	Mark Blocker
Evelyn Hamblen 0032	18280	Pick up from Depot & deliver to Crookshank.	Closed Work Orders	Special Projects	Russ, Eric	Joe Lewis	9/5/2014	9/9/2014	1	\$19.98	Mark Blocker
Evelyn Hamblen 0032	18281	Please pick up from Depot & deliver to Sebastian	Closed Work Orders	Special Projects	Russ, Eric	Joe Lewis	9/5/2014	9/9/2014	1	\$19.98	Mark Blocker
Evelyn Hamblen 0032	18282	Pick up & deliver to Gamble Rogers.	Closed Work Orders	Special Projects	Russ, Eric	Joe Lewis	9/5/2014	9/9/2014	1.5	\$29.97	Mark Blocker
Evelyn Hamblen 0032	18283	Pick up from Depot and deliver to Murray.	Closed Work Orders	Special Projects	Russ, Eric	Joe Lewis	9/5/2014	9/9/2014	1	\$19.98	Mark Blocker
Evelyn Hamblen 0032	18284	Pick up from Depot and deliver to Wards Creek.	Closed Work Orders	Special Projects	Russ, Eric	Joe Lewis	9/5/2014	9/9/2014	1	\$19.98	Mark Blocker
Evelyn Hamblen 0032	18285	Pick up from Depot & deliver to PVHS.	Closed Work Orders	Special Projects	Russ, Eric	Joe Lewis	9/5/2014	9/9/2014	1	\$19.98	Mark Blocker
Evelyn Hamblen 0032	18286	Pick up from Depot and deliver to Timberlin Creek.	Closed Work Orders	Special Projects	Russ, Eric	Joe Lewis	9/5/2014	9/8/2014		\$0.00	Mark Blocker

Evelyn Hamblen 0032	18366	Pick up Delivery for Gamble Rogers at Depot	Closed Work Orders	Special Projects	Russ, Eric	Joe Lewis	9/17/2014	9/25/2014		\$0.00	Mark Blocker
Evelyn Hamblen 0032	18367	Pick up Delivery for Murray at Depot	Closed Work Orders	Special Projects	Russ, Eric	Joe Lewis	9/17/2014	10/3/2014		\$0.00	Mark Blocker
Evelyn Hamblen 0032	18384	pick up school supplies from Publix and deliver to Hamblen for Donna Lueders. (TOOLS FOR SCHOOLS)	New Request	Special Projects	Russ, Eric	Shane Walton	9/18/2014			\$0.00	Shane Walton
Evelyn Hamblen 0032	18368	Pick up Delivery for Webster at Depot	Work In Progress	Special Projects	Russ, Eric	Joe Lewis	9/17/2014			\$0.00	Mark Blocker
Evelyn Hamblen 0032	18369	Pick up delivery for Liberty Pines	Work In Progress	Special Projects	Russ, Eric	Joe Lewis	9/17/2014			\$0.00	Mark Blocker
Evelyn Hamblen 0032	18370	Pick up Delivery for RB Hunt	Work In Progress	Special Projects	Russ, Eric	Joe Lewis	9/17/2014			\$0.00	Mark Blocker
Evelyn Hamblen 0032	18371	Pick up Delivery for Mill Creek	Work In Progress	Special Projects	Russ, Eric	Joe Lewis	9/17/2014	9/22/2014		\$0.00	Mark Blocker
Evelyn Hamblen 0032	18372	Pick up Delivery for Sebastian from the Depot	Work In Progress	Special Projects	Russ, Eric	Joe Lewis	9/17/2014			\$0.00	Mark Blocker
Evelyn Hamblen 0032	18373	Pick up Delivery for Patriot Oaks	Work In Progress	Special Projects	Russ, Eric	Joe Lewis	9/17/2014			\$0.00	Mark Blocker
Evelyn Hamblen 0032	18374	Pick up Delivery for Fruit Cove	Work In Progress	Special Projects	Russ, Eric	Joe Lewis	9/17/2014			\$0.00	Mark Blocker
Evelyn Hamblen 0032	18375	Pick up Delivery for Osceola	Work In Progress	Special Projects	Russ, Eric	Joe Lewis	9/17/2014			\$0.00	Mark Blocker
Evelyn Hamblen 0032	18376	Pick up Delivery for PMHS	Work In Progress	Special Projects	Russ, Eric	Joe Lewis	9/17/2014			\$0.00	Mark Blocker
Evelyn Hamblen 0032	18469	Repair back flow devices as per testing and inspection.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$328.26	Bruce Taylor
Evelyn Hamblen 0032	18393	Stoppage past the outside clean out. Clean out may also be broken at the bottom. It's moving around a lot. Can't see due to water.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	9/18/2014			\$0.00	Mark Blocker
Evelyn Hamblen 0032	18392	A/C not cooling properly. I think the outside fan isn't spinning fast enough. Also says bad sensor on thermo.	Work In Progress	Heating/ Ventilation/ Air Conditioning	Anderson, David	Joe Lewis	9/18/2014			\$0.00	Mark Blocker

Fruit Cove Middle 0491	18385	lights need new ballast	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/18/2014	9/19/2014	5.5	\$225.95	James Strange
Fruit Cove Middle 0491	18320	ac not working	Work In Progress	Heating/ Ventilation/ Air Conditioning	Johnson, Harry	Bruce Taylor	9/10/2014		6.5	\$2,505.75	James Strange
Fruit Cove Middle 0491	18471	repair backflow devices as per testing and inspection.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$631.63	Bruce Taylor
Fullerwood 9061	18240	Please check A/C. The system does not seem to be cooling adequately.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/3/2014	9/3/2014	1.5	\$33.47	Johnny Stratton
Fullerwood 9061	18354	A/C unit not turning on.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Rosenfeld, Randy	Eddie Ponce	9/15/2014	9/22/2014	3	\$66.93	Johnny Stratton
Fullerwood 9061	18338	Need to look at Room 205 at Fullerwood	Closed Work Orders	General Maintenance	Rosenfeld, Randy	Bruce Taylor	9/12/2014	9/24/2014	1	\$22.31	Johnny Stratton
Fullerwood 9061	18334	A/C not cooling	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/11/2014	9/11/2014	3.5	\$643.65	Johnny Stratton
Fullerwood 9061	18470	Repair backflow devices as per testing and inspection. quoted	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$492.11	Bruce Taylor
Gamble Rogers Middle 0371	18503	AC unit not cooling	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Argitis, Louis	Bruce Taylor	9/30/2014	10/6/2014	4	\$275.55	Mike Ponce
Gamble Rogers Middle 0371	18501	need new spud on toilet	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/30/2014	10/2/2014	4	\$82.65	Mike Ponce
Gamble Rogers Middle 0371	18274	Replace spud as needed to repair leak. as per Manager.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/5/2014	9/5/2014	5	\$94.30	
Gamble Rogers Middle 0371	18254	toilet stoppage	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/3/2014	9/5/2014	6	\$170.42	Mike Ponce

