



Agenda Item Details

Meeting	Dec 08, 2015 - REGULAR SCHOOL BOARD MEETING
Category	S. Operational Services - Consent
Subject	2. Request for Acceptance of Maintenance Department Monthly Activities Report December 2015
Type	Action (Consent)
Goals	GM-1 Mission Statement

Background Information:

The Maintenance Department provides a monthly activities report for School Board review. The report consists of four (4) sections:

- a. The Requests Status Report provides statistical information regarding the total number of work orders issued for each facility, the number of work orders completed and the number in progress for the year to date time period specified. Also included are a total of costs expended.
- b. The Maintenance Department Projects Status Report describes work completed monthly at each facility based on requests for maintenance received, emergencies and projects planned to be completed during the stated month. In addition to the routine maintenance items completed, preventive maintenance projects and work orders are also noted. Also noted is the number of hours spent and total costs associated with the work orders through the last day of the month.
- c. The Maintenance Department Monthly Capital Improvement Projects Construction Status Report provides a monthly update of ongoing and completed work on capital projects.
- d. The Administrative Report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the other reports.

Educational Impact:

Monthly report.

Strategic Plan Impact:

Monthly report.

Fiscal Impact:

Projects are funded by the Maintenance Department's operating and capital outlay budgets.

Recommendation:

Acceptance of Maintenance Department Monthly Activities Report December 2015.

Action Required:

Approval of the Superintendent's recommendation.

Drafted, reviewed and submitted by:

Shane Walton, Director for Maintenance Services

Paul Rose, Executive Director for Facilities & New Construction
Tim Forson, Deputy Superintendent for Operations

Sincerely,
Joseph G. Joyner, Ed.D.
Superintendent of Schools

[Maintenance Department Monthly Activities Report December 2015.pdf \(1,193 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

ST. JOHNS COUNTY SCHOOL
DISTRICT

MAINTENANCE DEPARTMENT
MONTHLY ACTIVITIES REPORT

OCTOBER 2015

Maintenance Department Activity Reports

Attached is a monthly activities report consisting of the following four sections:

a. Requests Status Report:

This report provides statistical information regarding number of Requests for Maintenance received from each facility, number of work orders in progress and completed at each facility for the year to date time period specified.

b. Projects Status Report:

This report describes work completed monthly at each facility based on requests for maintenance received, emergencies, and projects planned to be completed during the specified time period. Also included are items completed during the preventive maintenance teams' visit to each facility. Additionally, the report indicates the number of hours expended by Maintenance Department personnel and costs incurred for the work through the last day of the month.

c. Maintenance Department Capital Improvement Projects Construction Status Report:

This report provides an update of ongoing and completed work on all capital improvement projects. These projects are scheduled as a result of existing conditions and life cycle inspections conducted annually at each facility. Additionally, the Maintenance Department has established a program by which all facilities are placed on rotation to receive carpet and tile, painting, pavement rehabilitation, HVAC duct cleaning and indoor air quality assessments every three to four years.

d. Administrative Report:

This report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the above-mentioned reports.

Requests Status Report		7-1-15 through 10-31-15	
Work Order Count	Location	Status	Total Costs
15	Administration Building 9721	Closed Work Orders	\$8,555.05
4	Administration Building 9721	Work In Progress	\$2,653.69
44	Bartram Trail High 0411	Closed Work Orders	\$99,787.90
26	Bartram Trail High 0411	Work In Progress	\$126,123.71
44	Creekside High 0493	Closed Work Orders	\$24,157.61
4	Creekside High 0493	New Request	\$0.00
13	Creekside High 0493	Work In Progress	\$64,734.95
11	Crookshank Elementary 0021	Closed Work Orders	\$1,723.49
13	Crookshank Elementary 0021	Work In Progress	\$41,925.69
25	Cunningham Creek Elem. 0381	Closed Work Orders	\$5,025.19
11	Cunningham Creek Elem. 0381	Work In Progress	\$10,428.75
19	Durbin Creek Elementary 0441	Closed Work Orders	\$54,196.81
9	Durbin Creek Elementary 0441	Work In Progress	\$6,517.57
8	Evelyn Hamblen 0032	Closed Work Orders	\$4,638.05
4	Evelyn Hamblen 0032	Work In Progress	\$290.56
2	Excelsior Building	Closed Work Orders	\$63,700.66
1	Excelsior Building	Work In Progress	\$0.00
20	Fruit Cove Middle 0491	Closed Work Orders	\$17,016.50
7	Fruit Cove Middle 0491	Work In Progress	\$58,551.22
17	Fullerwood 9061	Closed Work Orders	\$7,131.17
1	Fullerwood 9061	Work In Progress	\$0.00
27	Gamble Rogers Middle 0371	Closed Work Orders	\$11,105.92
6	Gamble Rogers Middle 0371	Work In Progress	\$68,536.62
29	Hartley Elementary 0261	Closed Work Orders	\$11,154.28
12	Hartley Elementary 0261	Work In Progress	\$2,487.69
25	Hickory Creek Elementary 0501	Closed Work Orders	\$16,274.21
1	Hickory Creek Elementary 0501	New Request	\$0.00
4	Hickory Creek Elementary 0501	Work In Progress	\$2,439.48
2	J Building / Purchasing Whse 9754	Closed Work Orders	\$3,206.18
1	J Building / Purchasing Whse 9754	New Request	\$0.00
14	Julington Creek Elementary 0241	Closed Work Orders	\$7,880.36
9	Julington Creek Elementary 0241	Work In Progress	\$4,217.68
14	Ketterlinus Elementary 0091	Closed Work Orders	\$51,336.34
1	Ketterlinus Elementary 0091	New Request	\$0.00
2	Ketterlinus Elementary 0091	Work In Progress	\$4,577.21

33	Landrum Middle 0311	Closed Work Orders	\$12,578.00
9	Landrum Middle 0311	Work In Progress	\$3,914.23
19	Liberty Pines K-8 0472	Closed Work Orders	\$2,952.31
3	Liberty Pines K-8 0472	Work In Progress	\$2,970.82
8	Maintenance Department 9810	Closed Work Orders	\$1,688.30
2	Maintenance Department 9810	Work In Progress	\$3,958.74
25	Mason Elementary 0361	Closed Work Orders	\$7,295.71
4	Mason Elementary 0361	Work In Progress	\$3,086.26
38	Mill Creek Elementary 0341	Closed Work Orders	\$27,232.49
1	Mill Creek Elementary 0341	New Request	\$0.00
16	Mill Creek Elementary 0341	Work In Progress	\$40,797.38
34	Murray Middle 0171	Closed Work Orders	\$30,711.77
3	Murray Middle 0171	New Request	\$0.00
19	Murray Middle 0171	Work In Progress	\$82,398.34
27	Nease High 0251	Closed Work Orders	\$31,963.85
8	Nease High 0251	Work In Progress	\$71,929.31
28	Ocean Palms Elementary 0391	Closed Work Orders	\$24,941.21
3	Ocean Palms Elementary 0391	Work In Progress	\$28,181.51
2	O'Connell Center	Closed Work Orders	\$100.40
1	O'Connell Center	New Request	\$0.00
1	O'Connell Center	Work In Progress	\$0.00
31	Osceola Elementary 0331	Closed Work Orders	\$9,757.90
4	Osceola Elementary 0331	Work In Progress	\$1,214.27
16	Pacetti Bay Middle 0481	Closed Work Orders	\$6,595.23
4	Pacetti Bay Middle 0481	New Request	\$0.00
7	Pacetti Bay Middle 0481	Work In Progress	\$1,794.02
8	Palencia Elementary 0511	Closed Work Orders	\$5,133.08
2	Palencia Elementary 0511	Work In Progress	\$7,168.12
14	Patriot Oaks Academy 0471	Closed Work Orders	\$13,464.04
1	Patriot Oaks Academy 0471	New Request	\$0.00
5	Patriot Oaks Academy 0471	Work In Progress	\$6,740.38
3	Pedro Menendez Clinic	Closed Work Orders	\$2,255.76
36	Pedro Menendez High 0401	Closed Work Orders	\$13,574.54
8	Pedro Menendez High 0401	Work In Progress	\$2,074.41
40	Ponte Vedra High 0492	Closed Work Orders	\$22,175.12
1	Ponte Vedra High 0492	New Request	\$0.00
12	Ponte Vedra High 0492	Work In Progress	\$70,262.42

