

Joseph G. Joyner, Ed.D.
Superintendent



MEMORANDUM

TO: Members of the School Board

FROM: Joseph G. Joyner, Ed.D., Superintendent of Schools

SUBJECT: Request for Acceptance of Maintenance Department Monthly Activities Report

DATE: November 19, 2013

Background Information: The Maintenance Department provides a monthly activities report for School Board review. The report consists of four (4) sections:

- a. The Requests Status Report provides statistical information regarding the total number of work orders issued for each facility, the number of work orders completed and the number in progress for the year to date time period specified. Also included are a total of costs expended.
- b. The Maintenance Department Projects Status Report describes work completed monthly at each facility based on requests for maintenance received, emergencies and projects planned to be completed during the stated month. In addition to the routine maintenance items completed, preventive maintenance projects and work orders are also noted. Also noted is the number of hours spent and total costs associated with the work orders through the last day of the month.
- c. The Maintenance Department Monthly Capital Improvement Projects Construction Status Report provides a monthly update of ongoing and completed work on capital projects.
- d. The Administrative Report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the other reports.

Strategic Plan Impact: Monthly report.

Educational Impact: Monthly report.

Fiscal Impact: Projects are funded by the Maintenance Department's operating and capital outlay budgets.

Recommendation: Acceptance of Maintenance Department Monthly Activities Report.

Action Required: Approval of the Superintendent's recommendation.

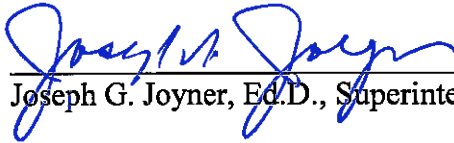
Drafted and submitted for approval by: Shane Walton, Director for Maintenance Services.

Reviewed and submitted for approval by: Paul Rose, Executive Director for Facilities & New Construction.

Respectfully Submitted,



Tim Forson, Deputy Superintendent for Operations



Joseph G. Joyner, Ed.D., Superintendent of Schools

ST. JOHNS COUNTY SCHOOL DISTRICT

**MAINTENANCE DEPARTMENT
MONTHLY ACTIVITIES REPORT**

SEPTEMBER 2013

Maintenance Department Activity Reports

Attached is a monthly activities report consisting of the following four sections:

a. Requests Status Report:

This report provides statistical information regarding number of Requests for Maintenance received from each facility, number of work orders in progress and completed at each facility for the year to date time period specified.

b. Projects Status Report:

This report describes work completed monthly at each facility based on requests for maintenance received, emergencies, and projects planned to be completed during the specified time period. Also included are items completed during the preventive maintenance teams' visit to each facility. Additionally, the report indicates the number of hours expended by Maintenance Department personnel and costs incurred for the work through the last day of the month.

c. Maintenance Department Capital Improvement Projects Construction Status Report:

This report provides an update of ongoing and completed work on all capital improvement projects. These projects are scheduled as a result of existing conditions and life cycle inspections conducted annually at each facility. Additionally, the Maintenance Department has established a program by which all facilities are placed on rotation to receive carpet and tile, painting, pavement rehabilitation, HVAC duct cleaning and indoor air quality assessments every three to four years.

d. Administrative Report:

This report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the above-mentioned reports.

Requests Status Report		7/1/13 through 9/30/13	
Work Order Count	Location	Status	Total Costs
9	Administration Building 9721	Closed Work Orders	\$10,256.11
1	Administration Building 9721	Work In Progress	\$0.00
21	Bartram Trail High 0411	Closed Work Orders	\$38,111.42
1	Bartram Trail High 0411	New Request	\$0.00
7	Bartram Trail High 0411	Work In Progress	\$4,680.03
33	Creekside High 0493	Closed Work Orders	\$33,315.58
4	Creekside High 0493	New Request	\$0.00
6	Creekside High 0493	Work In Progress	\$739.26
30	Crookshank Elementary 0021	Closed Work Orders	\$39,856.84
15	Cunningham Creek Elem. 0381	Closed Work Orders	\$13,654.15
1	Cunningham Creek Elem. 0381	New Request	\$0.00
1	Cunningham Creek Elem. 0381	Work In Progress	\$2,190.81
19	Durbin Creek Elementary 0441	Closed Work Orders	\$17,617.72
1	Durbin Creek Elementary 0441	New Request	\$0.00
2	Durbin Creek Elementary 0441	Work In Progress	\$0.00
6	Evelyn Hamblen 0031	Closed Work Orders	\$9,870.12
3	Evelyn Hamblen 0031	Work In Progress	\$231.22
1	First Coast Technical College 0042	Work In Progress	\$130.45
15	Fruit Cove Middle 0491	Closed Work Orders	\$6,261.13
5	Fruit Cove Middle 0491	Work In Progress	\$83,161.52
9	Fullerwood 9061	Closed Work Orders	\$2,444.35
22	Gamble Rogers Middle 0371	Closed Work Orders	\$10,408.31
2	Gamble Rogers Middle 0371	Work In Progress	\$122.33
23	Hartley Elementary 0261	Closed Work Orders	\$45,987.88
4	Hartley Elementary 0261	Work In Progress	\$267.91
18	Hickory Creek Elementary 0501	Closed Work Orders	\$4,289.29
1	Hickory Creek Elementary 0501	Work In Progress	\$16,438.80

22	Julington Creek Elementary 0241	Closed Work Orders	\$31,705.33
1	Julington Creek Elementary 0241	New Request	\$0.00
4	Julington Creek Elementary 0241	Work In Progress	\$1,010.23
11	Ketterlinus Elementary 0091	Closed Work Orders	\$2,509.61
1	Ketterlinus Elementary 0091	New Request	\$0.00
2	Ketterlinus Elementary 0091	Work In Progress	\$2,073.95
31	Landrum Middle 0311	Closed Work Orders	\$14,057.99
2	Landrum Middle 0311	New Request	\$0.00
2	Landrum Middle 0311	Work In Progress	\$63,867.05
25	Liberty Pines K-8 0472	Closed Work Orders	\$14,285.61
4	Liberty Pines K-8 0472	Work In Progress	\$1,875.91
12	Maintenance Department 9810	Closed Work Orders	\$2,839.28
24	Mason Elementary 0361	Closed Work Orders	\$14,545.46
5	Mason Elementary 0361	Work In Progress	\$26,174.23
25	Mill Creek Elementary 0341	Closed Work Orders	\$7,350.72
3	Mill Creek Elementary 0341	Work In Progress	\$27,338.58
48	Murray Middle 0171	Closed Work Orders	\$16,918.56
6	Murray Middle 0171	Work In Progress	\$3,949.31
39	Nease High 0251	Closed Work Orders	\$37,614.54
3	Nease High 0251	New Request	\$0.00
6	Nease High 0251	Work In Progress	\$13,329.93
17	Ocean Palms Elementary 0391	Closed Work Orders	\$7,574.23
3	Ocean Palms Elementary 0391	Work In Progress	\$19,017.60
2	O'Connell Center	Closed Work Orders	\$194.53
32	Osceola Elementary 0331	Closed Work Orders	\$37,114.00
2	Osceola Elementary 0331	Work In Progress	\$313.31
13	Pacetti Bay Middle 0481	Closed Work Orders	\$11,349.32
2	Pacetti Bay Middle 0481	Work In Progress	\$2,711.29
8	Palencia Elementary 0511	Closed Work Orders	\$1,999.38
2	Palencia Elementary 0511	Work In Progress	\$1,161.74
25	Pedro Menendez High 0401	Closed Work Orders	\$19,375.94
2	Pedro Menendez High 0401	New Request	\$0.00

8	Pedro Menendez High 0401	Work In Progress	\$3,870.86
32	Ponte Vedra High 0492	Closed Work Orders	\$20,971.51
2	Ponte Vedra High 0492	New Request	\$0.00
7	Ponte Vedra High 0492	Work In Progress	\$1,250.64
19	Ponte Vedra/Palm Valley Elem 0151	Closed Work Orders	\$48,077.19
2	Ponte Vedra/Palm Valley Elem 0151	Work In Progress	\$790.54
16	R. B. Hunt Elementary 0161	Closed Work Orders	\$9,452.19
3	R. B. Hunt Elementary 0161	Work In Progress	\$25,101.16
10	Rawlings Elementary 0351	Closed Work Orders	\$1,300.50
20	Sebastian Middle 0301	Closed Work Orders	\$50,123.73
16	South Woods Elementary 0461	Closed Work Orders	\$14,251.52
4	South Woods Elementary 0461	Work In Progress	\$13,766.92
43	St. Augustine High 0181	Closed Work Orders	\$59,626.05
4	St. Augustine High 0181	Work In Progress	\$15,582.57
24	St. Johns Tech High 0033	Closed Work Orders	\$12,222.46
2	St. Johns Tech High 0033	Work In Progress	\$3,510.16
21	Switzerland Point Middle 0321	Closed Work Orders	\$54,355.00
2	Switzerland Point Middle 0321	New Request	\$0.00
2	Switzerland Point Middle 0321	Work In Progress	\$21,705.00
19	Timberlin Creek Elementary 0451	Closed Work Orders	\$16,528.58
1	Timberlin Creek Elementary 0451	Work In Progress	\$12,958.77
11	Transportation Department 9780	Closed Work Orders	\$1,704.20
4	Transportation Department 9780	Work In Progress	\$3,261.29
6	Wards Creek Elementary 0482	Closed Work Orders	\$11,282.21
2	Wards Creek Elementary 0482	Work In Progress	\$26,610.19
36	Webster Elementary 0201	Closed Work Orders	\$67,981.68
2	Webster Elementary 0201	New Request	\$0.00
3	Webster Elementary 0201	Work In Progress	\$2,809.67
1	Yates Building 9740	Closed Work Orders	\$122.71
966	Year to Date		\$ 1,221,510.12

Maintenance Department Projects Status Report
(Routine and Preventive Maintenance Items)