Gamble Rogers Middle 0371	18422	serving line cooler not cooling	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/23/2014	9/30/2014	8	\$175.44	Mike Ponce
Gamble Rogers Middle 0371	18251	Temporary cover broken window.	Closed Work Orders	General Maintenance	Ortagus, Rick	Bruce Taylor	9/3/2014	9/3/2014	2	\$103.62	Mike Ponce
Gamble Rogers Middle 0371	18289	Preventive Maintenance 2014/15 S/Y	Complete	General Maintenance	PM, Taylor	Bruce Taylor	9/5/2014	9/26/2014	877	\$24,989.07	Bruce Taylor
Gamble Rogers Middle 0371	18250	test switch will not turn boiler off water heaters for locker rooms will not lite	Work In Progress	Heating/ Ventilation/ Air Conditioning	Contractor, WW Gay	Bruce Taylor	9/3/2014			\$0.00	Mike Ponce
Gamble Rogers Middle 0371	18424	AC unit not cooling	Work In Progress	Heating/ Ventilation/ Air Conditioning	Argitis, Louis	Bruce Taylor	9/23/2014	9/26/2014	5.5	\$142.70	Mike Ponce
Gamble Rogers Middle 0371	18248	AC unit not cooling	Work In Progress	Heating/ Ventilation/ Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/3/2014			\$0.00	Mike Ponce
Gamble Rogers Middle 0371	18500	Roof leak in room 109	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	9/30/2014			\$0.00	Mike Ponce
Hartley Elementary 0261	18364	Portable 4 sewer line backed up again. Unable to utilize classroom toilet.	Closed Work Orders	Plumbing	Contractor, McCrary's Plumbing	Joe Lewis	9/16/2014	9/19/2014		\$0.00	Bill Vaughn
Hartley Elementary 0261	18295	Bathroom in Hawk wing unusable. Lock broken.	Closed Work Orders	Key and Lock	Ortagus, Rick	Joe Lewis	9/8/2014	9/12/2014		\$180.15	Bill Vaughn
Hartley Elementary 0261	18225	Sewer line clogged again. Found at lot of sand in line last time. Possible broken sewer line?	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/2/2014	9/17/2014		\$5.57	Bill Vaughn
Hartley Elementary 0261	18358	kitchen faucet leaking at compression fitting. Very small nipple to attach to. Able to shut off at cut-off valve under the deep sink.	Closed Work Orders	Plumbing	Contractor, McCrary's Plumbing	Joe Lewis	9/16/2014	9/19/2014		\$0.00	Bill Vaughn
Hartley Elementary 0261	18472	Repair backflow devices as per testing and inspections.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$89.75	Bruce Taylor

Hartley Elementary 0261	18423	Shower drain backed up causing smell in room.	Work In Progress	Plumbing	Contractor, McCrary's Plumbing	Joe Lewis	9/23/2014			\$0.00	Bill Vaughn
Hartley Elementary 0261	18425	Hand washing sink in kitchen clogged (not at trap) in wall drain line.	Work In Progress	Plumbing	Contractor, McCrary's Plumbing	Joe Lewis	9/23/2014			\$0.00	Bill Vaughn
Hickory Creek Elementary 0501	18268	Conduct preventive maintenance	Closed Work Orders	General Maintenance	PM, Ponce	Eddie Ponce	9/4/2014	9/24/2014	760.25	\$18,950.10	Edward Ponce
Hickory Creek Elementary 0501	18258	Energy management system not working due to loss of power.	Closed Work Orders	Energy Management System	Contractor, Johnson Controls	Eddie Ponce	9/4/2014	9/4/2014		\$504.00	Edward Ponce
Hickory Creek Elementary 0501	18511	Roof leak in room 420 red house, appears to be coming from vent stack	Closed Work Orders	Roof	Burchfield, Joe	Eddie Ponce	9/30/2014	10/6/2014	1.5	\$32.33	John Doolittle
Hickory Creek Elementary 0501	18473	Repair Backflow devices as per testing and inspections.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$1,056.22	Bruce Taylor
Julington Creek Elementary 0241	18256	Copper drain pipe on food line steamer has come apart at joint will not hold water for serving line.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/4/2014	9/5/2014	2	\$91.35	Brian Taylor
Julington Creek Elementary 0241	18502	Request for toilet seats BEMIS COMMERCIAL 1955ssct. Also request for GFI outlets.	Closed Work Orders	Plumbing	Kelley, Debbie	Eddie Ponce	9/30/2014	10/1/2014		\$211.72	Brian Taylor
Julington Creek Elementary 0241	18237	200 hall and 400 hall - all bathrooms backing up	Closed Work Orders	Plumbing	Contractor, McCrary's Plumbing	Eddie Ponce	9/2/2014	9/3/2014		\$0.00	Brian Taylor
Julington Creek Elementary 0241	18387	Big cooler for extended day has a toggle switch and ballast that burned up looks like main wire from outlet may be compromised.	Closed Work Orders	Electrical	Houghton, Mike	Eddie Ponce	9/18/2014	9/24/2014	6	\$350.14	Brian Taylor
Julington Creek Elementary 0241	18350	AC is not cooling room staying at 84.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Johnson, Harry	Eddie Ponce	9/15/2014	9/16/2014	7	\$495.03	Brian Taylor

