



Joseph G. Joyner, Ed.D.  
Superintendent of Schools

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## MEMORANDUM

### SCHOOL BOARD

Beverly Slough  
District 1

Tommy Allen  
District 2

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District 3

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District 4

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District 5

**TO:** Members of the School Board

**FROM:** Joseph G. Joyner, Ed.D., Superintendent of Schools

**SUBJECT:** Request for Acceptance of Maintenance Department Monthly Activities Report

**DATE:** January 13, 2015

**Background Information:** The Maintenance Department provides a monthly activities report for School Board review. The report consists of four (4) sections:

- a. The Requests Status Report provides statistical information regarding the total number of work orders issued for each facility, the number of work orders completed and the number in progress for the year to date time period specified. Also included are a total of costs expended.
- b. The Maintenance Department Projects Status Report describes work completed monthly at each facility based on requests for maintenance received, emergencies and projects planned to be completed during the stated month. In addition to the routine maintenance items completed, preventive maintenance projects and work orders are also noted. Also noted is the number of hours spent and total costs associated with the work orders through the last day of the month.
- c. The Maintenance Department Monthly Capital Improvement Projects Construction Status Report provides a monthly update of ongoing and completed work on capital projects.
- d. The Administrative Report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the other reports.

**Strategic Plan Impact:** Monthly report.

**Educational Impact:** Monthly report.

**Fiscal Impact:** Projects are funded by the Maintenance Department's operating and capital outlay budgets.

**Recommendation:** Acceptance of Maintenance Department Monthly Activities Report.

**Action Required:** Approval of the Superintendent's recommendation.

**Drafted and submitted for approval by:** Shane Walton, Director for Maintenance Services.

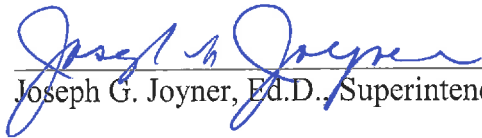
**Reviewed and submitted for approval by:** Paul Rose, Executive Director for Facilities & New Construction.

Respectfully Submitted,



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Tim Forson, Deputy Superintendent for Operations



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Joseph G. Joyner, Ed.D., Superintendent of Schools

**ST. JOHNS COUNTY SCHOOL DISTRICT**

**MAINTENANCE DEPARTMENT  
MONTHLY ACTIVITIES REPORT**

**NOVEMBER 2014**

## Maintenance Department Activity Reports

Attached is a monthly activities report consisting of the following four sections:

**a. Requests Status Report:**

This report provides statistical information regarding number of Requests for Maintenance received from each facility, number of work orders in progress and completed at each facility for the year to date time period specified.

**b. Projects Status Report:**

This report describes work completed monthly at each facility based on requests for maintenance received, emergencies, and projects planned to be completed during the specified time period. Also included are items completed during the preventive maintenance teams' visit to each facility. Additionally, the report indicates the number of hours expended by Maintenance Department personnel and costs incurred for the work through the last day of the month.

**c. Maintenance Department Capital Improvement Projects Construction Status Report:**

This report provides an update of ongoing and completed work on all capital improvement projects. These projects are scheduled as a result of existing conditions and life cycle inspections conducted annually at each facility. Additionally, the Maintenance Department has established a program by which all facilities are placed on rotation to receive carpet and tile, painting, pavement rehabilitation, HVAC duct cleaning and indoor air quality assessments every three to four years.

**d. Administrative Report:**

This report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the above-mentioned reports.

Requests Status Report		7/1/14 through 11/30/14	
Work Order Count	Location	Status	Total Costs
23	Administration Building 9721	Closed Work Orders	\$20,030.25
1	Administration Building 9721	Work In Progress	\$339.08
36	Bartram Trail High 0411	Closed Work Orders	\$120,073.02
2	Bartram Trail High 0411	New Request	\$0.00
21	Bartram Trail High 0411	Work In Progress	\$129,429.59
42	Creekside High 0493	Closed Work Orders	\$40,205.47
10	Creekside High 0493	New Request	\$0.00
22	Creekside High 0493	Work In Progress	\$56,460.72
21	Crookshank Elementary 0021	Closed Work Orders	\$30,478.81
1	Crookshank Elementary 0021	New Request	\$0.00
9	Crookshank Elementary 0021	Work In Progress	\$22,391.46
16	Cunningham Creek Elem. 0381	Closed Work Orders	\$7,887.04
8	Cunningham Creek Elem. 0381	Work In Progress	\$44,432.80
8	Durbin Creek Elementary 0441	Closed Work Orders	\$98,211.44
17	Durbin Creek Elementary 0441	Work In Progress	\$74,452.17
56	Evelyn Hamblen 0032	Closed Work Orders	\$6,136.20
1	Evelyn Hamblen 0032	New Request	\$0.00
13	Evelyn Hamblen 0032	Work In Progress	\$4,344.87
16	Fruit Cove Middle 0491	Closed Work Orders	\$40,809.92
7	Fruit Cove Middle 0491	Work In Progress	\$78,304.93
21	Fullerwood 9061	Closed Work Orders	\$5,872.11
1	Fullerwood 9061	Work In Progress	\$492.11
38	Gamble Rogers Middle 0371	Closed Work Orders	\$55,999.70
5	Gamble Rogers Middle 0371	Work In Progress	\$56,243.86
22	Hartley Elementary 0261	Closed Work Orders	\$7,037.62
4	Hartley Elementary 0261	New Request	\$0.00
7	Hartley Elementary 0261	Work In Progress	\$28,104.40
25	Hickory Creek Elementary 0501	Closed Work Orders	\$25,172.53
6	Hickory Creek Elementary 0501	Work In Progress	\$31,436.89
25	Julington Creek Elementary 0241	Closed Work Orders	\$12,606.83
1	Julington Creek Elementary 0241	New Request	\$0.00
5	Julington Creek Elementary 0241	Work In Progress	\$42,012.75
24	Ketterlinus Elementary 0091	Closed Work Orders	\$41,030.53
4	Ketterlinus Elementary 0091	Work In Progress	\$5,792.59
38	Landrum Middle 0311	Closed Work Orders	\$48,501.91
16	Landrum Middle 0311	Work In Progress	\$111,084.00
29	Liberty Pines K-8 0472	Closed Work Orders	\$18,724.82
8	Liberty Pines K-8 0472	Work In Progress	\$93,324.35

19	Maintenance Department 9810	Closed Work Orders	\$9,557.23
6	Maintenance Department 9810	Work In Progress	\$5,783.81
26	Mason Elementary 0361	Closed Work Orders	\$4,898.35
12	Mason Elementary 0361	Work In Progress	\$70,937.26
26	Mill Creek Elementary 0341	Closed Work Orders	\$26,438.45
1	Mill Creek Elementary 0341	New Request	\$0.00
18	Mill Creek Elementary 0341	Work In Progress	\$141,664.61
16	Murray Middle 0171	Closed Work Orders	\$40,257.36
1	Murray Middle 0171	New Request	\$0.00
9	Murray Middle 0171	Work In Progress	\$53,475.83
2	Nease Clinic	Closed Work Orders	\$297.80
2	Nease Clinic	Work In Progress	\$3,916.82
40	Nease High 0251	Closed Work Orders	\$85,443.49
1	Nease High 0251	New Request	\$0.00
13	Nease High 0251	Work In Progress	\$117,100.05
9	Ocean Palms Elementary 0391	Closed Work Orders	\$25,847.32
14	Ocean Palms Elementary 0391	Work In Progress	\$126,466.71
3	O'Connell Center	Closed Work Orders	\$864.93
29	Osceola Elementary 0331	Closed Work Orders	\$26,111.19
4	Osceola Elementary 0331	Work In Progress	\$8,262.77
9	Pacetti Bay Middle 0481	Closed Work Orders	\$17,657.27
1	Pacetti Bay Middle 0481	New Request	\$0.00
8	Pacetti Bay Middle 0481	Work In Progress	\$42,896.72
12	Palencia Elementary 0511	Closed Work Orders	\$27,448.36
4	Palencia Elementary 0511	Work In Progress	\$44,806.12
9	Patriot Oaks Academy 0471	Closed Work Orders	\$3,702.89
2	Patriot Oaks Academy 0471	Work In Progress	\$63.44
2	Pedro Menendez Clinic	Closed Work Orders	\$152.68
41	Pedro Menendez High 0401	Closed Work Orders	\$24,302.84
11	Pedro Menendez High 0401	Work In Progress	\$53,197.15
50	Ponte Vedra High 0492	Closed Work Orders	\$40,079.11
15	Ponte Vedra High 0492	Work In Progress	\$113,322.10
7	Ponte Vedra/Palm Valley Elem 0151	Closed Work Orders	\$3,981.57
4	Ponte Vedra/Palm Valley Elem 0151	Work In Progress	\$66,481.90
25	R. B. Hunt Elementary 0161	Closed Work Orders	\$27,457.07
8	R. B. Hunt Elementary 0161	Work In Progress	\$56,990.75
9	Rawlings Elementary 0351	Closed Work Orders	\$2,350.34
8	Rawlings Elementary 0351	Work In Progress	\$111,655.02
17	Sebastian Middle 0301	Closed Work Orders	\$38,282.37
1	Sebastian Middle 0301	New Request	\$0.00