9/1/13 through 9/30/13

Location	WOID	Description	Status	Craft	Assigned To	Manager	Requested	Completed	Total Costs	Requester
Administration Building 9721	15610	Please replace broken tiles in elevator floor.	Closed Work Orders	General Maintenance	Bishop, Charlie	Bruce Taylor	9/26/2013	10/1/2013	\$429.82	Johnny Stratton
Administration Building 9721	15358	Please replace the two locks that were taken off the Generator transfer switch.	Closed Work Orders	General Maintenance	Bishop, Charlie	Bruce Taylor	9/5/2013	9/10/2013	\$108.44	Johnny Stratton
Administration Building 9721	15391	deliver supplies to school for Donna Lueders (Tools For Schools) see attached list	Closed Work Orders	Special Projects	Russ, Eric	Shane Walton	9/9/2013	9/10/2013	\$233.77	Shane Walton
Administration Building 9721	15608	A/C unit for Computer Room 298 is frozen.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/26/2013	9/30/2013	\$167.33	Johnny Stratton
Administration Building 9721	15337	A/C unit in Room 305 not cooling; have to push pressure switch for A/C unit in auditorium to come on.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/4/2013	9/12/2013	\$413.61	Johnny Stratton
Administration Building 9721	15618	Replaced 2" galv water supply line from Back Flow device to building and to meter in conjunction with the City of St Aug replacement of water meter. Also replaced back flow preventer.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/27/2013	10/4/2013	\$1,778.06	Bruce Taylor
Administration Building 9721	15545	There is a roof leak in the auditorium (center by white vent).	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	9/20/2013		\$0.00	Johnny Stratton

Bartram Trail High 0411	15500	Repair lights on building	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/18/2013	9/25/2013	\$688.00	Jason Lee
Bartram Trail High 0411	15321	Wash sink and outside mop sink has blockage.	Closed Work Orders	Plumbing	Ponce, Robbie	Eddie Ponce	9/3/2013	9/16/2013	\$246.26	Jason Lee
Bartram Trail High 0411	15364	Re-set toilet. Repair stuck valve in girls shower. Replace o-rings in valve on toilet in room 875.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/5/2013	9/16/2013	\$131.50	Jason Lee
Bartram Trail High 0411	15528	Boys and girls locker room showers not functioning. Water fountain in Chorus room not cooling water.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	9/19/2013		\$211.45	Jason Lee
Bartram Trail High 0411	15563	wall units in 313 and ninth grade electric room not functioning and contactor in fresh air unit of 9th grade will not reset	Work In Progress	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/23/2013		\$186.39	Jason Lee
Bartram Trail High 0411	15584	Milk Cooler not cooling.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/25/2013		\$0.00	Jason Lee
Bartram Trail High 0411	15569	assist SAFE with elevator safety	Work In Progress	Electrical	Davis, Edward	Joe Lewis	9/23/2013		\$380.61	Jason Lee
Creekside High 0493	15366	Gym basketball hoop needs adjustment.	Closed Work Orders	Special Projects	Davis, Edward	Joe Lewis	9/5/2013	9/18/2013	\$44.62	Robert Randazzo
Creekside High 0493	15550	Main Irrigation break at sidewalk next ball fields	Closed Work Orders	Irrigation	Lewis, Joseph	Joe Lewis	9/23/2013	10/1/2013	\$0.00	Robert Randazzo
Creekside High 0493	15605	AHU1-10 Auditorium front lobby drive showing ground fault . Reset drive unit A/H ran for awhile and went to fault again.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/26/2013	9/30/2013	\$246.00	Robert Randazzo

Creekside High 0493	15589	trap leaking under sink trap is in need of replacement. 700 girls handicap stall area.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/25/2013	10/1/2013	\$76.78	Robert Randazzo
Creekside High 0493	15343	lift station down	Closed Work Orders	Plumbing	Bradbury, Ted	Joe Lewis	9/4/2013	9/25/2013	\$4,055.78	Robert Randazzo
Creekside High 0493	15424	Drain backed up in dish room.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/11/2013	9/16/2013	\$84.58	Robert Randazzo
Creekside High 0493	15423	Lighting in outside grab and go food service has issue with lighting.	Work In Progress	Electrical	Davis, Edward	Joe Lewis	9/11/2013	9/16/2013	\$463.20	Robert Randazzo
Creekside High 0493	15637	Emergency light not working P-5, 6 and Exit light	Work In Progress	Electrical	Davis, Edward	Joe Lewis	9/30/2013		\$63.60	Robert Randazzo
Creekside High 0493	15638	Emergency lighting required concessions stand and bathrooms	Work In Progress	Electrical	Davis, Edward	Joe Lewis	9/30/2013		\$22.31	Robert Randazzo
Creekside High 0493	15513	Water cooler in gym next to weight room has missing parts. Water cooler boys locker room not working.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	9/18/2013		\$95.08	Robert Randazzo
Creekside High 0493	15512	Football water cooler compressor runs all the time. Baseball water cooler not working.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	9/18/2013		\$95.08	Robert Randazzo
Crookshank Elementary 0021	15416	Need a inch and a quarter elbow for drinking fountain	Closed Work Orders	Plumbing	Kelley, Debbie	Joe Lewis	9/11/2013	9/11/2013	\$9.46	Ralph Waldrop
Crookshank Elementary 0021	15445	Repair electrical outlet on lift station in back of School	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/13/2013	9/18/2013	\$130.84	Ralph Waldrop
Crookshank Elementary 0021	15607	HVAC unit 016 not working. Compressor will not run	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/26/2013	10/1/2013	\$144.13	Ralph Waldrop

Crookshank Elementary 0021	15476	Hvac unit 005 fan motor not running	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, Wilson Heat and Air	Joe Lewis	9/17/2013	9/18/2013	\$67.02	Ralph Waldrop
Crookshank Elementary 0021	15407	clean area between bus garage and Crookshank elem	Closed Work Orders	Grounds	Saucerman, Shawn	Joe Lewis	9/10/2013	9/25/2013	\$1,734.30	Ralph Waldrop
Crookshank Elementary 0021	15482	Replace a section of six foot chain link fence that has been damaged on the head start playground	Closed Work Orders	Fence Repair	Saucerman, Shawn	Joe Lewis	9/17/2013	9/25/2013	\$178.22	Ralph Waldrop
Cunningham Creek Elem. 0381	15470	main water line broken	Closed Work Orders	Plumbing	Kizer, Brian	Joe Lewis	9/16/2013	9/20/2013	\$664.92	Jody Hunter
Cunningham Creek Elem. 0381	15356	Vacuum breaker leaking.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/5/2013	9/10/2013	\$84.58	Jody Hunter
Cunningham Creek Elem. 0381	15564	Toilet leaking on top at base of pipe.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/23/2013	9/27/2013	\$105.73	Jody Hunter
Cunningham Creek Elem. 0381	15552	Need a 4" sewer pipe clean out and two caps.	Closed Work Orders	Plumbing	Ponce, Robbie	<Blank>	9/23/2013	9/25/2013	\$39.81	Jody Hunter
Cunningham Creek Elem. 0381	15525	Dishwasher leaking.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/19/2013	9/25/2013	\$542.52	Jody Hunter
Cunningham Creek Elem. 0381	15355	AC 32 will not run.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/5/2013	9/6/2013	\$123.42	Jody Hunter
Cunningham Creek Elem. 0381	15390	AC#5 blows fuse during start up. (Need 8 amp 600 volt time delay fuses.) AC#4 will not cool.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/9/2013	9/25/2013	\$1,313.54	Jody Hunter
Cunningham Creek Elem. 0381	15568	remove shillings from portable area	Work In Progress	Grounds	Saucerman, Shawn	Joe Lewis	9/23/2013	9/25/2013	\$2,190.81	Jody Hunter

Durbin Creek Elementary 0441	15323	Motion sink not working in the kitchen. I put a new battery in the switch and it still will not work.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/3/2013	9/4/2013	\$186.08	Todd Ponce
Durbin Creek Elementary 0441	15609	Every time you flush the toilet water shoots out at the connection of the water pipe and toilet.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/26/2013	9/30/2013	\$95.08	Todd Ponce
Durbin Creek Elementary 0441	15583	The toilet is leaking around the bottom.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/25/2013	10/1/2013	\$105.73	Todd Ponce
Durbin Creek Elementary 0441	15405	The exhaust fan is not working.	Closed Work Orders	Electrical	Cunningham, Harold	Joe Lewis	9/10/2013	9/25/2013	\$303.24	Todd Ponce
Durbin Creek Elementary 0441	15374	The warmer is not working properly.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/6/2013	9/25/2013	\$331.61	Todd Ponce
Durbin Creek Elementary 0441	15486	The double oven keeps flipping the breaker.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/17/2013	9/25/2013	\$65.79	Todd Ponce
Durbin Creek Elementary 0441	15488	The area is not cooling properly.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/17/2013	9/20/2013	\$82.84	Todd Ponce
Durbin Creek Elementary 0441	15487	The vav keeps blowing fuses.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/17/2013	9/20/2013	\$110.97	Todd Ponce
Durbin Creek Elementary 0441	15371	rebuild motor for lift station	Work In Progress	Plumbing	Kizer, Brian	Joe Lewis	9/6/2013		\$0.00	Todd Ponce
Durbin Creek Elementary 0441	15603	We have several pallets that need to be picked up.	Work In Progress	Grounds	Saucerman, Shawn	Joe Lewis	9/26/2013		\$0.00	Todd Ponce
Evelyn Hamblen 0031	15359	Window above 3 compartment sink is off track. Looks like someone tried to open from outside. It will not close properly.	Closed Work Orders	Windows	Crutchfield, Red	Joe Lewis	9/5/2013	9/25/2013	\$56.73	Troy Wilson