Julington Creek Elementary 0241	18447	Chiller 1 is down feels like pump motor burned up.	Work In Progress	Heating/ Ventilation/ Air Conditioning	Contractor, WW Gay	Eddie Ponce	9/26/2014				\$0.00	Brian Taylor
Julington Creek Elementary 0241	18342	Chiller 1 in alarm calling Tim at WW Gay	Work In Progress	Heating/ Ventilation/ Air Conditioning	Contractor, WW Gay	Eddie Ponce	9/15/2014				\$0.00	Brian Taylor
Ketterlinus Elementary 0091	18388	Walk-in cooler going down	Closed Work Orders	Kitchen Equipment	Contractor, WW Gay	Joe Lewis	9/18/2014	9/19/2014			\$0.00	Rick Whittington
Ketterlinus Elementary 0091	18323	Water fountain knocked loose from wall	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/11/2014	9/18/2014			\$0.00	Rick Whittington
Ketterlinus Elementary 0091	18474	Repair backflow devices as testing and inspection.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014				\$452.27	Bruce Taylor
Landrum Middle 0311	18432	Bottom oven on Alto Shamm warmer will not work. Upper oven is working correctly	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/24/2014	10/2/2014	2		\$44.62	Brett Butler
Landrum Middle 0311	18433	Steam table on food line will not regulate temp last bin on line set on low is still operating as if on highest setting	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/24/2014	10/2/2014	3		\$66.93	Brett Butler
Landrum Middle 0311	18341	HPE14 Air Handler freezing up. Air filter clean. Cleaned drain line	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Johnson, Harry	Eddie Ponce	9/12/2014	9/15/2014			\$78.09	Brett Butler
Landrum Middle 0311	18344	Air Handler unit frozen solid. HPE 20	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Johnson, Harry	Eddie Ponce	9/15/2014	9/15/2014	2		\$44.62	Brett Butler
Landrum Middle 0311	18390	AON unit will not run. Unit has new circuit board installed by W.W. Gay 2/2014. Unit has power and control computer is	Work In Progress	Heating/ Ventilation/ Air Conditioning	Contractor, WW Gay	Eddie Ponce	9/18/2014				\$0.00	Brett Butler

Landrum Middle 0311	18340	Lights in staff parking lot not coming on. 7 poles not working even if override used. checked breaker	Work In Progress	Electrical	Contractor, AEC Electric	Eddie Ponce	9/12/2014				\$2,328.35	Brett Butler
Liberty Pines K-8 0472	18365	The Line B serving line is leaking also Line A hand washing sink is leaking.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Eddie Ponce	9/16/2014	9/23/2014	7.5		\$165.43	Robert Sturm
Liberty Pines K-8 0472	18269	We are still having problems with the refrigerator on line B. It will not cool below 40 degrees. She is not able to use it.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/4/2014	9/5/2014			\$0.00	Robert Sturm
Liberty Pines K-8 0472	18445	Portable P-006 has an odor inside the classroom making some students sneeze alot. She says it is worse after we have alot of rain. I have cleaned inside the ac unit and changed all filters and cleaned the carpet and we do not have any leaks on ceiling tiles.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/26/2014	9/26/2014	3.5		\$78.09	Robert Sturm
Liberty Pines K-8 0472	18451	Sink faucet in admin production room is leaking at base of faucet	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/26/2014	9/30/2014	3		\$56.58	Robert Sturm
Liberty Pines K-8 0472	18452	The steamer next to baker oven is leaking at piping on back of steamer.	Closed Work Orders	Plumbing	Harrison, Steve	Bruce Taylor	9/26/2014	10/6/2014	3		\$66.17	Robert Sturm
Liberty Pines K-8 0472	18389	The hand washing sink in Line A needs a plumber for the repair.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/18/2014	10/1/2014	4		\$75.44	Robert Sturm
Liberty Pines K-8 0472	18475	Repair backflow devices as per testing and inspection.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014				\$943.05	Bruce Taylor

Liberty Pines K-8 0472	18439	We have medium exposure transient voltage surge suppressors gone bad in electrical rooms. Room 210 1-(3 light suppressor), Room 418 1-(3 light) and 1-(1 light suppressors), Room 704 2-(3 light suppressors)	Work In Progress	Electrical	Davis, Edward	Bruce Taylor	9/25/2014		6	\$5,011.91	Robert Sturm
Liberty Pines K-8 0472	18505	The media center has two leaks in the roof. One leak in the media center work room. The roof drain is leaking onto the ceiling tile.	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	9/30/2014			\$0.00	Robert Sturm
Maintenance Department 9810	18460	verify electrical connection for generator at E O C	Closed Work Orders	Electrical	Davis, Edward	Joe Lewis	9/29/2014	9/29/2014	1	\$22.31	Joseph Lewis
Maintenance Department 9810	18235	Replace bulbs in light fixtures that are out.	Closed Work Orders	Electrical	Russ, Eric	Eddie Ponce	9/2/2014	9/3/2014		\$1.37	Edward Ponce
Maintenance Department 9810	18357	return lifts to maint	Closed Work Orders	Grounds	Saucerman, Shawn	Joe Lewis	9/16/2014	9/29/2014		\$0.00	Eric Russ
Maintenance Department 9810	18510	Repair ac unit for office.	Work In Progress	Heating/ Ventilation/ Air Conditioning	Johnson, Harry	Eddie Ponce	9/30/2014			\$158.94	Edward Ponce
Maintenance Department 9810	18507	Replace ropes and hooks on flag pole.	Work In Progress	General Maintenance	Ortagus, Rick	Shane Walton	9/30/2014			\$0.00	Shane Walton
Mason Elementary 0361	18442	The wheels on the warmer are bad. The rubber has worn off and the ladies can't move it around.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/25/2014	10/6/2014	9	\$198.51	Alvez Barkoskie

