

Joseph G. Joyner, Ed.D.
Superintendent



MEMORANDUM

TO: Members of the School Board

FROM: Joseph G. Joyner, Ed.D., Superintendent of Schools

SUBJECT: Request for Acceptance of Maintenance Department Monthly Activities Report

DATE: February 12, 2013

Background Information: The Maintenance Department provides a monthly activities report for School Board review. The report consists of four (4) sections:

- a. The Requests Status Report provides statistical information regarding the total number of work orders issued for each facility, the number of work orders completed and the number in progress for the year to date time period specified. Also included are a total of costs expended.
- b. The Maintenance Department Projects Status Report describes work completed monthly at each facility based on requests for maintenance received, emergencies and projects planned to be completed during the stated month. In addition to the routine maintenance items completed, preventive maintenance projects and work orders are also noted. Also noted is the number of hours spent and total costs associated with the work orders through the last day of the month.
- c. The Maintenance Department Monthly Capital Improvement Projects Construction Status Report provides a monthly update of ongoing and completed work on capital projects.
- d. The Administrative Report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the other reports.

Strategic Plan Impact: Monthly report.

Educational Impact: Monthly report.

Fiscal Impact: Projects are funded by the Maintenance Department's operating and capital outlay budgets.

Recommendation: Acceptance of the Maintenance Department's Monthly Activity Report.

Action Required: Approval of the Superintendent's recommendation.

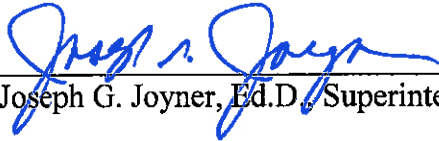
Drafted and submitted for approval by: Shane Walton, Director for Maintenance Services.

Reviewed and submitted for approval by: Paul Rose, Executive Director for Facilities & New Construction.

Respectfully Submitted,



Tim Forson, Deputy Superintendent for Operations



Joseph G. Joyner, Ed.D., Superintendent of Schools

ST. JOHNS COUNTY SCHOOL DISTRICT

**MAINTENANCE DEPARTMENT
MONTHLY ACTIVITIES REPORT**

DECEMBER 2012

Maintenance Department Activity Reports

Attached is a monthly activities report consisting of the following four sections:

a. Requests Status Report:

This report provides statistical information regarding number of Requests for Maintenance received from each facility, number of work orders in progress and completed at each facility for the year to date time period specified.

b. Projects Status Report:

This report describes work completed monthly at each facility based on requests for maintenance received, emergencies, and projects planned to be completed during the specified time period. Also included are items completed during the preventive maintenance teams' visit to each facility. Additionally, the report indicates the number of hours expended by Maintenance Department personnel and costs incurred for the work through the last day of the month.

c. Maintenance Department Capital Improvement Projects Construction Status Report:

This report provides an update of ongoing and completed work on all capital improvement projects. These projects are scheduled as a result of existing conditions and life cycle inspections conducted annually at each facility. Additionally, the Maintenance Department has established a program by which all facilities are placed on rotation to receive carpet and tile, painting, pavement rehabilitation, HVAC duct cleaning and indoor air quality assessments every three to four years.

d. Administrative Report:

This report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the above-mentioned reports.

Requests Status Report

7/1/12 through 12/31/12

Work Order Count	Location	Status	Total Costs
16	Administration Building 9721	Closed Work Orders	\$19,445.98
2	Administration Building 9721	Work In Progress	\$5,229.92
26	Bartram Trail High 0411	Closed Work Orders	\$79,990.79
2	Bartram Trail High 0411	New Request	\$0.00
6	Bartram Trail High 0411	Work In Progress	\$40,307.57
66	Creekside High 0493	Closed Work Orders	\$55,666.24
9	Creekside High 0493	Work In Progress	\$16,215.09
27	Crookshank Elementary 0021	Closed Work Orders	\$11,255.59
3	Crookshank Elementary 0021	Work In Progress	\$425.61
21	Cunningham Creek Elem. 0381	Closed Work Orders	\$9,940.63
1	Cunningham Creek Elem. 0381	Work In Progress	\$1,351.45
24	Durbin Creek Elementary 0441	Closed Work Orders	\$10,308.17
4	Durbin Creek Elementary 0441	Work In Progress	\$45,877.51
19	Evelyn Hamblen 0031	Closed Work Orders	\$4,763.40
4	Evelyn Hamblen 0031	Work In Progress	\$0.00
28	Fruit Cove Middle 0491	Closed Work Orders	\$15,058.54
1	Fruit Cove Middle 0491	Work In Progress	\$529.24
16	Fullerwood 9061	Closed Work Orders	\$3,492.91
3	Fullerwood 9061	Work In Progress	\$55.70
34	Gamble Rogers Middle 0371	Closed Work Orders	\$37,213.32
3	Gamble Rogers Middle 0371	Work In Progress	\$8,304.89
30	Hartley Elementary 0261	Closed Work Orders	\$12,717.63
7	Hartley Elementary 0261	Work In Progress	\$2,927.79
22	Hickory Creek Elementary 0501	Closed Work Orders	\$36,323.53
3	Hickory Creek Elementary 0501	Work In Progress	\$614.93
1	J Building / Purchasing Warehouse 9754	New Request	\$0.00
1	J Building / Purchasing Warehouse 9754	Work In Progress	\$0.00
44	Julington Creek Elementary 0241	Closed Work Orders	\$17,699.14
1	Julington Creek Elementary 0241	Work In Progress	\$0.00
26	Ketterlinus Elementary 0091	Closed Work Orders	\$30,561.16

2	Ketterlinus Elementary 0091	New Request	\$0.00
1	Ketterlinus Elementary 0091	Work In Progress	\$55.78
62	Landrum Middle 0311	Closed Work Orders	\$40,222.95
5	Landrum Middle 0311	Work In Progress	\$41,397.28
21	Liberty Pines K-8 0472	Closed Work Orders	\$6,568.86
19	Maintenance Department 9810	Closed Work Orders	\$11,504.80
2	Maintenance Department 9810	Work In Progress	\$90.28
24	Mason Elementary 0361	Closed Work Orders	\$36,855.49
2	Mason Elementary 0361	Work In Progress	\$990.00
36	Mill Creek Elementary 0341	Closed Work Orders	\$8,897.13
1	Mill Creek Elementary 0341	New Request	\$0.00
7	Mill Creek Elementary 0341	Work In Progress	\$19,476.89
58	Murray Middle 0171	Closed Work Orders	\$60,396.13
3	Murray Middle 0171	New Request	\$0.00
9	Murray Middle 0171	Work In Progress	\$66,881.96
1	Nease Clinic	Closed Work Orders	\$246.88
54	Nease High 0251	Closed Work Orders	\$59,303.83
7	Nease High 0251	Work In Progress	\$119,109.36
25	Ocean Palms Elementary 0391	Closed Work Orders	\$15,764.72
1	Ocean Palms Elementary 0391	Work In Progress	\$0.00
5	O'Connell Center	Closed Work Orders	\$1,434.33
1	O'Connell Center	Work In Progress	\$43.10
41	Osceola Elementary 0331	Closed Work Orders	\$17,507.69
3	Osceola Elementary 0331	Work In Progress	\$10,625.09
15	Pacetti Bay Middle 0481	Closed Work Orders	\$22,224.90
1	Pacetti Bay Middle 0481	New Request	\$0.00
8	Pacetti Bay Middle 0481	Work In Progress	\$10,248.24
10	Palencia Elementary 0511	Closed Work Orders	\$7,573.32
1	Palencia Elementary 0511	Work In Progress	\$157.37
2	Pedro Menendez Clinic	Closed Work Orders	\$163.69
56	Pedro Menendez High 0401	Closed Work Orders	\$21,669.93
17	Pedro Menendez High 0401	Work In Progress	\$139,767.03

54	Ponte Vedra High 0492	Closed Work Orders	\$29,189.08
6	Ponte Vedra High 0492	Work In Progress	\$38,815.37
30	Ponte Vedra/Palm Valley Elem 0151	Closed Work Orders	\$19,248.18
3	Ponte Vedra/Palm Valley Elem 0151	Work In Progress	\$8,707.90
19	R. B. Hunt Elementary 0161	Closed Work Orders	\$40,806.60
2	R. B. Hunt Elementary 0161	Work In Progress	\$325.44
16	Rawlings Elementary 0351	Closed Work Orders	\$5,826.45
4	Rawlings Elementary 0351	Work In Progress	\$31,855.01
34	Sebastian Middle 0301	Closed Work Orders	\$48,517.67
1	Sebastian Middle 0301	New Request	\$0.00
4	Sebastian Middle 0301	Work In Progress	\$2,000.00
27	South Woods Elementary 0461	Closed Work Orders	\$12,669.42
4	South Woods Elementary 0461	Work In Progress	\$41,961.38
79	St. Augustine High 0181	Closed Work Orders	\$46,671.16
8	St. Augustine High 0181	Work In Progress	\$62,363.15
18	St. Johns Tech High 0033	Closed Work Orders	\$18,778.23
1	St. Johns Tech High 0033	New Request	\$0.00
7	St. Johns Tech High 0033	Work In Progress	\$629.57
52	Switzerland Point Middle 0321	Closed Work Orders	\$11,919.95
7	Switzerland Point Middle 0321	Work In Progress	\$12,993.15
27	Timberlin Creek Elementary 0451	Closed Work Orders	\$34,192.65
2	Timberlin Creek Elementary 0451	Work In Progress	\$0.00
24	Transportation Department 9780	Closed Work Orders	\$6,778.35
1	Transportation Department 9780	Work In Progress	\$2,936.94
24	Wards Creek Elementary 0482	Closed Work Orders	\$5,847.99
3	Wards Creek Elementary 0482	Work In Progress	\$677.81
45	Webster Elementary 0201	Closed Work Orders	\$20,984.55
5	Webster Elementary 0201	Work In Progress	\$25,213.97
5	Yates Building 9740	Closed Work Orders	\$4,535.92
1462	Total Year to Date		\$ 1,719,899.57