Evelyn Hamblen 0031	15436	Ice machine making sounds like the pump may be going bad.	Closed Work Orders	Ice Machine Service	McLean, Derek	Joe Lewis	9/12/2013	9/18/2013	\$98.50	Troy Wilson
Evelyn Hamblen 0031	15439	Administration and classrooms need programmable thermostats and clear lock boxes installed. Thanks	Work In Progress	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/12/2013		\$0.00	Troy Wilson
Evelyn Hamblen 0031	15604	Walk in freezer needs servicing. Not holding proper temp. I have received two calls this week from the monitoring center due to high temp. alarm status. Thanks	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/26/2013		\$231.22	Troy Wilson
Evelyn Hamblen 0031	15377	replace doors on explosion proof shed	Work In Progress	Carpentry	Crutchfield, Red	Joe Lewis	9/6/2013		\$0.00	Troy Wilson
First Coast Technical College 0042	15542	Roof leak in bldg. 1 office 19. Two ceiling tiles are wet. Thanks	Work In Progress	Roof	Kite, Tim	Joe Lewis	9/20/2013		\$130.45	Troy Wilson
Fruit Cove Middle 0491	15394	Help with grounds work for open house.	Closed Work Orders	Grounds	Preston, Richard	Eddie Ponce	9/10/2013	9/17/2013	\$449.55	Edward Ponce
Fruit Cove Middle 0491	15313	Ballast need to be replaced	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/3/2013	9/4/2013	\$90.25	James Strange
Fruit Cove Middle 0491	15455	Need ballast changed in lights	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/16/2013	9/23/2013	\$943.63	James Strange
Fruit Cove Middle 0491	15325	Bad fan motor needs replaced	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/3/2013	9/11/2013	\$2,704.48	James Strange
Fruit Cove Middle 0491	15328	Replace Fresh Air Make-up units; Indoor Air Quality Evaluation - 10 rooms; replace carpet	Work In Progress	Indoor Air Quality	Contractor, AMEC	Shane Walton	9/3/2013		\$7,383.56	James Strange

Fullerwood 9061	15373	Please relocate main entrance sign from north side of the building to east side.	Closed Work Orders	General Maintenance	Payne, Harold	Bruce Taylor	9/6/2013	9/18/2013	\$260.13	Johnny Stratton
Fullerwood 9061	15611	Please adjust outside double doors by kitchen.	Closed Work Orders	General Maintenance	Bishop, Charlie	Bruce Taylor	9/26/2013	9/30/2013	\$105.73	Johnny Stratton
Fullerwood 9061	15567	Ice machine is leaking (Note: Cannot work on ice machine on Wednesday. All other days are OK.)	Closed Work Orders	General Maintenance	Rosenfeld, Randy	Bruce Taylor	9/23/2013	9/30/2013	\$419.68	Johnny Stratton
Gamble Rogers Middle 0371	15326	lights in oven not working put new bulbs in still not working	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/3/2013	9/12/2013	\$66.17	Mike Ponce
Gamble Rogers Middle 0371	15635	Door closure need to be replaced	Closed Work Orders	Doors and Hardware	Bishop, Charlie	Bruce Taylor	9/30/2013	10/2/2013	\$309.64	Mike Ponce
Gamble Rogers Middle 0371	15502	water heater tank leaking in rm 568. water pipe leaking in ceiling in rm 209	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/18/2013	9/25/2013	\$184.71	Mike Ponce
Gamble Rogers Middle 0371	15456	contactor loud noise	Closed Work Orders	Electrical	Wynn, Al	Eddie Ponce	9/16/2013	9/17/2013	\$243.05	Mike Ponce
Gamble Rogers Middle 0371	15501	4 lights out in kitchen	Closed Work Orders	Electrical	Wynn, Al	Eddie Ponce	9/18/2013	9/20/2013	\$253.05	Mike Ponce
Gamble Rogers Middle 0371	15360	AC units not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	9/5/2013	9/9/2013	\$75.24	Mike Ponce
Gamble Rogers Middle 0371	15560	AC units not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	9/23/2013	9/25/2013	\$442.79	Mike Ponce
Gamble Rogers Middle 0371	15554	covered walkway leaking where it meets building	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	9/23/2013		\$89.24	Mike Ponce

Gamble Rogers Middle 0371	15419	garbage disposal not working	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/11/2013	9/12/2013	\$33.09	Mike Ponce
Hartley Elementary 0261	15429	service generator	Closed Work Orders	Generators	Contractor, Ring Power	Joe Lewis	9/11/2013	9/17/2013	\$740.00	Bill Vaughn
Hartley Elementary 0261	15418	Kitchen A/C's not cooling kitchen	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/11/2013	9/25/2013	\$179.65	Bill Vaughn
Hartley Elementary 0261	15521	Sinks clogged in both classrooms. Have common wall drain.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/19/2013	9/30/2013	\$274.89	Bill Vaughn
Hartley Elementary 0261	15449	Replace faucet on cafeteria sink closest to kitchen food line.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/16/2013	9/20/2013	\$500.50	Bill Vaughn
Hartley Elementary 0261	15312	Circuit 2 not running due to low superheat. W. W. Gay called per Susan Lee.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	9/3/2013	9/9/2013	\$106.00	Bill Vaughn
Hartley Elementary 0261	15452	A/C not working. Called Taylor per Joe Lewis.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, Taylor Refrigeration	Joe Lewis	9/16/2013	9/18/2013	\$0.00	Bill Vaughn
Hartley Elementary 0261	15606	Temp sensor on food warmer not working.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/26/2013		\$110.79	Bill Vaughn
Hartley Elementary 0261	15511	Handicap sink is loose and needs to 1 1/4 trap, remaining sink also needs 1 1/4 trap also.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	9/18/2013		\$157.12	Bill Vaughn
Julington Creek Elementary 0241	15561	sink has back up into the wall in old part of building	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/23/2013	10/3/2013	\$53.88	Brian Taylor
Julington Creek Elementary 0241	15396	Outside units are shutting off have to pull down disconnect wait a minute then flip back up to reset.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/10/2013	9/16/2013	\$168.72	Brian Taylor

Julington Creek Elementary 0241	15397	needs Freon charge discharge air will not get above 58 degrees thermostat set at 72 room won't get below 76.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/10/2013	9/16/2013	\$293.42	Brian Taylor
Julington Creek Elementary 0241	15459	I need two trash can mounts for recycling.	Closed Work Orders	Carpentry	Ortagus, Rick	Eddie Ponce	9/16/2013	9/25/2013	\$0.00	Brian Taylor
Julington Creek Elementary 0241	15420	combi oven not working.	Work In Progress	Kitchen Equipment	Houghton, Mike	Bruce Taylor	9/11/2013		\$231.98	Brian Taylor
Julington Creek Elementary 0241	15620	Toilet leaking at main pipe entry	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	9/27/2013		\$0.00	Brian Taylor
Ketterlinus Elementary 0091	15468	Check pressure on portable A/C unit. Doesn't seem to be cooling properly	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/16/2013	9/25/2013	\$62.13	Rick Whittington
Ketterlinus Elementary 0091	15483	perform preventive maint	Work In Progress	General Maintenance	Lewis, Joseph	Joe Lewis	9/17/2013		\$272.25	Rick Whittington
Landrum Middle 0311	15309	Hobart steamer will not work.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/3/2013	9/6/2013	\$43.86	Brett Butler
Landrum Middle 0311	15444	Leak in main office over desk of receptionist	Closed Work Orders	Roof	Burchfield, Joe	Eddie Ponce	9/13/2013	9/17/2013	\$147.96	Brett Butler
Landrum Middle 0311	15458	Gutters on 8 west hall in front of school blocked. Saplings, weeds in gutters....	Closed Work Orders	Roof	Burchfield, Joe	Eddie Ponce	9/16/2013	9/20/2013	\$135.42	Brett Butler
Landrum Middle 0311	15408	Fence post at basketball court has been knocked down	Closed Work Orders	Fence Repair	Graves, David	Bruce Taylor	9/10/2013	9/20/2013	\$921.07	Brett Butler

Landrum Middle 0311	15530	One half of back parking lot lights will not come on	Work In Progress	Electrical	Penque, Bruce	Eddie Ponce	9/19/2013	9/25/2013	\$792.02	Brett Butler
Liberty Pines K-8 0472	15327	Need the vav dampers opened in all classrooms in buildings 200 and 300. because of the ems control problems they are not staying open during the day. Also replace the temperature probe in chiller water line in mechanical room 306. can't read the temperature of the water to see if chilled water valve is open	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	9/3/2013	9/10/2013	\$123.36	Robert Sturm
Liberty Pines K-8 0472	15614	The exhaust fan for the kiln room is not working.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	9/27/2013	10/4/2013	\$406.16	Robert Sturm
Liberty Pines K-8 0472	15430	Disposal connected to the dishwasher isn't working. Sink outside laundry room leaks.	Closed Work Orders	Kitchen Equipment	Kizer, Brian	Bruce Taylor	9/11/2013	9/20/2013	\$244.34	Robert Sturm
Liberty Pines K-8 0472	15536	The dishwasher in the kitchen is not working. It has power to the unit.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Bruce Taylor	9/20/2013	9/27/2013	\$156.17	Robert Sturm
Liberty Pines K-8 0472	15448	Kitchen Manager is very concerned about the noise coming from the dishwasher. The noise is still very loud and has not stopped.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Eddie Ponce	9/16/2013	9/17/2013	\$33.09	Robert Sturm
Liberty Pines K-8 0472	15386	Dishwasher making loud noise	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/9/2013	9/10/2013	\$98.50	

Liberty Pines K-8 0472	15485	The disposal connected to the dishwasher is still not working.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Eddie Ponce	9/17/2013	9/20/2013	\$66.17	Robert Sturm
Liberty Pines K-8 0472	15367	The refrigerator in line A is getting cool enough. It is running above 40 degrees.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/5/2013	9/10/2013	\$315.52	Robert Sturm
Liberty Pines K-8 0472	15578	Light switch blew up when it was pushed to turn on in the generator room.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/24/2013	9/26/2013	\$173.12	Robert Sturm
Liberty Pines K-8 0472	15378	The washer and dryer do not have any electric at the outlets and the breakers are not tripped. The new coach wants to use them the old coach never ran them since the school opened.	Work In Progress	Electrical	Harrison, Steve	Bruce Taylor	9/6/2013		\$66.17	Robert Sturm
Liberty Pines K-8 0472	15627	Kitchen Manager says she needs a new thermostat in one of her milk boxes.	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/30/2013		\$0.00	Robert Sturm
Liberty Pines K-8 0472	15435	We need the scissor lift and an electrician to replace 9 lights that are not working and reattach an AC diffuser that is hanging from the ductwork.	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	9/12/2013		\$1,403.59	Robert Sturm
Maintenance Department 9810	15432	clean and arrange mech (hvac cage)	Closed Work Orders	Heating/Ventilation /Air Conditioning	Lewis, Joseph	Joe Lewis	9/11/2013	9/25/2013	\$367.81	Edward Ponce
Maintenance Department 9810	15345	Loss power to building.	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/4/2013	9/6/2013	\$471.31	Edward Ponce