11	Ponte Vedra/Palm Valley Elem 0151	Closed Work Orders	\$2,944.57
1	Ponte Vedra/Palm Valley Elem 0151	Work In Progress	\$22,203.99
16	R. B. Hunt Elementary 0161	Closed Work Orders	\$4,404.18
4	R. B. Hunt Elementary 0161	Work In Progress	\$876.79
14	Rawlings Elementary 0351	Closed Work Orders	\$25,527.49
1	Rawlings Elementary 0351	Work In Progress	\$0.00
22	Sebastian Middle 0301	Closed Work Orders	\$80,035.79
2	Sebastian Middle 0301	New Request	\$0.00
2	Sebastian Middle 0301	Work In Progress	\$310.65
20	South Woods Elementary 0461	Closed Work Orders	\$4,998.24
3	South Woods Elementary 0461	Work In Progress	\$16,587.91
51	St. Augustine High 0181	Closed Work Orders	\$36,140.72
5	St. Augustine High 0181	Work In Progress	\$79,559.29
13	St. Johns Tech High 0033	Closed Work Orders	\$2,526.42
3	St. Johns Tech High 0033	Work In Progress	\$1,231.59
39	Switzerland Point Middle 0321	Closed Work Orders	\$37,249.18
1	Switzerland Point Middle 0321	New Request	\$0.00
7	Switzerland Point Middle 0321	Work In Progress	\$28,923.54
26	Timberlin Creek Elementary 0451	Closed Work Orders	\$12,163.09
1	Timberlin Creek Elementary 0451	Work In Progress	\$21,403.56
19	Transportation Department 9780	Closed Work Orders	\$11,690.73
1	Transportation Department 9780	New Request	\$0.00
7	Transportation Department 9780	Work In Progress	\$14,510.96
11	Valley Ridge Academy 0502	Closed Work Orders	\$1,942.57
1	Valley Ridge Academy 0502	New Request	\$0.00
4	Valley Ridge Academy 0502	Work In Progress	\$1,093.74
19	Wards Creek Elementary 0482	Closed Work Orders	\$12,266.49
2	Wards Creek Elementary 0482	Work In Progress	\$3,111.54
36	Webster Elementary 0201	Closed Work Orders	\$10,137.33
2	Webster Elementary 0201	Work In Progress	\$5,200.68
4	Yates Building 9740	Closed Work Orders	\$526.01
1	Yates Building 9740	Work In Progress	\$3,595.41
1270	Total Year to Date		\$ 1,760,446.90

**Maintenance Department Projects Status Report
(Routine and Preventive Maintenance Items)**

10-1-15 through 10-31-15

Location	WOID	Description	Status	Craft	Assigned To	Manager	Requested	Completed	Labor	Total Costs	Requester
Administration Building 9721	21656	Condensation drain field needs to be reworked for new A/C unit in second floor IT Room.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Conley, Ronnie	Bruce Taylor	10/1/2015	10/8/2015	18	\$379.15	Johnny Stratton
Administration Building 9721	21758	Reattach electrical outlet to wall in Room 325 behind copy machine.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	10/13/2015	10/15/2015	2.5	\$56.70	Johnny Stratton
Administration Building 9721	21769	Repair transfer switch as needed to generator.	Closed Work Orders	Electrical	Davis, Edward	Bruce Taylor	10/15/2015	10/21/2015	6	\$530.09	Bruce Taylor
Administration Building 9721	21776	Erect scaffolding 20' - 25' to reach auditorium ceiling to treat termites.	Closed Work Orders	General Maintenance	Payne, Harold	Bruce Taylor	10/15/2015	10/23/2015	7	\$120.96	Johnny Stratton
Administration Building 9721	21833	Have several auditorium chair arms that need to be refinished.	Work In Progress	Carpentry	Ortagus, Rick	Bruce Taylor	10/21/2015			\$0.00	Johnny Stratton
Administration Building 9721	21714	Repair Backflow Device ser# 1W452 2"	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	10/8/2015			\$146.40	Bruce Taylor
Bartram Trail High 0411	21817	Repair spare lift station pump	Closed Work Orders	Plumbing	Contractor, St Augustine Elec	Bruce Taylor	10/20/2015	10/21/2015	7	\$377.07	Brian Kizer
Bartram Trail High 0411	21742	drains backing up	Closed Work Orders	Plumbing	Contractor, McCrary's Plumbing	Joe Lewis	10/12/2015	10/13/2015		\$0.00	Jason Lee
Bartram Trail High 0411	21681	perform preventive maintenance	Closed Work Orders	General Maintenance	Lewis, Joseph	Joe Lewis	10/5/2015	10/30/2015	1050	\$30,745.09	Jason Lee

Bartram Trail High 0411	21696	lightning strike causing lights out in parking lot	Work In Progress	Electrical	Contractor, AEC Electric	Joe Lewis	10/7/2015			\$6,607.06	Jason Lee
Bartram Trail High 0411	21660	Water meter on aquifer pump failed inspection for SJRMD.	Work In Progress	Plumbing	Contractor, WW Gay	Joe Lewis	10/1/2015			\$4,116.83	Jason Lee
Bartram Trail High 0411	21684	Bleach motor possibly going bad	Work In Progress	Bleachers	Bradbury, Ted	Joe Lewis	10/5/2015			\$0.00	Jason Lee
Bartram Trail High 0411	21906	Bleacher motor not functioning properly.	Work In Progress	Bleachers	Davis, Edward	Joe Lewis	10/28/2015			\$0.00	Jason Lee
Creekside High 0493	21750	Remove defective pump and have checked at St Aug Elec motor works for possible repair.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	10/13/2015	10/13/2015		\$270.00	Bruce Taylor
Creekside High 0493	21907	repair fire alarm system	Work In Progress	Fire Alarm System	Contractor, SAFE, Inc.	Joe Lewis	10/28/2015			\$0.00	Robert Randazzo
Creekside High 0493	21830	Irrigation has lost prime water supply pipe has surfaced .	Work In Progress	Irrigation	Contractor, CEL Enterprises	Joe Lewis	10/21/2015			\$0.00	Robert Randazzo
Creekside High 0493	21831	Steamer needs repair .	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	10/21/2015		5	\$113.40	Robert Randazzo
Creekside High 0493	21853	purchase spare pump for lift station	Work In Progress	Plumbing	Kizer, Brian	Joe Lewis	10/23/2015			\$7,500.00	Robert Randazzo
Creekside High 0493	21808	repair dug out	Work In Progress	General Maintenance	Contractor, Citory Solutions	Joe Lewis	10/20/2015			\$4,600.52	Robert Randazzo
Crookshank Elementary 0021	21795	Compressor not starting on hvac unit 028	Work In Progress	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	10/19/2015		6	\$133.44	Ralph Waldrop

Crookshank Elementary 0021	21701	Replace door on Restroom.	Work In Progress	Carpentry	Crutchfield, Red	Joe Lewis	10/7/2015				\$0.00	Ralph Waldrop
Crookshank Elementary 0021	21872	dis connect panel and run circuit for pump	Work In Progress	Electrical	Davis, Edward	Joe Lewis	10/26/2015		40.5		\$1,789.88	Ralph Waldrop
Crookshank Elementary 0021	21917	perform preventive maintenance	Work In Progress	General Maintenance	Lewis, Joseph	Joe Lewis	10/29/2015		89		\$3,051.71	Ralph Waldrop
Cunningham Creek Elem. 0381	21756	freezer not holding temp	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	10/13/2015	10/23/2015			\$0.00	Lawrence Coarsey
Cunningham Creek Elem. 0381	21697	Sidewalk is sinking down at the end of the 400 hall by the water fountain. Causing a tripping hazard. Had a teacher fall and hurt herself this morning.	Closed Work Orders	Masonry	Hagan, Elmer	Joe Lewis	10/7/2015	10/8/2015	4.5		\$100.40	Lawrence Coarsey
Cunningham Creek Elem. 0381	21704	p21 a/c not working	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, Taylor Refrigeration	Joe Lewis	10/7/2015	10/14/2015			\$191.88	Lawrence Coarsey
Cunningham Creek Elem. 0381	21914	Ice machine in kitchen is beeping. Lines appear to be frozen up on it. I turned it to off per cafeteria managers	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	10/29/2015		4		\$90.72	Lawrence Coarsey
Cunningham Creek Elem. 0381	21911	repair lighting (site)	Work In Progress	Electrical	Contractor, AEC Electric	Joe Lewis	10/29/2015				\$8,565.86	Lawrence Coarsey
Cunningham Creek Elem. 0381	21859	Cooling tower is not working. Will not reset at all.	Work In Progress	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	10/23/2015		23		\$730.17	Lawrence Coarsey
Cunningham Creek Elem. 0381	21793	toilet seat broken in restroom.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	10/19/2015				\$0.00	Lawrence Coarsey

