

## MEMORANDUM

**TO:** Members of the School Board

**FROM:** Joseph G. Joyner, Ed.D., Superintendent of Schools

**SUBJECT:** Request for Acceptance of Maintenance Department Monthly Activities Report

**DATE:** August 13, 2013

**Background Information:** The Maintenance Department provides a monthly activities report for School Board review. The report consists of four (4) sections:

- a. The Requests Status Report provides statistical information regarding the total number of work orders issued for each facility, the number of work orders completed and the number in progress for the year to date time period specified. Also included are a total of costs expended.
- b. The Maintenance Department Projects Status Report describes work completed monthly at each facility based on requests for maintenance received, emergencies and projects planned to be completed during the stated month. In addition to the routine maintenance items completed, preventive maintenance projects and work orders are also noted. Also noted is the number of hours spent and total costs associated with the work orders through the last day of the month.
- c. The Maintenance Department Monthly Capital Improvement Projects Construction Status Report provides a monthly update of ongoing and completed work on capital projects.
- d. The Administrative Report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the other reports.

**Strategic Plan Impact:** Monthly Report.

**Educational Impact:** Monthly report.

**Fiscal Impact:** Projects are funded by the Maintenance Department's operating and capital outlay budgets.

**Recommendation:** Acceptance of the Maintenance Department Monthly Activities Report.

**Action Required:** Approval of the Superintendent's recommendation.

**Drafted and submitted for approval by:** Shane Walton, Director for Maintenance Services.

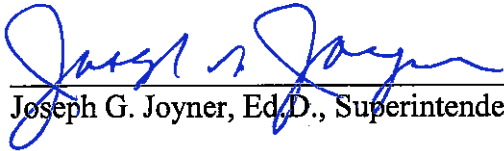
**Reviewed and submitted for approval by:** Paul Rose, Executive Director for Facilities & New Construction.

Respectfully Submitted,



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Tim Forson, Deputy Superintendent for Operations



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Joseph G. Joyner, Ed.D., Superintendent of Schools

ST. JOHNS COUNTY SCHOOL DISTRICT

MAINTENANCE DEPARTMENT  
MONTHLY ACTIVITIES REPORT

JUNE 2013

## Maintenance Department Activity Reports

Attached is a monthly activities report consisting of the following four sections:

**a. Requests Status Report:**

This report provides statistical information regarding number of Requests for Maintenance received from each facility, number of work orders in progress and completed at each facility for the year to date time period specified.

**b. Projects Status Report:**

This report describes work completed monthly at each facility based on requests for maintenance received, emergencies, and projects planned to be completed during the specified time period. Also included are items completed during the preventive maintenance teams' visit to each facility. Additionally, the report indicates the number of hours expended by Maintenance Department personnel and costs incurred for the work through the last day of the month.

**c. Maintenance Department Capital Improvement Projects Construction Status Report:**

This report provides an update of ongoing and completed work on all capital improvement projects. These projects are scheduled as a result of existing conditions and life cycle inspections conducted annually at each facility. Additionally, the Maintenance Department has established a program by which all facilities are placed on rotation to receive carpet and tile, painting, pavement rehabilitation, HVAC duct cleaning and indoor air quality assessments every three to four years.

**d. Administrative Report:**

This report provides a description of other significant activities performed by the Maintenance Department on behalf of the entire district that are not included in the above-mentioned reports.