10	Sebastian Middle 0301	Work In Progress	\$7,409.60
17	South Woods Elementary 0461	Closed Work Orders	\$34,234.45
4	South Woods Elementary 0461	Work In Progress	\$42,325.04
33	St. Augustine High 0181	Closed Work Orders	\$62,752.21
9	St. Augustine High 0181	Work In Progress	\$121,645.67
5	St. Johns Tech High 0033	Closed Work Orders	\$8,420.27
1	St. Johns Tech High 0033	New Request	\$0.00
6	St. Johns Tech High 0033	Work In Progress	\$17,033.22
34	Switzerland Point Middle 0321	Closed Work Orders	\$46,284.33
14	Switzerland Point Middle 0321	Work In Progress	\$119,076.55
25	Timberlin Creek Elementary 0451	Closed Work Orders	\$29,542.14
5	Timberlin Creek Elementary 0451	Work In Progress	\$4,881.58
29	Transportation Department 9780	Closed Work Orders	\$7,172.86
3	Transportation Department 9780	New Request	\$0.00
8	Transportation Department 9780	Work In Progress	\$3,697.42
12	Valley Ridge Academy 0502	Closed Work Orders	\$5,151.71
2	Valley Ridge Academy 0502	Work In Progress	\$0.00
13	Wards Creek Elementary 0482	Closed Work Orders	\$30,240.18
2	Wards Creek Elementary 0482	Work In Progress	\$5,949.91
40	Webster Elementary 0201	Closed Work Orders	\$32,473.36
3	Webster Elementary 0201	Work In Progress	\$39,876.96
2	Yates Building 9740	Closed Work Orders	\$780.15
1	Yates Building 9740	Work In Progress	\$432.73
<b>1381</b>	<b>Total Year to Date</b>		<b>\$ 3,398,956.75</b>

**Maintenance Department Projects Status Report**  
(Routine and Preventive Maintenance Items)

**11/1/14 through 11/30/14**

Location	WOID	Description	Status	Craft	Assigned To	Manager	Requested	Completed	Labor	Total Costs	Requester
Administration Building 9721	18888	Need the motorized scooter moved to Creekside High School for use by a student (scooter needs a new battery).	Closed Work Orders	General Maintenance	Russ, Eric	Bruce Taylor	11/12/2014	11/25/2014		\$0.00	Johnny Stratton
Administration Building 9721	18856	Faucet steady drips. Please replace or repair.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	11/6/2014	11/13/2014	1	\$39.08	Johnny Stratton
Administration Building 9721	19015	Blower needs replacement in a/c unit	Work In Progress	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	11/25/2014	11/25/2014	10	\$339.08	Johnny Stratton
Bartram Trail High 0411	18915	Irrigation break in main line. Small backhoe needed.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	11/13/2014	11/18/2014	31.5	\$826.53	Jason Lee
Bartram Trail High 0411	18894	Girls Locker room floor drain backed up. Sewer machine needed.	Closed Work Orders	Plumbing	Contractor, McCrary's Plumbing	Joe Lewis	11/12/2014	11/13/2014		\$0.00	Jason Lee
Bartram Trail High 0411	18966	blockage in girls and boys locker room	Closed Work Orders	Plumbing	Contractor, McCrary's Plumbing	Joe Lewis	11/19/2014	11/21/2014		\$160.00	Jason Lee
Bartram Trail High 0411	18918	chiller # 2 down	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	11/13/2014	11/13/2014		\$424.00	Jason Lee
Bartram Trail High 0411	18914	Fire pump controller control board and transducer bad.	Closed Work Orders	Fire Alarm System	Contractor, Ring Power	Joe Lewis	11/13/2014	11/19/2014		\$0.00	Jason Lee
Bartram Trail High 0411	18814	repair generator (going into alarm)	Closed Work Orders	Generators	Contractor, ACF Standby Systems	Joe Lewis	11/3/2014	11/17/2014		\$4,085.48	Jason Lee



Bartram Trail High 0411	18931	Chiller 3 down with low voltage.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	11/17/2014				\$0.00	Jason Lee
Bartram Trail High 0411	18911	replace light in parking lot ( student accident)	Work In Progress	Electrical	Contractor, AEC Electric	Joe Lewis	11/13/2014				\$3,467.94	Jason Lee
Bartram Trail High 0411	18892	Reach in coolers not cooling.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	11/12/2014				\$772.30	Jason Lee
Bartram Trail High 0411	18818	install keyed switches	Work In Progress	Elevators	Contractor, Schindler Elevator	Joe Lewis	11/3/2014				\$2,433.00	Jason Lee
Bartram Trail High 0411	18978	Various rooms not heating up. Chiller continuously running and air makeup unit will not come on.	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	11/20/2014				\$0.00	Jason Lee
Creekside High 0493	18880	Have a bag of tennis 120 balls that need 21/4" hole cufe for student chairs in classroom.	Closed Work Orders	Carpentry	Ortagus, Rick	Joe Lewis	11/10/2014	12/3/2014	3		\$66.93	Robert Randazzo
Creekside High 0493	18992	No heat in boys locker room.	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	11/21/2014				\$0.00	Robert Randazzo
Creekside High 0493	18933	Hufcor repairing basketball hoops and service need blue sky lift Tuesday for Wednesday.	Work In Progress	General Maintenance	Russ, Eric	Joe Lewis	11/17/2014				\$0.00	Robert Randazzo
Creekside High 0493	18934	Hufcor repairing basketball hoops and service need blue sky lift Tuesday for Wednesday.	Work In Progress	General Maintenance	Russ, Eric	Joe Lewis	11/17/2014				\$0.00	Robert Randazzo

Creekside High 0493	18829	Soft spot in sub floor need sub floor replaced for new vct tile.	Work In Progress	Carpentry	Ortagus, Rick	Joe Lewis	11/4/2014				\$0.00	Robert Randazzo
Creekside High 0493	18830	Need water for new fridge ice maker . Have 3/8 hose feed and ice maker installed. Fridge next to sink. 1- 3/8 x 3/8 w/ 3/8 supply male coupling compression shut off valve.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	11/4/2014				\$0.00	Robert Randazzo
Creekside High 0493	18804	Roll up door in gym weight room broken	Work In Progress	Doors and Hardware	Contractor, American Roll Up Door	Joe Lewis	11/3/2014				\$0.00	Robert Randazzo
Crookshank Elementary 0021	19011	Relief valve on hot water heater leaking.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	11/24/2014	12/1/2014	7		\$400.79	Ralph Waldrop
Crookshank Elementary 0021	18991	Water leaking around the base of the toilet	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	11/21/2014				\$2.46	Ralph Waldrop
Cunningham Creek Elem. 0381	18973	No water in front end of dishwasher.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	11/20/2014	12/1/2014	9		\$313.25	Jody Hunter
Cunningham Creek Elem. 0381	18950	perform preventive maintenance	Work In Progress	General Maintenance	Lewis, Joseph	Joe Lewis	11/18/2014		222.5		\$5,351.08	Jody Hunter
Durbin Creek Elementary 0441	18821	replace toilet (cracked)	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	11/3/2014	11/4/2014	7.5		\$347.76	Todd Ponce
Durbin Creek Elementary 0441	18908	Need fill dirt and grade work along the sidewalk and exit landing on the west side of the building.	Work In Progress	Grounds	Saucerman, Shawn	Joe Lewis	11/13/2014				\$0.00	Todd Ponce

Durbin Creek Elementary 0441	18907	The hood exhaust fan is not working properly.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	11/13/2014		7	\$154.65	Todd Ponce
Durbin Creek Elementary 0441	19019	Water leaking around spud washer.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	11/25/2014			\$55.84	Todd Ponce
Durbin Creek Elementary 0441	19020	Bathroom sink is clogged beyond p trap.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	11/25/2014			\$0.00	Todd Ponce
Durbin Creek Elementary 0441	18995	repair leak in mechanical room	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	11/21/2014			\$0.00	Todd Ponce
Durbin Creek Elementary 0441	18909	The emergency exit door in room 420 the hardware to open the door is not working properly and sticking. This was wrote up during our fire inspection.	Work In Progress	Doors and Hardware	Crutchfield, Red	Joe Lewis	11/13/2014			\$0.00	Todd Ponce
Evelyn Hamblen 0032	18941	Pick up ready for Osceola	Work In Progress	Special Projects	Russ, Eric	Joe Lewis	11/18/2014			\$0.00	Mark Blocker
Evelyn Hamblen 0032	18942	Order is ready for Webster	Work In Progress	Special Projects	Russ, Eric	Joe Lewis	11/18/2014			\$0.00	Mark Blocker
Evelyn Hamblen 0032	18937	Order for Gamble is ready to be picked up for delivery	Work In Progress	Special Projects	Russ, Eric	Joe Lewis	11/18/2014			\$0.00	Mark Blocker
Evelyn Hamblen 0032	18938	Pick up is ready for Switzerland	Work In Progress	Special Projects	Russ, Eric	Joe Lewis	11/18/2014			\$0.00	Mark Blocker
Evelyn Hamblen 0032	18939	Pick up for Crookshank ready	Work In Progress	Special Projects	Russ, Eric	Joe Lewis	11/18/2014			\$0.00	Mark Blocker
Fruit Cove Middle 0491	18891	Staff are tripping on the screws that are holding the floor down	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	11/12/2014	11/25/2014	6	\$244.53	James Strange