Mason Elementary 0361	18391	The A/C in Receiving-Lounge area is not coming on. the tstat reads that it is occupied but system is off. it is also stuck in the heat mode but the tstat will not let me scroll through the menu.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Argitis, Louis	Eddie Ponce	9/18/2014	9/22/2014	1.5	\$28.22	Alvez Barkoskie
Mason Elementary 0361	18271	Toilet is leaking at the wall.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/4/2014	9/5/2014	10	\$188.60	Alvez Barkoskie
Mason Elementary 0361	18304	The Drain outside of the kitchen is backing up.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/9/2014	9/10/2014	5	\$94.30	Alvez Barkoskie
Mason Elementary 0361	18239	A/C-18 in room 318. the compressor will not try to come on at all. I have a couple of fans in the room but the	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/3/2014	9/3/2014	2	\$44.62	Alvez Barkoskie
Mason Elementary 0361	18329	The blower fan motor has went out on a/c 44-room 208	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Argitis, Louis	Bruce Taylor	9/11/2014	9/22/2014		\$0.00	Alvez Barkoskie
Mason Elementary 0361	18441	The bearings in the blower fan in a/c 10 -room 155 are completely gone.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Argitis, Louis	Bruce Taylor	9/25/2014	9/26/2014	4	\$130.16	Alvez Barkoskie
Mason Elementary 0361	18270	Please install emergency shut off for boilers so I can pass inspection.	Closed Work Orders	Electrical	Davis, Edward	Bruce Taylor	9/4/2014	9/22/2014	17	\$731.35	Alvez Barkoskie
Mason Elementary 0361	18456	We have an old roof leak that showed up in the 200 hallway. It is leaking over the double doors. It appears to be coming in at the valley.	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	9/26/2014			\$0.00	Alvez Barkoskie
Mason Elementary 0361	18418	We have a roof leak in the mail room that has reappeared. It is coming down the back wall by copier and white boards.	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	9/22/2014			\$0.00	Alvez Barkoskie

Mason Elementary 0361	18508	We have a new roof leak in our computer lab 132 at the back wall at the rear exit door.	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	9/30/2014				\$0.00	Alvez Barkoskie
Mill Creek Elementary 0341	18504	in water pipe	Closed Work Orders	Plumbing	Contractor, WW Gay	Joe Lewis	9/30/2014	10/3/2014			\$0.00	Robert Davis
Mill Creek Elementary 0341	18410	Leak in mezzanine into classroom	Closed Work Orders	Plumbing	Contractor, WW Gay	Joe Lewis	9/22/2014	9/23/2014			\$0.00	Robert Davis
Mill Creek Elementary 0341	18261	Add landing for rollup doors	Closed Work Orders	Doors and Hardware	Saucerman, Shawn	Joe Lewis	9/4/2014	10/3/2014	8		\$176.57	Robert Davis
Mill Creek Elementary 0341	18276	Door closer fell off	Closed Work Orders	Doors and Hardware	Ortagus, Rick	Joe Lewis	9/5/2014	10/3/2014	6		\$113.46	Robert Davis
Mill Creek Elementary 0341	18427	Hang white boards in portables	Closed Work Orders	Carpentry	Crutchfield, Red	Joe Lewis	9/23/2014	10/3/2014	15		\$283.65	Robert Davis
Mill Creek Elementary 0341	18408	Provide aerators.	Work In Progress	Plumbing	Kelley, Debbie	Joe Lewis	9/19/2014				\$43.73	Robert Davis
Mill Creek Elementary 0341	18262	Cover for lights in classroom broken and need ballasts replaced	Work In Progress	Electrical	Lewis, Joseph	Joe Lewis	9/4/2014				\$0.00	Robert Davis
Mill Creek Elementary 0341	18356	replace circulating pump in mechanical room	Work In Progress	Heating/ Ventilation/ Air Conditioning	Contractor, WW Gay	Joe Lewis	9/16/2014				\$9,005.95	Robert Davis
Mill Creek Elementary 0341	18476	Repair backflow devices as per testing and inspections.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014				\$2,436.50	Bruce Taylor
Mill Creek Elementary 0341	18461	water leak in mezzanine	Work In Progress	General Maintenance	Contractor, Servpro of Mandarin, Beaches & St Augustine	Joe Lewis	9/29/2014				\$1,486.48	Robert Davis
Murray Middle 0171	18264	perform preventive maintenance	Closed Work Orders	General Maintenance	Lewis, Joseph	Joe Lewis	9/4/2014	9/29/2014	868		\$32,314.22	Paul Pelletier

Nease Clinic	18349	line leaking between the dosing tank and the main sewer line	Closed Work Orders	Plumbing	Contractor, McCrary's Plumbing	Eddie Ponce	9/15/2014	10/3/2014	17	\$842.52	Bob Wamser
Nease Clinic	18321	Check for proper HVAC operation.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Argitis, Louis	Bruce Taylor	9/10/2014	9/10/2014	5	\$102.80	Shane Walton
Nease High 0251	18417	Freezer not properly freezing	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/22/2014	9/24/2014	9.5	\$214.99	Bob Wamser
Nease High 0251	18272	need 2 classroom locks	Closed Work Orders	Doors and Hardware	Kelley, Debbie	Eddie Ponce	9/4/2014	9/5/2014		\$376.80	Bob Wamser
Nease High 0251	18496	auto sham oven, motor keeps freezing up	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/29/2014	10/2/2014	9	\$198.51	Bob Wamser
Nease High 0251	18253	Repair storm drain that leads to baseball area underneath asphalt.	Work In Progress	Grounds	Contractor, G and H Underground	Eddie Ponce	9/3/2014			\$4,780.00	Edward Ponce
Nease High 0251	18477	Repair backflow devices as testing and inspection	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$1,003.91	Bruce Taylor
Nease High 0251	18416	Ac not working in the kitchen	Work In Progress	Heating/ Ventilation/ Air Conditioning	Contractor, WW Gay	Eddie Ponce	9/22/2014			\$0.00	Bob Wamser
Nease High 0251	18488	the VFD drive show a ground fault and will not run	Work In Progress	Heating/ Ventilation/ Air Conditioning	Contractor, WW Gay	Eddie Ponce	9/29/2014			\$0.00	Bob Wamser
Nease High 0251	18428	Repair storm drainage piping at football stadium.	Work In Progress	Grounds	Contractor, G and H Underground	Eddie Ponce	9/23/2014			\$0.00	Edward Ponce
Nease High 0251	18444	auto sham warmer not reaching proper temp	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/25/2014			\$0.00	Bob Wamser
Ocean Palms Elementary 0391	18409	Preventive Maintenance 2014-15 S/Y	Work In Progress	General Maintenance	PM, Taylor	Bruce Taylor	9/22/2014		883.5	\$23,292.75	Bruce Taylor