<b>Requests Status Report</b>		<b>7/1/12 through 6/30/13</b>	
<b>Work Order Count</b>	<b>Location</b>	<b>Status</b>	<b>Total Costs</b>
36	Administration Building 9721	Closed Work Orders	\$40,890.89
1	Administration Building 9721	Work In Progress	\$2,250.00
95	Bartram Trail High 0411	Closed Work Orders	\$184,414.53
3	Bartram Trail High 0411	New Request	\$0.00
22	Bartram Trail High 0411	Work In Progress	\$162,033.39
107	Creekside High 0493	Closed Work Orders	\$102,048.38
1	Creekside High 0493	New Request	\$0.00
11	Creekside High 0493	Work In Progress	\$132,930.20
43	Crookshank Elementary 0021	Closed Work Orders	\$37,078.24
7	Crookshank Elementary 0021	Work In Progress	\$2,057.29
35	Cunningham Creek Elem. 0381	Closed Work Orders	\$22,675.54
6	Cunningham Creek Elem. 0381	Work In Progress	\$78,042.18
48	Durbin Creek Elementary 0441	Closed Work Orders	\$130,934.79
6	Durbin Creek Elementary 0441	Work In Progress	\$51,234.53
32	Evelyn Hamblen 0031	Closed Work Orders	\$31,237.68
3	Evelyn Hamblen 0031	Work In Progress	\$45,800.42
49	Fruit Cove Middle 0491	Closed Work Orders	\$40,052.50
7	Fruit Cove Middle 0491	Work In Progress	\$33,071.05
30	Fullerwood 9061	Closed Work Orders	\$15,791.88
2	Fullerwood 9061	Work In Progress	\$15,883.43
63	Gamble Rogers Middle 0371	Closed Work Orders	\$52,698.64
4	Gamble Rogers Middle 0371	Work In Progress	\$79,541.14
54	Hartley Elementary 0261	Closed Work Orders	\$49,048.61
11	Hartley Elementary 0261	Work In Progress	\$97,400.00
47	Hickory Creek Elementary 0501	Closed Work Orders	\$51,860.17
1	Hickory Creek Elementary 0501	New Request	\$0.00
3	Hickory Creek Elementary 0501	Work In Progress	\$33,204.00
1	J Building / Purchasing Whse. 9754	Closed Work Orders	\$970.38
1	J Building / Purchasing Whse. 9754	New Request	\$0.00

72	Julington Creek Elementary 0241	Closed Work Orders	\$56,547.97
4	Julington Creek Elementary 0241	Work In Progress	\$688.57
53	Ketterlinus Elementary 0091	Closed Work Orders	\$41,036.74
1	Ketterlinus Elementary 0091	New Request	\$0.00
14	Ketterlinus Elementary 0091	Work In Progress	\$34,645.15
107	Landrum Middle 0311	Closed Work Orders	\$107,122.88
8	Landrum Middle 0311	Work In Progress	\$15,117.61
37	Liberty Pines K-8 0472	Closed Work Orders	\$12,373.10
10	Liberty Pines K-8 0472	Work In Progress	\$94,097.55
37	Maintenance Department 9810	Closed Work Orders	\$26,817.69
9	Maintenance Department 9810	Work In Progress	\$24,668.58
40	Mason Elementary 0361	Closed Work Orders	\$46,083.06
7	Mason Elementary 0361	Work In Progress	\$35,015.85
76	Mill Creek Elementary 0341	Closed Work Orders	\$104,551.03
1	Mill Creek Elementary 0341	New Request	\$0.00
4	Mill Creek Elementary 0341	Work In Progress	\$665.14
115	Murray Middle 0171	Closed Work Orders	\$139,474.02
5	Murray Middle 0171	New Request	\$0.00
16	Murray Middle 0171	Work In Progress	\$65,193.11
1	Nease Clinic	Closed Work Orders	\$246.88
90	Nease High 0251	Closed Work Orders	\$208,589.32
3	Nease High 0251	New Request	\$0.00
12	Nease High 0251	Work In Progress	\$46,815.34
44	Ocean Palms Elementary 0391	Closed Work Orders	\$51,933.68
5	Ocean Palms Elementary 0391	Work In Progress	\$22,236.70
10	O'Connell Center	Closed Work Orders	\$2,549.56
2	O'Connell Center	Work In Progress	\$8,896.00
89	Osceola Elementary 0331	Closed Work Orders	\$62,418.77
5	Osceola Elementary 0331	Work In Progress	\$52,017.94
40	Pacetti Bay Middle 0481	Closed Work Orders	\$69,166.07
1	Pacetti Bay Middle 0481	New Request	\$0.00
7	Pacetti Bay Middle 0481	Work In Progress	\$10,959.25
16	Palencia Elementary 0511	Closed Work Orders	\$17,340.96