Fruit Cove Middle 0491	18961	Repair covered walkway from wind damage 2 side trim panels need to be put back up	Closed Work Orders	Roof	Burchfield, Joe	Eddie Ponce	11/19/2014	11/25/2014	4.5	\$96.98	James Strange
Fullerwood 9061	18839	Bathroom toilet running continuously. Please repair.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	11/4/2014	11/5/2014	1.5	\$58.42	Johnny Stratton
Fullerwood 9061	18890	Repair/replace exterior motion light by the north (front) door.	Closed Work Orders	Electrical	Davis, Edward	Bruce Taylor	11/12/2014	11/18/2014	3	\$59.48	Johnny Stratton
Gamble Rogers Middle 0371	18958	No lights in classroom	Closed Work Orders	Electrical	Wynn, Al	Eddie Ponce	11/19/2014	11/20/2014	5.5	\$118.53	Mike Ponce
Gamble Rogers Middle 0371	18895	Door locks need to be changed	Closed Work Orders	Carpentry	Bishop, Charlie	Bruce Taylor	11/12/2014	11/25/2014	7	\$160.02	Mike Ponce
Gamble Rogers Middle 0371	18896	AC unit not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	11/12/2014	11/18/2014	2	\$118.28	Mike Ponce
Gamble Rogers Middle 0371	18816	Assist Maintenance Manager installing Pavers.	Closed Work Orders	Special Projects	Payne, Harold	Bruce Taylor	11/3/2014	11/6/2014	13	\$243.96	Mike Ponce
Gamble Rogers Middle 0371	18967	No heat in classroom	Work In Progress	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	11/20/2014		2	\$37.62	Mike Ponce
Hartley Elementary 0261	18802	re- hang ceiling grid and tile in yellow hall	Closed Work Orders	Ceilings	Crutchfield, Red	Joe Lewis	11/3/2014	11/3/2014	15	\$293.07	Bill Vaughn

Hartley Elementary 0261	18853	Steamer not working. Kitchen Manager noticed smoke coming from back of unit. Smelled like wiring. Manager unplugged unit.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	11/6/2014	11/7/2014	9	\$198.51	Bill Vaughn
Hartley Elementary 0261	18867	Both bathrooms backed up. Called McCrary's plumbing per Joe Lewis.	Closed Work Orders	Plumbing	Contractor, McCrary's Plumbing	Joe Lewis	11/7/2014	11/7/2014		\$160.00	Bill Vaughn
Hartley Elementary 0261	18962	Boiler keeps tripping off line. Called W. W. Gay per Joe Lewis.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	11/19/2014			\$0.00	Bill Vaughn
Hartley Elementary 0261	18855	New Kiln has arrived at school. Request assistance removing old unit and installing new one.	Work In Progress	General Maintenance	Bradbury, Ted	Joe Lewis	11/6/2014			\$0.00	Bill Vaughn
Hickory Creek Elementary 0501	18882	Chiller not resetting.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	11/10/2014			\$6,184.67	John Doolittle
Julington Creek Elementary 0241	18841	P-Trap on sink fell apart.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	11/5/2014	11/25/2014		\$0.00	Brian Taylor
Julington Creek Elementary 0241	18956	Both steamers have timer issue's. and oven has safety code ( Venting Air E 35 ).	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	11/18/2014	12/1/2014	6	\$132.34	Brian Taylor
Julington Creek Elementary 0241	18904	Freezer door release inoperable.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	11/13/2014		2	\$43.86	Brian Taylor

Ketterlinus Elementary 0091	18860	Need to cut off medal pipe in playground. tripping hazard	Closed Work Orders	General Maintenance	Hagan, Elmer	Joe Lewis	11/6/2014	11/7/2014	3	\$63.44	Rick Whittington
Ketterlinus Elementary 0091	19016	Sanitary line stopped up kindergarten area.	Closed Work Orders	Plumbing	Ponce, Robbie	Eddie Ponce	11/25/2014	12/1/2014	3	\$66.93	Edward Ponce
Ketterlinus Elementary 0091	18834	Install wall pack emergency lights in rooms 145-A and 145B.	Closed Work Orders	Electrical	Davis, Edward	Joe Lewis	11/4/2014	11/21/2014	4	\$178.56	Rick Whittington
Ketterlinus Elementary 0091	18917	a/c unit down	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	11/13/2014	11/13/2014		\$1,995.77	Rick Whittington
Ketterlinus Elementary 0091	18836	Need fire alarm horn/strobe device in room 145a. There is no device in this room due to partitioning room off with wall	Work In Progress	Fire Alarm System	Davis, Edward	Joe Lewis	11/4/2014			\$0.00	Rick Whittington
Landrum Middle 0311	18935	Cleveland Steamer bottom compartment door difficult to close as well as compartment making a knocking noise	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	11/17/2014	11/25/2014	7	\$155.41	Brett Butler
Landrum Middle 0311	18879	Roof is leaking in class room over the teachers desk	Work In Progress	Roof	Burchfield, Joe	Eddie Ponce	11/10/2014		3	\$64.65	Brett Butler
Landrum Middle 0311	18845	HPB4 air handler unit running but condenser not. Temp in room is 83 with a set point of 73	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	11/5/2014			\$0.00	Brett Butler

Landrum Middle 0311	18881	Fresh air unit above hard ceiling overflowing ceiling wet along block wall Unit has since been shut off	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	11/10/2014				\$0.00	Brett Butler
Landrum Middle 0311	18965	Panel CLE1 breakers 1,3,5 continually trip, When I reset I can hear the conduit vibrate. This panel serves the auditorium overhead lighting	Work In Progress	Electrical	Davis, Edward	Eddie Ponce	11/19/2014		6		\$109.95	Brett Butler
Landrum Middle 0311	18900	Toilet in girls room is cracked and leaking.	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	11/12/2014				\$0.00	Brett Butler
Liberty Pines K-8 0472	18905	Fire pump running	Closed Work Orders	Fire Alarm System	Contractor, Maximum Fire Protect	Bruce Taylor	11/13/2014	11/13/2014			\$222.50	Robert Sturm
Liberty Pines K-8 0472	18859	Washing machine leaking under the bottom of the machine	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	11/6/2014	11/17/2014	4		\$87.72	Robert Sturm
Liberty Pines K-8 0472	19007	Preventive Maintenance 2014/15	Work In Progress	General Maintenance	PM, Taylor	Bruce Taylor	11/24/2014		249.5		\$5,930.19	Bruce Taylor
Liberty Pines K-8 0472	18889	The mixer in the kitchen worked this morning, but it is not working now. It has power but it will not do anything. We could not find a reset button.	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	11/12/2014				\$0.00	Robert Sturm

Maintenance Department 9810	18843	Pick up tools at Grumman.	Closed Work Orders	General Maintenance	Russ, Eric	Shane Walton	11/5/2014	11/5/2014	1.5	\$29.97	Shane Walton
Maintenance Department 9810	18870	Repair weed eater and chain saw.	Closed Work Orders	General Maintenance	Ortagus, Rick	Shane Walton	11/7/2014	12/2/2014	6.5	\$172.99	Shane Walton
Maintenance Department 9810	18819	Redo trailer #4.	Closed Work Orders	General Maintenance	Ortagus, Rick	Shane Walton	11/3/2014	11/3/2014	2	\$44.62	Shane Walton
Maintenance Department 9810	18863	Organize ramps and stairs for Mobile Modular to pick up.	Closed Work Orders	General Maintenance	Ortagus, Rick	Shane Walton	11/6/2014	12/2/2014	7.5	\$167.33	Shane Walton
Maintenance Department 9810	18999	Repair zero turn mower.	Closed Work Orders	General Maintenance	Ortagus, Rick	Shane Walton	11/24/2014	12/3/2014	5	\$111.55	Shane Walton
Maintenance Department 9810	19000	Repair chain saw.	Closed Work Orders	General Maintenance	Ortagus, Rick	Shane Walton	11/24/2014	12/3/2014	7	\$156.17	Shane Walton
Maintenance Department 9810	19002	Install pipe racks and blind spot mirrors on trucks for new mechanics.	Closed Work Orders	General Maintenance	Ortagus, Rick	Shane Walton	11/24/2014	12/2/2014	11	\$245.41	Shane Walton
Maintenance Department 9810	19012	Mow and clean pond storage area.	Work In Progress	Grounds	Baker, Joseph	Bruce Taylor	11/24/2014		37	\$613.70	Shane Walton
Maintenance Department 9810	19017	Install flat screen monitor in Shane's office.	Work In Progress	General Maintenance	Ortagus, Rick	Shane Walton	11/25/2014		2.5	\$55.78	Shane Walton
Maintenance Department 9810	18963	Pickup canned goods from Timberlin Creek and return to Maintenance for Student Services Dept.	Work In Progress	Special Projects	Russ, Eric	Shane Walton	11/19/2014	11/19/2014		\$0.00	Shane Walton