Mason Elementary 0361	15490	drain at kindergarten playground is washing out. I have made several attempts to replace dirt but I keep losing it.	Closed Work Orders	Grounds	Conley, Ronnie	Eddie Ponce	9/17/2013	9/23/2013	\$287.51	Alvez Barkoskie
Mason Elementary 0361	15489	The two big a/c units: a/c 34 and 36 for cafeteria and kitchen have duct work coming apart from them where it connects to the unit. Also unit 34 had one of its compressors replaced last year and that unit struggles and will not pump out air less than 74.5 degrees	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Eddie Ponce	9/17/2013	9/23/2013	\$206.16	Alvez Barkoskie
Mason Elementary 0361	15319	the tower float is still sticking. the ball float seems to be ok. it's hanging up at the valve.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/3/2013	9/9/2013	\$28.22	Alvez Barkoskie
Mason Elementary 0361	15322	the outside washout basin drain at the kitchen is clogged. I have put solution in it and have snaked it out. I got most of the water to go down but the clog must be further down the drain.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/3/2013	9/12/2013	\$132.02	Alvez Barkoskie
Mason Elementary 0361	15320	pvc pipe going to the water fountain is leaking under ground. The water is seeping up from the ground and running into the storm drain.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/3/2013	9/18/2013	\$44.62	Alvez Barkoskie

Mason Elementary 0361	15594	The toilet in room 212 is leaking where it connects at the wall. the wall tile seem to be ok.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/25/2013	10/3/2013	\$56.58	Alvez Barkoskie
Mason Elementary 0361	15640	Water fountain at the top of 2nd grade hall will not stop running. we had to shut it off upstairs because the shut off at the cooler will not work. please repair when you get a chance.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/30/2013	10/2/2013	\$200.85	Alvez Barkoskie
Mason Elementary 0361	15385	Please disconnect old kiln in art room 108 and reconnect our new one.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/9/2013	9/10/2013	\$403.52	Alvez Barkoskie
Mason Elementary 0361	15524	Adult bathroom toilet in front Administration area is leaking at wall and the wall tile behind it is loose.	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/19/2013	9/25/2013	\$734.35	Alvez Barkoskie
Mason Elementary 0361	15601	The pressure washer in the kitchen is over heating. I can let it cool down and reset it but it will shut off as soon as you use the sprayer.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/26/2013	9/26/2013	\$43.86	Alvez Barkoskie
Mason Elementary 0361	15565	A/C 34 & 36 is not coming on after power outage. all fuses are good.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/23/2013	9/24/2013	\$22.31	Alvez Barkoskie
Mason Elementary 0361	15562	A/C 20 is running but pumping out 79 degree air was working before power outage.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/23/2013	9/25/2013	\$169.73	Alvez Barkoskie

Mason Elementary 0361	15613	A/C Compressor is no good on weathering unit. Randy has been working on getting a new one. It went out after the power outage on Monday 9/23	Work In Progress	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/27/2013		\$111.55	Alvez Barkoskie
Mason Elementary 0361	15593	we have a new roof leak in music room inside teachers office.	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	9/25/2013		\$127.38	Alvez Barkoskie
Mill Creek Elementary 0341	15494	Dryer not getting any power can not get it to come on	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/18/2013	9/25/2013	\$491.79	Robert Davis
Mill Creek Elementary 0341	15318	Light switch will not cut lights off	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/3/2013	9/6/2013	\$44.62	Robert Davis
Mill Creek Elementary 0341	15395	Light switch not working	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/10/2013	9/16/2013	\$100.40	Robert Davis
Mill Creek Elementary 0341	15401	Need 6 ballast for portable lights	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/10/2013	9/16/2013	\$366.84	Robert Davis
Mill Creek Elementary 0341	15400	parking lot light not working	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/10/2013	9/30/2013	\$146.34	Robert Davis
Mill Creek Elementary 0341	15375	Air compressor is not coming on	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/6/2013	9/10/2013	\$29.81	Robert Davis
Mill Creek Elementary 0341	15406	Can not get toilet to flush keeps backing up	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/10/2013	9/16/2013	\$63.44	Robert Davis
Mill Creek Elementary 0341	15529	Cut off valve is leaking	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/19/2013	9/25/2013	\$84.58	Robert Davis
Mill Creek Elementary 0341	15461	Chiller is not shutting off	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/16/2013	9/18/2013	\$641.05	Robert Davis

Mill Creek Elementary 0341	15466	Class Room will not cool down	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/16/2013	9/18/2013	\$103.55	Robert Davis
Mill Creek Elementary 0341	15329	Can't get the classroom to cool down	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/3/2013	9/6/2013	\$217.57	Robert Davis
Mill Creek Elementary 0341	15520	Class Room leaks when raining	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	9/19/2013	10/1/2013	\$308.20	Robert Davis
Mill Creek Elementary 0341	15474	Portable not cooling down running but not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/17/2013	9/20/2013	\$0.00	Robert Davis
Mill Creek Elementary 0341	15409	extend slab from rear doors on new building	Work In Progress	Masonry	Hagan, Elmer	Joe Lewis	9/10/2013	9/18/2013	\$1,566.70	Robert Davis
Murray Middle 0171	15596	reach in fridge in kitchen is heating up	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/26/2013	9/30/2013	\$44.62	Paul Pelletier
Murray Middle 0171	15336	reach in fridge by office not cooling, and temp gauge on milk box is not working	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/4/2013	9/9/2013	\$110.03	Paul Pelletier
Murray Middle 0171	15437	check cooler on serving line, refrigerator door seal, refrigerator at 60 degrees	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/12/2013	9/25/2013	\$681.36	Paul Pelletier
Murray Middle 0171	15477	reach in warmers not working in cafe.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/17/2013	9/18/2013	\$66.17	Paul Pelletier
Murray Middle 0171	15311	front doors not latching properly.	Closed Work Orders	Doors and Hardware	Crutchfield, Red	Joe Lewis	9/3/2013	9/9/2013	\$94.55	Paul Pelletier
Murray Middle 0171	15392	parking lot lights has several lights out	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/9/2013	9/16/2013	\$334.65	Paul Pelletier
Murray Middle 0171	15506	please cut small channel in the speed bump so rain water can drain	Closed Work Orders	Masonry	Saucerman, Shawn	Joe Lewis	9/18/2013	9/25/2013	\$129.20	Paul Pelletier

Murray Middle 0171	15543	cold water actuator not working	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/20/2013	9/27/2013	\$205.42	Paul Pelletier
Murray Middle 0171	15368	rooms 510, 610e, and 625 not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/6/2013	9/18/2013	\$757.44	Paul Pelletier
Murray Middle 0171	15369	chillers will not reach set temp - they go into alarm and circuit shut down on daily basis.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	9/6/2013	9/18/2013	\$0.00	Paul Pelletier
Murray Middle 0171	15460	we have two clothing washers that are not working properly, do we have someone who works on these?	Closed Work Orders	Plumbing	McLean, Derek	Joe Lewis	9/16/2013	9/25/2013	\$344.84	Paul Pelletier
Murray Middle 0171	15595	pressure washer in down	Closed Work Orders	Plumbing	McLean, Derek	Joe Lewis	9/26/2013	9/30/2013	\$44.62	Paul Pelletier
Murray Middle 0171	15499	water fountain in cafeteria hit by floor machine, hanging partly off wall and leaking.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/18/2013	9/25/2013	\$169.16	Paul Pelletier
Murray Middle 0171	15388	bad smell in kitchen, possibly sewer gas smell	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/9/2013	9/27/2013	\$1,039.37	Paul Pelletier
Murray Middle 0171	15341	install louver in wall	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/4/2013	9/25/2013	\$773.90	Paul Pelletier
Murray Middle 0171	15472	media center unit not cooling room	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/17/2013	9/20/2013	\$184.20	Paul Pelletier
Murray Middle 0171	15598	key broken off in lock	Work In Progress	Doors and Hardware	Crutchfield, Red	Joe Lewis	9/26/2013		\$420.07	Paul Pelletier
Murray Middle 0171	15551	intercom in 549 is not working	Work In Progress	Intercoms	Contractor, SAFE, Inc.	Joe Lewis	9/23/2013		\$0.00	Paul Pelletier
Murray Middle 0171	15310	three seats broken off bleachers need to be replaced	Work In Progress	Bleachers	Crutchfield, Red	Joe Lewis	9/3/2013		\$2,851.28	Paul Pelletier