1	Palencia Elementary 0511	Work In Progress	\$0.00
4	Pedro Menendez Clinic	Closed Work Orders	\$361.03
115	Pedro Menendez High 0401	Closed Work Orders	\$340,386.74
15	Pedro Menendez High 0401	Work In Progress	\$65,322.75
98	Ponte Vedra High 0492	Closed Work Orders	\$146,860.69
2	Ponte Vedra High 0492	New Request	\$0.00
10	Ponte Vedra High 0492	Work In Progress	\$13,782.22
47	Ponte Vedra/Palm Valley Elem 0151	Closed Work Orders	\$78,245.57
7	Ponte Vedra/Palm Valley Elem 0151	Work In Progress	\$42,111.23
40	R. B. Hunt Elementary 0161	Closed Work Orders	\$49,501.07
9	R. B. Hunt Elementary 0161	Work In Progress	\$18,482.98
38	Rawlings Elementary 0351	Closed Work Orders	\$50,433.50
3	Rawlings Elementary 0351	Work In Progress	\$13,310.00
66	Sebastian Middle 0301	Closed Work Orders	\$104,956.21
11	Sebastian Middle 0301	Work In Progress	\$100,201.84
46	South Woods Elementary 0461	Closed Work Orders	\$43,913.06
1	South Woods Elementary 0461	New Request	\$0.00
7	South Woods Elementary 0461	Work In Progress	\$99,333.12
145	St. Augustine High 0181	Closed Work Orders	\$130,250.07
13	St. Augustine High 0181	Work In Progress	\$61,221.71
50	St. Johns Tech High 0033	Closed Work Orders	\$72,917.37
1	St. Johns Tech High 0033	New Request	\$0.00
11	St. Johns Tech High 0033	Work In Progress	\$122,731.56
97	Switzerland Point Middle 0321	Closed Work Orders	\$35,200.61
16	Switzerland Point Middle 0321	Work In Progress	\$98,067.53
45	Timberlin Creek Elementary 0451	Closed Work Orders	\$43,610.65
1	Timberlin Creek Elementary 0451	New Request	\$0.00
2	Timberlin Creek Elementary 0451	Work In Progress	\$34,354.00
39	Transportation Department 9780	Closed Work Orders	\$24,207.25
1	Transportation Department 9780	New Request	\$0.00
45	Wards Creek Elementary 0482	Closed Work Orders	\$51,215.11
2	Wards Creek Elementary 0482	Work In Progress	\$0.00

78	Webster Elementary 0201	Closed Work Orders	\$58,660.31
6	Webster Elementary 0201	Work In Progress	\$19,537.75
8	Yates Building 9740	Closed Work Orders	\$5,039.35
<b>2750</b>	<b>Year to Date</b>		<b>\$ 4,774,633.60</b>



**Maintenance Department Projects Status Report**  
(Routine and Preventive Maintenance Items)

**6/1/13 through 6/30/13**

Location	WOID	Description	Status	Craft	Assigned To	Manager	Requested	Completed	Total Costs	Requester
Administration Building 9721	14547	No Air @ auditorium.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	6/11/2013	6/13/2013	\$61.68	Johnny Stratton
Administration Building 9721	14608	Please replace plug after renovations. Thanks.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	6/18/2013	6/20/2013	\$62.30	Johnny Stratton
Bartram Trail High 0411	14610	9th grade lighting system randomly shutting off and some light will not come back on with the switch.	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	6/18/2013	7/8/2013	\$476.32	Jason Lee
Bartram Trail High 0411	14644	Lift station in alarm	Closed Work Orders	Electrical	Bradbury, Ted	Joe Lewis	6/25/2013	7/9/2013	\$381.69	Jason Lee
Bartram Trail High 0411	14476	repair site lighting	Work In Progress	Electrical	Contractor, AEC Electric	Joe Lewis	6/3/2013		\$3,342.35	Jason Lee
Bartram Trail High 0411	14477	install power poles in room #236	Work In Progress	Electrical	Contractor, AEC Electric	Joe Lewis	6/3/2013		\$5,802.79	Jason Lee
Bartram Trail High 0411	14603	Damper not working and low air volume with AHU 1-9	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	6/17/2013		\$0.00	Jason Lee
Bartram Trail High 0411	14565	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	McLean, Derek	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Creekside High 0493	14643	Irrigation not working zone E .	Closed Work Orders	Irrigation	Lewis, Joseph	Joe Lewis	6/25/2013	6/25/2013	\$0.00	Robert Randazzo