Maintenance Department Projects Status Report

11/27/12 through 12/31/12

(routine and preventive maintenance items)

Location	WOID	Description	Status	Craft	Assigned To	Manager	Requested	Completed	Labor	Total Costs	Requester
Administration Building 9721	13276	Please replace bad cross ties in the vacant lot and fasten them to the ground.	Closed Work Orders	Grounds	Payne, Harold	Bruce Taylor	12/14/2012	12/17/2012	6	\$122.41	Johnny Stratton
Administration Building 9721	13208	Pick up clothing from Landrum, PVHS AND Ocean Palms and deliver it to Webster Request by Jan Caban (special project)	Closed Work Orders	Special Projects	Russ, Eric	Shane Walton	12/10/2012	1/8/2013	7.5	\$149.85	Shane Walton
Bartram Trail High 0411	13350	Replace 3/4 bypass device as per inspection. Cintas 389.01	Work In Progress	Backflow	Contractor, Cintas	Shane Walton	12/21/2012			\$0.00	Shane Walton
Creekside High 0493	13077	Ice machine in Gym room 862 slow harvesting ice.	Closed Work Orders	Ice Machine Service	McLean, Derek	Joe Lewis	11/16/2012	11/29/2012	5.5	\$288.94	Robert Randazzo
Creekside High 0493	13158	2- security camera not working.	Closed Work Orders	Security	Contractor, SAFE, Inc.	Joe Lewis	12/5/2012	1/11/2013		\$2,028.00	Robert Randazzo
Creekside High 0493	13117	Gym bleachers not opening and closing as should found some parts under bleachers on floor.	Closed Work Orders	Bleachers	Bradbury, Ted	Joe Lewis	11/27/2012	11/30/2012		\$40.00	Robert Randazzo
Creekside High 0493	13113	No heat blower motor in alarm reset but returned to alarm.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	11/27/2012	12/20/2012	2.5	\$48.28	Robert Randazzo
Creekside High 0493	13078	Need emergency shower/eyewash station installed in P-10 . Have station on site .	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	11/16/2012			\$0.00	Robert Randazzo

Crookshank Elementary 0021	13188	Can not get the sinks unclogged in Art Room very slow to drain	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	12/6/2012			\$0.00	Ralph Waldrop
Crookshank Elementary 0021	13233	clean area between school and transportation	Work In Progress	Grounds	Lewis, Ricky	Joe Lewis	12/11/2012			\$345.00	Ralph Waldrop
Crookshank Elementary 0021	13119	no heat in portable classroom	Work In Progress	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	11/27/2012		2.5	\$80.61	Ralph Waldrop
Cunningham Creek Elem. 0381	13127	a/c unit not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	11/29/2012	12/7/2012		\$212.00	Jody Hunter
Cunningham Creek Elem. 0381	13153	Install pressure gages on two boilers, per inspection recommendations.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Ponce, Robbie	Joe Lewis	12/4/2012	12/20/2012	13	\$312.02	Jody Hunter
Cunningham Creek Elem. 0381	13221	clean out area for installation of track and remove two small trees from playground	Work In Progress	Grounds	Saucerman, Shawn	Joe Lewis	12/10/2012		45	\$1,351.45	Jody Hunter
Durbin Creek Elementary 0441	13130	The glass water level gage is leaking on the kitchen steamer.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	11/29/2012	11/30/2012	5	\$104.83	Todd Ponce
Durbin Creek Elementary 0441	13125	Outside air dampers are not working on AHU 4,5,&6.	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	11/29/2012		2.5	\$454.79	Todd Ponce
Durbin Creek Elementary 0441	13351	Replace 3/4 back flow device, 4" relief valve, supply hose, and 4" check Assembly. As per inspection. Cintas 2,001.78	Work In Progress	Backflow	Contractor, Cintas	Bruce Taylor	12/21/2012			\$2,001.78	Shane Walton
Evelyn Hamblen 0031	13257	Condensing unit hums and fan motor does not run.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	12/13/2012	12/14/2012	3	\$60.38	Troy Wilson

Evelyn Hamblen 0031	13331	Vents in classroom are blowing out white granular dust particles. I advised teacher to shut off unit. Just started past couple of days.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Eddie Ponce	12/20/2012	1/8/2013	5	\$104.70	Troy Wilson
Evelyn Hamblen 0031	13250	Front office restrooms and girls gang restroom backed up will not flush.	Closed Work Orders	Plumbing	Kizer, Brian	Joe Lewis	12/12/2012	12/13/2012	9	\$188.72	Troy Wilson
Evelyn Hamblen 0031	13322	Hot water line to wash sink faucet is leaking. The copper line has a hole in it.	Work In Progress	Plumbing	Lewis, Joseph	Joe Lewis	12/20/2012			\$194.75	Troy Wilson
Evelyn Hamblen 0031	13323	Toilet in boys restroom leaking water at floor base. Possibly a bad wax ring.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	12/20/2012			\$0.00	Troy Wilson
Fruit Cove Middle 0491	13133	3 of 6 faucets are leaking in science lab	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	11/30/2012	12/5/2012	2.5	\$182.65	James Strange
Fruit Cove Middle 0491	13198	AC not working no power	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	12/10/2012	12/13/2012	12.5	\$1,247.34	James Strange
Fruit Cove Middle 0491	13342	Rebuild 6" back flow device as per inspection. Cintas 529.26	Work In Progress	Backflow	Contractor, Cintas	Shane Walton	12/21/2012			\$529.24	Shane Walton
Fullerwood 9061	13259	Light stays on (east side of the building).	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	12/13/2012	12/18/2012	6.5	\$133.23	Johnny Stratton
Fullerwood 9061	13260	Light out on pole by garbage dumpster.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	12/13/2012	12/19/2012	4	\$117.55	Johnny Stratton
Fullerwood 9061	13258	Roof leak in 2nd floor west stairwell.	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	12/13/2012			\$0.00	Johnny Stratton

Fullerwood 9061	13348	Replace 2" ball valve handle kit as per inspection from Cintas.	Work In Progress	Backflow	Kizer, Brian	Bruce Taylor	12/21/2012				\$0.00	Bruce Taylor
Fullerwood 9061	13309	Air conditioning not working.	Work In Progress	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	12/18/2012		2		\$55.70	Johnny Stratton
Gamble Rogers Middle 0371	13103	no ac or heat no power to board	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	11/26/2012	11/28/2012	2		\$37.62	Mike Ponce
Gamble Rogers Middle 0371	13238	exhaust fan very loud	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	12/11/2012	12/13/2012	6		\$121.08	Mike Ponce
Gamble Rogers Middle 0371	13140	need lift to fix light cover	Closed Work Orders	Electrical	Conley, Ronnie	Bruce Taylor	12/3/2012	12/13/2012	1.5		\$33.47	Mike Ponce
Gamble Rogers Middle 0371	13197	Toilet leaking, Called in by Dawn ?	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	12/7/2012	12/7/2012	3		\$56.51	Bruce Taylor
Gamble Rogers Middle 0371	13207	toilet will not flush	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	12/10/2012	12/13/2012	6		\$184.62	Mike Ponce
Gamble Rogers Middle 0371	13156	oven not working	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	12/5/2012	12/6/2012	5		\$104.83	Mike Ponce
Gamble Rogers Middle 0371	13326	Perform Preventive Maintenance on Lift Station.	Work In Progress	Plumbing	Kizer, Brian	Bruce Taylor	12/20/2012		18		\$339.03	Bruce Taylor
Hartley Elementary 0261	13217	Outdoor fan motor needs replacing on Bard unit.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	12/10/2012	12/14/2012	6		\$220.41	Bill Vaughn
Hartley Elementary 0261	13218	Door lock not locking properly. You can jimmy(SP?) it open.	Closed Work Orders	Key and Lock	Crutchfield, Red	Joe Lewis	12/10/2012	12/19/2012	2		\$423.86	Bill Vaughn
Hartley Elementary 0261	13189	door closure is worn out and leaking.	Closed Work Orders	Doors and Hardware	Crutchfield, Red	Joe Lewis	12/6/2012	12/6/2012	2		\$184.53	Bill Vaughn