Murray Middle 0171	15597	need to add a couple electric outlets for new keyboard lab.	Work In Progress	Electrical	Bradbury, Ted	Joe Lewis	9/26/2013		\$476.73	Paul Pelletier
Murray Middle 0171	15496	new roof leak in boys locker room ceiling.	Work In Progress	Roof	Kite, Tim	Joe Lewis	9/18/2013		\$137.80	Paul Pelletier
Murray Middle 0171	15633	water fountain by boys locker room not working	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	9/30/2013		\$63.44	Paul Pelletier
Nease High 0251	15514	need to replace the IT junction box. Box is broken	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/18/2013	9/23/2013	\$234.65	Bob Wamser
Nease High 0251	15365	need to borrow the pleasure washer for the weekend.	Closed Work Orders	Pressure Washing	Russ, Eric	Eddie Ponce	9/5/2013	9/30/2013	\$0.00	Bob Wamser
Nease High 0251	15492	exhaust fan not working	Closed Work Orders	Heating/Ventilation /Air Conditioning	Penque, Bruce	Eddie Ponce	9/17/2013	10/3/2013	\$803.38	Bob Wamser
Nease High 0251	15463	drains backed up in the kitchen	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/16/2013	9/17/2013	\$124.59	Bob Wamser
Nease High 0251	15346	handicap toilet will not come unclogged, used an auger but still clogged	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/4/2013	9/20/2013	\$321.39	Bob Wamser
Nease High 0251	15465	1 toilet will not hold water, 1 leaking at the base, 1 keeps clogging up.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/16/2013	9/20/2013	\$184.53	Bob Wamser
Nease High 0251	15556	ice machine keeps running and dumping ice	Work In Progress	Ice Machine Service	Houghton, Mike	Eddie Ponce	9/23/2013		\$178.48	Bob Wamser
Nease High 0251	15629	the 3/8 gas line is leaking to the boiler	Work In Progress	Heating/Ventilation /Air Conditioning	Kidd, Troy	Eddie Ponce	9/30/2013		\$0.00	Bob Wamser
Nease High 0251	15315	need the strainers cleaned on unit AHU 2 & 3	Work In Progress	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/3/2013		\$84.36	Bob Wamser
Nease High 0251	15557	need to barrow the reserved and the handicap stencils	Work In Progress	Painting	Kelley, Debbie	Eddie Ponce	9/23/2013		\$0.00	Bob Wamser

Nease High 0251	15628	the middle ac unit is not working	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/30/2013		\$78.09	Bob Wamser
Ocean Palms Elementary 0391	15547	one of the pumps to the cooling that pumps water to the building is shorted and going into alarm I switch over to pump # 2 so we can get the units up and running.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	9/22/2013	9/24/2013	\$0.00	Gio Morales
Ocean Palms Elementary 0391	15527	Unit wont cool seems like the reversing valve is stuck or the sensor is bad. compressor wont come on.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Eddie Ponce	9/19/2013	9/24/2013	\$95.15	Gio Morales
Ocean Palms Elementary 0391	15478	I have a concerned parent with a child in P005 she wants to make sure that the portable is not causing her asthma to act up I checked it everything seems fine we change out the filters and clean the vents monthly just for her peace of mind if a AC tech can take a look at it would be great.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Eddie Ponce	9/17/2013	9/23/2013	\$75.24	Gio Morales
Ocean Palms Elementary 0391	15590	the restroom in room 318 has had issues in the past Brain has come out before and snaked it but since school been in its been having trouble to the point that it flushes very slow so we just close it down.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/25/2013	10/2/2013	\$94.30	Gio Morales

Ocean Palms Elementary 0391	15479	the water fountain outside the 400 wing has a bad compressor it wont come on. There is 120v power	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/17/2013	9/20/2013	\$75.44	Gio Morales
Ocean Palms Elementary 0391	15586	Bruce, the serving line cooler keeps freezing up and won't defrost could have a bad defrost control.	Work In Progress	Kitchen Equipment	Houghton, Mike	Bruce Taylor	9/25/2013		\$111.55	Gio Morales
Ocean Palms Elementary 0391	15585	the one portable that we own has a bad co2 wheel which makes up the make up air. It won't turn and it is burning the belt. Mobile modular came and fix all of their A/C wheels in all of their portables but not P001 we own that one Please have a tech check it out.	Work In Progress	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	9/25/2013		\$94.05	Gio Morales
O'Connell Center	15399	Parking lot light not working	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/10/2013	9/30/2013	\$89.24	Robert Davis
Osceola Elementary 0331	15446	portable 301 not cooling, blowing 82 deg air	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Eddie Ponce	9/13/2013	9/18/2013	\$37.62	Sterling Cofield
Osceola Elementary 0331	15361	Need tips for recycle cans.	Closed Work Orders	Carpentry	Ortagus, Rick	Bruce Taylor	9/5/2013	9/5/2013	\$78.09	Sterling Cofield
Osceola Elementary 0331	15427	replaced flushometer - toilet still running	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/11/2013	9/18/2013	\$141.77	Sterling Cofield
Osceola Elementary 0331	15549	very little water pressure hard to get rid of paper, this is a pre-k classroom	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/23/2013	9/24/2013	\$150.88	Sterling Cofield

Osceola Elementary 0331	15450	repair leaking faucet rm 207, supply line leaking in portable 304	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/16/2013	9/18/2013	\$44.62	Sterling Cofield
Osceola Elementary 0331	15473	emerg ballast gone out making the beeping noise, please replace	Closed Work Orders	Electrical	Wynn, Al	Eddie Ponce	9/17/2013	9/18/2013	\$119.29	Sterling Cofield
Osceola Elementary 0331	15469	Repair light possible bad ballast.	Closed Work Orders	Electrical	Wynn, Al	Eddie Ponce	9/16/2013	9/18/2013	\$290.97	Edward Ponce
Osceola Elementary 0331	15357	hot water heater for kitchen elec box sounds like it's coming apart no hot water	Closed Work Orders	Electrical	Davis, Edward	Bruce Taylor	9/5/2013	9/6/2013	\$60.60	Sterling Cofield
Osceola Elementary 0331	15425	2 Light fixtures not working, repair or replace	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/11/2013	9/16/2013	\$107.75	Sterling Cofield
Osceola Elementary 0331	15426	Bard unit not cooling very well	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	9/11/2013	9/12/2013	\$65.84	Sterling Cofield
Osceola Elementary 0331	15591	cooling tower not coming on, I did try to reset.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	9/25/2013		\$0.00	Sterling Cofield
Osceola Elementary 0331	15617	repair quarry tile floor in kit, and replace some wall tile that has come off.	Work In Progress	Masonry	Payne, Harold	Bruce Taylor	9/27/2013		\$313.31	Sterling Cofield
Pacetti Bay Middle 0481	15421	Pump #3 not working, Coupler for motor damaged	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/11/2013	9/16/2013	\$109.84	Jack Blocker
Pacetti Bay Middle 0481	15467	Chiller pump#1 not working. Coupler broken	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/16/2013	9/18/2013	\$82.84	Jack Blocker
Pacetti Bay Middle 0481	15422	Parking lot lights not working, one section not coming on	Closed Work Orders	Electrical	Davis, Edward	Joe Lewis	9/11/2013	9/17/2013	\$1,719.01	Jack Blocker
Pacetti Bay Middle 0481	15533	Roof leaking in classroom. Leaking through vent fan	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	9/20/2013	9/25/2013	\$242.26	Jack Blocker

Pacetti Bay Middle 0481	15335	Make repairs to bleachers as reported by SREF inspection.	Work In Progress	Bleachers	Crutchfield, Red	Joe Lewis	9/4/2013		\$415.13	Jack Blocker
Palencia Elementary 0511	15457	Rework drains for reach in coolers.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/16/2013	9/17/2013	\$332.26	Edward Ponce
Palencia Elementary 0511	15383	ice machine has power, water, but will not make ice	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/9/2013	9/17/2013	\$231.60	Bob Wamser
Palencia Elementary 0511	15314	no power to the drive on the skid, will run in by pass only	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/3/2013	9/5/2013	\$226.08	Bob Wamser
Palencia Elementary 0511	15384	light timers at both pods are off by an hour	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/9/2013	9/10/2013	\$340.58	Bob Wamser
Palencia Elementary 0511	15622	AHU 1-5 burnt high voltage wires on heating element bus bars. Will not shut down.	Work In Progress	Heating/Ventilation /Air Conditioning	Penque, Bruce	Eddie Ponce	9/27/2013		\$286.96	Rick Mitidieri
Pedro Menendez High 0401	15570	Chiller 1 comp. 1 will not reset, Chiller 3 Compressor will not run.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	9/24/2013	9/24/2013	\$725.00	Joedy Ashton
Pedro Menendez High 0401	15412	Walk thru Cooler that Steve worked on is freezing up.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/11/2013	9/17/2013	\$330.85	Joedy Ashton
Pedro Menendez High 0401	15566	Install drain pipe as needed at back side of Gym.	Closed Work Orders	General Maintenance	Conley, Ronnie	Bruce Taylor	9/23/2013	10/1/2013	\$3,550.71	Bruce Taylor
Pedro Menendez High 0401	15630	Walk-in Cooler is maintaining a temp. of around 40 deg. Has been that way all Weekend.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/30/2013	10/2/2013	\$240.85	Joedy Ashton
Pedro Menendez High 0401	15517	Eye Wash Stations Are Leaking.	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/19/2013	9/26/2013	\$786.19	Joedy Ashton
Pedro Menendez High 0401	15518	Toilets backing up in the afternoon. Has Happened twice now.	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/19/2013	9/25/2013	\$1.67	Joedy Ashton

Pedro Menendez High 0401	15624	3 Flag Pole lights will not work.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/27/2013	10/1/2013	\$582.67	Joedy Ashton
Pedro Menendez High 0401	15534	3 Exit Lights out.	Closed Work Orders	Electrical	Wynn, Al	Eddie Ponce	9/20/2013	9/25/2013	\$0.00	Joedy Ashton
Pedro Menendez High 0401	15623	Chiller 2 Compressor 3 keeps locking out on Low Motor Current. Reset it twice and still is doing it.	Work In Progress	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	9/27/2013		\$28.22	Joedy Ashton
Pedro Menendez High 0401	15625	Fire inspection says we have to Check Fire Hatches in Ceiling.	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	9/27/2013		\$44.62	Joedy Ashton
Pedro Menendez High 0401	15600	WW Gay said that the Primary Pump for chiller 2 is making allot of Noise. the bearings are getting loud would need to be replaced.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	9/26/2013		\$3,138.47	Joedy Ashton
Pedro Menendez High 0401	15372	Bus hit light Pole need to take Electric off it and take it down.	Work In Progress	Electrical	PM, Taylor	Bruce Taylor	9/6/2013		\$471.76	Joedy Ashton
Pedro Menendez High 0401	15544	Safe was checking the Heat Detector in the Elevator and now the Elevator won't run. Called Schindler.	Work In Progress	Elevators	Contractor, Schindler Elevator	Bruce Taylor	9/20/2013		\$0.00	Joedy Ashton
Pedro Menendez High 0401	15498	Front Door Leaking, Solenoids staying open, and Bearing Making Noise.	Work In Progress	Kitchen Equipment	Harrison, Steve	Eddie Ponce	9/18/2013		\$0.00	Joedy Ashton
Pedro Menendez High 0401	15410	Shower in Coach Melgard's Office doesn't froze up needs new inserts put in it.	Work In Progress	Plumbing	Kizer, Brian	Bruce Taylor	9/10/2013		\$187.80	Joedy Ashton