Mason Elementary 0361	19001	The soffit lights at the kitchen back door and around the cafeteria area are not working. the lights at the receiving doors are also coming on and off.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	11/24/2014	12/2/2014	6	\$129.30	Alvez Barkoskie
Mason Elementary 0361	18910	I have a toilet leaking at the wall in VPK room 116	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	11/13/2014	11/25/2014		\$1.05	Alvez Barkoskie
Mason Elementary 0361	18983	Upgrade Fire Alarm.	Work In Progress	Fire Alarm System	Contractor, SAFE, Inc.	Bruce Taylor	11/21/2014			\$5,000.00	Bruce Taylor
Mill Creek Elementary 0341	19006	Install new oven in kitchen	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	11/24/2014		6	\$325.15	Robert Davis
Mill Creek Elementary 0341	18806	perform preventive maintenance	Work In Progress	General Maintenance	Lewis, Joseph	Joe Lewis	11/3/2014		794.5	\$26,414.89	Robert Davis
Murray Middle 0171	18927	roof leaks	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	11/14/2014	11/14/2014		\$4.64	Paul Pelletier
Murray Middle 0171	18848	mow grounds and weed eat facility	Closed Work Orders	Grounds	Saucerman, Shawn	Joe Lewis	11/5/2014	11/13/2014	37	\$875.81	Paul Pelletier
Murray Middle 0171	18926	irrigation system not working	Closed Work Orders	Grounds	Contractor, Florida, Landscape & Nurserv	Joe Lewis	11/14/2014	11/14/2014		\$706.47	Paul Pelletier
Murray Middle 0171	18865	lift station down	Work In Progress	Electrical	Bradbury, Ted	Joe Lewis	11/7/2014		23	\$918.60	Paul Pelletier
Nease High 0251	18869	supply valve is broken off the wall, restroom is shut down	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	11/7/2014	11/13/2014	5	\$101.67	Bob Wamser

Nease High 0251	18846	Locate electrical utilities for W.W.Gay. 8:00 am. Monday 11/10/2014.	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	11/5/2014	11/12/2014	2.5	\$55.78	Edward Ponce
Nease High 0251	18893	lights not working in center of pod. checked all breakers	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	11/12/2014	11/14/2014	2	\$36.65	Bob Wamser
Nease High 0251	18861	fire panel has no power	Work In Progress	Electrical	Davis, Edward	Eddie Ponce	11/6/2014		4	\$73.30	Bob Wamser
Nease High 0251	18990	hot water line broke going to the vav box	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	11/21/2014			\$0.00	Bob Wamser
Ocean Palms Elementary 0391	18885	the compressor to unit A.C. 45 is not coming on	Work In Progress	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	11/11/2014	11/13/2014	7.5	\$132.20	Gio Morales
Ocean Palms Elementary 0391	19021	the top conventional oven in the kitchen has a alarm going off and an code E69 I unplug the unit until the tech can come out and check it.	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	11/30/2014			\$0.00	Gio Morales
Ocean Palms Elementary 0391	18953	have the kitchen tech check out the leaks that are coming out of the serving line and the sink drain	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	11/18/2014			\$119.80	Gio Morales
Osceola Elementary 0331	18951	waterline leaking going into air handler rm 420 ac 44	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	11/18/2014	11/25/2014	7.5	\$173.31	Sterling Cofield

Osceola Elementary 0331	18944	bathroom lights out in 4 areas, I think the rib is bad rms 108-112-139-lounge	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	11/18/2014				\$0.00	Sterling Cofield
Osceola Elementary 0331	19010	repair or replace exhaust fan in the electrical room	Work In Progress	Electrical	Argitis, Louis	Bruce Taylor	11/24/2014				\$0.00	Sterling Cofield
Pacetti Bay Middle 0481	18996	replace rotor lock valve and repair chiller (in alarm)	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	11/21/2014	11/25/2014			\$8,831.11	Todd Ponce
Palencia Elementary 0511	18952	Not able to program oven # 1. Shuts down prematurely.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	11/18/2014	12/2/2014	5.5		\$121.19	Rick Mitidieri
Palencia Elementary 0511	18980	Heat strips not operating. Principals office.	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	11/21/2014				\$0.00	Rick Mitidieri
Patriot Oaks Academy 0471	18976	Please relocate repeater antenna.	Closed Work Orders	Electrical	Davis, Edward	Joe Lewis	11/20/2014	11/21/2014	2.5		\$55.78	Larry Davis
Patriot Oaks Academy 0471	18805	deliver excavator to Patriot Oaks at 1:00 11/4/2014	Work In Progress	Grounds	Saucerman, Shawn	Joe Lewis	11/3/2014				\$0.00	Larry Davis
Pedro Menendez Clinic	18852	2 Holes in Drywall one by Office Door and the other one is by Restroom Door. This is for Care here!	Closed Work Orders	Carpentry	Bishop, Charlie	Bruce Taylor	11/6/2014	11/7/2014	3		\$63.44	Joedy Ashton
Pedro Menendez High 0401	19008	Handicapped Toilet Stopped up, will not Plunge.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	11/24/2014	11/25/2014			\$378.49	Joedy Ashton
Pedro Menendez High 0401	18955	Steamer blow off keeps doing it.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	11/18/2014	11/25/2014	3		\$66.17	Joedy Ashton
Pedro Menendez High 0401	18901	AHU1-9 will not turn off unless you pull the Disconnect.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	11/12/2014	11/13/2014	3		\$66.93	Joedy Ashton

Pedro Menendez High 0401	19009	Lock is Broken, if you lock it you can not open it from the Inside.	Closed Work Orders	Doors and Hardware	Bishop, Charlie	Bruce Taylor	11/24/2014	11/25/2014	15	\$317.18	Joedy Ashton
Pedro Menendez High 0401	18936	Roof Leaking coming down into light fixture.	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	11/18/2014			\$0.00	Joedy Ashton
Pedro Menendez High 0401	18899	Dishwasher Switch not working.	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	11/12/2014			\$0.00	Joedy Ashton
Ponte Vedra High 0492	18873	Center post came loos from entrance. Bolts broke off in door jam	Closed Work Orders	Doors and Hardware	Preston, Richard	Eddie Ponce	11/7/2014	11/12/2014		\$7.62	Nick Athanaseas
Ponte Vedra High 0492	18877	Washer in Gym Laundry Room, belt has come off. Has been looked at and repaired a couple times	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	11/9/2014	12/2/2014	3	\$66.55	Nick Athanaseas
Ponte Vedra High 0492	18866	Top part of combi oven not heating.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	11/7/2014	12/2/2014	3	\$66.17	Nick Athanaseas
Ponte Vedra High 0492	18959	Repair elevator door.	Closed Work Orders	Elevators	Contractor, Schindler Elevator	Eddie Ponce	11/19/2014	11/19/2014		\$1,139.05	Edward Ponce
Ponte Vedra High 0492	18968	(2) faucets in the Girls 800 bathroom have split and leaking @spout.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	11/20/2014	11/25/2014	6	\$220.88	Nick Athanaseas
Ponte Vedra High 0492	18922	New Kiln will be in Wednesday. need to change plug and make wire to 3 Phase	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	11/13/2014	11/21/2014	24	\$620.70	Nick Athanaseas
Ponte Vedra High 0492	18820	300 Outside bathrooms flooded through drains	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	11/3/2014	11/4/2014	7	\$150.85	Nick Athanaseas

Ponte Vedra High 0492	18878	Walk Gates that are located at entrance of Art Patio, and Science Patio are loose and can be removed from concrete.	Work In Progress	Fence Repair	Repult, Bryan	Eddie Ponce	11/9/2014				\$0.00	Nick Athanaseas
Ponte Vedra/Palm Valley Elem 0151	18854	Conduct Preventive Maintenance.	Work In Progress	Plumbing	PM, Ponce	Eddie Ponce	11/6/2014		696		\$21,916.38	Edward Ponce
R. B. Hunt Elementary 0161	18970	Sewer line clogged	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	11/20/2014	11/21/2014	2		\$36.96	Raymond Kledzik
R. B. Hunt Elementary 0161	18971	Sewer line clogged	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	11/20/2014	11/21/2014	2		\$36.96	Raymond Kledzik
R. B. Hunt Elementary 0161	18940	Sewer line blocked	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	11/18/2014	11/21/2014			\$0.00	Raymond Kledzik
R. B. Hunt Elementary 0161	18923	Air handler #27 fan motor not running	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	11/13/2014	11/19/2014			\$0.00	Raymond Kledzik
R. B. Hunt Elementary 0161	18969	Bard unit not heating, Electric heat coil not working	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	11/20/2014	11/21/2014	5		\$105.45	Raymond Kledzik
R. B. Hunt Elementary 0161	18945	Bard unit not heating	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	11/18/2014		1.5		\$29.81	Raymond Kledzik
R. B. Hunt Elementary 0161	18946	Bard unit not heating	Work In Progress	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	11/18/2014		1		\$19.87	Raymond Kledzik
Rawlings Elementary 0351	19014	Conduct preventive maintenance.	Work In Progress	General Maintenance	PM, Ponce	Eddie Ponce	11/25/2014		252.5		\$6,176.97	Edward Ponce