Hartley Elementary 0261	13064	Sewer line connecting P 3 and P-4 to main clogged. Need long snake.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	11/15/2012	11/16/2012	11	\$204.66	Bill Vaughn
Hartley Elementary 0261	13137	Sink traps corroded and leaking.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	12/3/2012	12/18/2012	6	\$147.04	Bill Vaughn
Hartley Elementary 0261	13343	Rebuild 6" back flow device as per inspection. Cintas 529.26	Work In Progress	Backflow	Contractor, Cintas	Shane Walton	12/21/2012			\$529.24	Shane Walton
Hartley Elementary 0261	13241	Door closer on freezer is coming off wall. Lag bolt holes are stripped out. BIG Safety concern due to amount of tension on the door.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	12/12/2012	12/14/2012	6	\$140.76	Bill Vaughn
Hartley Elementary 0261	13136	Classroom door lock completely worn out.	Work In Progress	Key and Lock	Ortagus, Rick	Joe Lewis	12/3/2012		3.5	\$267.70	Bill Vaughn
Hartley Elementary 0261	13134	Boiler inspection revealed two issues that need to be fixed for certification: 1. Relief valve on main boiler needs to be mounted in a vertical position. 2. New hot water heater needs an outlet thermometer	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	11/30/2012		7.5	\$488.42	Bill Vaughn
Hickory Creek Elementary 0501	13159	parking lot lights does not come on Monday mornings	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	12/5/2012	12/21/2012	9	\$159.89	Larry Davis
Hickory Creek Elementary 0501	13325	exterior door will no lock properly.	Closed Work Orders	Carpentry	Cothron, Joe	Eddie Ponce	12/20/2012	12/21/2012	3	\$66.93	Larry Davis

Hickory Creek Elementary 0501	13292	Exit door is hard to open, written up by fire marshal.	Closed Work Orders	Carpentry	Cothron, Joe	Eddie Ponce	12/17/2012	12/18/2012	4	\$87.72	Larry Davis
Hickory Creek Elementary 0501	13120	please check serving line, it smelled like some thing was burning.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	11/28/2012	12/13/2012	12	\$248.66	Larry Davis
Hickory Creek Elementary 0501	13262	Please repair drain pipe for hot serving .	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	12/13/2012	12/18/2012	5	\$104.83	Larry Davis
Hickory Creek Elementary 0501	13144	repair 2 water level glass gage on boiler.	Closed Work Orders	Plumbing	Houghton, Mike	Eddie Ponce	12/3/2012	12/4/2012	4	\$83.86	Larry Davis
Hickory Creek Elementary 0501	13263	Please repair second stall toilet in girls restroom outside of cafeteria. It is leaking from pipe near water cut off.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	12/13/2012	12/20/2012	7.5	\$201.71	Larry Davis
Hickory Creek Elementary 0501	13065	please install retractable electric outlet.	Work In Progress	Electrical	Penque, Bruce	Eddie Ponce	11/15/2012			\$0.00	Larry Davis
Hickory Creek Elementary 0501	13335	Boiler pipe leaking.	Work In Progress	Plumbing	Contractor, McCrary's Plumbing	Eddie Ponce	12/20/2012			\$0.00	Larry Davis
Hickory Creek Elementary 0501	13340	Replace 3/4 back flow device as per inspection. Cintas	Work In Progress	Backflow	Contractor, Cintas	Shane Walton	12/21/2012			\$614.93	Shane Walton
J Building / Purchasing Warehouse 9754	13312	Tiles from pre-existing office ceiling are falling down on drop ceiling in office.	Work In Progress	Ceilings	Lewis, Ricky	Joe Lewis	12/18/2012			\$0.00	Joseph Outlaw
Julington Creek Elementary 0241	13143	water leaking out of ground by water valve.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	12/3/2012	12/21/2012	12.5	\$436.39	Brian Taylor

Julington Creek Elementary 0241	13289	hot water heater leaking at u	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	12/17/2012	12/18/2012	6.5	\$151.78	Brian Taylor
Julington Creek Elementary 0241	13236	exhaust fan making loud noise	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	12/11/2012	12/13/2012	1	\$43.72	Brian Taylor
Julington Creek Elementary 0241	13154	warmer on line is leaking. Steamer closet by office not working properly.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	12/4/2012	12/18/2012	22	\$541.33	Brian Taylor
Julington Creek Elementary 0241	13142	drank cooler stopped getting cold	Closed Work Orders	Plumbing	Houghton, Mike	Eddie Ponce	12/3/2012	1/9/2013	29	\$613.97	Brian Taylor
Julington Creek Elementary 0241	13160	Relocate ceiling outlet for projector	Work In Progress	Electrical	Davis, Edward	Eddie Ponce	12/5/2012			\$0.00	Brian Taylor
Ketterlinus Elementary 0091	13131	Need remote shut off switch for boiler	Closed Work Orders	Electrical	Davis, Edward	Joe Lewis	11/30/2012	12/18/2012	15	\$627.63	Rick Whittington
Ketterlinus Elementary 0091	13251	Door leaks in breezeway, teachers lounge and 2nd grade hallway	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	12/12/2012	1/8/2013	3	\$62.82	Rick Whittington
Ketterlinus Elementary 0091	13290	Having trouble locking doors in hallway in case of lock down	Closed Work Orders	Carpentry	Crutchfield, Red	Joe Lewis	12/17/2012	12/20/2012	3	\$66.93	Rick Whittington
Ketterlinus Elementary 0091	13252	Door sticking in jamb. Hard to open.	Closed Work Orders	Carpentry	Crutchfield, Red	Joe Lewis	12/12/2012	12/20/2012	2	\$44.62	Rick Whittington
Ketterlinus Elementary 0091	13336	Need single Handle water faucet. Will pick up.	Closed Work Orders	Plumbing	Kelley, Debbie	Joe Lewis	12/20/2012	12/20/2012		\$35.24	Rick Whittington
Ketterlinus Elementary 0091	13104	Striker on door fixture not working on classroom door.	Work In Progress	Doors and Hardware	Ortagus, Rick	Joe Lewis	11/26/2012		2.5	\$55.78	Rick Whittington

Landrum Middle 0311	13124	Install electrical outlet above ceiling for IT . Outlet needed for signal amplifier.	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	11/29/2012	12/18/2012	7	\$137.82	Brett Butler
Landrum Middle 0311	13266	Several of the gfi outlets in the science lab are not working. The reset on these still does not allow operation	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	12/13/2012	12/21/2012	15	\$346.28	Brett Butler
Landrum Middle 0311	13337	Sight window needed in maintenance back door	Closed Work Orders	Doors and Hardware	Cothron, Joe	Eddie Ponce	12/20/2012	1/8/2013	7	\$204.10	Brett Butler
Landrum Middle 0311	13271	Ten more corner caps to be ordered and installed on columns in dining area	Closed Work Orders	Carpentry	Cothron, Joe	Eddie Ponce	12/13/2012	12/14/2012	4	\$87.72	Brett Butler
Landrum Middle 0311	13267	Smoke doors on main hallway will not latch	Closed Work Orders	Carpentry	Cothron, Joe	Eddie Ponce	12/13/2012	12/17/2012	3	\$56.96	Brett Butler
Landrum Middle 0311	13192	Unit in telephone switch/computer is not working unit blowing hot air	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	12/6/2012	12/10/2012	2	\$43.10	Brett Butler
Landrum Middle 0311	13282	Install switches for fresh air make up units.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	12/17/2012	12/20/2012	22	\$587.88	Edward Ponce
Landrum Middle 0311	13211	Freezer light switch not working.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	12/10/2012	12/13/2012	2.5	\$50.95	Brett Butler
Landrum Middle 0311	13212	New convection oven to be delivered wed. Oven needs to be installed	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	12/10/2012	12/14/2012	10	\$203.80	Brett Butler
Landrum Middle 0311	13268	Leak over teachers desk in this room. Tiles still in place with water damage	Work In Progress	Roof	Burchfield, Joe	Eddie Ponce	12/13/2012		12.5	\$261.75	Brett Butler
Landrum Middle 0311	13269	Hallway between 415-425 water seeping down wall and into hallway.	Work In Progress	Roof	Burchfield, Joe	Eddie Ponce	12/13/2012		17.5	\$804.20	Brett Butler

Landrum Middle 0311	13270	Leak in main hall. Tile is still in place showing damage	Work In Progress	Roof	Burchfield, Joe	Eddie Ponce	12/13/2012			\$0.00	Brett Butler
Liberty Pines K-8 0472	13139	The steamer is making a popping noise. One of the combi ovens has low water pressure. Lights on serving line has issues.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	12/3/2012	12/6/2012	7	\$146.76	Robert Sturm
Liberty Pines K-8 0472	13316	The irrigation valve ruptured on the softball field and needs to be replaced. Had to shut the pump down because the valve was flooding the field.	Closed Work Orders	Irrigation	Conley, Ronnie	Bruce Taylor	12/19/2012	12/21/2012	10	\$241.96	Robert Sturm
Liberty Pines K-8 0472	13150	The piping on the irrigation pump is leaking again.	Closed Work Orders	Plumbing	Conley, Ronnie	Bruce Taylor	12/4/2012	12/21/2012	22.5	\$562.14	Robert Sturm
Liberty Pines K-8 0472	13354	AHU 1-1 for the front office needs transformers in EMS cabinet replaced. Need to be checked out on January 7 when we come back to school. The vav boxes in building 100 are not working and no power to them. The ahu unit is running but the vav are not running.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	12/21/2012	1/8/2013	2	\$37.62	Robert Sturm
Maintenance Department 9810	13194	Install door closure per fire inspection.	Closed Work Orders	Doors and Hardware	Ortagus, Rick	Eddie Ponce	12/7/2012	12/7/2012		\$342.93	Edward Ponce