O'Connell Center	18327	AC unit is leaking water from it running out on the floor	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Anderson, David	Joe Lewis	9/11/2014	9/12/2014		\$614.76	Robert Davis
O'Connell Center	18311	water leaking on floor	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Anderson, David	Joe Lewis	9/9/2014	9/12/2014	4	\$82.84	Robert Davis
O'Connell Center	18434	Lights on outside does not come on	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/24/2014	10/1/2014	7.5	\$167.33	Robert Davis
Osceola Elementary 0331	18454	shore up the wall outside seal broken rm 169	Closed Work Orders	Masonry	Payne, Harold	Bruce Taylor	9/26/2014	9/30/2014	11	\$187.39	Sterling Cofield
Osceola Elementary 0331	18353	ac 42 in our cafe is not cooling, buzzing sound I think from the compressor,78 deg supply air	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Argitis, Louis	Eddie Ponce	9/15/2014	9/22/2014	4	\$358.02	Sterling Cofield
Osceola Elementary 0331	18325	change a elec plug on a new serving in the kitchen.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/11/2014	9/22/2014	13	\$305.92	Sterling Cofield
Osceola Elementary 0331	18303	ballast need replacing in 2 classrooms due to beeping	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/9/2014	9/22/2014	5	\$109.65	Sterling Cofield
Osceola Elementary 0331	18426	toilet leaking in classroom bath rm 134	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/23/2014	10/2/2014	4	\$160.85	Sterling Cofield
Osceola Elementary 0331	18419	beeping noise coming from the ballast	Closed Work Orders	Electrical	Davis, Edward	Bruce Taylor	9/22/2014	9/25/2014	7.5	\$167.33	Sterling Cofield
Osceola Elementary 0331	18478	Repair backflow devices as per testing and inspection.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$262.77	Bruce Taylor
Pacetti Bay Middle 0481	18479	Repair backflow devices as testing and inspections.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$295.63	Bruce Taylor
Pacetti Bay Middle 0481	18301	Repair hole in fence. In front of school by sign.	Work In Progress	Fence Repair	Saucerman, Shawn	Joe Lewis	9/9/2014			\$0.00	Jack Blocker
Palencia Elementary 0511	18257	Reach in fridge on 2nd serving line trips GFI upon start up. Current overdraw.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/4/2014	9/18/2014	3	\$66.17	Rick Mitidieri

Palencia Elementary 0511	18315	Install receptacle on pump deck for filter unit.	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	9/10/2014	9/22/2014	1.5	\$33.47	Rick Mitidieri
Palencia Elementary 0511	18314	Install backflush discharge piping from filter to floor drain.	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	9/10/2014			\$0.00	Rick Mitidieri
Palencia Elementary 0511	18480	Repair backflow devices as tested and inspections.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$452.48	Bruce Taylor
Patriot Oaks Academy 0471	18382	bring generator to test emergency areas	Closed Work Orders	Generators	Davis, Edward	Joe Lewis	9/18/2014	9/19/2014	7.5	\$167.33	Larry Davis
Patriot Oaks Academy 0471	18493	please add hot water to concession stand.	Work In Progress	Playground	Contractor, McCrary's Plumbing	Joe Lewis	9/29/2014			\$0.00	Larry Davis
Patriot Oaks Academy 0471	18337	Please install water fountain near playground	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	9/11/2014		3	\$63.44	Larry Davis
Pedro Menendez High 0401	18494	15 Lights out on Southwest Light Pole.	Closed Work Orders	Electrical	Davis, Edward	Bruce Taylor	9/29/2014	10/1/2014	3.5	\$426.34	Joedy Ashton
Pedro Menendez High 0401	18333	AHU- 1-1 threw all the Belts. They are all frayed.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/11/2014	9/22/2014	6.5	\$145.02	Joedy Ashton
Pedro Menendez High 0401	18495	Run new Flagpole line for Flag.	Closed Work Orders	Special Projects	Payne, Harold	Bruce Taylor	9/29/2014	10/1/2014	4	\$68.14	Joedy Ashton
Pedro Menendez High 0401	18404	Wires Burnt in Panel that Operates outside Lighting.	Closed Work Orders	Electrical	Davis, Edward	Bruce Taylor	9/19/2014	10/1/2014	8	\$178.48	Joedy Ashton
Pedro Menendez High 0401	18453	Leak coming in doorway of classroom.	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	9/26/2014			\$0.00	Joedy Ashton
Pedro Menendez High 0401	18309	Roof Leaking in the same Spot that we had a Problem Before.	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	9/9/2014			\$0.00	Joedy Ashton
Ponte Vedra High 0492	18302	Faucet neck split. Was able to shut of that faucet. There are 2 other faucets	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/9/2014	9/15/2014	1.5	\$55.89	Nick Athanaseas

Ponte Vedra High 0492	18313	Teacher's Planning Men's restroom sink will not stop running. Shut off at main valve. I do not have replacement parts or I would repair	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/10/2014	9/15/2014	1.5	\$72.42	Nick Athanaseas
Ponte Vedra High 0492	18335	Need to locate electric line from current marquee to proposed location of a new digital marquee. Digital marquee will be located across the road from current marquee	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	9/11/2014	9/22/2014	4.5	\$100.40	Nick Athanaseas
Ponte Vedra High 0492	18395	Kiln plug outlet burnt and cord plug is burnt. They are using Kiln. We have 2 , but need 2.	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	9/18/2014	9/22/2014	3	\$109.15	Nick Athanaseas
Ponte Vedra High 0492	18481	Repair backflow devices as testing and repair.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$112.59	Bruce Taylor
Ponte Vedra High 0492	18263	Elevators were inspected and they found several items. 2 of those items are Schindler's responsibility and N/C. The other is water in the pit Elevator #2. Called Schindler, Noel Fossette, they will be out sometime next week, to determine if pit just needs to be pumped out or other issue and give quote.	Work In Progress	Elevators	Contractor, Schindler Elevator	Eddie Ponce	9/4/2014			\$3,022.00	Nick Athanaseas
Ponte Vedra High 0492	18458	Facet in one of the sinks leaks. It has holes within spout area.	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	9/27/2014			\$0.00	Nick Athanaseas
Ponte Vedra High 0492	18351	Lights around concession stand not working some are ballast. Dark areas around concession.	Work In Progress	Electrical	Davis, Edward	Eddie Ponce	9/15/2014			\$0.00	Nick Athanaseas