Sebastian Middle 0301	18883	Freezer is up to 24 degrees and short cycling every 5-10 seconds.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	11/11/2014	12/1/2014	3	\$2,701.52	Jeff Baldwin
Sebastian Middle 0301	18868	Freezer is short cycling and is up to 8 degrees.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	11/7/2014	12/1/2014		\$0.00	Jeff Baldwin
Sebastian Middle 0301	19003	A/C going out on high pressure	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Bruce Taylor	11/24/2014			\$0.00	Jeff Baldwin
Sebastian Middle 0301	18925	Replace broken water fountain.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	11/14/2014			\$0.00	Jeff Baldwin
South Woods Elementary 0461	19004	Fire pump in alarm and running, Will need fuel, Called in by Joe King, Mr. Witt out of town.	Closed Work Orders	Fire Alarm System	Contractor, Maximum Fire Protect	Bruce Taylor	11/24/2014	12/1/2014		\$187.50	Bruce Taylor
St. Augustine High 0181	18871	Provide metal slip joint nut 1-1/2"	Closed Work Orders	Plumbing	Kelley, Debbie	Bruce Taylor	11/7/2014	11/7/2014		\$1.38	Mike Hazel
St. Augustine High 0181	18993	To repair floor cover plate front hallway	Closed Work Orders	Flooring	Wynn, Al	Bruce Taylor	11/21/2014	11/24/2014	9.5	\$238.15	Mike Hazel
St. Augustine High 0181	18929	Repair sink will not turn off. boys locker room	Work In Progress	Plumbing	Kizer, Brian	Bruce Taylor	11/17/2014			\$0.00	Mike Hazel
St. Augustine High 0181	18849	Repair light pole at girls softball field.	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	11/5/2014			\$0.00	Mike Hazel
St. Augustine High 0181	18928	Repair a/c unit needs Freon.	Work In Progress	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	11/17/2014		2.5	\$47.03	Mike Hazel
St. Augustine High 0181	18977	Need the lift for score board. to replace led panels for Monday the 24th	Work In Progress	Grounds	Russ, Eric	Bruce Taylor	11/20/2014			\$0.00	Mike Hazel
St. Johns Tech High 0033	18919	chiller tripping the breaker	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	11/13/2014	11/13/2014		\$1,549.95	Mark Blocker

St. Johns Tech High 0033	18913	Wall hung toilet is leaking at the wall when its flushed.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	11/13/2014				\$0.00	Mark Blocker
Switzerland Point Middle 0321	18828	Exterior gym entrance door damaged. Closer ripped from casing by rental user Saturday evening.	Closed Work Orders	Doors and Hardware	Preston, Richard	Eddie Ponce	11/4/2014	11/5/2014	11		\$205.50	Al Pantano
Switzerland Point Middle 0321	18827	AH/CU 8 will not come out of heat mode even though system shows 100% demand for cooling. Taylor Refrig on site as Mr. Ponce directed	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, Taylor Refrigeration	Eddie Ponce	11/4/2014				\$0.00	Al Pantano
Switzerland Point Middle 0321	18924	CU A6 experiencing issues with fan. Fan comes on for 10 seconds, kicks off for 10 seconds, comes back on again for 10 seconds repeatedly.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, B & G Refrigeration	Eddie Ponce	11/14/2014				\$0.00	Al Pantano
Timberlin Creek Elementary 0451	18897	We need to have an area located for the installation of a new ESE playground.	Closed Work Orders	Electrical	Davis, Edward	Bruce Taylor	11/12/2014	11/14/2014	2		\$36.65	Bill Fowler
Timberlin Creek Elementary 0451	18984	Dish washer is leaking underneath.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	11/21/2014	12/2/2014	4		\$87.72	Bill Fowler
Timberlin Creek Elementary 0451	18825	Oven not operating.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	11/4/2014	11/4/2014	2		\$43.10	Bill Fowler

Timberlin Creek Elementary 0451	18986	I had mobile modular out to change a breaker for the air condition unit.	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	11/21/2014		5	\$107.75	Bill Fowler
Transportation Department 9780	18857	two bulbs need to be replaced.	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	11/6/2014	11/21/2014	7	\$207.78	Shelley Povia
Transportation Department 9780	18844	Bus garage door will not close all the way once it is open.	Closed Work Orders	Doors and Hardware	Preston, Richard	Eddie Ponce	11/5/2014	11/12/2014		\$0.00	Shelley Povia
Valley Ridge Academy 0502	18875	Ice machine needs to be installed. Needs water filter and water line ran to it. There is power and water connections already in room.	Closed Work Orders	Ice Machine Service	Harrison, Steve	Bruce Taylor	11/8/2014	11/17/2014	5	\$170.63	Troy Wilson
Valley Ridge Academy 0502	18876	Need water and filter hooked up to ice machine. Power and water is available.	Closed Work Orders	Ice Machine Service	Harrison, Steve	Bruce Taylor	11/8/2014	11/17/2014	3	\$696.40	Troy Wilson
Valley Ridge Academy 0502	18851	I need a insta hot water heater installed in the concession area for hot water to hand wash sink.	Work In Progress	Plumbing	Kizer, Brian	Bruce Taylor	11/5/2014			\$0.00	Troy Wilson
Valley Ridge Academy 0502	18850	I would like to request to have the diesel generated light tower for November 15 for our fall festival. We do not have enough lighting in the back field.	Work In Progress	Special Projects	Russ, Eric	Bruce Taylor	11/5/2014			\$0.00	Troy Wilson



Wards Creek Elementary 0482	18803	Install pressure relief valve on chiller loop.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	11/3/2014	11/24/2014		\$898.97	Bruce Taylor
Wards Creek Elementary 0482	18864	Preventive Maintenance 2014-15	Closed Work Orders	General Maintenance	PM, Taylor	Bruce Taylor	11/7/2014	11/25/2014	751.5	\$18,878.50	Bruce Taylor
Webster Elementary 0201	18943	The drain outside the kitchen is backing up	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	11/18/2014	11/19/2014		\$0.00	Mike Oliver
Webster Elementary 0201	18874	The restrooms are starting to back up in these two rooms .	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	11/7/2014	11/12/2014	6	\$105.36	Mike Oliver
Webster Elementary 0201	18824	Sink stopped up in room 615.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	11/4/2014	11/13/2014	10	\$213.95	Edward Ponce
Webster Elementary 0201	18994	there is a smell coming from the restroom. Please check seal on toilet.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	11/21/2014	11/25/2014	9	\$182.52	Mike Oliver

**Maintenance Department Capital Improvements Projects**

**7/1/14 through 11/30/14**

<b>Location</b>	<b>WOID</b>	<b>Description</b>	<b>Status</b>	<b>Assigned To</b>	<b>Project Manager</b>	<b>Requested</b>	<b>Completed</b>	<b>Total Costs</b>	<b>Requester</b>
Bartram Trail High 0411	14443	upgrade weight room flooring	Work In Progress	Lewis, Joseph	Joe Lewis	5/30/2013			Jason Lee
Bartram Trail High 0411	16114	upgrade stucco in stairwells	Work In Progress	Kite, Tim	Joe Lewis	12/2/2013			Jason Lee
Bartram Trail High 0411	17769	2014-2015 Elevator PM	Closed Work Orders	Contractor, Schindler Elevator	Joe Lewis	7/29/2014	9/23/2014	5,071.38	Jason Lee
Bartram Trail High 0411	18740	upgrade camera system	Work In Progress	Contractor, SAFE, Inc.	Joe Lewis	10/27/2014			Jason Lee
Bartram Trail High 0411	18664	replace lockers	Work In Progress	Contractor, Storagecraft	Joe Lewis	10/16/2014			Jason Lee
Bartram Trail High 0411	18840	upgrade carpet in administration	Work In Progress	Contractor, James Bros. Carpet	Joe Lewis	11/5/2014		6,191.78	Robert Davis
Bartram Trail High 0411	18645	replace site lighting	Work In Progress	Contractor, AEC Electric	Joe Lewis	10/15/2014		26,036.47	Jason Lee
Bartram Trail High 0411	18815	install power poles	Work In Progress	Contractor, AEC Electric	Joe Lewis	11/3/2014		8,279.51	Jason Lee
Bartram Trail High 0411	18817	install motion sensors	Work In Progress	Contractor, AEC Electric	Joe Lewis	11/3/2014		8,466.53	Jason Lee
Bartram Trail High 0411	18770	tint windows in various area	Work In Progress	Lewis, Joseph	Joe Lewis	10/29/2014		4,736.50	Jason Lee
Creekside High 0493	17520	running track rehabilitation	Work In Progress	Contractor, Papico	Shane Walton	6/11/2014		56,495.55	Shane Walton
Creekside High 0493	18801	paint various areas of school	Work In Progress	Contractor, Lasa Construction	Joe Lewis	10/31/2014		45,000.00	Robert Randazzo
Creekside High 0493	18634	upgrade basketball goals	Work In Progress	Contractor, Hufcor	Joe Lewis	10/14/2014		1,955.00	Robert Randazzo
Creekside High 0493	18872	pressure wash various areas	Work In Progress	Contractor, Krystal Klean	Joe Lewis	11/7/2014			Robert Randazzo
Crookshank Elementary 0021	18555	upgrade cabinets in clinic	Work In Progress	Contractor, P Brandon, Inc.	Joe Lewis	10/7/2014		5,794.18	Ralph Waldrop