Maintenance Department 9810	13249	Seal cab screen	Work In Progress	Carpentry	Ortagus, Rick	Shane Walton	12/12/2012			\$90.28	Shane Walton
Mason Elementary 0361	13320	Replace 8" and 3" back flow preventers, They have been inspected and are in bad shape and need replaced.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	12/19/2012	1/11/2013	5	\$4,972.18	Bruce Taylor
Mason Elementary 0361	13288	A/C unit for IT server room. Coils keep freezing up.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	12/17/2012	12/18/2012	3	\$60.54	Alvez Barkoskie
Mason Elementary 0361	13202	Pressure gauge on boiler as per inspector	Work In Progress	<Blank>	Contractor, WW Gay	Bruce Taylor	12/10/2012			\$0.00	Bruce Taylor
Mill Creek Elementary 0341	13132	Pipe leaking under ground	Closed Work Orders	Plumbing	Contractor, WW Gay	Joe Lewis	11/30/2012	1/9/2013	31.5	\$1,288.47	Robert Davis
Mill Creek Elementary 0341	13196	Bathroom light will not come on has new bulbs in it	Closed Work Orders	Electrical	Thompson, Matt	Joe Lewis	12/7/2012	12/20/2012	4	\$89.81	Robert Davis
Mill Creek Elementary 0341	13237	Walk in cooler is not holding temp.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	12/11/2012	12/12/2012	4	\$260.16	Robert Davis
Mill Creek Elementary 0341	13216	Heat strips will not come on	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	12/10/2012	12/20/2012		\$0.00	Robert Davis
Mill Creek Elementary 0341	13329	NO air to Administration area.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Bruce Taylor	12/20/2012	1/8/2013	4	\$80.50	Robert Davis
Mill Creek Elementary 0341	13317	Seal leaking on pump to cooling tower.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	12/19/2012			\$0.00	Bruce Taylor
Mill Creek Elementary 0341	13123	Dish washer will not work	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	11/29/2012		4	\$83.86	Robert Davis

Mill Creek Elementary 0341	13346	Replace 3/4 check assmy as per inspection. Cintas 284.56	Work In Progress	Backflow	Contractor, Cintas	Bruce Taylor	12/21/2012				\$284.56	Shane Walton
Mill Creek Elementary 0341	13307	Not cooling	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	12/18/2012				\$0.00	Robert Davis
Murray Middle 0171	13321	Check operation of lift station.	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	12/19/2012	12/20/2012	9		\$180.15	Edward Ponce
Murray Middle 0171	13227	roof leak in main hall at room 809	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	12/11/2012	1/8/2013	2		\$41.88	Paul Pelletier
Murray Middle 0171	13069	steamer is not working	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	11/15/2012	11/29/2012	6.5		\$375.48	Paul Pelletier
Murray Middle 0171	13151	kitchen floor drains backing up, blocked	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	12/4/2012	12/4/2012	6		\$111.63	Paul Pelletier
Murray Middle 0171	13334	kitchen floor drains clogged	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	12/20/2012	1/10/2013			\$0.00	Paul Pelletier
Murray Middle 0171	13185	water leak under counter, I have tried to tighten up the fittings but it does not stop leak	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	12/6/2012	12/18/2012	5		\$93.03	Paul Pelletier
Murray Middle 0171	13291	reach in cooler is not cooling properly.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	12/17/2012				\$0.00	Paul Pelletier
Murray Middle 0171	13220	pressure washer in kitchen is not working, has no pressure	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	12/10/2012		7.5		\$2,014.79	Paul Pelletier
Murray Middle 0171	13186	sink in kitchen has leak, plumbing at drain is falling apart	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	12/6/2012				\$0.00	Paul Pelletier
Murray Middle 0171	13060	urinal leaking at the wall	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	11/14/2012		4		\$78.74	Paul Pelletier
Nease High 0251	13147	Install Temperature gages on 4 Lochinvar boilers	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	12/4/2012	1/10/2013			\$0.00	Bob Wamser
Nease High 0251	13096	Conduct preventive maintenance	Work In Progress	General Maintenance	PM, Ponce	Eddie Ponce	11/20/2012		1068.5		\$37,857.68	Edward Ponce

Ocean Palms Elementary 0391	13205	Install emergency shut off on boiler as required as per code.	Closed Work Orders	Electrical	Davis, Edward	Bruce Taylor	12/10/2012	12/14/2012	36	\$918.25	Bruce Taylor
Ocean Palms Elementary 0391	13084	AC unit -24 does not shut down and keeps pumping cold air into the classroom.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	11/16/2012	11/26/2012	7	\$145.36	Gio Morales
Ocean Palms Elementary 0391	13203	Update boilers as per inspection, WW gay has copy of report	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	12/10/2012			\$0.00	Bruce Taylor
O'Connell Center	13187	Out side door keys get stuck in it	Closed Work Orders	Doors and Hardware	Crutchfield, Red	Joe Lewis	12/6/2012	12/10/2012	1	\$22.31	Robert Davis
O'Connell Center	13235	Back up in drain every time toilet is flushed	Work In Progress	Plumbing	Linskey, Jim	Joe Lewis	12/11/2012		2	\$43.10	Robert Davis
Osceola Elementary 0331	13228	Back shade cover brace hanging down.	Closed Work Orders	General Maintenance	Bishop, Charlie	Bruce Taylor	12/11/2012	12/12/2012		\$0.00	Bruce Taylor
Osceola Elementary 0331	13100	tear out counter and cabinets in teachers lounge on 12/12/12	Closed Work Orders	Carpentry	Bishop, Charlie	Bruce Taylor	11/26/2012	12/13/2012	7.5	\$304.99	Sterling Cofield
Osceola Elementary 0331	13314	Lift station in alarm	Closed Work Orders	<Blank>	Kizer, Brian	Bruce Taylor	12/18/2012	12/18/2012	4	\$75.34	Bruce Taylor
Osceola Elementary 0331	13063	ice machine is in need of repair	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	11/15/2012	12/4/2012	12	\$253.92	Sterling Cofield
Osceola Elementary 0331	13232	Last portable on right by front play ground. Emergency window leaking and flooding floor.	Closed Work Orders	Roof	Gibson, Mike	Bruce Taylor	12/11/2012	12/12/2012	6	\$138.72	Bruce Taylor
Osceola Elementary 0331	13146	No air E Hall	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	12/3/2012	12/13/2012	10.5	\$226.28	Bruce Taylor
Osceola Elementary 0331	13170	Repair pot hole as requested by Mrs. Waldrop.	Closed Work Orders	Masonry	Shank, Tyson	Bruce Taylor	12/5/2012	12/5/2012	3	\$51.03	Bruce Taylor

Osceola Elementary 0331	13315	Mow and weed trim front of school	Closed Work Orders	Grounds	Shank, Tyson	Bruce Taylor	12/18/2012	12/18/2012	10	\$170.10	Bruce Taylor
Osceola Elementary 0331	13193	Remove electrical outlets from countertop in teachers lounge, reinstall after completion of installation of new counters. (Removal can take place on Dec 11 reinstall on the 13th.)	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	12/7/2012	12/17/2012	5	\$122.73	Bruce Taylor
Osceola Elementary 0331	13171	Several lights out in portable classroom , schedule repairs between 12:00 and 1:00	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	12/5/2012	12/12/2012	4.5	\$411.98	Bruce Taylor
Osceola Elementary 0331	13230	Remove trash bags and empty wheel barrow between buildings by garden area.	Closed Work Orders	Grounds	Payne, Harold	Bruce Taylor	12/11/2012	12/17/2012	2	\$34.17	Bruce Taylor
Osceola Elementary 0331	13231	Remove desk from prin office and place in receiving area. All other furniture to be placed in room 401 home Ec on right hand side. This to be done after lunch on 12-20 or early 12-21	Closed Work Orders	General Maintenance	Payne, Harold	Bruce Taylor	12/11/2012	12/21/2012	7	\$119.07	Bruce Taylor
Osceola Elementary 0331	13101	Disconnect plumbing in room 102 and install new sink.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	11/26/2012	12/14/2012	13	\$244.86	Sterling Cofield
Osceola Elementary 0331	13301	Several A/c units appear to be down	Work In Progress	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	12/18/2012		17	\$347.17	Bruce Taylor

