



## MEMORANDUM

**TO:** Members of the School Board

**FROM:** Joseph G. Joyner, Ed.D., Superintendent of Schools

**SUBJECT:** Request for Acceptance of Maintenance Department Monthly Activities Report

**DATE:** November 13, 2012

**Background Information:** The Maintenance Department provides a monthly activities report for School Board review. The report consists of four (4) sections:

- a. The Requests Status Report provides statistical information regarding the total number of work orders issued for each facility, the number of work orders completed and the number in progress for the year to date time period specified. Also included are a total of costs expended.
- b. The Maintenance Department Projects Status Report describes work completed monthly at each facility based on requests for maintenance received, emergencies and projects planned to be completed during the stated month. In addition to the routine maintenance items completed, preventive maintenance projects and work orders are also noted. Also noted is the number of hours spent and total costs associated with the work orders through the last day of the month.
- c. The Maintenance Department Monthly Capital Improvement Projects Construction Status Report provides a monthly update of ongoing and completed work on capital projects.
- d. The Administrative Report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the other reports.

**Strategic Plan Impact:** Monthly report.

**Educational Impact:** Monthly report.

**Fiscal Impact:** Projects are funded by the Maintenance Department's operating and capital outlay budgets.

**Recommendation:** Acceptance of the Maintenance Department's Monthly Activity Report.

**Action Required:** Approval of the Superintendent's recommendation.

**Drafted and submitted for approval by:** Shane Walton, Director for Maintenance Services.

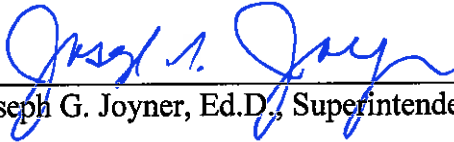
**Reviewed and submitted for approval by:** Paul Rose, Executive Director for Facilities & New Construction.

Respectfully Submitted,



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Tim Forson, Deputy Superintendent for Operations



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Joseph G. Joyner, Ed.D., Superintendent of Schools

**ST. JOHNS COUNTY SCHOOL DISTRICT**

**MAINTENANCE DEPARTMENT**

**MONTHLY ACTIVITIES REPORT**

**SEPTEMBER 2012**

## Maintenance Department Activity Reports

Attached is a monthly activities report consisting of the following four sections:

**a. Requests Status Report:**

This report provides statistical information regarding number of Requests for Maintenance received from each facility, number of work orders in progress and completed at each facility for the year to date time period specified.

**b. Projects Status Report:**

This report describes work completed monthly at each facility based on requests for maintenance received, emergencies, and projects planned to be completed during the specified time period. Also included are items completed during the preventive maintenance teams' visit to each facility. Additionally, the report indicates the number of hours expended by Maintenance Department personnel and costs incurred for the work through the last day of the month.

**c. Maintenance Department Capital Improvement Projects Construction Status Report:**

This report provides an update of ongoing and completed work on all capital improvement projects. These projects are scheduled as a result of existing conditions and life cycle inspections conducted annually at each facility. Additionally, the Maintenance Department has established a program by which all facilities are placed on rotation to receive carpet and tile, painting, pavement rehabilitation, HVAC duct cleaning and indoor air quality assessments every three to four years.

**d. Administrative Report:**

This report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the above-mentioned reports.

<b>Requests Status Report</b>		<b>7/1/12 through 9/30/12</b>	
<b>Work Order Count</b>	<b>Location</b>	<b>Status</b>	<b>Total Costs</b>
12	Administration Building 9721	Closed Work Orders	\$18,713.56
15	Bartram Trail High 0411	Closed Work Orders	\$21,438.14
1	Bartram Trail High 0411	New Request	\$0.00
3	Bartram Trail High 0411	Work In Progress	\$4,159.41
47	Creekside High 0493	Closed Work Orders	\$27,936.95
2	Creekside High 0493	New Request	\$0.00
3	Creekside High 0493	Work In Progress	\$0.00
15	Crookshank Elementary 0021	Closed Work Orders	\$4,603.05
12	Cunningham Creek Elem. 0381	Closed Work Orders	\$6,606.02
1	Cunningham Creek Elem. 0381	New Request	\$0.00
1	Cunningham Creek Elem. 0381	Work In Progress	\$53.88
11	Durbin Creek Elementary 0441	Closed Work Orders	\$7,492.68
1	Durbin Creek Elementary 0441	New Request	\$0.00
13	Evelyn Hamblen 0031	Closed Work Orders	\$3,885.26
1	Evelyn Hamblen 0031	New Request	\$152.11
1	Evelyn Hamblen 0031	Work In Progress	\$0.00
23	Fruit Cove Middle 0491	Closed Work Orders	\$13,029.46
9	Fullerwood 9061	Closed Work Orders	\$2,517.01
1	Fullerwood 9061	Work In Progress	\$54.99
21	Gamble Rogers Middle 0371	Closed Work Orders	\$10,251.65
1	Gamble Rogers Middle 0371	Work In Progress	\$766.43
18	Hartley Elementary 0261	Closed Work Orders	\$8,694.07
2	Hartley Elementary 0261	Work In Progress	\$1,797.20
12	Hickory Creek Elementary 0501	Closed Work Orders	\$4,556.73
32	Julington Creek Elementary 0241	Closed Work Orders	\$13,217.61
2	Julington Creek Elementary 0241	Work In Progress	\$1,744.75
16	Ketterlinus Elementary 0091	Closed Work Orders	\$6,189.55
1	Ketterlinus Elementary 0091	Work In Progress	\$8,986.88
33	Landrum Middle 0311	Closed Work Orders	\$10,078.39

9	Landrum Middle 0311	Work In Progress	\$42,290.57
11	Liberty Pines K-8 0472	Closed Work Orders	\$4,303.38
1	Liberty Pines K-8 0472	Work In Progress	\$0.00
10	Maintenance Department 9810	Closed Work Orders	\$2,300.30
14	Mason Elementary 0361	Closed Work Orders	\$2,198.19
2	Mason Elementary 0361	Work In Progress	\$5,488.63
20	Mill Creek Elementary 0341	Closed Work Orders	\$3,783.18
3	Mill Creek Elementary 0341	Work In Progress	\$209.66
32	Murray Middle 0171	Closed Work Orders	\$26,197.89
1	Murray Middle 0171	New Request	\$0.00
2	Murray Middle 0171	Work In Progress	\$602.17
1	Nease Clinic	Closed Work Orders	\$246.88
40	Nease High 0251	Closed Work Orders	\$50,225.95
6	Nease High 0251	Work In Progress	\$68,430.34
16	Ocean Palms Elementary 0391	Closed Work Orders	\$10,027.80
2	O'Connell Center	Closed Work Orders	\$864.32
21	Osceola Elementary 0331	Closed Work Orders	\$13,906.01
2	Osceola Elementary 0331	Work In Progress	\$84.58
7	Pacetti Bay Middle 0481	Closed Work Orders	\$11,854.65
1	Pacetti Bay Middle 0481	Work In Progress	\$325.00
6	Palencia Elementary 0511	Closed Work Orders	\$6,307.91
1	Pedro Menendez Clinic	Closed Work Orders	\$101.39
31	Pedro Menendez High 0401	Closed Work Orders	\$12,811.68
5	Pedro Menendez High 0401	Work In Progress	\$34,942.50
33	Ponte Vedra High 0492	Closed Work Orders	\$20,335.75
3	Ponte Vedra High 0492	New Request	\$0.00
2	Ponte Vedra High 0492	Work In Progress	\$495.80
18	Ponte Vedra/Palm Valley Elem 0151	Closed Work Orders	\$13,485.81
1	Ponte Vedra/Palm Valley Elem 0151	Work In Progress	\$8,281.44
10	R. B. Hunt Elementary 0161	Closed Work Orders	\$1,818.67

1	R. B. Hunt Elementary 0161	Work In Progress	\$12,289.36
8	Rawlings Elementary 0351	Closed Work Orders	\$3,143.18
2	Rawlings Elementary 0351	Work In Progress	\$1,343.02
20	Sebastian Middle 0301	Closed Work Orders	\$11,243.28
4	Sebastian Middle 0301	Work In Progress	\$341.69
18	South Woods Elementary 0461	Closed Work Orders	\$10,163.60
2	South Woods Elementary 0461	Work In Progress	\$12,496.06
63	St. Augustine High 0181	Closed Work Orders	\$43,732.65
11	St. Johns Tech High 0033	Closed Work Orders	\$14,723.33
1	St. Johns Tech High 0033	New Request	\$0.00
5	St. Johns Tech High 0033	Work In Progress	\$2,349.65
30	Switzerland Point Middle 0321	Closed Work Orders	\$7,640.37
1	Switzerland Point Middle 0321	New Request	\$0.00
3	Switzerland Point Middle 0321	Work In Progress	\$0.00
12	Timberlin Creek Elementary 0451	Closed Work Orders	\$4,778.09
2	Timberlin Creek Elementary 0451	Work In Progress	\$11,604.26
12	Transportation Department 9780	Closed Work Orders	\$4,283.50
11	Wards Creek Elementary 0482	Closed Work Orders	\$2,756.52
2	Wards Creek Elementary 0482	Work In Progress	\$0.00
28	Webster Elementary 0201	Closed Work Orders	\$8,745.27
3	Webster Elementary 0201	Work In Progress	\$6,153.52
2	Yates Building 9740	Closed Work Orders	\$199.91
<b>862</b>	<b>Year To Date</b>		<b>\$ 676,833.49</b>