Cunningham Creek Elem. 0381	21713	Repair Backflow Device ser# 2AN1672 4"	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	10/8/2015				\$570.00	Bruce Taylor
Durbin Creek Elementary 0441	21791	Repair lift station.	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	10/16/2015	10/21/2015	22		\$606.06	Edward Ponce
Durbin Creek Elementary 0441	21803	replace chiller pump motor	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	10/20/2015				\$3,750.00	Todd Ponce
Durbin Creek Elementary 0441	21719	The locking mechanism is striped that dogs down the panic bar and two pieces of the trim from around the bottom window are missing.	Work In Progress	Doors and Hardware	Crutchfield, Red	Joe Lewis	10/8/2015				\$0.00	Todd Ponce
Durbin Creek Elementary 0441	21900	dish washer tripping main breaker	Work In Progress	Kitchen Equipment	Davis, Edward	Joe Lewis	10/28/2015		10		\$215.15	Todd Ponce
Evelyn Hamblen 0032	21893	Need to check temp on warmer. Manager thinks gauge is wrong.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	10/27/2015	10/30/2015	1		\$22.68	Mark Blocker
Evelyn Hamblen 0032	21892	Need a inside glass gasket for Combi unit	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	10/27/2015				\$0.00	Mark Blocker
Evelyn Hamblen 0032	21894	Need to replace both hot and cold hose bibs for washing machine. Both are leaking.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	10/27/2015				\$0.00	Mark Blocker
Evelyn Hamblen 0032	21835	toilets stopped up	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	10/21/2015		14		\$290.56	Mark Blocker
Evelyn Hamblen 0032	21745	East hall way entry glass in the door is cracked.	Work In Progress	Carpentry	Crutchfield, Red	Joe Lewis	10/12/2015				\$0.00	Mark Blocker

Excelsior Building	21694	Please move furniture from Webster Relocatable #7 to Excelsior Center Office #8. Furniture will need to be disassembled at Webster and reassembled at Excelsior.	Closed Work Orders	General Maintenance	Ortagus, Rick	Bruce Taylor	10/7/2015	10/14/2015	25	\$533.80	Johnny Stratton
Excelsior Building	21834	Please change the lock on the main hall door entrance. Door lock needs to be so it remains open until manually locked back.	Work In Progress	General Maintenance	Ortagus, Rick	Bruce Taylor	10/21/2015			\$0.00	Johnny Stratton
Fruit Cove Middle 0491	21728	AC not cooling may be low on coolant	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	10/8/2015	10/29/2015	7.5	\$413.93	James Strange
Fruit Cove Middle 0491	21838	AC vent is hanging down needs to be put back in place and secured	Closed Work Orders	Heating/Ventilation /Air Conditioning	Graves, David	Eddie Ponce	10/22/2015	10/29/2015		\$0.00	James Strange
Fruit Cove Middle 0491	21720	No hot water in the locker rooms	Work In Progress	Plumbing	Contractor, WW Gay	Eddie Ponce	10/8/2015			\$0.00	James Strange
Fruit Cove Middle 0491	21721	Door will not lock bad hardware	Work In Progress	Carpentry	Ortagus, Rick	Eddie Ponce	10/8/2015			\$0.00	James Strange
Fruit Cove Middle 0491	21711	Repair Back Flow Device Ser# 12371 2.5"	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	10/8/2015			\$645.15	Bruce Taylor
Fullerwood 9061	21702	Electrical contactor chattering.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	10/7/2015	10/16/2015	2.5	\$53.88	Johnny Stratton

Fullerwood 9061	21725	A/C is not working properly.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	10/8/2015	10/13/2015	1.5	\$228.02	Johnny Stratton
Fullerwood 9061	21662	Split unit in IT/ Elec room 109 freezing up. Called in by Justin Forfar	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	10/2/2015	10/2/2015	2.5	\$112.11	Bruce Taylor
Gamble Rogers Middle 0371	21678	We installed new scoreboard need to paint wall around new board	Closed Work Orders	Painting	Gibson, Mike	Bruce Taylor	10/5/2015	10/7/2015	8	\$146.60	Mike Ponce
Gamble Rogers Middle 0371	21732	Reach in cooler not cooling	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	10/9/2015	10/16/2015	4	\$200.83	Mike Ponce
Gamble Rogers Middle 0371	21739	Light switch, sparking shorting out	Closed Work Orders	Electrical	Davis, Edward	Bruce Taylor	10/12/2015	10/12/2015	15	\$328.51	Mike Ponce
Gamble Rogers Middle 0371	21679	outside air make up unit not cooling unit E3	Work In Progress	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	10/5/2015		10	\$205.60	Mike Ponce
Gamble Rogers Middle 0371	21654	Replacement of exhaust fans that were found to be faulty and quoted during PM visit.	Work In Progress	Electrical	McLean, Bryan	Bruce Taylor	10/1/2015		7	\$4,005.86	Bruce Taylor
Gamble Rogers Middle 0371	21764	Outside air makeup unit not cooling	Work In Progress	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	10/14/2015		1.5	\$30.33	Mike Ponce
Gamble Rogers Middle 0371	21755	Door closure needs to be replaced	Work In Progress	Doors and Hardware	Bishop, Charlie	Bruce Taylor	10/13/2015			\$148.08	Mike Ponce
Hartley Elementary 0261	21736	Fly fan shorted out, needs to be replaced.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	10/9/2015	10/30/2015	4	\$1,369.34	Bill Vaughn

Hartley Elementary 0261	21779	Outer total door needs new hanging rod.	Closed Work Orders	Doors and Hardware	Crutchfield, Red	Joe Lewis	10/15/2015	10/21/2015	6	\$122.90	Bill Vaughn
Hartley Elementary 0261	21722	Sewer line clogged.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	10/8/2015	10/12/2015	12	\$528.74	Bill Vaughn
Hartley Elementary 0261	21792	Heat actuator needs to be replaced.	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	10/19/2015			\$0.00	Bill Vaughn
Hartley Elementary 0261	21806	Roof Top Unit 3 fan needs to be replaced. Unit is down hard. The unit really needs to be replaced.	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	10/20/2015		2	\$44.48	Bill Vaughn
Hartley Elementary 0261	21716	Repair to Backflow Device ser# 192956 3"	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	10/8/2015			\$0.00	Bruce Taylor
Hartley Elementary 0261	21723	Toilet needs new wax ring	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	10/8/2015			\$2.54	Bill Vaughn
Hartley Elementary 0261	21724	Shower drain in classroom clogged and starting to smell.	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	10/8/2015		3	\$63.44	Bill Vaughn
Hartley Elementary 0261	21726	move fence 100 feet north	Work In Progress	Fence Repair	Saucerman, Shawn	Joe Lewis	10/8/2015			\$0.00	Bill Vaughn
Hartley Elementary 0261	21828	Yellow hall exit door to Hawk wing has broken hangar. Unable to shut door.	Work In Progress	Doors and Hardware	Crutchfield, Red	Joe Lewis	10/21/2015	10/22/2015	6	\$116.31	Bill Vaughn
Hickory Creek Elementary 0501	21712	Replacement of Backflow Device ser# 653391 3/4"	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	10/8/2015			\$630.90	Bruce Taylor

J Building / Purchasing Whse 9754	21796	pour cement in parking lot	Closed Work Orders	Masonry	Hagan, Elmer	Joe Lewis	10/19/2015	10/28/2015	116.5	\$3,038.36	Joe Outlaw
Julington Creek Elementary 0241	21686	AC freezing up	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	10/6/2015	10/16/2015		\$612.43	Brian Pratt
Julington Creek Elementary 0241	21688	Cold table making noise and smells of burning.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	10/6/2015	10/21/2015	7.5	\$170.10	Brian Pratt
Julington Creek Elementary 0241	21895	Conduct preventive maintenance.	Work In Progress	General Maintenance	PM, Ponce	Eddie Ponce	10/27/2015		42	\$849.96	Edward Ponce
Julington Creek Elementary 0241	21887	Sink outside dish room continually runs (Water is off)	Work In Progress	Plumbing	Houghton, Mike	Eddie Ponce	10/27/2015			\$0.00	Brian Pratt
Julington Creek Elementary 0241	21888	Steamers do not always turning off.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	10/27/2015			\$0.00	Brian Pratt
Ketterlinus Elementary 0091	21674	Sewer stoppage	Closed Work Orders	Plumbing	Kizer, Brian	Joe Lewis	10/2/2015	10/12/2015	6	\$121.98	Joseph Lewis
Ketterlinus Elementary 0091	21768	Toilet won't drain	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	10/14/2015	10/16/2015	3	\$61.05	Brian Taylor
Ketterlinus Elementary 0091	21741	repair areas around storm drain and pot hole	Closed Work Orders	Asphalt	Contractor, Duval Asphalt	Joe Lewis	10/12/2015	10/14/2015		\$1,320.00	Brian Taylor
Landrum Middle 0311	21762	AH2 in gym area. Condenser unit is making an intermittent banging noise as if blades of unit is hitting cage on unit	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	10/14/2015	10/19/2015	3	\$66.72	Brett Butler