Osceola Elementary 0331	13324	Perform Preventive Maintenance SY 2012/13	Work In Progress	General Maintenance	PM, Taylor	Bruce Taylor	12/20/2012		472.5	\$12,636.90	Bruce Taylor
Pacetti Bay Middle 0481	13129	Replace steamer water level gauge. Glass tube leaking. As per Boiler Inspector	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	11/29/2012	11/30/2012	5	\$104.83	Jack Blocker
Pacetti Bay Middle 0481	13126	chillers not communicating with ems	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	11/29/2012	12/6/2012		\$971.10	Jack Blocker
Pacetti Bay Middle 0481	13155	3 small leaks in main hallway. Leaking around roof drains	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	12/5/2012	12/20/2012	18	\$416.42	Jack Blocker
Pacetti Bay Middle 0481	13199	Bad fan blades. 3 fan blades on chiller #2 broken	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	12/10/2012	1/8/2013	4	\$472.64	Jack Blocker
Pacetti Bay Middle 0481	13328	Chiller condenser motor needs replacement	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Bruce Taylor	12/20/2012	12/21/2012	20	\$916.00	Jack Blocker
Pacetti Bay Middle 0481	13265	Toilet leaking in Gang rest room	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	12/13/2012		3	\$63.14	Jack Blocker
Pacetti Bay Middle 0481	13068	indoor air quality problems (need new filters)	Work In Progress	Heating/Ventilation /Air Conditioning	Lewis, Joseph	Joe Lewis	11/15/2012			\$2,625.00	Jack Blocker
Pacetti Bay Middle 0481	13338	Tilt skillet will not tilt.	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	12/21/2012		6	\$125.79	Jack Blocker
Pacetti Bay Middle 0481	13255	Cooling valve not working on AHU-4.	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	12/13/2012		4	\$80.50	Jack Blocker
Pacetti Bay Middle 0481	13239	Fire door in corridor 300 coming apart. Hinge pulling out of door	Work In Progress	Doors and Hardware	Crutchfield, Red	Joe Lewis	12/11/2012			\$0.00	Jack Blocker
Pacetti Bay Middle 0481	13352	4" check assny as per inspection. Cintas	Work In Progress	Backflow	Contractor, Cintas	Shane Walton	12/21/2012			\$541.52	Shane Walton

Pacetti Bay Middle 0481	13256	Surge protection not working properly. Also check grounding system	Work In Progress	Electrical	Davis, Edward	Joe Lewis	12/13/2012				\$0.00	Jack Blocker
Palencia Elementary 0511	13190	drain backed up main bathroom	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	12/6/2012	12/7/2012	2.5	\$52.35	Andy Knight	
Palencia Elementary 0511	13214	main girls bathroom backed up sewage coming out of drain	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	12/10/2012	12/12/2012	6.5	\$132.27	Andy Knight	
Palencia Elementary 0511	13097	Install exhaust fan for dryer.	Work In Progress	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	11/20/2012		9	\$157.37	Edward Ponce	
Pedro Menendez High 0401	13213	EQ ID Cleveland fl094120 water level gauge leaking and requires repair as per boiler inspection. Inspector recommendation : Replace gauge and seals	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	12/10/2012	12/17/2012	7	\$146.76	Bruce Taylor	
Pedro Menendez High 0401	13246	Repair 2 Holes in Ceiling where they took the vent out over the Dish Wash Machine.	Closed Work Orders	Ceilings	Bishop, Charlie	Bruce Taylor	12/12/2012	12/17/2012	2.5	\$55.78	Joedy Ashton	
Pedro Menendez High 0401	13253	Replace Weather Stripping on Back Door of Kitchen.	Closed Work Orders	Doors and Hardware	Bishop, Charlie	Bruce Taylor	12/12/2012	12/17/2012	2.5	\$77.77	Joedy Ashton	
Pedro Menendez High 0401	13293	Door Lock going into the Room from outside Area will open with a Butter Knife needs Block Plate. Also door coming in from Side has no Lock at all need to install Panic Hardware.	Closed Work Orders	Doors and Hardware	Bishop, Charlie	Bruce Taylor	12/17/2012	12/19/2012	4	\$130.49	Joedy Ashton	

Pedro Menendez High 0401	13302	Kitchen Manager came in this Morning and noticed the Temp. on the Walk in Cooler was 45.	Closed Work Orders	Kitchen Equipment	Rosenfeld, Randy	Bruce Taylor	12/18/2012	12/19/2012	3	\$64.65	Joedy Ashton
Pedro Menendez High 0401	13086	East Generator will not start up. No lights on Panel in Office, called Ring Power.	Closed Work Orders	Generators	Contractor, Ring Power	Bruce Taylor	11/19/2012	12/19/2012		\$0.00	Joedy Ashton
Pedro Menendez High 0401	13177	Bad Thermostat in Fire Pump! Sprinkler Inspector wrote it up. Ring Power came out and fixed it.	Closed Work Orders	Fire Alarm System	Contractor, Ring Power	Bruce Taylor	12/6/2012	12/6/2012		\$918.70	Joedy Ashton
Pedro Menendez High 0401	13049	Hot Water line leaks in both areas.	Closed Work Orders	Plumbing	Contractor, McCrary's Plumbing	Bruce Taylor	11/13/2012	11/13/2012		\$657.50	Joedy Ashton
Pedro Menendez High 0401	13222	Broken Border tiles in Kitchen need to be replaced.	Closed Work Orders	Masonry	Payne, Harold	Bruce Taylor	12/10/2012	12/21/2012	24	\$460.98	Joedy Ashton
Pedro Menendez High 0401	13319	Roll up gate at front entrance Grill rusted out and hanging up. Need Grill curtain replaced. Security issue.	Work In Progress	Security	Contractor, American Roll Up Door	Bruce Taylor	12/19/2012			\$3,785.00	Joedy Ashton
Pedro Menendez High 0401	13345	Replace 3/4 backflow device with meter and ball valve as per inspection. Cintas 640.94	Work In Progress	Backflow	Contractor, Cintas	Shane Walton	12/21/2012			\$0.00	Shane Walton
Pedro Menendez High 0401	13057	Water leak around secondary Pump.	Work In Progress	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	11/14/2012		29.5	\$603.40	Joedy Ashton
Pedro Menendez High 0401	13226	Resurface outdoor Basket Ball Courts.	Work In Progress	Playground	Contractor, Papico	Bruce Taylor	12/10/2012			\$0.00	Bruce Taylor

Pedro Menendez High 0401	13091	Chiller #2 Comp. #2 Leaking oil out of it. Randy from Maintenance found it this Morning.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	11/19/2012			\$0.00	Joedy Ashton
Pedro Menendez High 0401	13279	Chiller 3 Tripped Main Breaker. Last time it was a Transformer in unit.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	12/14/2012			\$0.00	Joedy Ashton
Ponte Vedra High 0492	13056	Switch relay making a buzzing noise. The switch is located directly over door inside classroom.	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	11/14/2012	12/19/2012		\$0.00	Nick Athanaseas
Ponte Vedra High 0492	13066	Electric outlets on one wall do not work. Found breaker and it was not tripped. The outlets are in panel DNLB Breaker 35. The panel in located in room 579	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	11/15/2012	12/18/2012	8	\$142.12	Nick Athanaseas
Ponte Vedra High 0492	13280	Several leaks: Auditorium Concession area (ticket booth, boy restroom) 500 gym hallway area, rooms 665,675. Media: 201 computer lab.	Closed Work Orders	Roof	Burchfield, Joe	Eddie Ponce	12/16/2012	1/11/2013	30	\$701.51	Nick Athanaseas
Ponte Vedra High 0492	13075	Based on fire inspection the following fire rated corridor doors did not close properly: 520, 540 and double doors outside 704	Closed Work Orders	Doors and Hardware	Cothron, Joe	Eddie Ponce	11/16/2012	11/20/2012	6	\$131.58	Nick Athanaseas

Ponte Vedra High 0492	13074	Outside double door plate has come loose from bottom of door, causing it to catch on threshold and not closing all the time. May have to remove door	Closed Work Orders	Doors and Hardware	Cothron, Joe	Eddie Ponce	11/16/2012	11/20/2012	5	\$109.65	Nick Athanaseas
Ponte Vedra High 0492	13070	GFI receptacle located on back wall of serving line has an electrical burning smell. Found breaker in Panel CNLD Breaker # 12 and shut off. The soda coolers are also on the same circuit.	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	11/15/2012	11/16/2012	4	\$94.56	Nick Athanaseas
Ponte Vedra High 0492	13080	GFI on the back wall of serving line and where the drink cooler is plugged in started a burning smell. Turned off breaker #12 in pane CNLD	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	11/16/2012	1/8/2013	15	\$347.10	Nick Athanaseas
Ponte Vedra High 0492	13128	Stage light flickering as well as house lights	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	11/29/2012	11/30/2012	7	\$148.02	Nick Athanaseas
Ponte Vedra High 0492	13281	Media: Store Front doors will not close all the way. 300 double doors will not close properly. We have adjusted closures still not right.	Closed Work Orders	Doors and Hardware	Cothron, Joe	Eddie Ponce	12/16/2012	12/18/2012	5	\$109.65	Nick Athanaseas

Ponte Vedra High 0492	13085	Production lighting does not work. Drama teacher did some troubleshooting. There is power to DMX and lighting. Lighting is not reacting. Maybe DMX chip issue.	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	11/17/2012	11/30/2012	11	\$232.60	Nick Athanaseas
Ponte Vedra/Palm Valley Elem 0151	13195	Oven made a popping noise and now it won't hold temperature. Please evaluate and repair as needed.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	12/7/2012	12/18/2012	10.5	\$218.09	Brandon Hennessey
Ponte Vedra/Palm Valley Elem 0151	13297	Multiple rooms on one system and the wall that the thermostat is on feels like it has a draft and the thermostat is not reading an accurate room temp. Please evaluate and repair as needed.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	12/17/2012	12/20/2012	8	\$167.72	Brandon Hennessey
Ponte Vedra/Palm Valley Elem 0151	13296	Dishwasher smelled like something was burning and then started dumping water on the floor. Please evaluate and repair as needed.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	12/17/2012		9	\$471.57	Brandon Hennessey
R. B. Hunt Elementary 0161	13092	Bard unit not heating	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	11/19/2012	12/13/2012	3	\$52.46	Raymond Kledzik
R. B. Hunt Elementary 0161	13347	Replace 3/4 bypass as per inspection Cintas	Work In Progress	Backflow	Contractor, Cintas	Shane Walton	12/21/2012			\$325.44	Shane Walton