**Maintenance Department Projects Status Report**  
(Routine and Preventive Maintenance Items)

9/1/12 through 9/30/12

Location	WOID	Description	Status	Craft	Assigned To	Manager	Requested	Completed	Labor	Total Costs	Requester
Administration Building 9721	12576	Two parking lot lights not working at Administrative Building and eight parking lot lights not working in the Ketterlinus lot.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/12/2012	9/19/2012	53	\$1,279.49	Johnny Stratton
Administration Building 9721	12684	Door to 325C cannot close - needs to have bottom trimmed.	Closed Work Orders	Carpentry	Bishop, Charlie	Bruce Taylor	9/24/2012	10/1/2012	4	\$89.24	Johnny Stratton
Administration Building 9721	12679	Please move a cubicle electrical whip from Hamblen (Room 16) to Administrative Building (Room 325).	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/21/2012	9/25/2012	13	\$238.29	Johnny Stratton
Administration Building 9721	12683	Please add a electrical plug in Room 125 (first floor).	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/24/2012	9/24/2012	5	\$91.65	Johnny Stratton
Administration Building 9721	12626	Please move furniture from 1st Floor Garden Room back to Room 325.	Closed Work Orders	General Maintenance	Conley, Ronnie	Bruce Taylor	9/18/2012	9/19/2012	4	\$84.58	Johnny Stratton
Administration Building 9721	12502	Please move thermostat in Room 250 to accommodate white board being moved into that room.	Closed Work Orders	General Maintenance	Rosenfeld, Randy	Bruce Taylor	9/6/2012	9/7/2012	18	\$363.24	Johnny Stratton



Bartram Trail High 0411	12579	Replace spud on urinal in 9th grade Install push button Bradley repair kit at stadium boy's restroom	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/12/2012	9/24/2012	15.5	\$442.80	Jason Lee
Bartram Trail High 0411	12528	Admin 101- water fountain plastic fitting starting to crack 400 hall - water fountain valve for bubbler sticking 260 Auditorium- water fountain fan needs to be replaced	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/7/2012	9/10/2012	11	\$254.01	Jason Lee
Bartram Trail High 0411	12723	install canopy at concession stand	Work In Progress	Roof	Kite, Tim	Joe Lewis	9/27/2012		16	\$394.62	Jason Lee
Creekside High 0493	12634	Lighting out in gym.	Closed Work Orders	Electrical	Davis, Edward	Joe Lewis	9/18/2012	9/28/2012	25	\$528.64	Robert Randazzo
Creekside High 0493	12468	generator down	Closed Work Orders	Electrical	Davis, Edward	Joe Lewis	9/4/2012	10/2/2012	101	\$2,513.05	Robert Randazzo
Creekside High 0493	12525	Main panel breaker tripping for walk in cooler and freezer	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/7/2012	9/13/2012	5	\$105.73	Robert Randazzo
Creekside High 0493	12708	Need 6- elongated toilet seats color white.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/25/2012	10/2/2012	3	\$155.58	Robert Randazzo
Creekside High 0493	12656	Booster sign on east side of football field has lighting out	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/19/2012	9/24/2012	6	\$129.75	Robert Randazzo
Creekside High 0493	12707	Need ballast for corridor lighting 2-T8 120-277V	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/25/2012	10/2/2012	7.5	\$804.98	Robert Randazzo

Creekside High 0493	12526	AHU-1-4 not cooling.	Closed Work Orders	Heating/Ventil ation /Air Conditioning	Anderson, David	Joe Lewis	9/7/2012	9/12/2012	14.5	\$302.50	Robert Randazzo
Creekside High 0493	12613	AHU/1-10 drive control fault earth ground. Reset unit is off will not reset to hand drive.	Closed Work Orders	Heating/Ventil ation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/17/2012	10/2/2012	7.5	\$897.06	Robert Randazzo
Creekside High 0493	12456	No A/C P-7	Closed Work Orders	Heating/Ventil ation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/4/2012	9/10/2012	3	\$59.56	Robert Randazzo
Creekside High 0493	12524	Breaker tripping for walk in cooler and freezer	Closed Work Orders	Kitchen Equipment	Lewis, Joseph	Joe Lewis	9/7/2012	9/12/2012		\$0.00	Robert Randazzo
Creekside High 0493	12621	Irrigation break under concrete pad at concession area.	Closed Work Orders	Irrigation	Ponce, Robbie	Joe Lewis	9/17/2012	10/2/2012		\$0.00	Robert Randazzo
Creekside High 0493	12709	Change 4 panic hardware from classroom function to store room. Girls and boys exterior locker room exterior entrance.	Work In Progress	Carpentry	Crutchfield, Red	Joe Lewis	9/25/2012			\$0.00	Robert Randazzo
Crookshank Elementary 0021	12540	Repair lift station.	Closed Work Orders	Plumbing	Ponce, Robbie	Eddie Ponce	9/10/2012	9/10/2012	9	\$234.23	Edward Ponce
Crookshank Elementary 0021	12619	Paint safety line on front canopy	Closed Work Orders	Painting	Linskey, Jim	Joe Lewis	9/17/2012	9/20/2012	14	\$319.83	Ralph Waldrop
Crookshank Elementary 0021	12480	Compressor on admin unit keep shutting down	Closed Work Orders	Heating/Ventil ation /Air Conditioning	Contractor, Taylor Refrigeration	Joe Lewis	9/5/2012	9/13/2012		\$0.00	Ralph Waldrop

Crookshank Elementary 0021	12563	Install fence and gates around flammable storage shed	Closed Work Orders	Grounds	Lewis, Ricky	Joe Lewis	9/11/2012	9/17/2012	59.5	\$1,907.98	Ralph Waldrop
Cunningham Creek Elem. 0381	12455	AC #20 drain pan overflowed, leaked into hallway below. Condensation running down front of unit and also AC #18.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/4/2012	10/2/2012	19	\$418.49	Jody Hunter
Cunningham Creek Elem. 0381	12627	Boiler #1 will not fire, low air pressure. Boiler inspection is tomorrow.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/18/2012	9/25/2012	11	\$219.75	Jody Hunter
Cunningham Creek Elem. 0381	12553	Pour concrete pad on back playground. Anchor outdoor musical instruments to pad.	Closed Work Orders	Masonry	Hagan, Elmer	Joe Lewis	9/10/2012	9/24/2012	61	\$1,961.37	Jody Hunter
Cunningham Creek Elem. 0381	12670	Temperature gauge on warmer not working.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/21/2012	10/5/2012	2.5	\$88.76	Jody Hunter
Durbin Creek Elementary 0441	12551	AHU keeps losing signal and turning off and on.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/10/2012	9/12/2012	3.5	\$67.59	Todd Ponce
Durbin Creek Elementary 0441	12509	The door closure is not working properly on the entrance side of the blue double doors on the East end of the 700 hall.	Closed Work Orders	Doors and Hardware	Crutchfield, Red	Joe Lewis	9/6/2012	9/17/2012	2.5	\$55.78	Todd Ponce
Durbin Creek Elementary 0441	12552	VAV is not responding to changes made from the main computer.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/10/2012	10/2/2012	2	\$38.62	Todd Ponce

Durbin Creek Elementary 0441	12557	Combination oven is leaking water out the door.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/11/2012	10/2/2012	18	\$858.48	Todd Ponce
Evelyn Hamblen 0031	12470	Air handler runs and condensing unit fan runs but not cooling.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/4/2012	9/24/2012	12	\$611.19	Troy Wilson
Evelyn Hamblen 0031	12640	Need help removing 5-6 carpentry shop tables out of storage room	Closed Work Orders	General Maintenance	Lewis, Ricky	Joe Lewis	9/18/2012	9/20/2012		\$0.00	Troy Wilson
Evelyn Hamblen 0031	12597	pick up school supplies from Walmart and deliver to Tools for schools.	Closed Work Orders	Special Projects	Payne, Harold	Shane Walton	9/13/2012	9/18/2012	9	\$153.10	Shane Walton
Evelyn Hamblen 0031	12678	The walk in freezer door seal is freezing up. May need door seal replaced.	Closed Work Orders	Heating/Ventilation /Air Conditioning	McLean, Derek	Joe Lewis	9/21/2012	10/2/2012	15	\$317.40	Troy Wilson
Evelyn Hamblen 0031	12639	Removal of dust collection system.	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/18/2012	9/20/2012	22.5	\$460.70	Troy Wilson
Evelyn Hamblen 0031	12698	The middle sink drain in boys bathroom has been broke off were the tail piece goes into wall. Also the urinal against the wall( the smallest urinal) is leaking at the P-Trap	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	9/25/2012			\$0.00	Troy Wilson
Fruit Cove Middle 0491	12476	Nozzle broken at the disposal sink	Closed Work Orders	Kitchen Equipment	Kidd, Troy	Eddie Ponce	9/5/2012	9/12/2012	3.5	\$191.75	James Strange
Fruit Cove Middle 0491	12477	need new lights in walk-in cooler	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/5/2012	9/25/2012	24.7	\$2,058.55	James Strange