Crookshank Elementary 0021	18920	Upgrade security doors and interface with fire alarm panel.	Work In Progress	Contractor, SAFE, Inc.	Eddie Ponce	11/13/2014		15,700.23	Edward Ponce
Cunningham Creek Elem. 0381	18215	painting exterior of main office, hallways and entrance area	Work In Progress	Contractor, Mister Paint	Joe Lewis	8/29/2014	8/29/2014	13,100.00	Jody Hunter
Cunningham Creek Elem. 0381	18781	paint various area of school	Work In Progress	Contractor, Lasa Construction	Joe Lewis	10/29/2014		19,700.00	Jody Hunter
Cunningham Creek Elem. 0381	18831	2014 IAQ Baseline Testing Rooms: 112, 132, 161, 202, 211, 302, 315, 403	Work In Progress	Contractor, Terracon	Shane Walton	11/4/2014		3,540.00	Shane Walton
Durbin Creek Elementary 0441	19013	roof repairs on 3 (800) buildings	Work In Progress	Contractor, BBG Contracting	Shane Walton	11/24/2014		69,498.65	Todd Ponce
Durbin Creek Elementary 0441	18949	upgrade EMS system	Work In Progress	Contractor, MC2 Inc.	Joe Lewis	11/18/2014			Todd Ponce
Durbin Creek Elementary 0441	18832	2014 IAQ Baseline Testing Rooms: 350, 600, 650, 700, 280, 550, 450, 300	Work In Progress	Contractor, Terracon	Shane Walton	11/4/2014		3,540.00	Shane Walton
Evelyn Hamblen 0032	18792	upgrade/repair lights in parking lot and replace timer	Work In Progress	Contractor, AEC Electric	Joe Lewis	10/31/2014		2,777.52	Mark Blocker
Fruit Cove Middle 0491	17703	Upgrade exterior signage.	Closed Work Orders	Contractor, B&S Signs, Inc.	Eddie Ponce	7/22/2014	9/22/2014	5,961.80	Edward Ponce
Fruit Cove Middle 0491	17665	roof repairs	Closed Work Orders	Contractor, BBG Contracting	Shane Walton	7/8/2014	9/23/2014	30,980.00	James Strange
Fruit Cove Middle 0491	18754	Upgrade sound system in auditorium.	Work In Progress		Eddie Ponce	10/28/2014		24,678.89	Edward Ponce
Fruit Cove Middle 0491	18886	Upgrade scoreboard in gym.	Work In Progress	Contractor, AEC Electric	Eddie Ponce	11/12/2014		7,591.81	Edward Ponce
Fruit Cove Middle 0491	18755	Upgrade 24 parking lot site light fixtures.	Work In Progress	Contractor, AEC Electric	Eddie Ponce	10/28/2014		23,924.35	Edward Ponce

Fruit Cove Middle 0491	18752	Upgrade three pair of aluminum storefront door systems.	Work In Progress	Contractor, Duval Glass & Mirror		10/28/2014		13,513.00	Edward Ponce
Fullerwood 9061	17671	Pressure wash building, outside ceilings and walkways.	Closed Work Orders	Contractor, Krystal Klean	Bruce Taylor	7/9/2014	9/11/2014	2,014.46	Bruce Taylor
Gamble Rogers Middle 0371	18813	2014 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	11/3/2014		44,638.30	Shane Walton
Hartley Elementary 0261	17304	2013/2014 HVAC Replacements	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	5/16/2014		29,941.00	Bill Vaughn
Hartley Elementary 0261	17799	paint walls in portables (2)	Closed Work Orders	Contractor, Lasa Construction	Joe Lewis	7/31/2014	9/23/2014	2,405.00	Bill Vaughn
Hartley Elementary 0261	18578	paint blue hallway	Work In Progress	Contractor, Lasa Construction	Joe Lewis	10/9/2014		12,300.00	Bill Vaughn
Hartley Elementary 0261	18577	upgrade flooring in cafeteria	Work In Progress	Contractor, James Bros. Carpet	Joe Lewis	10/9/2014		12,682.48	Bill Vaughn
Hickory Creek Elementary 0501	18654	Upgrade paint in front office and restrooms.	Work In Progress	Contractor, Lasa Construction	Eddie Ponce	10/16/2014		3,529.62	Edward Ponce
Hickory Creek Elementary 0501	18822	Replace Boilers, Cap Project.	Work In Progress	Contractor, WW Gay	Bruce Taylor	11/4/2014		19,096.81	Bruce Taylor
Julington Creek Elementary 0241	18807	2014 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	11/3/2014		34,936.96	Shane Walton
Julington Creek Elementary 0241	18833	2014 IAQ Baseline Testing Rooms: P76, 414, 124, 105, 113, 145, 1544, 165	Work In Progress	Contractor, Terracon	Shane Walton	11/4/2014		3,540.00	Shane Walton
Ketterlinus Elementary 0091	18912	upgrade rear gate in parking lot	Work In Progress	Contractor, Armstrong Fence	Joe Lewis	11/13/2014		5,340.32	Rick Whittington

Landrum Middle 0311	14721	2013 HVAC Replacements Wilson Heat & Air, B & G Refrigeration, Taylor Refrigeration	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	7/15/2013		63,075.03	Brett Butler
Landrum Middle 0311	18750	Upgrade benches in girls locker room.	Work In Progress		Eddie Ponce	10/28/2014		2,147.18	Edward Ponce
Landrum Middle 0311	18812	2014 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	11/3/2014		44,638.30	Shane Walton
Landrum Middle 0311	18605	Upgrade exterior site signage.	Work In Progress	Contractor, B&S Signs, Inc.	Eddie Ponce	10/13/2014		3,067.10	Edward Ponce
Landrum Middle 0311	18906	Upgrade landscaping.	Work In Progress	Contractor, No Mow Problems	Eddie Ponce	11/13/2014		4,787.50	Edward Ponce
Landrum Middle 0311	18748	Pressure wash metal roof sections.	Work In Progress	Contractor, Krystal Klean	Eddie Ponce	10/28/2014		6,100.31	Edward Ponce
Landrum Middle 0311	18749	Replace three pair of aluminum storefront doors.	Work In Progress	Contractor, Duval Glass & Mirror	Eddie Ponce	10/28/2014		10,159.00	Edward Ponce
Landrum Middle 0311	18751	Upgrade carpet in band room , multi-purpose room and rooms 505, 550.	Work In Progress	Contractor, James Bros. Carpet	Eddie Ponce	10/28/2014		18,611.38	Edward Ponce
Liberty Pines K-8 0472	18618	Upgrade electrical outlets in restrooms for Hand dryers.	Closed Work Orders	Contractor, AEC Electric	Bruce Taylor	10/13/2014	11/6/2014	2,429.48	Bruce Taylor
Liberty Pines K-8 0472	18655	Upgrade security Cameras	Work In Progress	Contractor, Village Key	Bruce Taylor	10/16/2014		11,234.15	Bruce Taylor
Liberty Pines K-8 0472	18619	Carpet and tile replacement	Work In Progress	Contractor, Express Tile	Bruce Taylor	10/13/2014		32,266.96	Bruce Taylor
Liberty Pines K-8 0472	18620	Upgrade casework in Book room.	Work In Progress	PM, Taylor	Bruce Taylor	10/13/2014		2,460.00	Bruce Taylor
Liberty Pines K-8 0472	18800	Painting in several areas around school.	Work In Progress	Contractor, Lasa Construction	Bruce Taylor	10/31/2014		40,490.00	Bruce Taylor

Mason Elementary 0361	18979	Remove VCT and replace with Forbo Marmoleum.	Work In Progress	Contractor, Spectra Flooring	Bruce Taylor	11/21/2014			Bruce Taylor
Mason Elementary 0361	18985	Upgrade security Cameras.	Work In Progress	Contractor, Village Key	Bruce Taylor	11/21/2014		5,443.37	Bruce Taylor
Mason Elementary 0361	18987	Upgrade security Alarm	Work In Progress	Contractor, Village Key	Bruce Taylor	11/21/2014		3,135.00	Bruce Taylor
Mason Elementary 0361	18981	Replace Case work in rooms 205,207 and 211. Cap Project.	Work In Progress	Contractor, P Brandon, Inc.	Bruce Taylor	11/21/2014		12,156.57	Bruce Taylor
Mason Elementary 0361	18982	Furnish and install cubbies in new Pre K room. Cap Project.	Work In Progress	Contractor, P Brandon, Inc.	Bruce Taylor	11/21/2014		3,443.44	Bruce Taylor
Mason Elementary 0361	18778	Upgrade Cafeteria Tables	Work In Progress	Contractor, Contrax Furnishings	Bruce Taylor	10/29/2014		26,992.14	Bruce Taylor
Mason Elementary 0361	18790	Replace Boiler	Work In Progress	Contractor, WW Gay	Bruce Taylor	10/30/2014		17,901.74	Bruce Taylor
Mill Creek Elementary 0341	18780	paint hallways and office	Work In Progress	Contractor, Lasa Construction	Joe Lewis	10/29/2014		30,000.00	Robert Davis
Mill Creek Elementary 0341	18553	Upgrade door hardware throughout facility.	Work In Progress	Crutchfield, Red	Eddie Ponce	10/7/2014		16,126.65	Edward Ponce
Mill Creek Elementary 0341	18739	replace cubbies in 400 hall	Work In Progress	Contractor, P Brandon, Inc.	Joe Lewis	10/27/2014		3,741.80	Robert Davis
Mill Creek Elementary 0341	18741	upgrade front office casework	Work In Progress	Contractor, P Brandon, Inc.	Joe Lewis	10/27/2014		11,847.08	Robert Davis