Landrum Middle 0311	21797	Air handler unit has water pouring from unit. (possible coil rupture) I have cut off water to unit. AH1 air for both locker rooms	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	10/20/2015	10/22/2015	7	\$205.07	Brett Butler
Landrum Middle 0311	21925	Water fountain does not have pressure. Written on SREF walk through	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	10/30/2015	11/3/2015	5	\$92.55	Brett Butler
Landrum Middle 0311	21877	HPE 18 has lost power. I checked breaker, fuses, disconnect, condensate cutoff. I have no power to unit	Work In Progress	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	10/27/2015		4.5	\$243.71	Brett Butler
Landrum Middle 0311	21878	Outside air unit pouring water into 6 east hall. I was able to check pan (overflowing) Units primary and secondary drain lines clogged as well as cutoff valve not working. Unit is shutdown for now	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	10/27/2015		2	\$45.36	Brett Butler
Landrum Middle 0311	21879	clear out underbrush and trim trees so that buses may use area to park.	Work In Progress	Landscaping	Graves, David	Eddie Ponce	10/27/2015			\$0.00	Brett Butler
Landrum Middle 0311	21710	Replacement of Back Flow Device Ser# 3384699 3/4 "	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	10/8/2015			\$356.85	Bruce Taylor

Landrum Middle 0311	21759	HPE14expansion valve on air handler is icing. Unit not cooling class room	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	10/13/2015		2	\$44.48	Brett Butler
Landrum Middle 0311	21760	HPE 18 not cooling. Temp in room at 80 with set point at 74. Both units are running	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	10/13/2015		3	\$66.72	Brett Butler
Liberty Pines K-8 0472	21889	Chiller pump 2 is gone into alarm and not running. I am able to run the chiller with pump 1. I think it may be a bad breaker.	Closed Work Orders	Electrical	Wynn, Al	Eddie Ponce	10/27/2015	11/2/2015	7.5	\$925.10	Robert Sturm
Liberty Pines K-8 0472	21807	The Pure Force service tech told the kitchen manager she could not use the dish machine because something is wrong with the rinse cycle. She also needs the warmer fixed and a new milk box strip.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	10/20/2015	10/23/2015	9	\$204.12	Robert Sturm
Liberty Pines K-8 0472	21658	The AC split system is freezing up in data room 315 and leaking on to the floor. I think it may be low on refrigerant.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	10/1/2015	10/5/2015	3	\$139.73	Robert Sturm
Liberty Pines K-8 0472	21699	One of the warmers is not heating up enough.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	10/7/2015	10/23/2015	12.5	\$283.50	Robert Sturm
Liberty Pines K-8 0472	21700	The water fountain at the pavilion is not working.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	10/7/2015	10/21/2015	12	\$556.88	Robert Sturm

Liberty Pines K-8 0472	21767	The flagpole light is not working. I have replaced the bulb and it still is not working.	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	10/14/2015		3	\$68.04	Robert Sturm
Maintenance Department 9810	21695	Repair leak as needed over Bay area.	Closed Work Orders	Roof	Burchfield, Joe	Bruce Taylor	10/7/2015	10/8/2015	11	\$203.28	Bruce Taylor
Maintenance Department 9810	21715	Repair Backflow Device ser# K904A 2"	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	10/8/2015			\$94.95	Bruce Taylor
Mason Elementary 0361	21692	A/C 30 is not cycling back on after it satisfies. Taylor Refrigeration was called.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, Taylor Refrigeration	Bruce Taylor	10/6/2015	10/27/2015		\$968.81	Alvez Barkoskie
Mason Elementary 0361	21822	The drain on the bottom steamer is clogged.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	10/21/2015	10/23/2015	6	\$136.08	Alvez Barkoskie
Mason Elementary 0361	21717	Repair Backflow Device ser # G00831 3"	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	10/8/2015			\$434.55	Bruce Taylor
Mason Elementary 0361	21823	The front security door pump is leaking. Also room 147 door pump has frozen up and the door is binding on the striker plate.	Work In Progress	Doors and Hardware	Bishop, Charlie	Bruce Taylor	10/21/2015			\$0.00	Alvez Barkoskie
Mason Elementary 0361	21827	Please check Kitchen Hood. The switch is indicating that it is coming on but it is not.	Work In Progress	Kitchen Equipment	Rosenfeld, Randy	Bruce Taylor	10/21/2015		30.5	\$669.34	Alvez Barkoskie
Mill Creek Elementary 0341	21763	Faucet leaks when you turn water on	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	10/14/2015	10/19/2015	5.5	\$117.75	Robert Davis

Mill Creek Elementary 0341	21754	Sink falling off wall	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	10/13/2015	10/19/2015	5.5	\$117.75	Robert Davis
Mill Creek Elementary 0341	21690	Downstairs not cooling	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	10/6/2015	10/12/2015	11.5	\$2,592.49	Robert Davis
Mill Creek Elementary 0341	21668	Sink falling off wall	Closed Work Orders	Plumbing	Lewis, Ricky	Joe Lewis	10/2/2015	10/13/2015		\$146.82	Robert Davis
Mill Creek Elementary 0341	21805	Patch hole in wall	Work In Progress	Masonry	Hagan, Elmer	Joe Lewis	10/20/2015			\$0.00	Robert Davis
Mill Creek Elementary 0341	21735	Door closer leaks oil	Work In Progress	Doors and Hardware	Crutchfield, Red	Joe Lewis	10/9/2015			\$0.00	Robert Davis
Mill Creek Elementary 0341	21871	Door in portable #2 is very hard to close	Work In Progress	Doors and Hardware	Crutchfield, Red	Joe Lewis	10/26/2015			\$0.00	Robert Davis
Mill Creek Elementary 0341	21836	lights for doors	Work In Progress	Electrical	Bradbury, Ted	Joe Lewis	10/21/2015			\$0.00	Robert Davis
Mill Creek Elementary 0341	21885	Door will not lock from out side	Work In Progress	Doors and Hardware	Crutchfield, Red	Joe Lewis	10/27/2015		3.5	\$79.38	Robert Davis
Mill Creek Elementary 0341	21898	Leak in dish room can't find out where it is coming from	Work In Progress	Plumbing	McLean, Derek	Joe Lewis	10/28/2015			\$0.00	Robert Davis
Mill Creek Elementary 0341	21915	Cabinet drawer falling off	Work In Progress	Doors and Hardware	Crutchfield, Red	Joe Lewis	10/29/2015			\$0.00	Robert Davis
Mill Creek Elementary 0341	21919	A C 6 is not working	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	10/30/2015		6	\$133.44	Robert Davis

Murray Middle 0171	21743	chiller number two now requires us to reset it many times a day. not cooling properly.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	10/12/2015	10/26/2015		\$0.00	Paul Pelletier
Murray Middle 0171	21771	door handle fell apart and locking parts were lost	Closed Work Orders	Doors and Hardware	Crutchfield, Red	Joe Lewis	10/15/2015	10/28/2015	4	\$77.54	Paul Pelletier
Murray Middle 0171	21918	Duplex controller is malfunctioning.	Work In Progress	Plumbing	Kizer, Brian	Eddie Ponce	10/30/2015			\$2,754.00	Edward Ponce
Murray Middle 0171	21913	ac fan is not working, rooms not cooling.	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	10/29/2015		4	\$88.96	Paul Pelletier
Murray Middle 0171	21880	faucets being twisted off the sinks	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	10/27/2015			\$0.00	Paul Pelletier
Murray Middle 0171	21881	assorted broken parts in restrooms, plumbing	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	10/27/2015			\$0.00	Paul Pelletier
Murray Middle 0171	21883	two ac units need a fence placed around them - SREF	Work In Progress	Fence Repair	Saucerman, Shawn	Joe Lewis	10/27/2015			\$0.00	Paul Pelletier
Murray Middle 0171	21752	repair damaged floor ,sand and reseal floor	Work In Progress	General Maintenance	Lewis, Joseph	Joe Lewis	10/13/2015			\$0.00	Paul Pelletier
Nease High 0251	21667	Small screen will not go up, stuck down, or remove it	Closed Work Orders	Electrical	Wynn, Al	Eddie Ponce	10/2/2015	10/30/2015	5	\$113.40	Bob Wamser
Nease High 0251	21687	Conduct preventive maintenance.	Work In Progress	General Maintenance	PM, Ponce	Eddie Ponce	10/6/2015		1235	\$38,432.25	Edward Ponce
Nease High 0251	21848	Chiller 1 in alarm and will not reset. Touch screen my be bad will not respond.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	10/22/2015			\$0.00	Bob Wamser

Ocean Palms Elementary 0391	21673	Freezer door needs a new rubber trimming on the bottom of the door and the a new threshold. You can see through under the door and the door is icing up because of that.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	10/2/2015	10/7/2015	6.5	\$143.12	Tyson Shank
Ocean Palms Elementary 0391	21765	The sink in the classroom is leaking at the trap, and the trap is rusted bad and needs to be replaced	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	10/14/2015	10/21/2015	4	\$104.99	Tyson Shank
Ocean Palms Elementary 0391	21899	Unit 27 in room 301 keeps throwing a condensate alarm and shutting the unit off and I'm having to reset it for the unit to come back on.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Eddie Ponce	10/28/2015	11/3/2015	3.5	\$70.77	Tyson Shank
O'Connell Center	21916	Light in closet will not come on have new bulbs in	Work In Progress	Electrical	Bradbury, Ted	Joe Lewis	10/29/2015			\$0.00	Robert Davis
Osceola Elementary 0331	21897	repair lower half of the oven	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Eddie Ponce	10/27/2015	11/2/2015	2	\$45.36	Sterling Cofield
Osceola Elementary 0331	21829	Cooler tower will not operate in Auto	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	10/21/2015	10/21/2015	5	\$113.40	Sterling Cofield
Osceola Elementary 0331	21787	replace ballast in classroom	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	10/16/2015	10/21/2015	2	\$45.36	Sterling Cofield