Fruit Cove Middle 0491	12507	Cooler is not cooling	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/6/2012	9/10/2012	2.25	\$47.61	James Strange
Fruit Cove Middle 0491	12558	fan not working in freezer	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/11/2012	9/12/2012		\$91.04	James Strange
Fruit Cove Middle 0491	12685	cooler on lunch line is not working	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/24/2012	9/27/2012	9	\$243.05	James Strange
Fruit Cove Middle 0491	12654	Need new faucet in bathroom sink	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/19/2012	9/20/2012	1	\$330.78	James Strange
Fruit Cove Middle 0491	12508	AC not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/6/2012	9/21/2012		\$0.00	James Strange
Fruit Cove Middle 0491	12574	AC low on coolant not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/12/2012	9/12/2012	3.5	\$507.62	James Strange
Fruit Cove Middle 0491	12533	bad motor needs replaced	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, Taylor Refrigeration	Eddie Ponce	9/7/2012	9/13/2012		\$1,277.76	James Strange
Fruit Cove Middle 0491	12484	AC not working	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Joe Lewis	9/5/2012	9/19/2012	15	\$383.96	James Strange
Fruit Cove Middle 0491	12559	AC not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/11/2012	9/19/2012	4	\$77.24	James Strange
Fullerwood 9061	12731	Lights not working in back right corner of auditorium.	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	9/27/2012		3	\$54.99	Johnny Stratton
Gamble Rogers Middle 0371	12556	tripping breaker on ac unit	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/11/2012	9/12/2012	5	\$100.91	Mike Ponce

Gamble Rogers Middle 0371	12614	AC units not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/17/2012	9/18/2012	9	\$181.63	Mike Ponce
Gamble Rogers Middle 0371	12504	AC unit not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/6/2012	9/12/2012	10	\$194.96	Mike Ponce
Gamble Rogers Middle 0371	12583	Re-pipe some of the water pipes that are bad also water heater will not light	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/12/2012	9/26/2012	42	\$2,890.97	Mike Ponce
Gamble Rogers Middle 0371	12505	water pipe leaking	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/6/2012	9/11/2012	19	\$433.94	Mike Ponce
Gamble Rogers Middle 0371	12725	AC unit tripping breaker	Work In Progress	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/27/2012		15	\$766.43	Mike Ponce
Hartley Elementary 0261	12561	Several dry wall fixes are needed in the kitchen due to new tile wall and roll up door.	Closed Work Orders	Carpentry	Crutchfield, Red	Joe Lewis	9/11/2012	10/2/2012	5.5	\$131.04	Bill Vaughn
Hartley Elementary 0261	12644	Mini split unit not cooling has error code E4	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/19/2012	9/25/2012	7	\$370.50	Bill Vaughn
Hartley Elementary 0261	12464	RTU-4 needs replacement actuator.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/4/2012	9/17/2012	9.5	\$688.21	Bill Vaughn
Hartley Elementary 0261	12466	Very little airflow through VAV box in these four rooms. Damper (Per EMS) is 100 pct open. Rooms are too warm.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/4/2012	9/6/2012	3	\$57.93	Bill Vaughn

Hartley Elementary 0261	12550	Water Fountain on left side is tripping GFI immediately when plugged in.	Closed Work Orders	General Maintenance	Ponce, Robbie	Joe Lewis	9/10/2012	9/20/2012	12	\$405.62	Bill Vaughn
Hartley Elementary 0261	12497	Request install outside water cooler for K Playground. Water and electrical service is already in place.	Closed Work Orders	General Maintenance	Hagan, Elmer	Joe Lewis	9/6/2012	9/20/2012	85	\$1,927.68	Bill Vaughn
Hartley Elementary 0261	12465	1 of 2 Condensing units not coming on. Room is very warm.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/4/2012	9/6/2012	1	\$19.31	Bill Vaughn
Hartley Elementary 0261	12462	Serving line rheostat wont adjust. Either on high or off. Safety issue due to boiling water.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/4/2012	9/7/2012	7.5	\$158.71	Bill Vaughn
Hartley Elementary 0261	12562	Metal ramp going into walk in cooler is sagging, causing rolling carts to stop suddenly. It is also a trip hazard.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/11/2012			\$0.00	Bill Vaughn
Hartley Elementary 0261	12606	install drains for playground side walk	Work In Progress	Grounds	Saucerman, Shawn	Joe Lewis	9/14/2012		35	\$1,797.20	Shawn Saucerman
Hickory Creek Elementary 0501	12608	please remount speaker wires in cafeteria.	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/14/2012	9/28/2012	19	\$371.49	Larry Davis
Hickory Creek Elementary 0501	12572	exit door does hard to open.	Closed Work Orders	Carpentry	Cothron, Joe	Eddie Ponce	9/11/2012	9/12/2012	6	\$131.58	Larry Davis
Hickory Creek Elementary 0501	12618	water faucet will not shut off.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/17/2012	9/24/2012	3.5	\$73.29	Larry Davis

Hickory Creek Elementary 0501	12499	please check condenser for walk in cooler.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Joe Lewis	9/6/2012	9/13/2012	7.5	\$244.94	Larry Davis
Julington Creek Elementary 0241	12494	drains backing up	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/5/2012	10/2/2012	4	\$83.06	Brian Taylor
Julington Creek Elementary 0241	12590	Pump was in alarm 6:30 am, pushed reset and alarm stayed on turned breaker off then back on second pump turned on but alarm did not turn off.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/13/2012	9/14/2012	18	\$442.34	Brian Taylor
Julington Creek Elementary 0241	12622	No water flow to toilet	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/17/2012	9/20/2012	1.5	\$31.41	Brian Taylor
Julington Creek Elementary 0241	12454	Need power in ceiling for projector	Closed Work Orders	Electrical	Penque, Bruce	Joe Lewis	9/4/2012	9/20/2012	15	\$266.48	Brian Taylor
Julington Creek Elementary 0241	12617	Alternator relay switch	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/17/2012	9/20/2012	24	\$753.29	Brian Taylor
Julington Creek Elementary 0241	12629	Change 8 lights one was an emergency	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/18/2012	9/19/2012	4	\$274.38	Brian Taylor
Julington Creek Elementary 0241	12630	Exposed lights need light fixture	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/18/2012	9/24/2012	4	\$130.06	Brian Taylor



Julington Creek Elementary 0241	12471	Need a load of dirt do to the recent rains that has uncovered twelve inch drain pipe.	Closed Work Orders	Landscaping	Graves, David	Eddie Ponce	9/4/2012	9/14/2012	27	\$861.66	Brian Taylor
Ketterlinus Elementary 0091	12453	Walk-in freezer down.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/4/2012	9/5/2012	7.5	\$398.75	Rick Whittington
Ketterlinus Elementary 0091	12488	Need to move a video projector and the power supply needs to be extended about two feet.	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/5/2012	9/13/2012	3.5	\$116.76	Rick Whittington
Ketterlinus Elementary 0091	12730	A/C in kitchen not working	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/27/2012	10/1/2012		\$0.00	Rick Whittington
Ketterlinus Elementary 0091	12478	need four toilet seats. I will pick up.	Closed Work Orders	Plumbing	Kelley, Debbie	Joe Lewis	9/5/2012	9/5/2012		\$66.04	Rick Whittington
Ketterlinus Elementary 0091	12686	conduct preventive maintenance	Work In Progress	General Maintenance	Lewis, Joseph	Joe Lewis	9/24/2012		402	\$10,481.22	Rick Whittington
Landrum Middle 0311	12672	Drain line clogged on washing machine. Tried to auger but still will not drain	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/21/2012	9/26/2012	35.5	\$741.08	Brett Butler
Landrum Middle 0311	12501	Ala carte lunch line door jammed in frame. Lock is damaged as well as door needs to be re-sized to close properly	Closed Work Orders	Carpentry	Cothron, Joe	Eddie Ponce	9/6/2012	9/10/2012	4.5	\$291.65	Brett Butler