Mill Creek Elementary 0341	18556	upgrade cabinets in cafeteria	Work In Progress	Contractor, P Brandon, Inc.	Joe Lewis	10/7/2014		5,272.68	Robert Davis
Mill Creek Elementary 0341	18887	upgrade carpet in various areas	Work In Progress	Contractor, James Bros. Carpet	Joe Lewis	11/12/2014		27,809.64	Robert Davis
Mill Creek Elementary 0341	18847	upgrade front office restrooms and two gang restrooms	Work In Progress	Contractor, Express Tile	Joe Lewis	11/5/2014		12,882.87	Robert Davis
Murray Middle 0171	16260	upgrade restrooms	Work In Progress	Contractor, Express Tile	Joe Lewis	1/7/2014		8,219.98	Paul Pelletier
Murray Middle 0171	16270	remove and replace canopy	Work In Progress	Contractor, Perfection Arch. Sys	Joe Lewis	1/7/2014		117,031.00	Paul Pelletier
Murray Middle 0171	18746	upgrade carpet and tile in various places	Work In Progress	Contractor, James Bros. Carpet		10/27/2014		42,901.48	Paul Pelletier
Murray Middle 0171	18783	Paint various areas of school	Work In Progress	Contractor, Lasa Construction	Joe Lewis	10/30/2014		4,400.49	Paul Pelletier
Nease High 0251	18563	Upgrade 6 foot chain link fence fabric and top rail,	Closed Work Orders	Contractor, Armstrong Fence	Eddie Ponce	10/8/2014	12/1/2014	6,050.00	Edward Ponce
Nease High 0251	17767	2014-2015 Elevator PM	Closed Work Orders	Contractor, Schindler Elevator	Eddie Ponce	7/29/2014	9/15/2014	6,160.08	Bob Wamser
Nease High 0251	18708	Remove trees and clear brush from drainage ditch.	Closed Work Orders	Contractor, Shaw Pressure Clean	Eddie Ponce	10/21/2014	11/17/2014	4,200.00	Edward Ponce
Nease High 0251	18663	Upgrade windows in M-pod.	Work In Progress	Contractor, CC Borden	Eddie Ponce	10/16/2014		18,030.60	Edward Ponce
Nease High 0251	18565	Upgrade security alarms in various areas of facility.	Work In Progress	Contractor, SAFE, Inc.	Eddie Ponce	10/8/2014		5,217.96	Edward Ponce
Nease High 0251	18602	Upgrade painting on bus loop walkway cover.	Work In Progress	Contractor, Lasa Construction	Eddie Ponce	10/13/2014		5,500.00	Edward Ponce

Nease High 0251	18564	Insulate cooler and freezer in kitchen.	Work In Progress	Contractor, WW Gay	Eddie Ponce	10/8/2014			Edward Ponce
Nease High 0251	18146	Install two vav units in music area.	Work In Progress	Contractor, WW Gay	Eddie Ponce	8/25/2014		9,231.25	Edward Ponce
Nease High 0251	18733	Remove propane tank and upgrade to natural gas.	Work In Progress	Contractor, WW Gay	Eddie Ponce	10/27/2014		11,544.15	Edward Ponce
Nease High 0251	18643	Upgrade electrical panels in c- pod.	Work In Progress	Contractor, AEC Electric	Eddie Ponce	10/15/2014		17,089.68	Edward Ponce
Nease High 0251	18609	Upgrade flooring in ROTC area.	Work In Progress		Eddie Ponce	10/13/2014		13,378.50	Edward Ponce
Nease High 0251	18566	Upgrade carpet and stair treads and risers in A- pod and band area.	Work In Progress	Contractor, James Bros. Carpet	Eddie Ponce	10/8/2014		21,315.70	Edward Ponce
Nease High 0251	18998	Upgrade nine single exterior doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	11/24/2014		14,715.00	Edward Ponce
Ocean Palms Elementary 0391	18656	Replace existing West entrance Gate W/ aluminum gate as requested.	Work In Progress	Contractor, Armstrong Fence	Bruce Taylor	10/16/2014		7,841.80	Bruce Taylor
Ocean Palms Elementary 0391	18590	Demo existing walkway and walkway cover, remove existing 9 portable classrooms and replace with 10 new eco hybrid portable classrooms.	Work In Progress	Contractor, Mobile Modular	Bruce Taylor	10/9/2014		16,258.60	Bruce Taylor
Ocean Palms Elementary 0391	18835	2014 IAQ Baseline Testing Rooms: 134, 202, 302, 411, 116, 139, 315, 419	Work In Progress	Contractor, Terracon	Shane Walton	11/4/2014		3,540.00	Shane Walton
Ocean Palms Elementary 0391	18617	Upgrade security system	Work In Progress	Contractor, Village Key	Bruce Taylor	10/13/2014		7,060.51	Bruce Taylor
Ocean Palms Elementary 0391	18608	Pressure wash several areas of school including roof.	Work In Progress	Contractor, Krystal Klean	Bruce Taylor	10/13/2014		16,465.79	Bruce Taylor



Ocean Palms Elementary 0391	18636	Replaced front entrance doors.	Work In Progress	Contractor, Duval Glass & Mirror	Bruce Taylor	10/14/2014		4,390.00	Bruce Taylor
Ocean Palms Elementary 0391	18610	Upgrade intercom system as needed.	Work In Progress	Contractor, SAFE, Inc.	Bruce Taylor	10/13/2014		13,540.64	Bruce Taylor
Ocean Palms Elementary 0391	18808	2014 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	11/3/2014		34,936.96	Shane Walton
Ocean Palms Elementary 0391	18794	Replace Boiler	Work In Progress	Contractor, WW Gay	Bruce Taylor	10/31/2014		17,901.97	Bruce Taylor
Ocean Palms Elementary 0391	18921	Upgrade sod	Work In Progress	Contractor, Yard Pro	Bruce Taylor	11/13/2014		4,997.75	Bruce Taylor
Osceola Elementary 0331	18842	Painting	Work In Progress	Contractor, Lasa Construction	Bruce Taylor	11/5/2014		8,000.00	Bruce Taylor
Pacetti Bay Middle 0481	18069	replace compressor	Work In Progress	Contractor, WW Gay	Joe Lewis	8/19/2014		41,907.02	Jack Blocker
Pacetti Bay Middle 0481	18745	paint rear of school	Work In Progress	Contractor, Lasa Construction	Joe Lewis	10/27/2014		-	Jack Blocker
Palencia Elementary 0511	18809	2014 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	11/3/2014		34,936.96	Shane Walton
Palencia Elementary 0511	18653	Upgrade fire alarm and security doors.	Work In Progress	Contractor, SAFE, Inc.	Eddie Ponce	10/16/2014		9,416.68	Edward Ponce
Pedro Menendez High 0401	17571	Upgrade metal door jambs and doors in service rooms.	Work In Progress	Repult, Bryan	Eddie Ponce	6/19/2014		6,272.73	Edward Ponce
Pedro Menendez High 0401	17375	Expand existing access control system.	Work In Progress	Contractor, SAFE, Inc.	Eddie Ponce	5/28/2014		10,987.76	Edward Ponce

Pedro Menendez High 0401	18964	Upgrade HVAC system - Phase 2	Work In Progress	Contractor, WW Gay	Shane Walton	11/19/2014		7,430.00	
Pedro Menendez High 0401	18796	Replace rusted out electrical panels in kiln room.	Work In Progress	Contractor, AEC Electric	Bruce Taylor	10/31/2014		3,872.04	Bruce Taylor
Pedro Menendez High 0401	18603	Upgrade 10 pairs of hollow metal door systems.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	10/13/2014		32,710.00	Edward Ponce
Pedro Menendez High 0401	18648	Upgrade Camera/ Security system.	Work In Progress	Contractor, SAFE, Inc.	Bruce Taylor	10/15/2014		5,841.68	Bruce Taylor
Pedro Menendez High 0401	18519	Preventive Maintenance Service Contract	Work In Progress	Contractor, Schindler Elevator	Bruce Taylor	10/1/2014		3,343.43	Bruce Taylor
Ponte Vedra High 0492	17521	running track rehabilitation	Work In Progress	Contractor, Papico	Shane Walton	6/11/2014		79,599.45	Shane Walton
Ponte Vedra High 0492	17768	2014-2015 Elevator PM	Closed Work Orders	Contractor, Schindler Elevator	Eddie Ponce	7/29/2014	9/15/2014	10,687.48	Nick Athanaseas
Ponte Vedra High 0492	18975	Upgrade bleachers in gym.	Work In Progress	Contractor, Southeastern Surface	Eddie Ponce	11/20/2014		7,316.25	Edward Ponce
Ponte Vedra High 0492	18685	Upgrade security camera system.	Work In Progress	Contractor, Village Key	Eddie Ponce	10/20/2014		16,070.80	Edward Ponce
Ponte Vedra High 0492	18734	Upgrade hand dryers.	Work In Progress	Contractor, Quality Electrical	Eddie Ponce	10/27/2014		8,265.54	Edward Ponce
Ponte Vedra High 0492	18692	Upgrade waterless urinals.	Work In Progress	Contractor, McCrary's Plumbing	Eddie Ponce	10/20/2014		21,877.96	Edward Ponce
Ponte Vedra High 0492	18726	Upgrade exterior of paint on front of main entry , exterior doors interior of gym and stairways.	Work In Progress	Contractor, Lasa Construction	Eddie Ponce	10/23/2014		45,000.00	Edward Ponce
Ponte Vedra High 0492	18683	Upgrade hvac in three areas.	Work In Progress	Contractor, WW Gay	Eddie Ponce	10/20/2014		5,680.68	Edward Ponce