Osceola Elementary 0331	21693	air handler 1 not running tried to reset hot in the classrooms this is in the new building rm 505-510	Closed Work Orders	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	10/7/2015	10/7/2015	2	\$72.58	Sterling Cofield
Osceola Elementary 0331	21844	Scheduled Preventive Maintenance 2015-16	Work In Progress	General Maintenance	PM, Taylor	Bruce Taylor	10/22/2015		51.5	\$1,076.54	Bruce Taylor
Osceola Elementary 0331	21780	actuators control is stuck in the open position in both ahu1 and AHU 2 for the new building	Work In Progress	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	10/15/2015		1	\$20.22	Sterling Cofield
Pacetti Bay Middle 0481	21705	check indoor air quality	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	10/7/2015	10/12/2015	3.5	\$75.43	Jack Blocker
Pacetti Bay Middle 0481	21790	Repair leaks in canopy.	Work In Progress	Roof	Kite, Tim	Joe Lewis	10/16/2015		2	\$155.96	Jack Blocker
Pacetti Bay Middle 0481	21708	Repair to Back flow Device Ser# MO4673 10"	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	10/8/2015			\$664.50	Bruce Taylor
Palencia Elementary 0511	21659	Alto-sham oven # 1 touch pad / controls freezing up during operation. Alto-sham oven #2 wash down hose spray handle cracked / broken. Cleveland gas skillet faucet leaking from seat and neck.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	10/1/2015	10/13/2015	2	\$45.36	Rick Mitidieri
Patriot Oaks Academy 0471	21799	Standing water possible water line break.	Closed Work Orders	Plumbing	Ponce, Robbie	Joe Lewis	10/20/2015	10/29/2015		\$0.00	Larry Davis

Patriot Oaks Academy 0471	21740	Freezer fans are making loud noises.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Joe Lewis	10/12/2015	10/28/2015	10	\$351.93	Larry Davis
Patriot Oaks Academy 0471	21920	Please build skate board rack.	Work In Progress	Carpentry	Ortagus, Rick	Joe Lewis	10/30/2015			\$0.00	Larry Davis
Pedro Menendez Clinic	21874	West Unit will not Run Thermostat is Blank Breaker is on. Called Taylor Refrigeration Per Eddie.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, Taylor Refrigeration	Eddie Ponce	10/26/2015	10/29/2015		\$0.00	Joedy Ashton
Pedro Menendez High 0401	21876	Clinic Water Fountain froze up no water coming out.	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	10/27/2015	11/3/2015	3.5	\$79.38	Joedy Ashton
Pedro Menendez High 0401	21840	Install seals and bearings Pump # 1 At chiller plant	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	10/22/2015	11/2/2015		\$0.00	Bruce Taylor
Pedro Menendez High 0401	21857	Boiler not getting correct water temp.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	10/23/2015	10/23/2015		\$1,065.00	Bruce Taylor
Pedro Menendez High 0401	21734	Lower Steamer keeps Buzzing, Warmer is not Warm enough, and 4 Compartment Sink Hose is Leaking.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	10/9/2015	10/14/2015	4	\$90.72	Joedy Ashton
Pedro Menendez High 0401	21655	PP3 Pump Caught on Fire. Tim From WW Gay is Checking it.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	10/1/2015	11/2/2015		\$0.00	Joedy Ashton
Pedro Menendez High 0401	21665	Outside 245,232 and in 232 Roof leaking.	Closed Work Orders	Roof	Kite, Tim	Bruce Taylor	10/2/2015	10/7/2015	7	\$130.45	Joedy Ashton
Pedro Menendez High 0401	21666	toilets are backing up into Drains after being Flushed a few times.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	10/2/2015	10/6/2015	29	\$622.38	Joedy Ashton

Pedro Menendez High 0401	21908	Toilets Backing up again. Called McCray's.	Work In Progress	Plumbing	Contractor, McCrary's Plumbing	Bruce Taylor	10/29/2015				\$0.00	Joedy Ashton
Pedro Menendez High 0401	21841	SP-2 Bearing Bad and Seal Leaking.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	10/22/2015				\$0.00	Joedy Ashton
Pedro Menendez High 0401	21867	Elevator will not do anything.	Work In Progress	Elevators	Contractor, Schindler Elevator	Bruce Taylor	10/26/2015				\$0.00	Joedy Ashton
Pedro Menendez High 0401	21709	Replacement of Backflow Ser# 0003911 6"	Work In Progress	Backflow	Contractor, Maximum Fire Protect	Bruce Taylor	10/8/2015				\$1,133.70	Bruce Taylor
Pedro Menendez High 0401	21798	Elevator will not Respond.	Work In Progress	Elevators	Contractor, Schindler Elevator	Bruce Taylor	10/20/2015				\$0.00	Joedy Ashton
Ponte Vedra High 0492	21730	Cooler was @ 45 degrees, when we arrived @5:30. Compressor is running, sound like under load and running slow. Lines are not cool	Closed Work Orders	Kitchen Equipment	McLean, Derek	Eddie Ponce	10/9/2015	10/14/2015	4		\$90.72	Nick Athanaseas
Ponte Vedra High 0492	21738	Alarm was going off, found lift station was not working and full. Could not turn to hand and had power. W.W. Gay was called found bad voltage monitor. Used jump wire to get lift station work temporarily.	Closed Work Orders	Plumbing	Wynn, Al	Eddie Ponce	10/11/2015	10/14/2015	7.5		\$291.87	Nick Athanaseas
Ponte Vedra High 0492	21757	1 box of 2 lamp T8 Ballasts.	Closed Work Orders	General Maintenance	Kelley, Debbie	Eddie Ponce	10/13/2015	10/14/2015			\$139.03	Nick Athanaseas

Ponte Vedra High 0492	21788	Partition door has come loose from wall. Teacher uses this everyday. May need to get 10" to 12" Screws in hopes that it attaches to wall studs	Work In Progress	Doors and Hardware	Ortagus, Rick	Eddie Ponce	10/16/2015			\$0.00	Nick Athanaseas
Ponte Vedra High 0492	21703	We have door lock issues: 565 Cannot unlock outer door, Teacher's lounge bathroom Lock button stuck. 350 door leaver to storage room sticks, 350 classroom lock	Work In Progress	Doors and Hardware	Preston, Richard	Eddie Ponce	10/7/2015		8	\$531.57	Nick Athanaseas
Ponte Vedra High 0492	21875	Auto Sham: Bolton oven still shut off during operation. Top oven issues with setting for cleaning. Blodgett: Bottom oven doors need to be adjusted. Will not stay closed all the time and it is hard to close. When closing sometimes right door will hit left door an will not allow to close.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	10/27/2015		2	\$45.36	Nick Athanaseas
Ponte Vedra High 0492	21864	Replace 10" triple duty valve with a 10" check valve and a 10" butterfly valve.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	10/23/2015			\$3,146.08	Edward Ponce
Ponte Vedra High 0492	21896	Belt has come off of washer. Washer is a Maytag Commercial unit	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	10/27/2015			\$0.00	Nick Athanaseas

Ponte Vedra/Palm Valley Elem 0151	21870	Walk in cooler not holding temp. Please evaluate and repair as needed.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	10/26/2015	10/29/2015	9	\$204.12	Brandon Hennessey
Ponte Vedra/Palm Valley Elem 0151	21891	A/C duct blown out. Please evaluate and repair as needed.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	10/27/2015	10/29/2015	3.5	\$79.38	Brandon Hennessey
R. B. Hunt Elementary 0161	21858	Deliver 40 cases of bottled water to R.B.Hunt.	Closed Work Orders	General Maintenance	Russ, Eric	Eddie Ponce	10/23/2015	10/26/2015		\$0.00	Edward Ponce
R. B. Hunt Elementary 0161	21671	AC breaker tripping every morning when unit powers up. Replaced breaker and still trips.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	10/2/2015	10/8/2015	6	\$124.10	Raymond Kledzik
R. B. Hunt Elementary 0161	21672	Teacher complaining of strong odor in classroom that appears to be coming from AC supply vent.	Work In Progress	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	10/2/2015		2	\$39.74	Raymond Kledzik
Rawlings Elementary 0351	21837	Reach in fridge not holding temp. Please evaluate and repair as needed.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	10/22/2015			\$0.00	Brandon Hennessey
Sebastian Middle 0301	21691	Both the café unit and the kitchen unit are not cooling properly.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	10/6/2015	10/22/2015	9	\$200.16	Jeff Baldwin
Sebastian Middle 0301	21729	install fence and gate around man hole in main sewer line along Lewis speedway	Work In Progress	Fence Repair	Saucerman, Shawn	Joe Lewis	10/8/2015			\$0.00	Jeff Baldwin
South Woods Elementary 0461	21698	Five ballast out on lights in media center	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	10/7/2015	11/2/2015	11	\$551.16	Bennie Witt