Ponte Vedra High 0492	15626	The stage lighting is working intermittently. We have a church here on Sunday. Edward could not come out will be out Monday. Thanks	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	9/27/2013	9/30/2013	\$59.94	Nick Athanaseas
Ponte Vedra High 0492	15333	Door was sticking. Adjusted and tighten door hinges. Door is not as bad, but still sticking	Closed Work Orders	Doors and Hardware	Preston, Richard	Eddie Ponce	9/3/2013	9/10/2013	\$197.09	Nick Athanaseas
Ponte Vedra High 0492	15332	Staff bathroom lock button sticks. Replaced push button piece prior to school end. May need new lock	Closed Work Orders	Doors and Hardware	Preston, Richard	Eddie Ponce	9/3/2013	9/6/2013	\$313.54	Nick Athanaseas
Ponte Vedra High 0492	15334	Store front lock will not always lock. I repaired last year and replaced a rubber buffer piece. May need new buffer piece or adjustment.	Closed Work Orders	Doors and Hardware	Preston, Richard	Eddie Ponce	9/3/2013	9/6/2013	\$79.92	Nick Athanaseas
Ponte Vedra High 0492	15342	Washer belt has come off in the middle of a cycle. We re-installed finished cycle. Started a new cycle belt came off and will not stay on. Was adjusted by Kitchen tech end of last year.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/4/2013	9/20/2013	\$338.84	Nick Athanaseas
Ponte Vedra High 0492	15548	AHU 3 will only run on Bypass. This happened after the power outage. Unit is cooling area, but I have no control and it runs @100% instead of variable speed.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	9/23/2013		\$0.00	Nick Athanaseas

Ponte Vedra High 0492	15580	Bad leak on back wall of coaches office in Girls Locker room.	Work In Progress	Roof	Burchfield, Joe	Eddie Ponce	9/25/2013		\$0.00	Nick Athanaseas
Ponte Vedra High 0492	15363	Install hand dryers.	Work In Progress	Electrical	Penque, Bruce	Eddie Ponce	9/5/2013		\$321.08	Edward Ponce
Ponte Vedra High 0492	15509	During power failure the emergency lights did not come on in Kitchen or Cafeteria dining room. There are red switches, they di not work either. When we power is on red switches work	Work In Progress	Electrical	Penque, Bruce	Eddie Ponce	9/18/2013		\$270.75	Nick Athanaseas
Ponte Vedra/Palm Valley Elem 0151	15331	Remove sidewalk and pour curbing.	Closed Work Orders	Masonry	Repult, Bryan	Eddie Ponce	9/3/2013	9/6/2013	\$2,089.54	Edward Ponce
Ponte Vedra/Palm Valley Elem 0151	15503	Please repair/rebuild the threshold for the walk in cooler with masonry materials. It looks like it was some sort of cement before but over time has degraded.	Closed Work Orders	Masonry	Repult, Bryan	Eddie Ponce	9/18/2013	9/23/2013	\$283.30	Brandon Hennessey
Ponte Vedra/Palm Valley Elem 0151	15398	A/C not cooling properly. Please evaluate and repair as needed.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/10/2013	9/11/2013	\$186.48	Brandon Hennessey
Ponte Vedra/Palm Valley Elem 0151	15634	The sump pump for the kitchen grease trap does not appear to be working. Please evaluate and repair as needed.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/30/2013	10/1/2013	\$86.20	Brandon Hennessey
Ponte Vedra/Palm Valley Elem 0151	15352	This classrooms has a small toilet and it is leaking. Please replace the toilet with a "regular" size toilet.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/5/2013	9/20/2013	\$453.44	Brandon Hennessey

Ponte Vedra/Palm Valley Elem 0151	15558	Outlets on North wall are not working. I have checked breakers and all appears normal but the outlets still are not working. Please evaluate and repair as needed.	Work In Progress	Electrical	Davis, Edward	Eddie Ponce	9/23/2013		\$190.31	Brandon Hennessey
R. B. Hunt Elementary 0161	15522	Conduct preventive maintenance.	Work In Progress	General Maintenance	PM, Ponce	Eddie Ponce	9/19/2013		\$19,772.04	Edward Ponce
Rawlings Elementary 0351	15354	The A/C for this classroom will not drain properly. Please evaluate and repair as needed.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/5/2013	9/11/2013	\$42.18	Brandon Hennessey
Rawlings Elementary 0351	15353	The wall hung toilet between 310-316 boys bathrooms clogs with any toilet paper. Please evaluate and repair as needed so toilet paper does not cause this to happen.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/5/2013	9/17/2013	\$143.49	Brandon Hennessey
Rawlings Elementary 0351	15379	Wall hung toilet leaking between toilet and wall. Please evaluate and repair as needed.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/8/2013	9/18/2013	\$64.65	Brandon Hennessey
Sebastian Middle 0301	15504	Reach in cooler is not cooling properly.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/18/2013	9/25/2013	\$111.55	Jeff Baldwin
Sebastian Middle 0301	15579	Floor drains keep backing up.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/25/2013	10/1/2013	\$148.02	Jeff Baldwin
Sebastian Middle 0301	15431	Repair broken pipe to sump pump.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/11/2013	9/18/2013	\$107.10	Jeff Baldwin

Sebastian Middle 0301	15555	Toilet clogging up due to teacher flushing a pair of glasses down the toilet.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/23/2013	9/25/2013	\$100.23	Jeff Baldwin
Sebastian Middle 0301	15546	a/c units not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/20/2013	9/25/2013	\$463.49	Jeff Baldwin
Sebastian Middle 0301	15316	AH-10 has a broken hot water coil.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/3/2013	9/10/2013	\$310.65	Jeff Baldwin
Sebastian Middle 0301	15505	No power to 2 of the drop down poles in the computer lab.	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/18/2013	9/24/2013	\$167.33	Jeff Baldwin
South Woods Elementary 0461	15411	Gasket bad on steamer steam coming out	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/11/2013	9/17/2013	\$33.09	Bennie Witt
South Woods Elementary 0461	15414	Need new sink faucet	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/11/2013	9/20/2013	\$189.56	Bennie Witt
South Woods Elementary 0461	15413	Light not working in kitchen	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/11/2013	9/16/2013	\$146.41	Bennie Witt
South Woods Elementary 0461	15415	Doors rubbing will not close	Closed Work Orders	Carpentry	Bishop, Charlie	Bruce Taylor	9/11/2013	9/24/2013	\$169.16	Bennie Witt
South Woods Elementary 0461	15602	Need new gasket on alto sham warming cabinet and milk box also	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/26/2013		\$0.00	Bennie Witt
St. Augustine High 0181	15347	Sewer back up. After hours	Closed Work Orders	Plumbing	Contractor, McCrary's Plumbing	Bruce Taylor	9/4/2013	9/24/2013	\$621.11	Mike Hazel
St. Augustine High 0181	15433	To plane doors will not close.	Closed Work Orders	Carpentry	Bishop, Charlie	Bruce Taylor	9/12/2013	9/12/2013	\$148.02	Mike Hazel
St. Augustine High 0181	15531	Repair hot water heater (repair circulating motor)	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/20/2013	9/25/2013	\$156.17	Mike Hazel

St. Augustine High 0181	15462	Replace two urinals	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	9/16/2013	9/18/2013	\$197.66	Mike Hazel
St. Augustine High 0181	15348	sewer line backing up guidance area.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/5/2013	9/18/2013	\$71.99	Mike Hazel
St. Augustine High 0181	15362	Install Approx. 1500 feet of 2' water line from F Building to football stadium .	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/5/2013	9/18/2013	\$2,329.53	Bruce Taylor
St. Augustine High 0181	15573	Repair roof leak in restrooms.	Closed Work Orders	Roof	Gibson, Mike	Bruce Taylor	9/24/2013	10/3/2013	\$553.79	Mike Hazel
St. Augustine High 0181	15532	Repair flag pole rope off pulley at top	Closed Work Orders	Grounds	Conley, Ronnie	Eddie Ponce	9/20/2013	9/23/2013	\$197.33	Mike Hazel
St. Augustine High 0181	15389	Fan will not run in classroom	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/9/2013	9/10/2013	\$494.40	Mike Hazel
St. Augustine High 0181	15516	a/c unit freezing up. check Freon.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Eddie Ponce	9/19/2013	9/23/2013	\$44.62	Mike Hazel
St. Augustine High 0181	15380	To construct a wheel chair ramp at the portable	Closed Work Orders	Masonry	Payne, Harold	Bruce Taylor	9/9/2013	9/18/2013	\$466.04	Mike Hazel
St. Augustine High 0181	15376	Repair toilets in restrooms	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/6/2013	9/11/2013	\$153.80	Mike Hazel
St. Augustine High 0181	15508	repair oven not working.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Eddie Ponce	9/18/2013	10/2/2013	\$330.85	Mike Hazel
St. Augustine High 0181	15507	Repair walk-in freezer door seal bad. and icing up.	Work In Progress	Kitchen Equipment	Harrison, Steve	Eddie Ponce	9/18/2013		\$165.43	Mike Hazel
St. Augustine High 0181	15574	Refinish doors that was installed.	Work In Progress	Painting	Barnes, Danny	Bruce Taylor	9/24/2013		\$0.00	Mike Hazel
St. Johns Tech High 0033	15576	Install 7 vision lights in various classrooms and offices.	Closed Work Orders	Carpentry	Crutchfield, Red	Joe Lewis	9/24/2013	10/2/2013	\$796.57	Troy Wilson