Rawlings Elementary 0351	13122	Boys bathroom toilet I cannot get unclogged. I have snaked and plunged numerous times. Please evaluate and repair as needed.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	11/28/2012	12/7/2012	7.5	\$345.96	Brandon Hennessey
Rawlings Elementary 0351	13272	Door handle on front office is sticking and will not operate properly. Please evaluate and repair as needed.	Closed Work Orders	Doors and Hardware	Cothron, Joe	Eddie Ponce	12/13/2012	12/17/2012	3	\$246.57	Brandon Hennessey
Sebastian Middle 0301	13210	Sink is draining very slow.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	12/10/2012	12/18/2012	4	\$74.42	Jeff Baldwin
Sebastian Middle 0301	13264	The bottom half of the new oven is not heating up	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	12/13/2012	12/21/2012	2.5	\$53.88	Jeff Baldwin
Sebastian Middle 0301	13111	The reach-in cooler on the left is not cooling.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	11/27/2012	12/12/2012	14	\$298.72	Jeff Baldwin
Sebastian Middle 0301	13274	We are hosting the River Region East Science Fair for the district and need to have 75 tables picked up from Landrum Middle on January 29th in the morning and delivered to Sebastian Middle	Work In Progress	Special Projects	Saucerman, Shawn	Joe Lewis	12/14/2012			\$0.00	Jeff Baldwin
South Woods Elementary 0461	13145	Cut and form safety grates at tanks to fit around piping, clean pine needles from topside of plant, order blower timer.	Closed Work Orders	General Maintenance	Payne, Harold	Bruce Taylor	12/3/2012	12/4/2012	7	\$119.07	Bruce Taylor
South Woods Elementary 0461	13219	chiller pump VFD3 not coming on	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	12/10/2012	12/14/2012	13	\$337.69	Bennie Witt

South Woods Elementary 0461	13058	AHU # 4 belts slipping as per Joe King.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	11/14/2012	11/14/2012		\$0.00	Bruce Taylor
South Woods Elementary 0461	13172	Check emergency generator at water treatment plant, in alarm.	Closed Work Orders	Electrical	Davis, Edward	Bruce Taylor	12/6/2012	12/7/2012	10	\$520.45	Bruce Taylor
South Woods Elementary 0461	13114	Drain in kitchen stopped up	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	11/27/2012	12/13/2012		\$0.00	Bennie Witt
South Woods Elementary 0461	13244	Dish machine not working properly	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	12/12/2012	12/17/2012	5	\$104.83	Bennie Witt
South Woods Elementary 0461	13245	Replace R/O vessels as needed. labor only vessels on site.	Work In Progress	General Maintenance	Contractor, US Water	Bruce Taylor	12/12/2012			\$0.00	Bruce Taylor
South Woods Elementary 0461	13243	Roof leaking in room 210	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	12/12/2012			\$0.00	Bennie Witt
St. Augustine High 0181	13046	Repair 2 reach-in coolers, and walk-in freezer	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	11/13/2012	11/13/2012	4	\$132.16	Mike Hazel
St. Augustine High 0181	13300	on line two heater not working.	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	12/18/2012		1.5	\$131.33	Mike Hazel
St. Augustine High 0181	13344	Replace 4" test cock as per inspection. Cintas	Work In Progress	Backflow	Contractor, Cintas	Shane Walton	12/21/2012			\$305.72	Shane Walton
St. Augustine High 0181	13082	Preventive Maintenance 2012	Work In Progress	General Maintenance	PM, Taylor	Bruce Taylor	11/16/2012		1577	\$40,558.91	Bruce Taylor
St. Augustine High 0181	13349	Repair backflow leaking water	Work In Progress	Plumbing	Kizer, Brian	Bruce Taylor	12/21/2012			\$0.00	Mike Hazel
St. Johns Tech High 0033	13248	Roof leak around fresh air intake .Duct work rusted through and insulation around duct is wet.	Closed Work Orders	Roof	Kite, Tim	Joe Lewis	12/12/2012	12/18/2012	4	\$83.76	Troy Wilson

St. Johns Tech High 0033	13308	Boys restroom toilet in H-bldg. Has had multiple backups last couple of days. Main line needs to be cleaned.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	12/18/2012	1/11/2013	4	\$83.06	Troy Wilson
St. Johns Tech High 0033	13121	The boys and girls restroom toilets are flushing slowly. We have had to plunge the toilets several times in both bathrooms. It seems to be getting worse.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	11/28/2012	11/29/2012	7	\$130.24	Troy Wilson
St. Johns Tech High 0033	13242	Portable 2 window still leaking water inside onto floor.	Work In Progress	Roof	Ortagus, Rick	Joe Lewis	12/12/2012			\$0.00	Troy Wilson
St. Johns Tech High 0033	13148	Damper actuator will not shut off. Constantly clicking.	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	12/4/2012			\$166.24	Troy Wilson
Switzerland Point Middle 0321	13191	GFI plug not working in room 725	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	12/6/2012	12/21/2012	6	\$126.54	Euclid Cooper
Switzerland Point Middle 0321	13135	need 6 fire bottle for the portables and need them installed	Closed Work Orders	General Maintenance	Cothron, Joe	Eddie Ponce	12/3/2012	12/7/2012	6	\$171.22	Euclid Cooper
Switzerland Point Middle 0321	13152	door will not unlock room 880	Closed Work Orders	Doors and Hardware	Cothron, Joe	Eddie Ponce	12/4/2012	12/6/2012	7	\$364.26	Euclid Cooper
Switzerland Point Middle 0321	13149	can't get system to come on it looks like there is no power to the units	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	12/4/2012	12/13/2012	7	\$143.01	Euclid Cooper
Switzerland Point Middle 0321	13339	Replace 2" back flow device as per inspection. Watts 909QT RPA Cintas 1,485.98	Work In Progress	Backflow	Contractor, Cintas	Shane Walton	12/21/2012			\$1,485.98	Shane Walton

Switzerland Point Middle 0321	13313	Walk in freezer making loud noise.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	12/18/2012	1/8/2013	9	\$402.17	Edward Ponce
Timberlin Creek Elementary 0451	13234	Roof leak in front of classroom	Closed Work Orders	Roof	Gibson, Mike	Bruce Taylor	12/11/2012	12/14/2012		\$0.00	Bill Fowler
Timberlin Creek Elementary 0451	13229	Roof leak is leaking rain water down on fire door closure electronics	Closed Work Orders	Roof	Gibson, Mike	Bruce Taylor	12/11/2012	12/14/2012	19	\$460.71	Bill Fowler
Timberlin Creek Elementary 0451	13215	The boiler water level gage glass is leaking and requires repair	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	12/10/2012	12/17/2012	4	\$83.86	Bill Fowler
Timberlin Creek Elementary 0451	13141	Heat strips are being called for as shown on computer but temperature is not rising above 67 degrees.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	12/3/2012	12/14/2012	6	\$121.08	Bill Fowler
Timberlin Creek Elementary 0451	13098	Heat strips not working.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	11/26/2012	11/26/2012	3	\$60.54	Bill Fowler
Timberlin Creek Elementary 0451	13327	Roof to day care is leaking	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	12/20/2012			\$0.00	Bill Fowler
Timberlin Creek Elementary 0451	13283	Move the police emergency call button to the area of the front counter where the receptionist sits.	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	12/17/2012			\$0.00	Bill Fowler
Transportation Department 9780	13332	Repair broken water line (Crookshank)	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	12/20/2012	12/21/2012	6	\$135.44	Edward Ponce
Transportation Department 9780	13108	Please check pull cords on 5 overhead heaters.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	11/26/2012	12/21/2012	15	\$358.75	Marlena Reput