Landrum Middle 0311	12472	AH5 will not run Gym at 80 degrees. EMS controls sending signal. AH4 expansion valve and coolant line frozen	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Joe Lewis	9/4/2012	9/12/2012	32	\$1,272.51	Brett Butler
Landrum Middle 0311	12664	Principal has requested to reverse lines on serving line. The register will move to the opposite ends of the serving line in order to move the lines quicker as well as reduce over crowding at the serving lines.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/20/2012	9/27/2012	15	\$317.40	Brett Butler
Landrum Middle 0311	12624	Reach in cooler stuck in defrost temp in cooler 60 degrees	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/18/2012	9/24/2012	25.5	\$635.77	Brett Butler
Landrum Middle 0311	12473	AH1 set at 74 degrees will not cool below 80 degrees dual stage unit but could only see one side running	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Joe Lewis	9/4/2012	9/7/2012	4	\$77.24	Brett Butler
Landrum Middle 0311	12514	Leak in guidance office against far wall. Tiles mark area	Closed Work Orders	Roof	Burchfield, Joe	Eddie Ponce	9/7/2012	9/12/2012	9	\$326.62	Brett Butler
Landrum Middle 0311	12515	leak in hallway between 6 east and 6 west science labs. Stained tiles mark spot	Closed Work Orders	Roof	Burchfield, Joe	Eddie Ponce	9/7/2012	9/11/2012	2.5	\$52.35	Brett Butler

Landrum Middle 0311	12701	Reach in on the hot serving line continually trips breaker at night. The breaker is located in box BL8 number 33	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/25/2012	10/8/2012	14	\$423.88	Brett Butler
Landrum Middle 0311	12570	Light fixture not working on service line. Ballast recently replaced	Closed Work Orders	Kitchen Equipment	Penque, Bruce	Eddie Ponce	9/11/2012	9/12/2012	3	\$59.61	Brett Butler
Landrum Middle 0311	12663	During boiler inspection, boiler 57686 located on side of building failed inspection due to faulty safety valve as well as leak on copper elbow above safety valve.	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	9/20/2012		3	\$178.79	Brett Butler
Landrum Middle 0311	12657	ACD-2 outside air unit condenser line is frozen as well as coils in air handler unit. Drain pan is full and water is leaking onto hard ceiling in hall	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/19/2012		10	\$204.30	Brett Butler
Landrum Middle 0311	12674	Front entrance hall leak, leak on flat roof system tiles left in place to identify location of leak	Work In Progress	Roof	Burchfield, Joe	Eddie Ponce	9/21/2012			\$0.00	Brett Butler
Landrum Middle 0311	12673	Leak over teachers desk in classroom.	Work In Progress	Roof	Burchfield, Joe	Eddie Ponce	9/21/2012		1.5	\$31.41	Brett Butler

Landrum Middle 0311	12675	Leak in front band lobby hall. Extends from gym to water fountains. Tiles left in place to identify leak location	Work In Progress	Roof	Burchfield, Joe	Eddie Ponce	9/21/2012		4	\$83.76	Brett Butler
Liberty Pines K-8 0472	12628	The repairs that was done to the main pipe on the irrigation well is leaking again. The pvc male threads are leaking where it screws into the metal union at the pump.	Closed Work Orders	Irrigation	Contractor, McCrary's Plumbing	Bruce Taylor	9/18/2012	9/26/2012		\$0.00	Robert Sturm
Liberty Pines K-8 0472	12592	Need help cutting through concrete sidewalk so we can install a mop sink my receiving to empty floor scrubber dirty water.	Closed Work Orders	Masonry	Payne, Harold	Bruce Taylor	9/13/2012	9/18/2012	6	\$102.06	Robert Sturm
Liberty Pines K-8 0472	12695	We need a ramp built for the custodian to be able to store their janitorial cart in the new storage shed.	Closed Work Orders	Grounds	Payne, Harold	Bruce Taylor	9/24/2012	10/1/2012	17	\$464.42	Robert Sturm
Liberty Pines K-8 0472	12694	We need the ballasts and lights replaced on marque sign. We have the parts , but need several people to take sign out to replace ballasts.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/24/2012	10/1/2012	20	\$420.86	Robert Sturm

Liberty Pines K-8 0472	12655	I have a wall pack light by receiving that is not working and a lighting contactor above the ceiling in the media center that has a very loud humming noise	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/19/2012	9/27/2012	22.5	\$432.00	Robert Sturm
Liberty Pines K-8 0472	12506	The toilet in P-015 needs to be pulled to check for blockage. It stops up every day.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/6/2012	9/10/2012	5	\$241.09	Robert Sturm
Liberty Pines K-8 0472	12530	We have roof leaks in front office lobby, and roof behind stage and above ramp to stage.	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	9/7/2012			\$0.00	Robert Sturm
Maintenance Department 9810	12555	Misc. shop work	Closed Work Orders	General Maintenance	Ortagus, Rick	Bruce Taylor	9/10/2012	9/24/2012	7.5	\$167.33	Shane Walton
Maintenance Department 9810	12567	Clean out old Maintenance Ware House.	Closed Work Orders	General Maintenance	Conley, Ronnie	Bruce Taylor	9/11/2012	9/20/2012	42	\$970.61	Bruce Taylor
Maintenance Department 9810	12734	Clear vines and weeds from front beds along with general weeding around building.	Closed Work Orders	General Maintenance	Quarterman, Bobby	Bruce Taylor	9/27/2012	9/27/2012	7.5	\$149.85	Bruce Taylor
Maintenance Department 9810	12741	General cleaning and repairs at shop	Closed Work Orders	General Maintenance	Quarterman, Bobby	Bruce Taylor	9/28/2012	10/2/2012	7.5	\$149.85	Bruce Taylor
Maintenance Department 9810	12737	Repair hole in fence.	Closed Work Orders	Grounds	Graves, David	Eddie Ponce	9/28/2012	9/28/2012	4	\$83.06	Edward Ponce
Maintenance Department 9810	12604	Repair ice machine.	Closed Work Orders	Ice Machine Service	Houghton, Mike	Eddie Ponce	9/14/2012	9/17/2012	5	\$104.83	Edward Ponce

Mason Elementary 0361	12636	Existing tstat for admit is now located in storage closet. I would like to have it moved to front office area where it should be.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	9/18/2012	9/20/2012	9	\$181.63	Alvez Barkoskie
Mason Elementary 0361	12519	Rekey school as needed Employee lost marked Masters.	Closed Work Orders	Key and Lock	Contractor, Village Key	Bruce Taylor	9/7/2012	9/24/2012		\$0.00	Bruce Taylor
Mason Elementary 0361	12635	please switch out non locking door handle for one that does.	Closed Work Orders	Carpentry	Bishop, Charlie	Bruce Taylor	9/18/2012	9/24/2012	4	\$251.56	Alvez Barkoskie
Mason Elementary 0361	12591	installation of new classroom cubbies	Work In Progress	Carpentry	Bishop, Charlie	Bruce Taylor	9/13/2012			\$1,636.28	Alvez Barkoskie
Mason Elementary 0361	12483	Replace transformer.	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	9/5/2012		2.5	\$3,852.35	Alvez Barkoskie
Mill Creek Elementary 0341	12601	Outlets on back wall dose not work	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/14/2012	9/19/2012	7	\$182.74	Robert Davis
Mill Creek Elementary 0341	12493	a/c is down	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/5/2012	9/6/2012	1.5	\$28.97	Robert Davis
Mill Creek Elementary 0341	12703	Drain pain is running over will not cut off	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/25/2012	9/27/2012	4.5	\$105.58	Robert Davis
Mill Creek Elementary 0341	12736	water line leaking in mezzanine	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/28/2012	10/1/2012	6	\$124.59	Robert Davis
Mill Creek Elementary 0341	12666	Threshold hole cover came up	Closed Work Orders	Carpentry	Crutchfield, Red	Joe Lewis	9/20/2012	9/20/2012	5	\$111.56	Robert Davis

Mill Creek Elementary 0341	12667	Kitchen sink is draining slowly	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/20/2012	9/24/2012	8.5	\$160.21	Robert Davis
Mill Creek Elementary 0341	12588	Paint new door for kitchen	Work In Progress	Painting	Linskey, Jim	Joe Lewis	9/13/2012			\$0.00	Robert Davis
Mill Creek Elementary 0341	12729	Fence broken	Work In Progress	Fence Repair	Saucerman, Shawn	Joe Lewis	9/27/2012			\$0.00	Robert Davis
Murray Middle 0171	12689	SHWP3 water pump for domestic hot water to building will not run. controls are calling for pump to run but it is not. this is causing primary pumps to run nonstop	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/24/2012	10/2/2012	4	\$106.50	Paul Pelletier
Murray Middle 0171	12451	reach in freezer is making noise , we unplugged it over the weekend and turned back on, but still has problem	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/4/2012	9/5/2012	1.5	\$31.75	Paul Pelletier
Murray Middle 0171	12545	room 370 drain clogged and coil clogged	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/10/2012	9/11/2012		\$0.00	Paul Pelletier
Murray Middle 0171	12691	ROOM 630 unit is running but actuator will not open to cool. When manually opened with controls it works. Also fan is running but the computer shows as failed.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/24/2012	10/2/2012	6.5	\$322.36	Paul Pelletier