Ponte Vedra/Palm Valley Elem 0151	17310	2013/2014 HVAC Replacements	Work In Progress	Contractor, Taylor Refrigeration	Joe Lewis	5/16/2014		34,071.00	Brandon Hennessey
Ponte Vedra/Palm Valley Elem 0151	18700	Upgrade carpet and tile in various rooms.	Work In Progress	Contractor, James Bros. Carpet	Eddie Ponce	10/21/2014		32,117.42	Edward Ponce
Ponte Vedra/Palm Valley Elem 0151	18695	Upgrade security camera system.	Work In Progress	Contractor, Village Key	Eddie Ponce	10/21/2014		11,975.20	Edward Ponce
R. B. Hunt Elementary 0161	17312	2013/2014 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	5/16/2014		20,723.00	Raymond Kledzik
R. B. Hunt Elementary 0161	16774	Upgrade Energy Management System.	Work In Progress	Contractor, MC2 Inc.	Eddie Ponce	3/11/2014		10,575.00	Edward Ponce
R. B. Hunt Elementary 0161	18972	Upgrade hvac system in front office building.	Work In Progress	Contractor, WW Gay	Eddie Ponce	11/20/2014		15,630.17	Edward Ponce
R. B. Hunt Elementary 0161	18604	Upgrade casework for computer lab.	Work In Progress	Contractor, Contrax Furnishings	Eddie Ponce	10/13/2014		7,751.98	Edward Ponce
R. B. Hunt Elementary 0161	18974	Upgrade carpet.	Work In Progress	Contractor, James Bros. Carpet	Eddie Ponce	11/20/2014		33,164.44	Edward Ponce
Rawlings Elementary 0351	18696	Upgrade security alarm system.	Work In Progress	Contractor, Village Key	Eddie Ponce	10/21/2014			Edward Ponce
Rawlings Elementary 0351	18698	Upgrade security camera system.	Work In Progress	Contractor, Village Key	Eddie Ponce	10/21/2014		5,818.70	Edward Ponce
Rawlings Elementary 0351	18810	2014 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	11/3/2014		34,936.96	Shane Walton

Rawlings Elementary 0351	18699	Upgrade carpet and tile in various rooms.	Work In Progress	Contractor, James Bros. Carpet	Eddie Ponce	10/21/2014		33,421.66	Edward Ponce
Rawlings Elementary 0351	18997	Upgrade eight pairs of double exterior doors and one single exterior door.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	11/24/2014		27,803.00	Edward Ponce
Sebastian Middle 0301	18947	repair running track	Work In Progress	Contractor, Papico	Joe Lewis	11/18/2014			Jeff Baldwin
South Woods Elementary 0461	18672	Replaced (2) Water heater/Boilers and associated piping from boilers to kitchen.	Work In Progress	Contractor, WW Gay	Bruce Taylor	10/17/2014		28,527.65	Bruce Taylor
St. Augustine High 0181	17313	2013/2014 HVAC Replacements	Work In Progress	Contractor, Taylor Refrigeration	Joe Lewis	5/16/2014		33,949.00	Mike Hazel
St. Augustine High 0181	17870	install forbo tile	Closed Work Orders	Contractor, Spectra Flooring	Bruce Taylor	8/7/2014	9/22/2014	12,354.70	Mike Hazel
St. Augustine High 0181	18682	Upgrade six pair of double storefront door systems.	Work In Progress	Contractor, Duval Glass & Mirror	Eddie Ponce	10/20/2014		23,817.29	Edward Ponce
St. Augustine High 0181	18693	Upgrade Electrical Panels and Switch Gear as needed.	Work In Progress	Contractor, AEC Electric	Bruce Taylor	10/20/2014		37,676.40	Bruce Taylor
St. Augustine High 0181	18957	Replace electrical switch gear.	Work In Progress	Contractor, AEC Electric	Bruce Taylor	11/18/2014		59,769.81	Bruce Taylor
St. Augustine High 0181	18779	Track Rehabilitation.	Work In Progress	Contractor, Papico	Bruce Taylor	10/29/2014			Bruce Taylor
St. Johns Tech High 0033	18798	replace boiler	Work In Progress	Lewis, Joseph	Joe Lewis	10/31/2014		16,080.00	Mark Blocker
Switzerland Point Middle 0321	17316	2013/2014 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	5/16/2014		71,151.14	Al Pantano
Switzerland Point Middle 0321	18684	Upgrade two impact storefront door systems.	Work In Progress	Contractor, Duval Glass & Mirror	Eddie Ponce	10/20/2014		11,350.00	Edward Ponce

Switzerland Point Middle 0321	18562	Upgrade door locks and hardware throughout facility.	Work In Progress	Preston, Richard	Eddie Ponce	10/8/2014		24,226.80	Edward Ponce
Switzerland Point Middle 0321	18823	Upgrade Boilers	Work In Progress	Contractor, WW Gay	Bruce Taylor	11/4/2014		31,628.58	Bruce Taylor
Switzerland Point Middle 0321	18960	2014 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	11/19/2014		44,638.30	Shane Walton
Switzerland Point Middle 0321	18735	Upgrade 12 2 1/2 inch shut off valves.	Work In Progress	Contractor, McCrary's Plumbing	Eddie Ponce	10/27/2014		6,122.04	Edward Ponce
Timberlin Creek Elementary 0451	18681	Upgrade clean and paint sand blasted signage.	Work In Progress	Contractor, B&S Signs, Inc.	Bruce Taylor	10/20/2014		975.00	Bill Fowler
Timberlin Creek Elementary 0451	18679	Repair operable walls in needed areas.	Work In Progress	Contractor, Southeastern Surface	Bruce Taylor	10/17/2014		2,734.03	Bruce Taylor
Transportation Department 9780	18838	2014 IAQ Baseline Testing Rooms: driver's lounge, parts room, training room, dispatch office, driver's lounge restroom, upstairs storage area	Work In Progress	Contractor, Terracon	Shane Walton	11/4/2014		3,540.00	Bob Wamser
Wards Creek Elementary 0482	19018	Painting Program	Work In Progress	Contractor, Lasa Construction	Bruce Taylor	11/25/2014		20,000.00	Bruce Taylor
Wards Creek Elementary 0482	18826	Pressure Washing of school.	Work In Progress	Contractor, Krystal Klean	Bruce Taylor	11/4/2014		5,949.91	Bruce Taylor
Webster Elementary 0201	17678	Replace carpet in eight classrooms - 111, 112, 114, 118, 140, 540 and 565.	Closed Work Orders	Contractor, James Bros. Carpet	Shane Walton	7/9/2014	9/23/2014	26,426.36	Mike Oliver

Webster Elementary 0201	18837	2014 IAQ Baseline Testing Rooms: 683, 302, 315, 520, 645, 548, 107, 201	Work In Progress	Contractor, Terracon	Shane Walton	11/4/2014		3,540.00	Shane Walton
Webster Elementary 0201	18811	2014 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	11/3/2014		34,936.96	Shane Walton
Yates Building 9740	17672	Pressure wash	Closed Work Orders	Contractor, Krystal Klean	Bruce Taylor	7/9/2014	7/28/2014	780.15	Johnny Stratton

## Administrative Report

**Preventive Maintenance Teams:** The three PM Teams have begun their annual visits to schools and facilities for the 2014-2015 school year. The three individual PM teams are assigned to perform detailed preventive maintenance work at fourteen (14) facilities each for a period of two weeks at elementary schools, middle schools and administrative facilities and three weeks at high schools. This year's preventive maintenance schedule began on August 25<sup>th</sup> at Ketterlinus, R. B. Hunt and Timberlin Creek Elementary Schools. The teams will rotate from school to school and conclude their visits on April 17, 2015. In addition to the foregoing, visits have also been completed at Crookshank, Cunningham Creek, Hickory Creek, Mason, Mill Creek, Ocean Palms, Osceola, Palencia, PV/Rawlings, Wards Creek and Webster Elementary Schools; Liberty Pines Academy K-8 School; Gamble Rogers, Murray, Pacetti Bay, Sebastian and Switzerland Point Middle Schools and Bartram Trail, Nease and St. Augustine High Schools.

**Peer Review Committee:** This committee consists of school maintenance managers, district maintenance supervisors and Shane Walton, Director of Maintenance Services, who visit and inspect schools on a rotating basis. The peer review program provides an opportunity to share ideas and provide mutual support and assistance to maintenance managers in all areas of school maintenance. Approximately eighteen (18) schools are evaluated annually. The Peer Review visits began on September 18, 2014 at Crookshank Elementary and will conclude on May 28, 2015 at Valley Ridge Academy. In addition to the foregoing, evaluations have been conducted at Cunningham Creek, Durbin Creek, Hartley, Ketterlinus, PV/Rawlings Elementary Schools and at the Evelyn Hamblen Center.

**Maintenance Managers:** Met with Maintenance Managers and Director of Human Resources, Danielle French, to discuss air quality and the prohibition of deodorizers in restrooms throughout the district. Employees are also asked to refrain from using scented items in the schools and administrative buildings. Other items discussed included readying the schools for winter break and emergency contact information during that period.