Ponte Vedra/Palm Valley Elem 0151	18236	A/C is not cooling properly. Please evaluate and repair as needed.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Contractor, Taylor Refrigeration	Eddie Ponce	9/2/2014	9/3/2014		\$144.95	Brandon Hennessey
Ponte Vedra/Palm Valley Elem 0151	18324	A/C not working properly. Please evaluate and repair as needed.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/11/2014	9/11/2014	6	\$126.54	Brandon Hennessey
Ponte Vedra/Palm Valley Elem 0151	18482	Repair backflow devices as testing and inspection.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$472.90	Bruce Taylor
R. B. Hunt Elementary 0161	18414	Door lever not working from inside or out	Closed Work Orders	Doors and Hardware	Preston, Richard	Eddie Ponce	9/22/2014	10/2/2014	6	\$293.97	Raymond Kledzik
R. B. Hunt Elementary 0161	18360	Kitchen floor drains backup when washing machine is used. We do have another washer that can be used until this is corrected.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/16/2014	9/18/2014	2	\$43.10	Raymond Kledzik
R. B. Hunt Elementary 0161	18484	Repair backflow devices as per testing and inspection.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$142.04	Bruce Taylor
R. B. Hunt Elementary 0161	18361	AC unit appears to be low on Freon again	Work In Progress	Heating/ Ventilation/ Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/16/2014			\$253.17	Raymond Kledzik
Rawlings Elementary 0351	18307	A/C drain not draining into the vent pipe. Please evaluate and repair as needed.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/9/2014	9/12/2014	1	\$19.87	Brandon Hennessey
Rawlings Elementary 0351	18308	A/C not cooling properly. I have changed the belt, cleaned the strainer and back flushed the coils and visually checked the duct work. It is still not cooling properly. Please evaluate and repair as needed.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/9/2014	9/12/2014	2.5	\$49.68	Brandon Hennessey

Rawlings Elementary 0351	18483	Repair backflow devices as per testing and inspection.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014				\$297.73	Bruce Taylor
Sebastian Middle 0301	18296	A/C is not working.	Closed Work Orders	Heating/Ventilation/Air Conditioning	Anderson, David	Joe Lewis	9/8/2014	9/12/2014	4		\$3,226.75	Jeff Baldwin
Sebastian Middle 0301	18377	perform preventive maintenance	Closed Work Orders	General Maintenance	Lewis, Joseph	Joe Lewis	9/17/2014	10/6/2014	720.5		\$21,610.24	Jeff Baldwin
Sebastian Middle 0301	18402	A/C not cooling.	Work In Progress	Heating/Ventilation/Air Conditioning	Anderson, David	Joe Lewis	9/19/2014				\$0.00	Jeff Baldwin
Sebastian Middle 0301	18238	move fence and add section to basketball court	Work In Progress	Grounds	Saucerman, Shawn	Joe Lewis	9/3/2014		85		\$4,567.18	Jeff Baldwin
Sebastian Middle 0301	18485	Repair back flow devices as per testing and inspections.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014				\$1,138.61	Bruce Taylor
Sebastian Middle 0301	18267	Garbage disposal motor was smoking. It is the one that is by the dishwasher.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/4/2014		9.5		\$206.25	Jeff Baldwin
South Woods Elementary 0461	18265	Steamer not working	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/4/2014	9/23/2014	6		\$132.34	Bennie Witt
South Woods Elementary 0461	18336	Raise corner of portable door dragging on sidewalk	Closed Work Orders	Masonry	Conley, Ronnie	Bruce Taylor	9/11/2014	9/22/2014	16		\$286.74	Bennie Witt
South Woods Elementary 0461	18322	Install HVAC to IT server room, Equipment over heating.	Work In Progress	Heating/Ventilation/Air Conditioning	Argitis, Louis	Bruce Taylor	9/11/2014				\$923.49	Bennie Witt
St. Augustine High 0181	18298	Repair a/c unit outside fan not running	Closed Work Orders	Heating/Ventilation/Air Conditioning	Argitis, Louis	Bruce Taylor	9/8/2014	9/9/2014	3.5		\$65.84	Mike Hazel
St. Augustine High 0181	18241	need lift for gym	Closed Work Orders	General Maintenance	Russ, Eric	Bruce Taylor	9/3/2014	9/9/2014			\$0.00	Mike Hazel

St. Augustine High 0181	18446	Reach-in warmer not getting hot.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/26/2014	10/6/2014	4.5	\$99.26	Mike Hazel
St. Augustine High 0181	18400	oven not working	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/19/2014	9/23/2014	4.5	\$99.26	Mike Hazel
St. Augustine High 0181	18246	replace thermostat in classroom.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/3/2014	9/5/2014	2	\$44.62	Mike Hazel
St. Augustine High 0181	18401	Repair a/c unit not getting cold	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/19/2014	9/24/2014	6	\$141.05	Mike Hazel
St. Augustine High 0181	18378	now power on a/c unit. Replace disconnect box	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	9/17/2014	9/18/2014	6	\$852.43	Mike Hazel
St. Augustine High 0181	18359	install power poles for computer lab in media center.	Work In Progress	Electrical	Davis, Edward	Bruce Taylor	9/16/2014		3	\$66.93	Mike Hazel
St. Augustine High 0181	18487	Repair backflow devices as testing and inspection.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$335.14	Bruce Taylor
St. Augustine High 0181	18459	need lift for auditorium.	Work In Progress	General Maintenance	Russ, Eric	Bruce Taylor	9/29/2014			\$0.00	Mike Hazel
St. Johns Tech High 0033	18260	Sounds like issue with air handler in ceiling. Mr. Vega says he cant hear it running.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Cunningham, Harold	Joe Lewis	9/4/2014	9/4/2014	5	\$103.55	Mark Blocker
St. Johns Tech High 0033	18509	chiller not running	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Contractor, WW Gay	Joe Lewis	9/30/2014	10/2/2014		\$4,659.34	Mark Blocker
St. Johns Tech High 0033	18486	Repair backflow devices as per testing and inspections.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$438.17	Bruce Taylor