South Woods Elementary 0461	21706	Replace (2) 8D batteries at Fire pump as per inspection by ACF INC.	Closed Work Orders	Electrical	Davis, Edward	Bruce Taylor	10/8/2015	10/8/2015	4	\$475.58	Bruce Taylor
South Woods Elementary 0461	21676	vfd pump 4 not working chiller 1 not coming on	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	10/5/2015	11/2/2015		\$0.00	Bennie Witt
South Woods Elementary 0461	21761	Floor drain stopped up	Closed Work Orders	Kitchen Equipment	Bass, Zachary	Bruce Taylor	10/14/2015	10/15/2015	11	\$229.32	Bennie Witt
South Woods Elementary 0461	21777	Bottom oven not working	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	10/15/2015	10/16/2015	2	\$45.36	Bennie Witt
South Woods Elementary 0461	21778	Dryer not shutting off when door opened needs door switch per kitchen tech	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	10/15/2015	11/2/2015	16	\$384.83	Bennie Witt
South Woods Elementary 0461	21773	dish machine not working not getting water	Closed Work Orders	Kitchen Equipment	McLean, Derek	Bruce Taylor	10/15/2015	10/16/2015		\$0.00	Bennie Witt
South Woods Elementary 0461	21832	Light not working in bathroom 740 ballast	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	10/21/2015	10/23/2015	2	\$45.36	Bennie Witt
St. Augustine High 0181	21866	Repair two reach-in coolers on serving line. not working	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Eddie Ponce	10/26/2015	11/2/2015	9	\$253.01	Mike Hazel
St. Augustine High 0181	21663	To install two 3 ph 40 amp breakers for floor in auditorium.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	10/2/2015	10/12/2015	2.5	\$203.88	Mike Hazel
St. Augustine High 0181	21664	Repair bleachers in gym short in elec. box	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	10/2/2015	10/7/2015	7.5	\$287.09	Mike Hazel
St. Augustine High 0181	21775	Replace Hand/ Fall rail and fencing at stadium Bleachers.	Work In Progress	Fence Repair	Contractor, Armstrong Fence	Bruce Taylor	10/15/2015			\$31,329.70	Bruce Taylor

St. Augustine High 0181	21689	Scheduled Preventive Maintenance S/Y 2015-16	Work In Progress	General Maintenance	PM, Taylor	Bruce Taylor	10/6/2015	10/7/2015	1223	\$40,030.19	Bruce Taylor
St. Augustine High 0181	21865	need a lift for auditorium.	Work In Progress	General Maintenance	Russ, Eric	Bruce Taylor	10/23/2015			\$0.00	Mike Hazel
St. Johns Tech High 0033	21727	fence in electrical panels at portables	Closed Work Orders	General Maintenance	Saucerman, Shawn	Joe Lewis	10/8/2015	10/16/2015	16.5	\$739.21	Mark Blocker
St. Johns Tech High 0033	21902	check office for indoor air quality	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, Terracon	Joe Lewis	10/28/2015			\$950.00	Mark Blocker
Switzerland Point Middle 0321	21737	Main breaker inside P1 will not reset. P1 has no power again. Taylor refrigeration is coming back Monday to install ac compressor for P1	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	10/9/2015	10/13/2015	7	\$134.23	Brad Ponce
Switzerland Point Middle 0321	21751	Air handler for room 827, coaches' office, blows a fuse every time it's turned on.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	10/13/2015	10/16/2015	6	\$133.44	Brad Ponce
Switzerland Point Middle 0321	21746	Water leaking from ceiling in hallway in front of room 565 next to a ceiling hatch. Appears to be coming from a small copper pipe at the elbow.	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	10/12/2015	10/14/2015	3	\$95.34	Brad Ponce
Switzerland Point Middle 0321	21781	Water hose on the Alto Sham in kitchen leaking	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	10/15/2015	10/21/2015	4	\$90.72	Brad Ponce

Switzerland Point Middle 0321	21782	Pressure washer not working. Request that it be changed out to a standard wash-down. (Without a pump)	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	10/15/2015	10/21/2015	6	\$320.30	Brad Ponce
Switzerland Point Middle 0321	21669	Toggle switch for the hood lights does not turn the lights off. Marked with blue tape.	Closed Work Orders	Electrical	Houghton, Mike	Eddie Ponce	10/2/2015	10/19/2015	7.5	\$219.24	Brad Ponce
Switzerland Point Middle 0321	21707	P1 kicked AC breaker and lost all power.	Closed Work Orders	Electrical	Penque, Bruce	Eddie Ponce	10/8/2015	10/9/2015	4.5	\$91.71	Brad Ponce
Switzerland Point Middle 0321	21839	room 725 ac not working.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	10/22/2015	10/22/2015	1	\$22.68	Edward Ponce
Switzerland Point Middle 0321	21901	Room 711 Boys Bath Room Sink faucet will not stay on. Shuts off as soon as it is let go.	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	10/28/2015			\$0.00	Brad Ponce
Switzerland Point Middle 0321	21904	Copper tubing on kitchen ac condenser is frozen over. AC not cooling Kitchen. Condenser is shut off to defrost the tubing.	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	10/28/2015		3	\$68.04	Brad Ponce
Timberlin Creek Elementary 0451	21884	Water will not shut off, faucet cartridge needs replaced. Brand is T&S.	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	10/27/2015	11/2/2015	4	\$155.16	Bill Fowler
Timberlin Creek Elementary 0451	21653	The refrigerator on line 2 is leaking water.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	10/1/2015	11/3/2015	7	\$158.76	Bill Fowler

Timberlin Creek Elementary 0451	21675	Bad ballast bathroom	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	10/5/2015	10/12/2015	3	\$68.04	Bill Fowler
Timberlin Creek Elementary 0451	21789	Ballast needs changed girls gang bathroom and dark blue common area.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	10/16/2015	11/2/2015	7.5	\$170.10	Bill Fowler
Transportation Department 9780	21733	Repair chain link fence around retention pond.	Closed Work Orders	Fence Repair	Graves, David	Eddie Ponce	10/9/2015	10/13/2015		\$37.06	Edward Ponce
Transportation Department 9780	21680	Connect generator to main panel so new transformer can be put on line. Needs to be ready by 10/8/15.	Closed Work Orders	Electrical	Davis, Edward	Eddie Ponce	10/5/2015	10/14/2015	15	\$320.14	Edward Ponce
Transportation Department 9780	21682	Remove interior wall.	Closed Work Orders	Carpentry	Preston, Richard	Eddie Ponce	10/5/2015	10/16/2015	103.5	\$2,329.97	Al Pantano
Transportation Department 9780	21770	Hvac in front office not cooling.	Work In Progress	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	10/15/2015		5	\$111.20	Edward Ponce
Transportation Department 9780	21819	Hvac not working in parts room. (Crookshank Garage)	Work In Progress	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	10/21/2015			\$0.00	Edward Ponce
Valley Ridge Academy 0502	21683	Exhaust hood is making a squealing noise. Stan seems to think it could be a bad bearing.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	10/5/2015	10/7/2015	11	\$229.67	Troy Wilson
Valley Ridge Academy 0502	21685	Toilet in girls restroom needs a new spud gasket installed. Water sprays when flushed.	Closed Work Orders	Plumbing	Bass, Zachary	Bruce Taylor	10/5/2015	10/7/2015	7.5	\$149.60	Troy Wilson

Valley Ridge Academy 0502	21748	Toilets in teachers lounge are backing up again. water is leaking fro the wax ring in 704B. Has a blockage in main line.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	10/12/2015	10/14/2015	4	\$76.16	Troy Wilson
Valley Ridge Academy 0502	21749	Toilet in 603 restroom needs a new spud. Water sprays out of the water supply side when flushed.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	10/12/2015	10/14/2015	2	\$51.58	Troy Wilson
Valley Ridge Academy 0502	21772	The electric reheat strips for the girls locker room do not work. I opened the small fuse panel on the duct work and found a burnt fuse and chard wiring. Needs to be repaired.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Wynn, Al	Bruce Taylor	10/15/2015	11/2/2015	8	\$248.21	Troy Wilson
Valley Ridge Academy 0502	21922	Teachers lounge toilets are clogged again. Water is backing up. Main line needs cleaned.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	10/30/2015	11/3/2015	3	\$55.53	Troy Wilson
Valley Ridge Academy 0502	21843	Girls restroom in 400 commons area needs repaired. Spud gasket has broken loose again. this toilet has been repaired before.	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	10/22/2015	10/23/2015	6	\$209.77	Troy Wilson
Valley Ridge Academy 0502	21921	I have several Ballasts in the boys and girls locker rooms that need to be replaced.	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	10/30/2015			\$0.00	Troy Wilson