Murray Middle 0171	12676	unit is leaking water from a valve.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/21/2012	9/24/2012		\$0.00	Paul Pelletier
Murray Middle 0171	12598	cooling tower making load noise	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	9/13/2012	9/28/2012	46.5	\$1,965.98	Paul Pelletier
Murray Middle 0171	12659	room 815, need to add new power outlets to room for special needs program.	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/20/2012	10/2/2012		\$244.61	Paul Pelletier
Murray Middle 0171	12587	Motor was replaced in fresh air make up unit. when turned back on the vent sent out some dust and small debris into classroom.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/13/2012	9/17/2012	12	\$261.56	Paul Pelletier
Murray Middle 0171	12496	run electricity to new small sheds on field - there is already power out at the score board.	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/6/2012	9/17/2012	23	\$565.74	Paul Pelletier
Murray Middle 0171	12487	counter top in art room needs to be replaced, wood under laminate is rotted away.	Closed Work Orders	Carpentry	Crutchfield, Red	Joe Lewis	9/5/2012	10/2/2012	146.5	\$4,029.98	Paul Pelletier
Murray Middle 0171	12452	water fountain in gym hall is bad, sounds like its falling apart when running	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/4/2012	9/6/2012	15.5	\$309.28	Paul Pelletier
Murray Middle 0171	12690	motor starter center is not functioning properly. (please evaluate)	Closed Work Orders	Electrical	Davis, Edward	Joe Lewis	9/24/2012	9/27/2012		\$0.00	Paul Pelletier



Murray Middle 0171	12584	installed disconnect switch for boiler shut down	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	9/12/2012	10/2/2012	22.58	\$966.48	Paul Pelletier
Murray Middle 0171	12463	change door handles to push button lock on deans office doors	Work In Progress	Doors and Hardware	Crutchfield, Red	Joe Lewis	9/4/2012			\$0.00	Paul Pelletier
Nease High 0251	12609	toilets and urinals flushing slow and backed up last night	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/14/2012	9/20/2012	25	\$1,164.67	Bob Wamser
Nease High 0251	12568	have 2 light fixtures that will not respond to the lighting panel	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/11/2012	9/24/2012	21	\$373.07	Bob Wamser
Nease High 0251	12722	hook up new science lab sink	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/26/2012	9/28/2012	17.75	\$504.03	Bob Wamser
Nease High 0251	12711	Install new oven Friday.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/25/2012	10/8/2012	16.5	\$1,479.23	Edward Ponce
Nease High 0251	12693	dryer will not dry	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/24/2012	9/27/2012	4.5	\$95.23	Bob Wamser
Nease High 0251	12495	dishwasher runs but no water	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Joe Lewis	9/5/2012	9/10/2012	12	\$253.94	Bob Wamser
Nease High 0251	12716	Install sod at ice plant.	Closed Work Orders	Grounds	Graves, David	Eddie Ponce	9/26/2012	9/28/2012	34	\$896.02	Edward Ponce
Nease High 0251	12543	install drains on the roof of a-pod	Closed Work Orders	Roof	Burchfield, Joe	Eddie Ponce	9/10/2012	9/20/2012	12	\$282.19	Bob Wamser
Nease High 0251	12534	lights are not working on the west end, and south side of the field	Closed Work Orders	Electrical	Contractor, AEC Electric	Eddie Ponce	9/7/2012	10/2/2012		\$3,455.00	Bob Wamser

Nease High 0251	12518	Replace two expansion tanks in boiler room.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	9/7/2012			\$4,397.31	
Nease High 0251	12510	the irrigation pump behind d-pod will not run. seems it has no power running to it	Work In Progress	Electrical	Penque, Bruce	Eddie Ponce	9/6/2012		13	\$241.47	Bob Wamser
Nease High 0251	12527	the roof in the pump house at the end of the football field is leaking over the elect panel	Work In Progress	Roof	Burchfield, Joe	Eddie Ponce	9/7/2012		7	\$149.32	Bob Wamser
Ocean Palms Elementary 0391	12500	Hot well quit heating.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/6/2012	9/10/2012	4.5	\$95.23	Matt Thompson
Ocean Palms Elementary 0391	12458	A/C unit not keeping up. 002 and 007	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Joe Lewis	9/4/2012	9/7/2012	7.5	\$161.63	Matt Thompson
Ocean Palms Elementary 0391	12680	Remove broken tree limb that broke during storm.	Closed Work Orders	Grounds	Conley, Ronnie	Bruce Taylor	9/21/2012	9/28/2012	7	\$148.02	Bruce Taylor
O'Connell Center	12492	repair gutter on relocatable	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	9/5/2012	9/10/2012	36	\$776.70	Robert Davis
Osceola Elementary 0331	12569	toilet in girls bathroom, not flushing as it should	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/11/2012	9/12/2012	4	\$156.96	Sterling Cofield
Osceola Elementary 0331	12669	parking lot lights still not working	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/21/2012	9/21/2012	8	\$146.64	Sterling Cofield
Osceola Elementary 0331	12643	replace emergency ballets in classroom	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/19/2012	9/25/2012		\$0.00	Sterling Cofield

Osceola Elementary 0331	12460	remove TV supports in multipurpose rm-x2 and 1 removed in music room	Closed Work Orders	General Maintenance	Payne, Harold	Bruce Taylor	9/4/2012	9/10/2012	4	\$68.04	Sterling Cofield
Osceola Elementary 0331	12647	repair leak on the steamer, replace outlet by the milk box	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/19/2012	9/20/2012	7	\$146.76	Sterling Cofield
Osceola Elementary 0331	12715	arm on dish machine not working	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/26/2012	9/27/2012	4.5	\$95.23	Sterling Cofield
Osceola Elementary 0331	12549	we had a power surge twice shut my cooling tower down it will only run in hand	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	9/10/2012	10/2/2012	14.5	\$3,845.54	Sterling Cofield
Pacetti Bay Middle 0481	12566	Paint new door opening	Closed Work Orders	Painting	Linskey, Jim	Joe Lewis	9/11/2012	10/2/2012	8.5	\$199.06	Jack Blocker
Palencia Elementary 0511	12459	install additional concrete from bus ramp walkway to receiving are. Install concrete walkway from PE covered play area to PE court.	Closed Work Orders	Sidewalk/Walkway	Repult, Bryan	Eddie Ponce	9/4/2012	10/4/2012	97	\$2,408.02	Andy Knight
Pedro Menendez Clinic	12646	Need to install a Door Stop in Lobby and need to put molding back around window.	Closed Work Orders	Carpentry	Bishop, Charlie	Bruce Taylor	9/19/2012	9/24/2012	4	\$101.39	Joedy Ashton
Pedro Menendez High 0401	12702	Chiller 2 compressor #1 keeps locking out on High Oil Differential Pressure.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/25/2012	9/28/2012	9.5	\$1,076.59	Joedy Ashton

Pedro Menendez High 0401	12615	Bottom Oven on Southeast side of Kitchen will not come on. Fan runs but light won't come on next to Dial no Heat.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/17/2012	9/19/2012	3	\$63.48	Joedy Ashton
Pedro Menendez High 0401	12649	Boiler Inspector says the Site Glass on Cleveland Steamer is leaking.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/19/2012	9/20/2012	3.5	\$75.43	Joedy Ashton
Pedro Menendez High 0401	12516	Repair cracked / Broken Stucco around building as needed.	Closed Work Orders	Masonry	Payne, Harold	Bruce Taylor	9/7/2012	10/2/2012	54	\$1,166.67	Bruce Taylor
Pedro Menendez High 0401	12522	Breaker kept tripping that shows Temp. Display and Lights blew the lights out.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/7/2012	9/10/2012	4.5	\$95.23	Joedy Ashton
Pedro Menendez High 0401	12520	Washer in Gym when set on 3 or 5 will not go into rinse cycle.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/7/2012	9/12/2012	6	\$113.01	Joedy Ashton
Pedro Menendez High 0401	12616	Water coming out next to Slab on the 3rd base side.	Closed Work Orders	Irrigation	Conley, Ronnie	Bruce Taylor	9/17/2012	9/28/2012	44	\$1,307.52	Joedy Ashton
Pedro Menendez High 0401	12602	Noise coming from Unit AHU-19. sounds like it might be a Bearing.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Eddie Ponce	9/14/2012	9/19/2012		\$0.00	Joedy Ashton
Pedro Menendez High 0401	12565	Several Exits signs out in Breezeways.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/11/2012	9/20/2012	50.5	\$1,146.90	Joedy Ashton
Pedro Menendez High 0401	12724	Boys Locker Room Toilets backing up.	Closed Work Orders	Plumbing	Conley, Ronnie	Bruce Taylor	9/27/2012	9/27/2012	6	\$133.95	Joedy Ashton