Switzerland Point Middle 0321	18347	AH and HP B5 inoperative. Coolant lines are warm to touch. Unit has struggled in maintaining set temperatures over last week.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/15/2014	9/22/2014	2	\$39.74	Al Pantano
Switzerland Point Middle 0321	18247	HP/AHD5 will not maintain set temperatures in classroom. Unit had issues to weeks ago. It sporadically cools the room then stops working. Harry has looked at the unit recently.	Work In Progress	Heating/ Ventilation/ Air Conditioning	Johnson, Harry	Eddie Ponce	9/3/2014		3.5	\$78.09	Al Pantano
Switzerland Point Middle 0321	18489	Repair backflow devices as testing and inspections.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$596.90	Bruce Taylor
Switzerland Point Middle 0321	18383	Conduct preventive maintenance.	Work In Progress	General Maintenance	PM, Ponce	Eddie Ponce	9/18/2014		801.5	\$26,411.14	Edward Ponce
Timberlin Creek Elementary 0451	18407	The refrigerator / freezer has an odor. It could be electrical.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/19/2014	9/30/2014	2	\$43.86	Bill Fowler
Timberlin Creek Elementary 0451	18438	The steamer/ oven combo is not working.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/25/2014	9/30/2014	2	\$43.86	Bill Fowler
Timberlin Creek Elementary 0451	18330	The damper in a fire wall is locked shut. The actuator and control hooked to the fire alarm do not work. this cutting off air to part of the building.	Work In Progress	Fire Alarm System	Contractor, WW Gay	Bruce Taylor	9/11/2014			\$0.00	Bill Fowler
Timberlin Creek Elementary 0451	18490	Repair backflow devices as testing and inspection	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$982.56	Bruce Taylor
Transportation Department 9780	18363	Hose on the second island is broke at pipe causing it to leak.	Closed Work Orders	Irrigation	Kidd, Troy	Eddie Ponce	9/16/2014	9/18/2014	2	\$51.91	Shelley Povia

Transportation Department 9780	18345	Fans in shop are not working.	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Davis, Edward	Eddie Ponce	9/15/2014	9/22/2014	15	\$274.88	Shelley Povia
Valley Ridge Academy 0502	18381	Main sewage line is clogged. Admin. restrooms backing up. Need main line snaked. Possible obstruction in main line.	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/17/2014	9/22/2014		\$0.00	Troy Wilson
Valley Ridge Academy 0502	18332	Hang Flag on outside wall.	Closed Work Orders	General Maintenance	Payne, Harold	Bruce Taylor	9/11/2014	9/22/2014	21	\$565.13	Troy Wilson
Wards Creek Elementary 0482	18411	Water faucet feed line split and leaking. It is cut off and stopped from leaking also p trap leaking in another sink see manager.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/22/2014	10/2/2014	4	\$133.13	Timothy Lundquist
Wards Creek Elementary 0482	18435	The steamer blew seals from bottom and water ran everywhere.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/24/2014	10/6/2014	6	\$132.34	Timothy Lundquist
Wards Creek Elementary 0482	18450	Bearings in disposal bad. Steve will order one.	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/26/2014			\$0.00	Timothy Lundquist
Webster Elementary 0201	18499	The air handler is not working	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/30/2014	10/2/2014	2.5	\$49.68	Mike Oliver
Webster Elementary 0201	18224	The A C in the room is not cooling	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/2/2014	9/3/2014		\$210.32	Mike Oliver
Webster Elementary 0201	18328	The A C unit is blowing hot air	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/11/2014	9/15/2014	5	\$105.45	Mike Oliver
Webster Elementary 0201	18299	The A C in the portable is not cooling	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/8/2014	9/12/2014	1	\$19.87	Mike Oliver

Webster Elementary 0201	18310	The A C in the clinic is cooling as the compressor fan is not running	Closed Work Orders	Heating/ Ventilation/ Air Conditioning	Blaylock, Eldon	Bruce Taylor	9/9/2014	9/12/2014	6	\$271.07	Mike Oliver
Webster Elementary 0201	18443	The restrooms are backing up in the classrooms	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/25/2014	9/29/2014	2.5	\$53.88	Mike Oliver
Webster Elementary 0201	18242	The toilets are backing up in the restrooms	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/3/2014	9/5/2014	2	\$154.26	Mike Oliver
Webster Elementary 0201	18252	The closet bolts are missing and the toilet needs to be reset.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/3/2014	9/5/2014	2.5	\$59.08	Mike Oliver
Webster Elementary 0201	18233	The walk in cooler temperature is starting to go up.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/2/2014	10/2/2014	10	\$223.10	Mike Oliver
Webster Elementary 0201	18339	Stripe outdoor court per schools specifications.	Work In Progress	Painting	Contractor, Papico	Eddie Ponce	9/12/2014			\$1,400.00	Edward Ponce
Webster Elementary 0201	18291	I need to use a trailer to transport lawnmower for repair	Work In Progress	General Maintenance	Russ, Eric	Eddie Ponce	9/5/2014			\$0.00	Mike Oliver
Yates Building 9740	18491	Repair backflow device as testing and inspection.	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	9/29/2014			\$432.73	Bruce Taylor

Maintenance Department Capital Improvements Projects					7/1/14 through 9/30/14				
Location	WOID	Description	Status	Assigned To	Project Manager	Requested	Completed	Total Costs	Requester
Bartram Trail High 0411	16114	upgrade stucco in stairwells	Work In Progress	Kite, Tim	Joe Lewis	12/2/2013		\$0.00	Jason Lee
Bartram Trail High 0411	14443	upgrade weight room flooring	Work In Progress	Lewis, Joseph	Joe Lewis	5/30/2013		\$0.00	Jason Lee
Bartram Trail High 0411	16468	upgrade signage exterior and interior	Work In Progress	Contractor, Sign A Rama	Joe Lewis	1/27/2014		\$14,800.00	Jason Lee
Bartram Trail High 0411	17769	2014-2015 Elevator PM	Closed Work Orders	Contractor, Schindler Elevator	Joe Lewis	7/29/2014	9/23/2014	\$5,071.38	Jason Lee
Creekside High 0493	17520	running track rehabilitation	Work In Progress	Contractor, Papico	Shane Walton	6/11/2014		\$56,495.55	Shane Walton
Cunningham Creek Elem. 0381	18215	painting exterior of main office, hallways and entrance area	Work In Progress	Contractor, Mister Paint	Joe Lewis	8/29/2014	8/29/2014	\$13,100.00	Jody Hunter
Fruit Cove Middle 0491	17665	roof repairs	Closed Work Orders	Contractor, BBG Contracting	Shane Walton	7/8/2014	9/23/2014	\$30,980.00	James Strange
Fruit Cove Middle 0491	17703	Upgrade exterior signage.	Closed Work Orders	Contractor, B&S Signs, Inc.	Eddie Ponce	7/22/2014	9/22/2014	\$5,961.80	Edward Ponce
Fullerwood 9061	17671	Pressure wash building, outside ceilings and walkways.	Closed Work Orders	Contractor, Krystal Klean	Bruce Taylor	7/9/2014	9/11/2014	\$2,014.46	Bruce Taylor
Hartley Elementary 0261	17304	2013/2014 HVAC Replacements	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	5/16/2014		\$29,941.00	Bill Vaughn
Hartley Elementary 0261	17799	paint walls in portables (2)	Closed Work Orders	Contractor, Lasa Construction	Joe Lewis	7/31/2014	9/23/2014	\$2,405.00	Bill Vaughn