Transportation Department 9780	13294	Please repair door.	Closed Work Orders	Doors and Hardware	Cothron, Joe	Eddie Ponce	12/17/2012	12/18/2012	2	\$43.86	Marlena Repult
Transportation Department 9780	13107	Only one light is working. Please check other lights.	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	11/26/2012	12/7/2012	9	\$190.31	Marlena Repult
Wards Creek Elementary 0482	13161	Thermostat stuck on at 250 and will not turn down on oven.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	12/5/2012	12/6/2012	8	\$167.72	Timothy Lundquist
Wards Creek Elementary 0482	13184	Boiler locked out and will not start up. We have no hot water in kitchen.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	12/6/2012	12/6/2012	2	\$41.93	Timothy Lundquist
Wards Creek Elementary 0482	13333	Dishwasher will not fill with water. It starts then limit switch cuts it off then it drains.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Bruce Taylor	12/20/2012	12/21/2012	2	\$43.10	Timothy Lundquist
Wards Creek Elementary 0482	13353	8" check valve repair kit, 8' relief valve rebuild kit, 3/4 rebuild kit as per inspection. Cintas	Work In Progress	Backflow	Walton, Shane	Bruce Taylor	12/21/2012			\$677.81	Timothy Lundquist
Wards Creek Elementary 0482	13275	3 leaks one leaking into the light fixture, and two leaking in the classroom.	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	12/14/2012			\$0.00	Timothy Lundquist
Wards Creek Elementary 0482	13138	Door leading to courtyard area hangs up and will not release (Panic Hardware)	Work In Progress	Carpentry	Crutchfield, Red	Bruce Taylor	12/3/2012			\$0.00	Bruce Taylor
Webster Elementary 0201	13116	There is a valve in the covered walkway outside of room 547 that is leaking	Closed Work Orders	Plumbing	Contractor, McCrary's Plumbing	Eddie Ponce	11/27/2012	12/7/2012		\$445.88	Mike Oliver
Webster Elementary 0201	13304	There is a uneven joint in the sidewalk that is a tripping hazard, that need to be leveled out.	Closed Work Orders	Masonry	Repult, Bryan	Eddie Ponce	12/18/2012	12/20/2012	4	\$87.72	Mike Oliver

Webster Elementary 0201	13287	We are having a hard time opening and closing the exit gate for parent pickup. The bottom rail has rusted in two.	Closed Work Orders	Fence Repair	Graves, David	Eddie Ponce	12/17/2012	12/18/2012	7.5	\$187.58	Mike Oliver
Webster Elementary 0201	13094	The reach in cooler near the serving line is running a little hot	Closed Work Orders	Heating/Ventilation /Air Conditioning	Houghton, Mike	Eddie Ponce	11/20/2012	12/7/2012	4	\$83.86	Mike Oliver
Webster Elementary 0201	13240	The A C unit on the roof was making a loud noise earlier in the day and now it is not cooling.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	12/11/2012	12/13/2012	3.5	\$575.30	Mike Oliver
Webster Elementary 0201	13278	The walls in the gym need repairing the sheet rock on two walls is falling apart.	Closed Work Orders	Carpentry	Cothron, Joe	Eddie Ponce	12/14/2012	12/18/2012	38	\$1,452.13	Mike Oliver
Webster Elementary 0201	13095	The ballast in the emergency light is making a lot of noise.	Work In Progress	Electrical	Davis, Edward	Eddie Ponce	11/20/2012			\$0.00	Mike Oliver
Webster Elementary 0201	13341	Replace 3/4 backflow device as per inspection Watts 007QT Cintas	Work In Progress	Backflow	Contractor, Cintas	Shane Walton	12/21/2012			\$335.49	Shane Walton

Maintenance Department Capital Improvements Projects

7/1/12 through 12/31/12

Location	WOID	Description	Status	Assigned To	Project Mgr.	Requested	Completed	Total Costs	Requester
Bartram Trail High 0411	11886	pressure wash facility	Closed Work Orders	Contractor Krystal, Klean	Joe Lewis	7/9/2012	9/12/2012	\$11,720.05	Jason Lee
Bartram Trail High 0411	12323	Preventive Maintenance on Elevators for 2012/2013	Closed Work Orders	Contractor, Schindler Elevator	Joe Lewis	8/24/2012	8/24/2012	\$2,065.74	Jason Lee
Bartram Trail High 0411	12837	Install door access system to seven entry points.	Work In Progress	Contractor, SAFE, Inc.	Eddie Ponce	10/10/2012		\$20,182.77	Edward Ponce
Bartram Trail High 0411	13176	Replace six sets of double exterior doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$19,626.00	Edward Ponce
Creekside High 0493	13223	seal (patch) tennis and basketball courts	Work In Progress	Contractor, Papico	Joe Lewis	12/10/2012		\$0.00	Robert Randazzo
Creekside High 0493	12957	Preventive Maintenance on elevators for 2012/2013	Work In Progress	Contractor, Schindler Elevator	Joe Lewis	10/29/2012		\$7,503.37	Robert Randazzo
Creekside High 0493	13163	install locking equipment for gates	Work In Progress	Contractor, Duval Glass& Mirror	Joe Lewis	12/5/2012		\$6,551.00	Robert Randazzo
Cunningham Creek Elem. 0381	11452	Retrofit / replacement from t-12 to t-8 lighting fixtures complete school plant.	Work In Progress	Contractor, AEC Electric	Bruce Taylor	5/10/2012		\$111,119.99	Bruce Taylor

Durbin Creek Elementary 0441	13157	Install 2x2 T-8 lighting fixtures in 4 locations. AEC Quote 27,214.75	Work In Progress	Contractor, AEC Electric	Bruce Taylor	12/5/2012		\$27,214.74	Bruce Taylor
Durbin Creek Elementary 0441	13162	install carpet in eight classrooms	Work In Progress		Joe Lewis	12/5/2012		\$16,206.20	Todd Ponce
Evelyn Hamblen 0031	13071	install relocatable on facility	Work In Progress	Contractor, Mobile Modular	Joe Lewis	11/15/2012		\$0.00	Troy Wilson
Gamble Rogers Middle 0371	13284	Install 26 updated thermostats. Microtouch Models 1050.	Work In Progress	Rosenfeld, Randy	Bruce Taylor	12/17/2012		\$1,976.00	Bruce Taylor
Gamble Rogers Middle 0371	13285	Change out 32 wall pac fixtures utilizing 42 watt CFL Fixtures.	Work In Progress	Contractor, AEC Electric	Bruce Taylor	12/17/2012		\$5,989.86	Bruce Taylor
Gamble Rogers Middle 0371	10359	replace bad water valves	Work In Progress		Joe Lewis	12/5/2011		\$0.00	Mike Ponce
Hartley Elementary 0261	13200	build wall around chiller	Work In Progress	Hagan, Elmer	Joe Lewis	12/10/2012		\$2,600.51	Bill Vaughn
Ketterlinus Elementary 0091	11909	upgrade windows in music room	Closed Work Orders	Hagan, Elmer	Joe Lewis	7/12/2012	7/30/2012	\$1,465.44	Rick Whittington
Ketterlinus Elementary 0091	11924	Replace carpet in room 131 due to sewer back up	Closed Work Orders	Contractor, James Bros. Carpet	Joe Lewis	7/23/2012	8/9/2012	\$2,227.92	Rick Whittington

Landrum Middle 0311	11895	Replace doors in gym and multi purpose room.	Work In Progress	Cothron, Joe	Eddie Ponce	7/10/2012	11/2/2012	\$6,863.10	Edward Ponce
Landrum Middle 0311	12423	Replace hvac system for cafeteria.	Work In Progress	Contractor, WW Gay	Eddie Ponce	8/30/2012		\$33,557.47	Edward Ponce
Landrum Middle 0311	11738	Replace HVAC Units	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	6/13/2012		\$53,189.00	Joseph Lewis
Maintenance Department 9810	13261	copy plans to disk	Work In Progress		Shane Walton	12/13/2012		\$0.00	Shane Walton
Mason Elementary 0361	13168	repair folding wall	Work In Progress	Contractor, Southeastern Surface	Joe Lewis	12/5/2012		\$990.00	Alvez Barkoskie
Mill Creek Elementary 0341	13165	upgrade shade structures	Work In Progress		Joe Lewis	12/5/2012		\$0.00	Robert Davis
Mill Creek Elementary 0341	13254	upgrade electrical in classrooms for projectors	Work In Progress		Shane Walton	12/12/2012		\$17,820.00	Shane Walton
Mill Creek Elementary 0341	11732	Replace HVAC Units	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	6/13/2012		\$23,739.00	Robert Davis
Murray Middle 0171	11884	Locker rooms have been tiled, can the remaining exposed walls be painted, also principals small office painted as well.	Closed Work Orders	Ash, David	Joe Lewis	7/9/2012	7/23/2012	\$1,476.49	Paul Pelletier

Murray Middle 0171	13204	upgrade folding wall	Work In Progress	Contractor, Southeastern Surface	Joe Lewis	12/10/2012		\$28,396.29	Paul Pelletier
Murray Middle 0171	13164	upgrade restrooms	Work In Progress	Contractor, Express Tile	Joe Lewis	12/5/2012		\$11,680.02	Paul Pelletier
Murray Middle 0171	13174	Replace seven pairs of double exterior doors and one single exterior door.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$24,532.50	Edward Ponce
Nease High 0251	11986	Conduct FPL Feasibility Study	Closed Work Orders	Contractor, Matern Engineering	Shane Walton	7/31/2012	8/16/2012	\$2,500.00	Shane Walton
Nease High 0251	12164	Raise existing storm drain, Install three foot wide flume from lime rock parking lot to bottom of slope ditch.	Closed Work Orders	Contractor, G and H Underground	Eddie Ponce	8/15/2012	9/13/2012	\$4,885.00	Edward Ponce
Nease High 0251	12600	Repair Running Track Surface As Needed.	Work In Progress	Contractor, Papico	Bruce Taylor	9/13/2012		\$61,820.02	Bruce Taylor
Nease High 0251	13277	Remove and trim trees and underbrush between football and baseball areas.	Work In Progress	Contractor, Wrights Tree Service	Eddie Ponce	12/14/2012		\$4,800.00	Edward Ponce
Nease High 0251	13182	Replace handrails at stadium.	Work In Progress	B & B Welding	Eddie Ponce	12/6/2012		\$2,990.00	Edward Ponce