Pedro Menendez High 0401	12697	Covers on Lights are hanging down. Need lift to put it back up.	Closed Work Orders	Electrical	Russ, Eric	Bruce Taylor	9/24/2012	9/26/2012		\$0.00	Joedy Ashton
Pedro Menendez High 0401	12564	Some Lights in Gym won't go off and some won't come on.	Work In Progress	Electrical	Davis, Edward	Bruce Taylor	9/11/2012			\$0.00	Joedy Ashton
Ponte Vedra High 0492	12677	Partition door is not closing. where it attaches to wall is pulled away from wall.	Closed Work Orders	Doors and Hardware	Cothron, Joe	Eddie Ponce	9/21/2012	9/24/2012	3	\$65.80	Nick Athanaseas
Ponte Vedra High 0492	12687	Check ahud-5 boys lockerroom not running.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/24/2012	10/2/2012	24	\$490.34	Edward Ponce
Ponte Vedra High 0492	12607	VTU damper may not be opening fully. I have tested controller and loosened collar.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Penque, Bruce	Eddie Ponce	9/14/2012	9/19/2012	5	\$102.16	Nick Athanaseas
Ponte Vedra High 0492	12620	Replaced ballast in an emergency light and still does not work. There is another emergency light in Central that is not working. (2) lights out.	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/17/2012	9/24/2012	3	\$508.02	Nick Athanaseas
Ponte Vedra High 0492	12727	Exhaust fan does no work. Possible motor	Closed Work Orders	Electrical	Blaylock, Eldon	Eddie Ponce	9/27/2012	10/3/2012	9.5	\$201.38	Nick Athanaseas
Ponte Vedra High 0492	12575	Stairwells handrails need painting. I have paint.	Closed Work Orders	Painting	Taylor, Jim	Eddie Ponce	9/12/2012	9/27/2012	15	\$368.86	Nick Athanaseas

Ponte Vedra High 0492	12539	EMS control boxes have no power. Traced to Panel BNLB (breakers 37,39 and 41)located in electric room in 300 area. They where not tripped rest any way. Still no power.	Closed Work Orders	Electrical	Blaylock, Eldon	Eddie Ponce	9/9/2012	9/12/2012	5	\$102.16	Nick Athanaseas
Ponte Vedra High 0492	12573	All indication seem that the VTU and Thermostat is functioning correctly. Room will not cool down. Other rooms that run off of the same air handler are cool and seem to be working correctly.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/12/2012	9/19/2012	4	\$81.72	Nick Athanaseas
Ponte Vedra High 0492	12586	Water fountain is loose and hanger is loose. No leaks at this time	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/12/2012	9/18/2012	2	\$41.88	Nick Athanaseas
Ponte Vedra High 0492	12603	Hang 8' white board. Will have marked exactly where white board will go. Will try and place in room.	Closed Work Orders	General Maintenance	Cothron, Joe	Eddie Ponce	9/14/2012	9/19/2012	6	\$131.58	Nick Athanaseas
Ponte Vedra High 0492	12537	Need the following: Room 350 Move (2) 12' White Board. Room 625 Install (1) 5' White Board, which I have.	Closed Work Orders	General Maintenance	Cothron, Joe	Eddie Ponce	9/7/2012	9/11/2012	12	\$263.16	Nick Athanaseas

Ponte Vedra High 0492	12577	Flag pole pulley not working properly. When raising flag you have to pull hard. When lowering flag you have to use a log pole and pull flag down.	Work In Progress	General Maintenance	Graves, David	Eddie Ponce	9/12/2012				\$0.00	Nick Athanaseas
Ponte Vedra High 0492	12531	Smoke door handle and cable is broken	Work In Progress	Doors and Hardware	Cothron, Joe	Eddie Ponce	9/7/2012		3		\$495.80	Nick Athanaseas
Ponte Vedra/Palm Valley Elem 0151	12581	Please evaluate the temperature difference between multiple rooms on the same unit.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/12/2012	9/20/2012	27		\$870.40	Brandon Hennessey
Ponte Vedra/Palm Valley Elem 0151	12732	Ice machine not working properly. Please evaluate and repair as needed.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/27/2012	10/2/2012	4		\$81.52	Brandon Hennessey
Ponte Vedra/Palm Valley Elem 0151	12605	The fan in the walk in is making a grinding sound. Please evaluate and repair if needed.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/14/2012	9/17/2012	5		\$222.99	Brandon Hennessey
R. B. Hunt Elementary 0161	12542	Bard unit running but not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/10/2012	9/19/2012	5		\$102.16	Raymond Kledzik
R. B. Hunt Elementary	12682	Conduct preventive maintenance.	Work In Progress	General Maintenance	PM, Ponce	Eddie Ponce	9/24/2012		400.5		\$14,656.10	Edward Ponce
Rawlings Elementary 0351	12658	Walk in freezer not maintaining temp. Please evaluate and repair as needed.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/19/2012	9/24/2012			\$0.00	Brandon Hennessey

Rawlings Elementary 0351	12467	Door will not close. Please evaluate and repair as needed.	Closed Work Orders	Doors and Hardware	Cothron, Joe	Joe Lewis	9/4/2012	9/7/2012	9.5	\$209.67	Brandon Hennessey
Rawlings Elementary 0351	12582	Music room lights were flickering on and off. When the night custodian went to turn the lights on to clean the room the switch made a sizzling sound and the lights will not come on at all.	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/12/2012	9/14/2012	5	\$105.58	Brandon Hennessey
Rawlings Elementary 0351	12511	Exterior lighting pole has fallen. There are exposed wires. Please repair or remove the pole and make it electrically safe.	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/6/2012	9/10/2012	2.5	\$49.68	Brandon Hennessey
Rawlings Elementary 0351	12735	Please evaluate the low voltage wiring on A/C-39. Repair as needed.	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/27/2012		7	\$143.02	Brandon Hennessey
Rawlings Elementary 0351	12642	Please clear path around fence line around campus.	Work In Progress	Grounds	Contractor, Yard Pro	Eddie Ponce	9/18/2012			\$1,200.00	Brandon Hennessey
Sebastian Middle 0301	12571	remove debris from receiving area	Closed Work Orders	General Maintenance	Lewis, Ricky	Joe Lewis	9/11/2012	9/12/2012	7.5	\$188.04	Jeff Baldwin
Sebastian Middle 0301	12546	A/C is not cooling.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/10/2012	9/11/2012	7.5	\$223.45	Jeff Baldwin
Sebastian Middle 0301	12479	Dishwasher end plug split and will not stay in.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	9/5/2012	9/13/2012	11	\$236.80	Jeff Baldwin



Sebastian Middle 0301	12547	There is no hot water going to the boys locker room.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Ponce, Robbie	Joe Lewis	9/10/2012	9/17/2012	17	\$508.66	Jeff Baldwin
Sebastian Middle 0301	12625	A/C is not cooling.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	9/18/2012	10/2/2012	19	\$1,829.47	Jeff Baldwin
Sebastian Middle 0301	12705	Toilet leaking around base.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/25/2012	10/2/2012		\$0.00	Jeff Baldwin
Sebastian Middle 0301	12700	replace faucet	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/25/2012	10/2/2012		\$70.91	Jeff Baldwin
Sebastian Middle 0301	12585	temporarily install scoreboard	Closed Work Orders	Electrical	Davis, Edward	Joe Lewis	9/12/2012	9/17/2012	19.5	\$424.19	Jeff Baldwin
Sebastian Middle 0301	12738	Oven doors will not close properly and a reach-in cooler is holding water.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/28/2012		6.5	\$136.94	Jeff Baldwin
Sebastian Middle 0301	12733	Ice machine is not making ice.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/27/2012		2.5	\$53.88	Jeff Baldwin
Sebastian Middle 0301	12740	Back flow has broken pipe and is leaking.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	9/28/2012		5	\$150.87	Jeff Baldwin
South Woods Elementary 0461	12532	Clean water treatment building	Closed Work Orders	General Maintenance	Payne, Harold	Bruce Taylor	9/7/2012	9/20/2012	5	\$85.06	Bruce Taylor
South Woods Elementary 0461	12548	Stove keeps tripping breaker	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/10/2012	9/19/2012	3	\$63.48	Bennie Witt
South Woods Elementary 0461	12692	Temp going up in walk in cooler	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/24/2012	10/2/2012		\$0.00	Bennie Witt
South Woods Elementary 0461	12637	Boiler failed inspection due to faulty relief valve.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/18/2012	9/20/2012	11	\$352.28	Bennie Witt

South Woods Elementary 0461	12523	Drain line stopped up also water fountain on playground not working	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/7/2012	9/10/2012	9	\$169.52	Bennie Witt
St. Augustine High 0181	12631	Light switch hit buy lightning.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/18/2012	9/19/2012	3	\$54.99	Mike Hazel
St. Augustine High 0181	12481	Install new hot water heater.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/5/2012	9/7/2012	15	\$542.63	Mike Hazel
St. Augustine High 0181	12535	Exhaust fan in dressing room smoking and sparking	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/7/2012	9/10/2012	2	\$36.66	Mike Hazel
St. Augustine High 0181	12623	Relief valve replacement on hot water heater and pipe size. And steamer repair valves that leaks.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/18/2012	9/20/2012	8	\$281.68	Mike Hazel
St. Augustine High 0181	12474	Repair water line outside courtyard	Closed Work Orders	Plumbing	Kizer, Brian	Joe Lewis	9/5/2012	9/10/2012	20.5	\$549.80	Mike Hazel
St. Augustine High 0181	12713	no water in sink	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/26/2012	9/27/2012	9	\$169.52	Mike Hazel
St. Augustine High 0181	12513	To install a music cart on wall. Mr. Bishop installed them before.	Closed Work Orders	Carpentry	Payne, Harold	Bruce Taylor	9/7/2012	9/13/2012	6	\$102.06	Mike Hazel
St. Augustine High 0181	12714	Backed up drain lines, and sink repair	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/26/2012	9/27/2012	13	\$446.76	Mike Hazel
St. Augustine High 0181	12560	Repair exhaust fans in restrooms	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	9/11/2012	9/13/2012	11	\$474.23	Mike Hazel