Landrum Middle 0311	14721	2013 HVAC Replacements Wilson Heat & Air, B & G Refrigeration, Taylor Refrigeration	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	7/15/2013		\$63,075.03	Brett Butler
Maintenance Department 9810	16376	2013/2014 District-wide generator service / inspections in January and June	Work In Progress	Contractor, ACF Standby Systems	Shane Walton	1/16/2014		\$31,404.68	Shane Walton
Murray Middle 0171	16260	upgrade restrooms	Work In Progress	Contractor, Express Tile	Joe Lewis	1/7/2014		\$8,219.98	Paul Pelletier
Murray Middle 0171	16270	remove and replace canopy	Work In Progress	Contractor, Perfection Architectural System	Joe Lewis	1/7/2014		\$117,031.00	Paul Pelletier
Nease High 0251	17767	2014-2015 Elevator PM	Closed Work Orders	Contractor, Schindler Elevator	Eddie Ponce	7/29/2014	9/15/2014	\$6,160.08	Bob Wamser
Nease High 0251	18146	Install two vav units in music area.	Work In Progress	Contractor, WW Gay	Eddie Ponce	8/25/2014		\$9,231.25	Edward Ponce
Pacetti Bay Middle 0481	18069	replace compressor	Work In Progress	Contractor, WW Gay	Joe Lewis	8/19/2014		\$41,907.02	Jack Blocker
Pedro Menendez High 0401	17571	Upgrade metal door jambs and doors in service rooms.	Work In Progress	Repult, Bryan	Eddie Ponce	6/19/2014		\$6,272.73	Edward Ponce
Pedro Menendez High 0401	17375	Expand existing access control system.	Work In Progress	Contractor, SAFE, Inc.	Eddie Ponce	5/28/2014		\$10,987.76	Edward Ponce
Ponte Vedra High 0492	17521	running track rehabilitation	Work In Progress	Contractor, Papico	Shane Walton	6/11/2014		\$79,599.45	Shane Walton
Ponte Vedra High 0492	17768	2014-2015 Elevator PM	Closed Work Orders	Contractor, Schindler Elevator	Eddie Ponce	7/29/2014	9/15/2014	\$6,540.48	Nick Athanaseas

Ponte Vedra/Palm Valley Elem 0151	17310	2013/2014 HVAC Replacements	Work In Progress	Contractor, Taylor Refrigeration	Joe Lewis	5/16/2014		\$34,071.00	Brandon Hennessey
R. B. Hunt Elementary 0161	16774	Upgrade Energy Management System.	Work In Progress	Contractor, MC2 Inc.	Eddie Ponce	3/11/2014		\$10,575.00	Edward Ponce
R. B. Hunt Elementary 0161	17312	2013/2014 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	5/16/2014		\$20,723.00	Raymond Kledzik
St. Augustine High 0181	17313	2013/2014 HVAC Replacements	Work In Progress	Contractor, Taylor Refrigeration	Joe Lewis	5/16/2014		\$33,949.00	Mike Hazel
St. Augustine High 0181	17870	install forbo tile	Closed Work Orders	Contractor, Spectra Flooring	Bruce Taylor	8/7/2014	9/22/2014	\$12,354.70	Mike Hazel
Switzerland Point Middle 0321	17316	2013/2014 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	5/16/2014		\$71,151.14	Al Pantano
Webster Elementary 0201	17678	Replace carpet in eight classrooms - 111, 112, 114, 118, 140, 540 and 565.	Closed Work Orders	Contractor, James Bros. Carpet	Shane Walton	7/9/2014	9/23/2014	\$26,426.36	Mike Oliver
Yates Building 9740	17672	Pressure wash	Closed Work Orders	Contractor Krystal, Klean	Bruce Taylor	7/9/2014	7/28/2014	\$780.15	Johnny Stratton

Administrative Report

Preventive Maintenance Teams: The three PM Teams have begun their annual visits to schools and facilities for the 2014-2015 school year. The three individual PM teams are assigned to perform detailed preventive maintenance work at fourteen (14) facilities each for a period of two weeks at elementary schools, middle schools and administrative facilities and three weeks at high schools. This year's preventive maintenance schedule began on August 25th at Ketterlinus, R. B. Hunt and Timberlin Creek Elementary Schools. The teams will rotate from school to school and conclude their visits on April 17, 2015. In addition to the foregoing, visits have also been completed at Hickory Creek and Ocean Palms Elementary Schools; Gamble Rogers, Murray, Sebastian and Switzerland Point Middle Schools and Bartram Trail, Nease and St. Augustine High Schools.

Peer Review Committee: This committee consists of school maintenance managers, district maintenance supervisors and Shane Walton, Director of Maintenance Services, who visit and inspect schools on a rotating basis. The peer review program provides an opportunity to share ideas and provide mutual support and assistance to maintenance managers in all areas of school maintenance. Approximately eighteen (18) schools are evaluated annually. The Peer Review visits began on September 18, 2014 at Crookshank Elementary and will conclude on May 28, 2015 at Valley Ridge Academy. In addition to the foregoing, evaluations have been conducted at Cunningham Creek and Durbin Creek Elementary Schools and at the Evelyn Hamblen Center.

Capital Outlay Projects: Following approval of the 2014-2015 budget, we have begun to obtain quotes, prioritize and assign projects to be completed this school year. Additionally, work will begin to install ten (10) relocatable classrooms at Ocean Palms Elementary School. Installation work includes site preparation, electric, plumbing, pouring sidewalks, fire alarms, intercoms and covered walkways.