Valley Ridge Academy 0502	21923	Electric disconnect for the heat strips in the mechanical room is inoperable. It needs to be repaired. Safety issue.	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	10/30/2015				\$0.00	Troy Wilson
Wards Creek Elementary 0482	21868	Steamer not working.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Eddie Ponce	10/26/2015	11/2/2015	3		\$68.04	Timothy Lundquist
Wards Creek Elementary 0482	21718	Chill water pump 1 making noise and leaking water.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	10/8/2015	11/2/2015			\$0.00	Timothy Lundquist
Webster Elementary 0201	21661	The A C in the room is not working.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	10/1/2015	10/8/2015	6.5		\$343.14	Mike Oliver
Webster Elementary 0201	21766	The floor drain in the restroom is backing up.	Closed Work Orders	Plumbing	Kizer, Brian	Eddie Ponce	10/14/2015	10/15/2015	6		\$111.06	Mike Oliver
Webster Elementary 0201	21873	Refinish floors in various areas of building.	Closed Work Orders	Flooring		Eddie Ponce	10/26/2015	10/26/2015			\$3,434.04	Edward Ponce
Webster Elementary 0201	21886	The A C Unit in the room is blowing warm air	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	10/27/2015	10/29/2015	2		\$43.60	Mike Oliver
Yates Building 9740	21903	Build shelves for storage building.	Work In Progress	Carpentry	Ortagus, Rick	Bruce Taylor	10/28/2015		67		\$3,595.41	Bruce Taylor

Maintenance Department Capital Improvements Projects									
7-1-15 through 10-31-15									
Location	WOID	Description	Status	Assigned To	Project Manager	Requested	Completed	Total Costs	Requester
Bartram Trail High 0411	16114	upgrade stucco in stairwells	Work In Progress	Kite, Tim	Joe Lewis	12/2/2013		\$0.00	Jason Lee
Bartram Trail High 0411	19427	upgrade heating 2nd floor	Work In Progress	Contractor, WW Gay	Joe Lewis	1/30/2015		\$2,622.00	Jason Lee
Bartram Trail High 0411	19584	upgrade signage	Work In Progress	Lewis, Joseph	Joe Lewis	2/23/2015		\$14,432.48	Jason Lee
Bartram Trail High 0411	20990	2015-2016 Generator Repairs	Work In Progress	Contractor, ACF Standby Systems	Joe Lewis	8/6/2015		\$4,088.31	Jason Lee
Bartram Trail High 0411	21794	Upgrade stucco in stairway.	Work In Progress	Hagan, Elmer	Joe Lewis	10/19/2015		\$0.00	Joseph Lewis
Bartram Trail High 0411	21809	paint exterior of building (designated area)	Work In Progress	Contractor, Lasa Construction	Joe Lewis	10/20/2015		\$34,826.76	Jason Lee
Bartram Trail High 0411	21810	install exterior fixtures (wall packs)	Work In Progress	Contractor, AEC Electric	Joe Lewis	10/20/2015		\$4,034.86	Jason Lee
Bartram Trail High 0411	21811	upgrade lighting at baseball and football fields	Work In Progress	Contractor, AEC Electric	Joe Lewis	10/20/2015		\$6,513.51	Jason Lee
Bartram Trail High 0411	21812	upgrade stadium lighting for walkway	Work In Progress	Contractor, AEC Electric	Joe Lewis	10/20/2015		\$11,317.61	Jason Lee
Bartram Trail High 0411	21813	upgrade low voltage switch controls for 9th grade center	Work In Progress	Contractor, AEC Electric	Joe Lewis	10/20/2015		\$20,062.89	Jason Lee

Bartram Trail High 0411	21814	install hand dryers for various hallways	Work In Progress	Contractor, AEC Electric	Joe Lewis	10/20/2015		\$11,846.54	Jason Lee
Bartram Trail High 0411	21815	relocate switch for bleacher control	Work In Progress	Contractor, AEC Electric	Joe Lewis	10/20/2015		\$3,970.06	Jason Lee
Bartram Trail High 0411	21816	install hand dryers for baseball and football field	Work In Progress	Contractor, AEC Electric	Joe Lewis	10/20/2015		\$8,613.83	Jason Lee
Bartram Trail High 0411	20729	2015-2016 Elevator Preventive Maintenance	Closed Work Orders	Contractor, Schindler Elevator	Joe Lewis	7/16/2015	7/20/2015	\$2,259.72	Jason Lee
Creekside High 0493	19611	upgrade flooring	Work In Progress	Contractor, Express Tile	Joe Lewis	2/26/2015		\$30,020.16	Robert Randazzo
Creekside High 0493	21860	pressure wash stairways	Work In Progress	Contractor, Krystal Klean	Joe Lewis	10/23/2015		\$2,111.24	Robert Randazzo
Creekside High 0493	21861	paint designated areas	Work In Progress	Contractor, Lasa Construction	Joe Lewis	10/23/2015		\$40,310.15	Robert Randazzo
Crookshank Elementary 0021	21855	upgrade toilets and hands free faucets	Work In Progress	Contractor, McCrary's Plumbing	Joe Lewis	10/23/2015		\$13,317.50	Ralph Waldrop
Crookshank Elementary 0021	21856	paint classrooms and doors	Work In Progress	Contractor, Lasa Construction	Joe Lewis	10/23/2015		\$22,561.18	Ralph Waldrop
Crookshank Elementary 0021	21854	replace VCT in cafeteria	Work In Progress	Contractor, Mr. David's Flooring	Joe Lewis	10/23/2015		\$0.00	Ralph Waldrop

Cunningham Creek Elem. 0381	21912	install forbo in place of carpet	Work In Progress	Contractor, Mr. David's Flooring	Joe Lewis	10/29/2015		\$0.00	Lawrence Coarsey
Durbin Creek Elementary	21924	upgrade pre-k playground equipment	Work In Progress	Contractor, BYO Playground, Inc.	Joe Lewis	10/30/2015		\$0.00	Todd Ponce
Excelsior Building	20689	Renovate offices for administrative use	Closed Work Orders	Ortagus, Rick	Shane Walton	7/9/2015	9/4/2015	\$63,166.86	Shane Walton
Fruit Cove Middle 0491	21784	Upgrade 100 exit signs in building.	Work In Progress	Contractor, AEC Electric	Eddie Ponce	10/15/2015		\$9,119.55	Edward Ponce
Fruit Cove Middle 0491	21783	Upgrade exterior wall pack lighting.	Work In Progress	Contractor, AEC Electric	Eddie Ponce	10/15/2015		\$20,519.68	Edward Ponce
Fruit Cove Middle 0491	21785	Upgrade art room casework.	Work In Progress	Contractor, P Brandon, Inc.	Eddie Ponce	10/15/2015		\$20,814.32	Edward Ponce
Fruit Cove Middle 0491	21786	Upgrade media center.	Work In Progress	Contractor, P Brandon, Inc.	Eddie Ponce	10/15/2015		\$16,242.00	Edward Ponce
Fullerwood 9061	20691	install new fencing and gate for park	Closed Work Orders	Contractor, Armstrong Fence	Bruce Taylor	7/9/2015	8/24/2015	\$2,030.00	
Fullerwood 9061	20721	Tree trimming necessary.	Closed Work Orders	Contractor, Wrights Tree Service	Bruce Taylor	7/15/2015	7/20/2015	\$1,500.00	Johnny Stratton
Gamble Rogers Middle 0371	21802	Upgrade parking lot pole and fixtures, phase 2	Work In Progress	Contractor, AEC Electric	Bruce Taylor	10/20/2015		\$49,372.31	Bruce Taylor

Hartley Elementary 0261	17304	2013/2014 HVAC Replacements	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	5/16/2014		\$29,941.00	Bill Vaughn
Hickory Creek Elementary 0501	20417	Upgrade cafeteria floor.	Work In Progress	Contractor, Mr. David's Flooring	Eddie Ponce	6/2/2015		\$28,913.40	Edward Ponce
Ketterlinus Elementary 0091	21824	renovate restrooms	Work In Progress	Contractor, Express Tile	Joe Lewis	10/21/2015		\$3,211.24	Brian Taylor
Liberty Pines K-8 0472	21230	Elevator Maintenance 2015/2016	Work In Progress	Contractor, Schindler Elevator	Bruce Taylor	8/20/2015		\$2,640.00	Robert Sturm
Maintenance Department 9810	20339	Upgrade ice machine.	Work In Progress	Houghton, Mike	Eddie Ponce	5/26/2015		\$3,819.25	Edward Ponce
Mill Creek Elementary 0341	21825	upgrade landscaping	Work In Progress	Contractor, CEL Enterprises	Joe Lewis	10/21/2015		\$0.00	Robert Davis
Mill Creek Elementary 0341	21826	upgrade casework and cubbies	Work In Progress	Contractor, P Brandon, Inc.	Joe Lewis	10/21/2015		\$30,904.72	Robert Davis
Murray Middle 0171	21845	install receptacles in classrooms for computers	Work In Progress	Contractor, AEC Electric	Joe Lewis	10/22/2015		\$38,087.63	Paul Pelletier
Murray Middle 0171	21846	replace air handling units for gym	Work In Progress	Contractor, WW Gay	Joe Lewis	10/22/2015		\$0.00	Paul Pelletier
Murray Middle 0171	21847	replace outside air handling units	Work In Progress	Contractor, WW Gay	Joe Lewis	10/22/2015		\$0.00	Paul Pelletier