St. Augustine High 0181	12461	Replace blower motor will not run	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Joe Lewis	9/4/2012	9/7/2012	3.5	\$171.71	Mike Hazel
St. Augustine High 0181	12554	ice machine not working. (repair)	Closed Work Orders	Ice Machine Service	Harrison, Steve	Bruce Taylor	9/10/2012	9/13/2012	11	\$288.66	Mike Hazel
St. Augustine High 0181	12536	Repair cracked / uneven concrete. Possible trip hazard	Closed Work Orders	Masonry	Payne, Harold	Bruce Taylor	9/7/2012	9/21/2012	36	\$855.33	Bruce Taylor
St. Augustine High 0181	12612	Repair a/c unit	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Eddie Ponce	9/17/2012	9/20/2012	6	\$400.08	Mike Hazel
St. Augustine High 0181	12611	Repair roof leak	Closed Work Orders	Roof	Gibson, Mike	Bruce Taylor	9/17/2012	10/2/2012		\$0.00	Mike Hazel
St. Augustine High 0181	12668	To use the scissor lift in auditorium. For Friday Sept 25th	Closed Work Orders	General Maintenance	Russ, Eric	Bruce Taylor	9/21/2012	9/28/2012	3	\$66.93	Mike Hazel
St. Augustine High 0181	12529	walk-in freezer not working	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/7/2012	9/20/2012	14.5	\$409.94	Mike Hazel
St. Johns Tech High 0033	12641	Toilet leaking from under at base of wall	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	9/18/2012	9/28/2012	8.5	\$172.12	Troy Wilson
St. Johns Tech High 0033	12469	Parking lot lights were struck by lightning. Base of poles have power. Three poles with two lights.	Work In Progress	Electrical	Bradbury, Ted	Joe Lewis	9/4/2012			\$296.00	Troy Wilson
St. Johns Tech High 0033	12720	We would like to have a sight window installed in the Media center door.	Work In Progress	Doors and Hardware	Crutchfield, Red	Joe Lewis	9/26/2012			\$0.00	Troy Wilson

St. Johns Tech High 0033	12721	Cold well in the cafeteria food line is low on Freon.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	9/26/2012		2	\$637.78	Troy Wilson
Switzerland Point Middle 0321	12578	trim two window holes that was cut over the weekend	Closed Work Orders	Carpentry	Cothron, Joe	Eddie Ponce	9/12/2012	9/14/2012	21	\$1,017.93	Euclid Cooper
Switzerland Point Middle 0321	12610	water coming from under tiles in room 555 next to a clean out best time to come at lunch 12pm or school out 2pm	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/17/2012	9/20/2012	12.5	\$261.29	Euclid Cooper
Switzerland Point Middle 0321	12651	A/C runs but will not cool	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/19/2012	9/25/2012	17.5	\$354.74	Euclid Cooper
Switzerland Point Middle 0321	12512	A/C runs but will not cool	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	9/7/2012	9/19/2012	35	\$718.43	Euclid Cooper
Switzerland Point Middle 0321	12650	fan motor for kitchen vent stop working	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/19/2012	9/24/2012		\$0.00	Euclid Cooper
Switzerland Point Middle 0321	12718	need TV mounted to the wall in room 835	Closed Work Orders	General Maintenance	Cothron, Joe	Eddie Ponce	9/26/2012	9/28/2012	2	\$43.86	Euclid Cooper
Switzerland Point Middle 0321	12632	need a 8x20 concrete slab from the track to side walk because when it rains its muddy	Closed Work Orders	Masonry	Repult, Bryan	Eddie Ponce	9/18/2012	10/2/2012	34	\$1,237.04	Euclid Cooper
Switzerland Point Middle 0321	12717	need flag pole light to stay on at night	Work In Progress	Electrical	Penque, Bruce	Eddie Ponce	9/26/2012			\$0.00	Euclid Cooper
Switzerland Point Middle 0321	12719	left doors will not lock going to auditorium / multipurpose room	Work In Progress	Doors and Hardware	Cothron, Joe	Eddie Ponce	9/26/2012			\$0.00	Euclid Cooper

Timberlin Creek Elementary 0451	12498	Partition wall door in classroom is loose and pulling away from wall.	Closed Work Orders	Carpentry	Payne, Harold	Bruce Taylor	9/6/2012	9/10/2012	6	\$102.06	Bill Fowler
Timberlin Creek Elementary 0451	12517	Combi oven has stopped putting out steam.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	9/7/2012	9/13/2012	12	\$253.94	Bill Fowler
Timberlin Creek Elementary 0451	12485	Large tree near playground area has been struck by lightning and is dead. It needs to be cut down.	Closed Work Orders	Grounds	Contractor, Wrights Tree Service	Bruce Taylor	9/5/2012	9/11/2012		\$400.00	Bill Fowler
Timberlin Creek Elementary 0451	12681	Preventive Maintenance 2012/2013	Work In Progress	General Maintenance	PM, Taylor	Bruce Taylor	9/21/2012		591.5	\$14,127.76	Bruce Taylor
Timberlin Creek Elementary 0451	12662	Chiller #2 compressor 1 not working, sensor failure. Compressor 2 not working, low suction	Work In Progress	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	9/20/2012		18	\$367.36	Bill Fowler
Transportation Department 9780	12726	AC is not working in the Part's Room.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	9/27/2012	10/3/2012	10	\$204.32	Marlena Repult
Wards Creek Elementary 0482	12696	Faucet rusted out from bottom. Falling through sink	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/24/2012	10/1/2012	4	\$75.34	Timothy Lundquist
Wards Creek Elementary 0482	12633	Toilet loose on floor. Need new mount. The bolt on right side has come loose and will not retighten.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/18/2012	9/19/2012	5	\$108.41	Timothy Lundquist

Wards Creek Elementary 0482	12739	Rod came unscrewed and fell inside of door. May have to take door off.	Work In Progress	Doors and Hardware	Bishop, Charlie	Bruce Taylor	9/28/2012				\$0.00	Timothy Lundquist
Webster Elementary 0201	12486	The toilets are backed up in the two classrooms.	Closed Work Orders	Plumbing	Kidd, Troy	Joe Lewis	9/5/2012	9/10/2012	2		\$41.88	Mike Oliver
Webster Elementary 0201	12593	We need to have a section of fence removed.	Closed Work Orders	Fence Repair	Graves, David	Eddie Ponce	9/13/2012	9/19/2012	30		\$669.73	Mike Oliver
Webster Elementary 0201	12490	We need the locks changed out on two doors	Closed Work Orders	Doors and Hardware	Cothron, Joe	Joe Lewis	9/5/2012	9/7/2012	2		\$456.75	Mike Oliver
Webster Elementary 0201	12665	The door closer is leaking fluid and is slamming shut.	Closed Work Orders	Doors and Hardware	Cothron, Joe	Eddie Ponce	9/20/2012	9/24/2012	4		\$87.72	Mike Oliver
Webster Elementary 0201	12491	The outside door to the room is getting hard to open	Closed Work Orders	Doors and Hardware	Cothron, Joe	Joe Lewis	9/5/2012	9/7/2012	1		\$22.31	Mike Oliver
Webster Elementary 0201	12594	The lights at the street and in the compound are not working.	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/13/2012	9/25/2012	24		\$1,253.83	Mike Oliver
Webster Elementary 0201	12699	The parking lot lights in the front of the building are not working.	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	9/25/2012	9/28/2012	19		\$475.10	Mike Oliver
Webster Elementary 0201	12489	The floor drains in the kitchen are backing up and starting to smell	Closed Work Orders	Plumbing	Kidd, Troy	Joe Lewis	9/5/2012	9/12/2012	4		\$83.76	Mike Oliver
Webster Elementary 0201	12660	The toilets are backing up in the restrooms.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	9/20/2012	9/20/2012	4		\$83.76	Mike Oliver