St. Johns Tech High 0033	15510	Student sat on sink in boy's handicap stall and broke the sink. Need sink replaced and a estimate for repair.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/18/2013	9/20/2013	\$397.78	Troy Wilson
St. Johns Tech High 0033	15440	pour area that's a tripping hazard in parking lot	Closed Work Orders	Masonry	Hagan, Elmer	Joe Lewis	9/12/2013	9/24/2013	\$827.46	Troy Wilson
St. Johns Tech High 0033	15491	Chiller for E-bldg. is running at half capacity. It is showing an alarm status. One half of chiller keeps cycling on and off. Called Wilson heating and air.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, Wilson Heat and Air	Joe Lewis	9/17/2013	9/24/2013	\$2,005.00	Troy Wilson
St. Johns Tech High 0033	15495	Water leak in roof . Water leaking in classroom of E-110.	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	9/18/2013	9/25/2013	\$394.02	Troy Wilson
St. Johns Tech High 0033	15575	Roof still leaking in classroom E-110. Also a roof leak in Lab E-112.	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	9/24/2013	9/27/2013	\$0.00	Troy Wilson
St. Johns Tech High 0033	15381	Need 3 light fixtures replaced . Fixture covers are broken and missing parts.	Work In Progress	Electrical	Bradbury, Ted	Joe Lewis	9/9/2013	9/25/2013	\$2,743.51	Troy Wilson
St. Johns Tech High 0033	15592	Need two 10x8 walls added to existing wall in lounge area to make a lockable file storage area. Also need a door installed for the room. Thanks	Work In Progress	Carpentry	Crutchfield, Red	Joe Lewis	9/25/2013		\$766.65	Troy Wilson
Switzerland Point Middle 0321	15350	Oven not working in kitchen.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/5/2013	9/10/2013	\$110.79	Edward Ponce

Switzerland Point Middle 0321	15475	Left door closer on one of two exterior doors is bound up. Door opens about three inches that closer binds. Tensioner has no effect on problem. Two doors are not aligned....hitting at top. Upper hinge of right door is out slightly from the casing. Aluminum door casing is slightly bent as well IVO the upper hinge on functioning door.	Closed Work Orders	Doors and Hardware	Preston, Richard	Eddie Ponce	9/17/2013	9/20/2013	\$139.86	Al Pantano
Switzerland Point Middle 0321	15349	Check lights in room 311.	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/5/2013	9/10/2013	\$541.50	Edward Ponce
Switzerland Point Middle 0321	15447	20 Amp breaker blown in panel box. Breaker will not reset. Multiple circuits off the breaker that power important items in band room.	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/13/2013	9/17/2013	\$365.75	Al Pantano
Switzerland Point Middle 0321	15540	HPA2 room 835 is not cooling. Siemens system shows it operational on the main screen but inoperative on the drill down screen. Have reset units and confirmed that the room is not cooling.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/20/2013	9/25/2013	\$63.27	Al Pantano

Switzerland Point Middle 0321	15451	No AC in Drama Room, Band Room, both locker rooms, and coaches offices. Siemens system shows unit trying to overcome high temperature differential. #4 units (ground and mezzanine) not operating at all	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/16/2013	9/25/2013	\$316.35	Al Pantano
Switzerland Point Middle 0321	15541	HPA1 not cooling. Unit reads operational on Siemens main screen but inoperative on drill down screen. Have reset units and confirmed room is not cooling. Actual temp is 80.3 degrees F.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/20/2013	9/25/2013	\$84.36	Al Pantano
Switzerland Point Middle 0321	15330	Install lockers in lockerooms and repair lock on multi-purpose room door leading into main hallway.	Closed Work Orders	Carpentry	Preston, Richard	Eddie Ponce	9/3/2013	9/6/2013	\$559.39	Edward Ponce
Switzerland Point Middle 0321	15615	up to a 3'x10' section of hard wood flooring is buckled and warped. Require replacement and feathering of new flooring and finishing.	Work In Progress	Flooring	Contractor, Southeastern Surface	Eddie Ponce	9/27/2013		\$2,450.00	Al Pantano
Switzerland Point Middle 0321	15344	Replace hvac in media center.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, Wilson Heat and Air	Eddie Ponce	9/4/2013		\$19,255.00	Edward Ponce
Timberlin Creek Elementary 0451	15317	Chiller #1 compressor # 2 not running High current Chiller #2 compressor # 3 not running Low pressure	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	9/3/2013	9/5/2013	\$82.24	Bill Fowler

Timberlin Creek Elementary 0451	15351	Air handler 4 down, belts to motor are off .I have new belts.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/5/2013	9/10/2013	\$55.78	Bill Fowler
Timberlin Creek Elementary 0451	15393	AHU #4 &13 both will not come on auto and have to be run in hand.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Eddie Ponce	9/10/2013	9/16/2013	\$196.62	Bill Fowler
Timberlin Creek Elementary 0451	15417	Supply line for water treatment is not working.	Closed Work Orders	Kitchen Equipment	Rosenfeld, Randy	Bruce Taylor	9/11/2013	9/11/2013	\$22.31	Bill Fowler
Timberlin Creek Elementary 0451	15571	Steamer will not shut off.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Bruce Taylor	9/24/2013	10/4/2013	\$420.36	Bill Fowler
Timberlin Creek Elementary 0451	15324	Panel on generator and annunciator were disabled from surge caused by lightning strike on campus. Both need replaced.	Closed Work Orders	Generators	Contractor, Ring Power	Bruce Taylor	9/3/2013	9/16/2013	\$3,523.55	Bill Fowler
Transportation Department 9780	15581	Please repair front door lock. You can not lock the door.	Closed Work Orders	Doors and Hardware	Preston, Richard	Eddie Ponce	9/25/2013	9/26/2013	\$59.94	Marlena Repult
Transportation Department 9780	15404	Bathrooms backing up	Closed Work Orders	Plumbing	Kidd, Troy	Bruce Taylor	9/10/2013	9/10/2013	\$43.10	Bruce Taylor
Transportation Department 9780	15481	Please check AC. In the front the thermostat shows 85 but it is freezing and in the back the thermostat shows 74 but it is hot.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/17/2013	9/25/2013	\$29.81	Marlena Repult
Transportation Department 9780	15403	Bus wash is not working.	Closed Work Orders	Electrical	Penque, Bruce	Bruce Taylor	9/10/2013	9/11/2013	\$162.45	Marlena Repult

Transportation Department 9780	15612	Install concrete speed bump @ Nease garage in rock area @ gate.	Work In Progress	Masonry	Repult, Bryan	Eddie Ponce	9/26/2013		\$0.00	Edward Ponce
Transportation Department 9780	15443	install speed bumps at Crookshank and Nease transportation sites	Work In Progress	Asphalt	Contractor, Duval Asphalt	Shane Walton	9/13/2013		\$2,400.00	Shane Walton
Transportation Department 9780	15480	Concrete parking bumpers have moved and the rebar is sticking up. Someone has tripped and fallen over the rebar and was injured. Please move the parking bumper.	Work In Progress	General Maintenance	Graves, David	Eddie Ponce	9/17/2013		\$0.00	Marlena Repult
Transportation Department 9780	15616	build wall for classroom	Work In Progress	Carpentry	Crutchfield, Red	Joe Lewis	9/27/2013		\$861.29	Troy Wilson
Wards Creek Elementary 0482	15515	unit not working and leaking water. I talked to Randy.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Eddie Ponce	9/19/2013	9/20/2013	\$152.60	Timothy Lundquist
Wards Creek Elementary 0482	15619	Two things 1. The oven keeps tripping the breaker. 2. The cooler has water leaking in overhead.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/27/2013	10/4/2013	\$491.92	Timothy Lundquist
Webster Elementary 0201	15382	The temperature in the walk in freezer was at 25 this morning	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/9/2013	9/10/2013	\$66.17	Mike Oliver
Webster Elementary 0201	15370	The floor drain backed up when the toilet was flushed	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/6/2013	9/10/2013	\$0.00	Mike Oliver
Webster Elementary 0201	15537	The floor drain in the restroom is backing up	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/20/2013	9/20/2013	\$161.63	Mike Oliver
Webster Elementary 0201	15338	The water will not shut off in the restroom sinks in rooms 308 309 and 208	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/4/2013	9/6/2013	\$284.20	Mike Oliver

Webster Elementary 0201	15339	The water pressure is very low at the drinking fountains in rooms 315-314- 313- 309- 206- 221 and 219	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/4/2013	9/6/2013	\$292.04	Mike Oliver
Webster Elementary 0201	15340	The handle is broken on the toilet in room 520 and the pressure is very low on the toilet in room 99-068	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/4/2013	9/6/2013	\$132.29	Mike Oliver
Webster Elementary 0201	15588	The drain lines for the A C units in two rooms have been covered up and are backing up into the class rooms	Closed Work Orders	Plumbing	Blaylock, Eldon	Eddie Ponce	9/25/2013	10/4/2013	\$126.76	Mike Oliver
Webster Elementary 0201	15387	The A C unit in the room is not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/9/2013	9/16/2013	\$861.17	Mike Oliver
Webster Elementary 0201	15434	The A C unit in the room is leaking	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Bruce Taylor	9/12/2013	9/16/2013	\$63.27	Mike Oliver
Webster Elementary 0201	15587	I need a trailer to haul material for the grounds area of the Webster School	Work In Progress	Grounds	Russ, Eric	Eddie Ponce	9/25/2013		\$0.00	Mike Oliver