Nease High 0251	13180	Replace one set of double exterior doors and four single exterior doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$9,813.00	Edward Ponce
Nease High 0251	10339	Upgrade HVAC - Phase 3	Work In Progress	Contractor, WW Gay	Shane Walton	11/29/2011		\$4,021,815.71	Shane Walton
Nease High 0251	10381	Upgrade lighting in auditorium.	Work In Progress	Contractor, AEC Electric	Eddie Ponce	12/7/2011		\$12,700.60	Edward Ponce
Nease High 0251	7271	Upgrade Courtyard Dining Area	Work In Progress	Contractor, CC Borden	Shane Walton	11/17/2010		\$388,637.92	Shane Walton
Osceola Elementary 0331	11896	Upgrade seven exterior doors.	Closed Work Orders	Cothron, Joe	Eddie Ponce	7/10/2012	8/31/2012	\$4,284.17	Edward Ponce
Pacetti Bay Middle 0481	13201	upgrade sidewalk	Work In Progress	Hagan, Elmer	Joe Lewis	12/10/2012		\$62.30	Jack Blocker
Pacetti Bay Middle 0481	13169	upgrade folding wall	Work In Progress	Contractor, Southeastern Surface	Joe Lewis	12/5/2012		\$6,750.00	Ted Bradbury
Pacetti Bay Middle 0481	11586	Install double exit doors in exterior hall wall.	Work In Progress	Contractor, Duval Glass& Mirror	Eddie Ponce	5/30/2012	9/12/2012	\$22,892.05	Edward Ponce
Pedro Menendez High 0401	12589	Install access door system.	Work In Progress	Contractor, SAFE, Inc.	Eddie Ponce	9/13/2012		\$32,885.39	Edward Ponce
Pedro Menendez High 0401	12325	Preventive Maintenance on Elevators for 2012/2013	Work In Progress	Contractor, Schindler Elevator	Bruce Taylor	8/24/2012		\$1,426.56	Joedy Ashton

Pedro Menendez High 0401	13225	Resurface Tennis Courts	Work In Progress	Contractor, Papico	Bruce Taylor	12/10/2012		\$0.00	Bruce Taylor
Pedro Menendez High 0401	13305	Replace Boiler	Work In Progress	Contractor, WW Gay	Bruce Taylor	12/18/2012		\$30,514.64	Bruce Taylor
Pedro Menendez High 0401	13306	Replace Mixing valves and piping as needed.	Work In Progress	Contractor, WW Gay	Bruce Taylor	12/18/2012		\$17,005.38	Bruce Taylor
Ponte Vedra High 0492	12014	Had Inspection on Elevators. Elevator #1 failed due to water in elevator shaft.	Closed Work Orders	Contractor, Schindler Elevator	Eddie Ponce	8/2/2012	10/2/2012	\$2,675.00	Nick Athanaseas
Ponte Vedra High 0492	13181	Repair gates and fencing at various locations on site.	Work In Progress	Contractor, Armstrong Fence	Eddie Ponce	12/6/2012		\$11,900.47	Edward Ponce
Ponte Vedra High 0492	13173	Upgrade high jump track area.	Work In Progress	Contractor, Papico		12/6/2012		\$18,324.45	Edward Ponce
Ponte Vedra High 0492	12807	Repair elevator shaft.	Work In Progress	Contractor, Schindler Elevator	Eddie Ponce	10/8/2012		\$7,116.00	Edward Ponce
Ponte Vedra/Palm Valley Elem 0151	11950	Upgrade lighting in restrooms.	Closed Work Orders	Contractor, AEC Electric	Eddie Ponce	7/25/2012	10/2/2012	\$4,582.63	Edward Ponce
Rawlings Elementary 0351	13175	Replace three sets of double exterior doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$9,813.00	Edward Ponce
Rawlings Elementary 0351	13183	Upgrade site lighting.	Work In Progress	Contractor, AEC Electric	Eddie Ponce	12/6/2012		\$20,698.99	Edward Ponce

Rawlings Elementary 0351	11735	Replace HVAC Units	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	6/13/2012		\$25,054.00	Brandon Hennessey
Sebastian Middle 0301	13224	upgrade exterior courts	Work In Progress	Contractor, Papico	Joe Lewis	12/10/2012		\$2,000.00	Jeff Baldwin
Sebastian Middle 0301	13166	install shade structure	Work In Progress		Joe Lewis	12/5/2012		\$0.00	Jeff Baldwin
Sebastian Middle 0301	11739	Replace HVAC Units	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	6/13/2012		\$64,361.00	Jeff Baldwin
Sebastian Middle 0301	10674	upgrade gang restrooms	Work In Progress	Contractor, Express Tile	Joe Lewis	1/26/2012		\$43,862.37	Jeff Baldwin
Sebastian Middle 0301	10760	remove strobes for tile replacement	Work In Progress	Contractor, SAFE, Inc.	Joe Lewis	2/6/2012		\$0.00	Jeff Baldwin
South Woods Elementary 0461	12157	upgrade water plant	Work In Progress	Contractor, US Water	Bruce Taylor	8/15/2012		\$19,343.98	Bennie Witt
South Woods Elementary 0461	12158	upgrade Wastewater plant	Work In Progress	Contractor, US Water	Bruce Taylor	8/15/2012		\$22,617.40	Bennie Witt
St. Augustine High 0181	13178	Replace three sets of double smoke doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$9,813.00	Edward Ponce
St. Augustine High 0181	13179	Replace two sets of double exterior doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$6,542.00	Edward Ponce
Switzerland Point Middle 0321	13286	upgrade science lab sinks	Work In Progress	Contractor, McCrary's Plumbing	Shane Walton	12/17/2012		\$9,602.40	Edward Ponce
Switzerland Point Middle 0321	11740	Replace HVAC Units	Work In Progress	Contractor, WW Gay	Joe Lewis	6/13/2012		\$22,960.00	Euclid Cooper

Timberlin Creek Elementary 0451	12131	Repair cracked and broken stucco as needed at chiller walls.	Closed Work Orders	Payne, Harold	Bruce Taylor	8/13/2012	8/28/2012	\$1,789.29	Bruce Taylor
Webster Elementary 0201	12638	Replace existing gates to front entrance.	Closed Work Orders	Contractor, Armstrong Fence	Eddie Ponce	9/18/2012	11/19/2012	\$6,111.64	Edward Ponce
Webster Elementary 0201	13206	upgrade folding wall	Work In Progress	Contractor, Southeastern Surface	Joe Lewis	12/10/2012		\$16,549.65	Mike Oliver
Webster Elementary 0201	12850	Install 18 speakers to intercom system in various areas of school.	Work In Progress	Contractor, SAFE, Inc.	Eddie Ponce	10/12/2012		\$8,328.83	Edward Ponce
Webster Elementary 0201	11736	Replace HVAC Units	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	6/13/2012		\$24,718.00	Mike Oliver

Administrative Report

Preventive Maintenance Teams: The three PM Teams continue their annual visits to schools and facilities for the 2012/2013 school year. Each team is assigned to perform preventive maintenance work at fourteen (14) facilities for a period of two weeks at elementary schools, middle schools and administrative facilities and three weeks at high schools. This year's preventive maintenance schedule began on October 1, 2012 with Ketterlinus, R. B. Hunt and Timberlin Creek Elementary Schools. They will rotate from school to school and conclude the visits on May 24, 2013. In addition to the foregoing, visits have also been completed at Crookshank, Hickory Creek, Mason, Mill Creek, Osceola, Ocean Palms, Palencia and PV-Rawlings Elementary Schools; Gamble Rogers, Landrum, Murray and Sebastian Middle Schools and Bartram, Nease and St. Augustine High Schools.

Peer Review Committee: This committee is comprised of maintenance managers, maintenance supervisors and Shane Walton, Director of Maintenance Services, who inspect schools on a rotating basis, share ideas and provide support and assistance to other maintenance managers in all areas of school maintenance. Approximately eighteen (18) schools are evaluated annually. The Peer Review visits began on September 13, 2012 at Osceola Elementary and will conclude on May 23, 2013 at St. Johns Technical High School. In addition to the foregoing, the committee has also completed reviews of Crookshank, Cunningham, Durbin Creek, Hartley and Ketterlinus Elementary Schools; Liberty Pines Academy, Gamble Rogers Middle School and The Evelyn Hamblen Center.

Capital Outlay Projects: Several capital projects were completed during the winter break. A sampling of the completed work includes:

Mill Creek Elementary School – installation of brackets and projectors.

Ponte Vedra-Rawlings Elementary School – replaced electrical panel.

South Woods Elementary School – changed filters and completed upgrades at the water and wastewater plants.

Landrum Middle School – replaced cafeteria HVAC and replaced electrical panel.

Pacetti Bay Middle School – installed cover over doorway.

Nease High School – repaired railings at football stadium and removed discarded water tank.

Maintenance Managers' Meeting: Met with Maintenance Managers in preparation and planning for summer consolidation.