Webster Elementary 0201	12482	The light in the walk-in freezers not working.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	9/5/2012	9/20/2012	7	\$147.34	Mike Oliver
Webster Elementary 0201	12541	There is a leak in the room staining a ceiling tile.	Closed Work Orders	Roof	Burchfield, Joe	Eddie Ponce	9/10/2012	9/12/2012	2.5	\$87.99	Mike Oliver
Webster Elementary 0201	12710	We need a cylinder changed on a door so that it can be locked	Closed Work Orders	Key and Lock	Cothron, Joe	Eddie Ponce	9/25/2012	10/2/2012	9	\$233.38	Mike Oliver
Webster Elementary 0201	12457	The steamer is not working	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Joe Lewis	9/4/2012	9/7/2012	15	\$319.13	Mike Oliver
Webster Elementary 0201	12661	The faucet on the sink in the room makes a loud noise when turned on.	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	9/20/2012			\$0.00	Mike Oliver
Webster Elementary 0201	12595	We have two water fountains in the little gym that are not working. One will not shut off and the other just doesn't work.	Work In Progress	Kitchen Equipment	Kidd, Troy	Eddie Ponce	9/13/2012		2	\$41.88	Mike Oliver
Yates Building 9740	12688	The sink in the Welu Room is clogged.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	9/24/2012	9/25/2012	5	\$94.18	Johnny Stratton
Yates Building 9740	12503	Bottom of door to Room 21 needs to be trimmed.	Closed Work Orders	Carpentry	Bishop, Charlie	Bruce Taylor	9/6/2012	9/10/2012	5	\$105.73	Johnny Stratton

**Maintenance Department Capital Improvements Projects 7/1/12 through 9/30/12**

Location	WOID	Description	Status	Assigned To	Project Manager	Requested	Completed	Total Costs	Requester
Bartram Trail High 0411	11886	pressure wash facility	Closed Work Orders	Contractor Krystal, Klean	Joe Lewis	7/9/2012	9/12/2012	\$11,720.05	Jason Lee
Bartram Trail High 0411	12323	Preventive Maintenance on Elevators for 2012/2013	Closed Work Orders	Contractor, Schindler Elevator	Joe Lewis	8/24/2012	8/24/2012	\$2,065.74	Jason Lee
Cunningham Creek Elem. 0381	11452	Retrofit / replacement from t-12 to t- 8 lighting fixtures complete school plant.	Work In Progress	Contractor, AEC Electric	Bruce Taylor	5/10/2012		\$111,119.99	Bruce Taylor
Gamble Rogers Middle 0371	10359	replace bad water valves	Work In Progress		Lewis, Joseph	12/5/2011		\$0.00	Mike Ponce
Ketterlinus Elementary 0091	11909	upgrade windows in music room	Closed Work Orders	Hagan, Elmer	Joe Lewis	7/12/2012	7/30/2012	\$1,465.44	Rick Whittington
Ketterlinus Elementary 0091	11924	Replace carpet in room 131 due to sewer back up	Closed Work Orders	Contractor, James Bros. Carpet	Joe Lewis	7/23/2012	8/9/2012	\$2,227.92	Rick Whittington
Landrum Middle 0311	11738	Replace HVAC Units	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	6/13/2012		\$53,189.00	Joseph Lewis
Landrum Middle 0311	11895	Replace doors in gym and multi purpose	Work In Progress	Cothron, Joe	Eddie Ponce	7/10/2012		\$6,166.52	Edward Ponce
Landrum Middle 0311	12423	Replace havoc system for cafeteria.	Work In Progress	Contractor, WW Gay	Eddie Ponce	8/30/2012		\$33,557.47	Edward Ponce



Mill Creek Elementary 0341	11732	Replace HVAC Units	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	6/13/2012		\$23,739.00	Robert Davis
Murray Middle 0171	11884	Locker rooms have been tiled, can the remaining exposed walls be painted, also principals small office	Closed Work Orders	Ash, David	Joe Lewis	7/9/2012	7/23/2012	\$1,476.49	Paul Pelletier
Nease High 0251	7271	Upgrade Courtyard Dining Area	Work In Progress	Contractor, CC Borden	Shane Walton	11/17/2010		\$388,637.92	Shane Walton
Nease High 0251	10339	Upgrade HVAC - Phase 3	Work In Progress	Contractor, WW Gay	Shane Walton	11/29/2011		\$3,998,238.94	Shane Walton
Nease High 0251	10381	Upgrade lighting in auditorium.	Work In Progress	Contractor, AEC Electric	Eddie Ponce	12/7/2011		\$12,700.60	Edward Ponce
Nease High 0251	11986	Conduct FPL Feasibility Study	Closed Work Orders	Contractor, Matern Engineering	Shane Walton	7/31/2012	8/16/2012	\$2,500.00	Shane Walton
Nease High 0251	12164	Raise existing storm drain, Install three foot wide flume from lime rock parking lot to bottom of slope ditch.	Closed Work Orders	Contractor, G and H Underground	Eddie Ponce	8/15/2012	9/13/2012	\$4,885.00	Edward Ponce
Nease High 0251	12600	Repair Running Track Surface As Needed.	Work In Progress	Contractor, Papico	Bruce Taylor	9/13/2012		\$61,820.02	Bruce Taylor
Osceola Elementary 0331	11896	Upgrade seven exterior doors.	Closed Work Orders	Cothron, Joe	Eddie Ponce	7/10/2012	8/31/2012	\$4,284.17	Edward Ponce
Pacetti Bay Middle 0481	11036	install magnetic weather stripping	Work In Progress	Crutchfield, Red	Joe Lewis	3/9/2012		\$1,826.17	Jack Blocker
Pedro Menendez High 0401	12589	Install access door system.	Work In Progress	Contractor, SAFE, Inc.	Eddie Ponce	9/13/2012		\$29,513.13	Edward Ponce

Pedro Menendez High 0401	12325	Preventive Maintenance on Elevators for 2012/2013	Work In Progress	Contractor, Schindler Elevator	Bruce Taylor	8/24/2012		\$1,126.56	Joedy Ashton
Ponte Vedra High 0492	12014	Had Inspection on Elevators. Elevator #1 failed due to water in elevator shaft.	Closed Work Orders	Contractor, Schindler Elevator	Eddie Ponce	8/2/2012	10/2/2012	\$2,675.00	Nick Athanaseas
Ponte Vedra/Palm Valley Elem 0151	11950	Upgrade lighting in restrooms.	Closed Work Orders	Contractor, AEC Electric	Eddie Ponce	7/25/2012	10/2/2012	\$4,582.63	Edward Ponce
Rawlings Elementary 0351	11735	Replace HVAC Units	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	6/13/2012		\$25,054.00	Brandon Hennessey
Sebastian Middle 0301	10674	upgrade gang restrooms	Work In Progress	Contractor, Express Tile	Joe Lewis	1/26/2012		\$40,842.23	Jeff Baldwin
Sebastian Middle 0301	10760	remove strobes for tile replacement	Work In Progress	Contractor, SAFE, Inc.	Joe Lewis	2/6/2012		\$0.00	Jeff Baldwin
Sebastian Middle 0301	11739	Replace HVAC Units	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	6/13/2012		\$64,361.00	Jeff Baldwin
South Woods Elementary 0461	12157	upgrade water plant	Work In Progress	Contractor, US Water	Bruce Taylor	8/15/2012		\$6,377.09	Bennie Witt
South Woods Elementary 0461	12158	upgrade Wastewater plant	Work In Progress	Contractor, US Water	Bruce Taylor	8/15/2012		\$6,118.97	Bennie Witt
Switzerland Point Middle 0321	11740	Replace HVAC Units	Work In Progress	Contractor, WW Gay	Joe Lewis	6/13/2012		\$22,960.00	Euclid Cooper

Timberlin Creek Elementary 0451	12131	Repair cracked and broken stucco as needed at chiller walls.	Closed Work Orders	Payne, Harold	Bruce Taylor	8/13/2012	8/28/2012	\$1,789.29	Bruce Taylor
Webster Elementary 0201	11736	Replace HVAC Units	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	6/13/2012		\$24,718.00	Mike Oliver
Webster Elementary 0201	12638	Replace existing gates to front entrance.	Work In Progress	Contractor, Armstrong Fence	Eddie Ponce	9/18/2012		\$6,111.64	Edward Ponce

## Administrative Report

**Preventive Maintenance Teams:** The three PM Teams have begun their annual visits to schools and facilities for the 2012-2013 school year. Each team is assigned to perform preventive maintenance work at fourteen (14) facilities for a period of two weeks at elementary schools, middle schools and administrative facilities and three weeks at high schools. This year's preventive maintenance schedule began on October 1, 2012 with Ketterlinus, R. B. Hunt and Timberlin Creek Elementary Schools. They will rotate from school to school and conclude the visits on May 24, 2013. In addition to the foregoing, visits have also been completed at Hickory Creek Elementary School and Gamble Rogers and Murray Middle Schools.

**Peer Review Committee:** This committee is comprised of maintenance managers and maintenance supervisors who inspect schools on a rotating basis, share ideas and provide support and assistance to other maintenance managers in all areas of school maintenance. Approximately eighteen (18) schools are evaluated annually. The Peer Review visits began on September 13, 2012 at Osceola Elementary and will conclude on May 23, 2013 at St. Johns Technical High School. In addition to the foregoing, the committee has also completed reviews of Crookshank, Cunningham and Durbin Creek Elementary Schools.