Maintenance Department Capital Improvements Projects 7/1/13 through 9/30/13

Location	WOID	Description	Status	Assigned To	Manager	Requested	Completed	Total Costs	Requester
Administration Building 9721	14696	repair generator	Closed Work Orders	Contractor,	Shane Walton	7/10/2013	8/14/2013	\$5,933.00	Shane Walton
Bartram Trail High 0411	14443	upgrade weight room flooring	Work In Progress		Joe Lewis	5/30/2013		\$0.00	Jason Lee
Bartram Trail High 0411	15111	install motion detectors	Work In Progress	Davis, Edward	Joe Lewis	8/20/2013		\$0.00	Jason Lee
Bartram Trail High 0411	15004	install motion sensors in hallways	Closed Work Orders	Davis, Edward	Joe Lewis	8/13/2013	9/25/2013	\$0.00	Jason Lee
Crookshank Elementary 0021	14710	2013 HVAC Replacements Wilson, Taylor, WW Gay	Closed Work Orders	Contractor, Wilson Heat and Air	Joe Lewis	7/15/2013	9/6/2013	\$19,910.00	Ralph Waldrop
Evelyn Hamblen 0031	14725	2013 HVAC Replacements	Closed Work Orders	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013	9/25/2013	\$8,284.00	Troy Wilson
Fruit Cove Middle 0491	14896	Install sidewalk canopy.	Work In Progress	Contractor, Citory Solutions	Eddie Ponce	8/6/2013		\$26,334.00	Edward Ponce
Fruit Cove Middle 0491	14720	2013 HVAC Replacements WW Gay, Wilson Heat & Air	Work In Progress	Contractor, WW Gay	Joe Lewis	7/15/2013		\$45,118.00	James Strange
Hartley Elementary 0261	14711	2013 HVAC Replacements Wilson, Taylor	Closed Work Orders	Contractor, Wilson Heat and Air	Joe Lewis	7/15/2013	9/25/2013	\$40,721.00	Bill Vaughn

Hickory Creek Elementary 0501	14763	Install walkway cover from sidewalk to P.E. pavilion.	Work In Progress		Eddie Ponce	7/22/2013		\$16,438.80	Edward Ponce
Julington Creek Elementary 0241	14713	2013 HVAC Replacements	Closed Work Orders	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013	8/15/2013	\$17,870.84	Brian Taylor
Landrum Middle 0311	14721	2013 HVAC Replacements Wilson Heat & Air, B & G Refrigeration, Taylor Refrigeration	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	7/15/2013		\$63,075.03	Brett Butler
Landrum Middle 0311	15119	Insulate ceiling deck between band room and classroom.	Closed Work Orders	Acousti Engineering	Eddie Ponce	8/20/2013	8/20/2013	\$0.00	Edward Ponce
Mason Elementary 0361	14714	2013 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013	7/15/2013	\$24,314.00	Alvez Barkoskie
Mill Creek Elementary 0341	14715	2013 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013		\$18,127.00	Robert Davis
Nease High 0251	7271	Upgrade Courtyard Dining Area	Work In Progress	Contractor, CC Borden	Shane Walton	11/17/2010		\$388,637.92	Shane Walton
Nease High 0251	10339	Upgrade HVAC - Phase 3	Work In Progress	Contractor, WW Gay	Shane Walton	11/29/2011		\$4,021,815.71	Shane Walton
Nease High 0251	14804	Remove underground fuel tank.	Work In Progress	Contractor, AMEC	Eddie Ponce	7/29/2013		\$12,989.00	Edward Ponce

Nease High 0251	14733	remove 4 pine trees and stumps repair asphalt	Closed Work Orders	Contractor, Wrights Tree Service	Eddie Ponce	7/16/2013	8/29/2013	\$6,500.00	Bob Wamser
Nease High 0251	14783	Install gutters and flashing in various areas.	Closed Work Orders	Burchfield, Joe	Eddie Ponce	7/24/2013	9/4/2013	\$6,061.35	Edward Ponce
Nease High 0251	14987	Repair ceiling replace door and attach letters to press box.	Closed Work Orders	Preston, Richard	Eddie Ponce	8/13/2013	9/4/2013	\$2,154.44	Edward Ponce
Ocean Palms Elementary 0391	14717	2013 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013		\$18,812.00	Gio Morales
Osceola Elementary 0331	14803	Replace Metal floor joist as needed.	Closed Work Orders	PM, Taylor	Bruce Taylor	7/25/2013	8/13/2013	\$3,011.94	Bruce Taylor
Osceola Elementary 0331	14737	Foundation repair to Two concrete relocatable classrooms, as per quote 2013-6-2	Closed Work Orders	PM, Taylor	Bruce Taylor	7/16/2013	8/13/2013	\$17,279.76	Bruce Taylor
Osceola Elementary 0331	14716	2013 HVAC Replacements	Closed Work Orders	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013	9/25/2013	\$10,892.00	Sterling Cofield

Pedro Menendez High 0401	14742	Change out damaged ceiling tile and grid as needed as part of renovation from wood shop to classroom.	Closed Work Orders	Contractor, Jim's Drywall	Bruce Taylor	7/16/2013	8/14/2013	\$4,847.04	Bruce Taylor
Ponte Vedra High 0492	14684	Maintenance on elevators.	Closed Work Orders	Contractor, Schindler Elevator	Eddie Ponce	7/9/2013	8/15/2013	\$6,343.80	Edward Ponce
Ponte Vedra/Palm Valley Elem 0151	14664	Replace grease trap for kitchen.	Closed Work Orders		Eddie Ponce	7/8/2013	8/15/2013	\$3,400.00	Edward Ponce
Ponte Vedra/Palm Valley Elem 0151	14718	2013 HVAC Replacements B & G Refrigeration, Taylor	Closed Work Orders	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013	9/25/2013	\$38,981.00	Brandon Hennessey
R. B. Hunt Elementary 0161	15200	Pressure wash prep and paint underside of walkway.	Work In Progress	Contractor, A to Z Custom Homes	Eddie Ponce	8/23/2013		\$3,498.00	Edward Ponce
R. B. Hunt Elementary 0161	15442	Pressure wash front of school.	Work In Progress	Contractor Krystal, Klean	Eddie Ponce	9/13/2013		\$1,831.12	Edward Ponce
R. B. Hunt Elementary 0161	14712	2013 HVAC Replacement	Closed Work Orders	Contractor, Taylor Refrigeration	Joe Lewis	7/15/2013	9/25/2013	\$1,850.00	Raymond Kledzik

Sebastian Middle 0301	14886	upgrade classroom(art room)	Closed Work Orders	Contractor, Express Tile	Joe Lewis	8/6/2013	9/6/2013	\$11,740.29	Jeff Baldwin
Sebastian Middle 0301	14722	2013 HVAC Replacements	Closed Work Orders	Contractor, Wilson Heat and Air	Joe Lewis	7/15/2013	9/6/2013	\$23,793.00	Jeff Baldwin
South Woods Elementary 0461	14747	Upgrade Water Treatment Plant, 2013/2014 S/Y	Work In Progress	PM, Taylor	Bruce Taylor	7/17/2013		\$5,222.28	Bruce Taylor
South Woods Elementary 0461	14748	Upgrade Waste Water treatment Plant 2013/2014 S/Y	Work In Progress	PM, Taylor	Bruce Taylor	7/17/2013		\$6,798.22	Bruce Taylor
St. Augustine High 0181	14347	replace flooring at front entrance	Work In Progress		Shane Walton	5/16/2013		\$59,435.85	Mike Hazel
St. Augustine High 0181	15021	Upgrade auditorium stage lighting	Work In Progress	Contractor, AEC Electric	Shane Walton	8/14/2013		\$15,417.14	Mike Hazel
St. Augustine High 0181	14724	2013 HVAC Replacements Taylor Refrigeration, B & G Refrigeration, WW Gay	Closed Work Orders	Contractor, Taylor Refrigeration	Joe Lewis	7/15/2013	8/15/2013	\$39,854.00	Mike Hazel
St. Augustine High 0181	14743	Change out damaged 2x4 ceiling tiles and replace with 2x2 tiles.	Closed Work Orders	Contractor, Jim's Drywall	Bruce Taylor	7/16/2013	9/6/2013	\$2,211.18	Bruce Taylor
St. Johns Tech High 0033	15018	upgrade fire alarm	Closed Work Orders	Contractor, SAFE, Inc.	Joe Lewis	8/14/2013	9/6/2013	\$0.00	Troy Wilson

Switzerland Point Middle 0321	14723	2013 HVAC Replacements	Closed Work Orders	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013	9/25/2013	\$30,357.00	Joseph Lewis
Wards Creek Elementary 0482	14694	Widen bus loop and extend walkway cover	Work In Progress	Contractor, Duval Asphalt	Shane Walton	7/10/2013		\$26,182.92	Shane Walton
Webster Elementary 0201	14687	Retrofit T-12 lighting to T-8 Lighting as needed throughout school.	Closed Work Orders	Contractor, AEC Electric	Bruce Taylor	7/9/2013	8/15/2013	\$39,132.74	Bruce Taylor
Webster Elementary 0201	14719	2013 HVAC Replacements B & G Refrigeration, Wilson Heat & Air	Closed Work Orders	Contractor, B & G Refrigeration	Joe Lewis	7/15/2013	9/6/2013	\$15,948.00	Mike Oliver

Administrative Report

Preventive Maintenance Teams: The three preventive maintenance (PM) teams continue their annual visits to schools and facilities for the 2013-2014 school year. Each individual PM team is assigned to perform detailed preventive maintenance work at fourteen (14) facilities each for a period of two weeks at elementary schools, middle schools and administrative facilities and three weeks at the high schools. This year's preventive maintenance schedule began on September 23rd at R. B. Hunt Elementary School. The teams will rotate from school to school and conclude their visits on May 23, 2014. In addition to the foregoing, visits have also been completed at Hickory Creek, Ketterlinus and Timberlin Creek Elementary Schools and Gamble Rogers, Murray and Switzerland Point Middle Schools.

Peer Review Committee: This committee consists of school maintenance managers, district maintenance supervisors and Shane Walton, Director of Maintenance Services, who visit and inspect schools on a rotating basis. The peer review program provides an opportunity to share ideas and provide mutual support and assistance to maintenance managers in all areas of school maintenance. Approximately eighteen (18) schools are evaluated annually. The Peer Review visits began on September 12, 2013 at Wards Creek Elementary and will conclude on May 29, 2014 at Pacetti Bay Middle School. In addition to the foregoing, the committee has also completed reviews of Palencia Elementary, The Webster School and Switzerland Point Middle School.

Maintenance Managers: At the October Maintenance Managers' meeting, Byron Brown of AMEC Environmental & Infrastructure, Inc. presented an indoor air quality awareness program explaining indoor air quality, mold, mildew, how to address these issues and how to prevent them from occurring.

Capital Outlay Projects: Following approval of the 2013-2014 budget, we have begun to obtain quotes, prioritize and assign projects to be completed this school year.