Murray Middle 0171	21905	upgrade flooring in 300 hallway	Work In Progress	Contractor, James Bros. Carpet	Joe Lewis	10/28/2015		\$40,370.54	Paul Pelletier
Murray Middle 0171	21910	Upgrade exterior lighting	Work In Progress	Contractor, Quality Electric	Joe Lewis	10/29/2015		\$13,939.08	Paul Pelletier
Nease High 0251	21850	Upgrade three electrical panels and one transformer.	Work In Progress	Contractor, AEC Electric	Eddie Ponce	10/23/2015		\$11,704.49	Edward Ponce
Nease High 0251	20785	2015-2016 Preventive Maintenance on Elevators	Work In Progress	Contractor, Schindler Elevator	Eddie Ponce	7/22/2015		\$5,431.56	Bob Wamser
Nease High 0251	20992	Upgrade running track.	Work In Progress	Contractor, Papico	Eddie Ponce	8/6/2015		\$7,772.25	Edward Ponce
Nease High 0251	20687	Lighting upgrades.	Closed Work Orders	Contractor, AEC Electric	Bruce Taylor	7/9/2015	10/14/2015	\$10,911.68	Bruce Taylor
Ocean Palms Elementary 0391	21027	Clean and sanitize fresh Air Make up duck work and AHU coils	Work In Progress	Contractor, WW Gay	Bruce Taylor	8/10/2015	8/24/2015	\$24,884.42	Bruce Taylor
Pacetti Bay Middle 0481	18745	paint rear of school	Work In Progress	Contractor, Lasa Construction	Joe Lewis	10/27/2014		\$22,745.00	Jack Blocker
Palencia Elementary 0511	21820	Upgrade sound system.	Work In Progress		Eddie Ponce	10/21/2015		\$3,147.42	Edward Ponce
Palencia Elementary 0511	21890	Upgrade window tinting.	Work In Progress		Eddie Ponce	10/27/2015		\$4,020.70	Edward Ponce

Patriot Oaks Academy 0471	21801	install hvac system in receiving	Work In Progress	Anderson, David	Joe Lewis	10/20/2015		\$3,090.00	Larry Davis
Pedro Menendez High 0401	17571	Upgrade metal door jambs and doors in service rooms.	Work In Progress	Repult, Bryan	Eddie Ponce	6/19/2014		\$9,035.54	Edward Ponce
Pedro Menendez High 0401	20634	Furnish and replace 10 fire extinguisher cabinets.	Closed Work Orders		Bruce Taylor	7/1/2015	8/24/2015	\$1,400.00	Bruce Taylor
Pedro Menendez High 0401	20764	Neither Elevator will Work. Called Schindler.	Closed Work Orders	Contractor, Schindler Elevator	Bruce Taylor	7/21/2015	8/10/2015	\$4,096.34	Joedy Ashton
Ponte Vedra High 0492	21821	Upgrade wall pack lighting.	Work In Progress	Contractor, AEC Electric	Eddie Ponce	10/21/2015		\$16,854.04	Edward Ponce
Ponte Vedra High 0492	21849	Upgrade porcelain marker boards.	Work In Progress	Contractor, Contrax Furnishings	Eddie Ponce	10/23/2015		\$6,736.25	Edward Ponce
Ponte Vedra High 0492	20790	2015-2016 Preventive Maintenance on Elevators	Work In Progress	Contractor, Schindler Elevator	Eddie Ponce	7/22/2015		\$6,753.72	Nick Athanaseas
R. B. Hunt Elementary 0161	17312	2013/2014 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	5/16/2014		\$20,723.00	Raymond Kledzik
Sebastian Middle 0301	20991	2015-2016 Generator Repairs	Closed Work Orders	Contractor, ACF Standby Systems	Joe Lewis	8/6/2015	8/24/2015	\$489.76	Jeff Baldwin
South Woods Elementary 0461	20665	Upgrades, contract services and repairs to WWTP for S/Y 2015/16	Work In Progress	Contractor, US Water	Bruce Taylor	7/7/2015		\$5,197.12	Bruce Taylor

South Woods Elementary 0461	20667	Upgrades, Contract services and repairs to WTP for 2015/16 S/Y.	Work In Progress	Contractor, US Water	Bruce Taylor	7/7/2015		\$11,390.79	Bruce Taylor
St. Augustine High 0181	18779	Track Rehabilitation.	Work In Progress	Contractor, Papico	Bruce Taylor	10/29/2014		\$10,223.25	Bruce Taylor
St. Augustine High 0181	19327	2014-2015 PM on elevators	Work In Progress	Contractor, Schindler Elevator	Bruce Taylor	1/15/2015		\$2,528.21	Mike Hazel
Switzerland Point Middle 0321	19370	Upgrade expansion joints in tilt panel walls on exterior of building.	Work In Progress	Contractor, Lasa Construction	Eddie Ponce	1/22/2015		\$7,065.00	Edward Ponce
Switzerland Point Middle 0321	20639	Create positive drainage away from perimeter of building including gutters and downspouts.	Work In Progress	Contractor, Yard Pro	Eddie Ponce	7/1/2015		\$10,057.70	Edward Ponce
Switzerland Point Middle 0321	17316	2013/2014 HVAC Replacements	Work In Progress	Contractor, B & G Refrigeration	Joe Lewis	5/16/2014		\$71,151.14	Al Pantano
Switzerland Point Middle 0321	21774	Install walkway cover @ portables.	Work In Progress	Contractor, Citory Solutions	Eddie Ponce	10/15/2015		\$18,274.20	
Timberlin Creek Elementary 0451	20097	Additional walk way covering at drop off areas.	Work In Progress	Contractor, Perfection Arch. Sys	Bruce Taylor	4/28/2015		\$29,400.00	Bruce Taylor
Transportation Department 9780	21852	Upgrade chain link fencing.	Work In Progress	Contractor, Armstrong Fence	Eddie Ponce	10/23/2015		\$12,267.90	Edward Ponce

Transportation Department 9780	21353	Install closed cell insulation on interior of exterior walls and ceiling with thermal barrier.	Work In Progress		Eddie Ponce	9/1/2015		\$0.00	Edward Ponce
Wards Creek Elementary 0482	20093	Add additional Aluminum Walkway cover at drop off area.	Work In Progress	Contractor, Perfection Arch. Sys	Bruce Taylor	4/28/2015		\$19,920.00	Bruce Taylor
Webster Elementary 0201	21201	Upgrade interior signage.	Work In Progress	Contractor, B&S Signs, Inc.	Eddie Ponce	8/19/2015		\$1,758.18	Edward Ponce
Webster Elementary 0201	20391	Upgrade drainage on playground area.	Work In Progress	Contractor, G and H Underground	Eddie Ponce	5/29/2015		\$2,850.00	Edward Ponce

Administrative Report

Preventive Maintenance Teams: The three Preventive Maintenance (PM) Teams have begun their annual visits to schools and facilities for the 2015-2016 school year. The three individual PM teams are assigned to perform detailed preventive maintenance work at fourteen (14) facilities each for a period of two weeks at elementary schools, middle schools and administrative facilities and three weeks at high schools. This year's preventive maintenance schedule began on August 24, 2015 at Ketterlinus and Timberlin Creek Elementary Schools and Switzerland Pont Middle School. The teams will rotate from school to school and conclude their visits on April 8, 2016. In addition to the foregoing, visits have also been completed at Crookshank, Cunningham, Hickory Creek, Julington Creek, Ocean Palms, Osceola, Ponte Vedra-Rawlings and Wards Creek Elementary Schools; Gamble Rogers, Murray and Sebastian Middle Schools; and Bartram, Nease and St. Augustine High Schools.

Peer Review Committee: This committee consists of school maintenance managers, district maintenance supervisors and Shane Walton, Director of Maintenance Services, who visit and inspect schools on a rotating basis. The peer review program provides an opportunity to share ideas and provide mutual support and assistance to maintenance managers in all areas of school maintenance. Approximately eighteen (18) schools are evaluated annually. The Peer Review Committee visits began on August 26, 2015 at R. B. Hunt Elementary School and will conclude on April 27, 2016 at Patriot Oaks Academy. In addition to the foregoing, evaluations have been conducted at Hickory Creek, Julington Creek, Mill Creek, South Woods and Webster Elementary Schools and Sebastian and Switzerland Point Middle Schools.