Creekside High 0493	14541	Need orange sky lift for power washing building	Closed Work Orders	Pressure Washing	Rosenfeld, Randy	Joe Lewis	6/11/2013	6/17/2013	\$44.62	Robert Randazzo
Creekside High 0493	14473	Chiller # 3 pros control not communicating. Chiller # 2 lock out alarm low evap press. Chiller # 1 Evap temp supply temp 67 Hi	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	6/3/2013	6/25/2013	\$0.00	Robert Randazzo
Creekside High 0493	14564	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	McLean, Derek	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Creekside High 0493	14617	SP-3 supply pump motor fault earth ground.	Work In Progress	Heating/Ventilation /Air Conditioning	Bradbury, Ted	Joe Lewis	6/18/2013		\$120.43	Robert Randazzo
Creekside High 0493	14637	chillers down	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	6/24/2013		\$424.00	Robert Randazzo
Creekside High 0493	14490	a/c down	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	6/4/2013		\$211.30	Robert Randazzo
Creekside High 0493	14498	replace bladder tank	Work In Progress	Plumbing	Contractor, St Augustine Elec	Joe Lewis	6/5/2013		\$0.00	Robert Randazzo
Crookshank Elementary 0021	14480	Classroom 56-006 A/C unit not cooling	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	6/3/2013		\$117.52	Ralph Waldrop
Crookshank Elementary 0021	14529	Paint classroom doors and door jams in A,B and C-hall	Work In Progress	Painting	Linskey, Jim	Joe Lewis	6/10/2013		\$1,939.77	Ralph Waldrop

Crookshank Elementary 0021	14586	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	McLean, Derek	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Cunningham Creek Elem. 0381	14570	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	McLean, Derek	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Durbin Creek Elementary 0441	14560	Deep clean all kitchen equipment and check gas equip for gas leaks and proper operation.	Work In Progress	Kitchen Equipment	McLean, Derek	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Durbin Creek Elementary 0441	14597	pour pad and install bike racks	Work In Progress	Masonry	Hagan, Elmer	Joe Lewis	6/13/2013	6/24/2013	\$1,101.33	Todd Ponce
Durbin Creek Elementary 0441	14530	Chiller not working properly. The supply water temp. is 100 degrees.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	6/10/2013		\$424.00	Todd Ponce
Durbin Creek Elementary 0441	14531	We need two of the recycling platforms.	Work In Progress	Carpentry	Ortagus, Rick	Joe Lewis	6/10/2013		\$0.00	Todd Ponce
Fruit Cove Middle 0491	14509	One of fans in the freezer has stopped working	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/6/2013	6/13/2013	\$441.48	James Strange
Fruit Cove Middle 0491	14561	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce

Fruit Cove Middle 0491	14584	Install a power pole with two receptacles and one data jack from floor to ceiling.	Work In Progress	Electrical	Penque, Bruce	Eddie Ponce	6/12/2013		\$0.00	James Strange
Fullerwood 9061	14501	There are several leaks in Meredith Strickland's office.	Closed Work Orders	Roof	Gibson, Mike	Bruce Taylor	6/6/2013	6/13/2013	\$317.18	Johnny Stratton
Fullerwood 9061	14622	New furniture is coming on Monday, June 24th - please have electrical line removed on or before the 24th. Thanks.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	6/19/2013	6/20/2013	\$32.33	Johnny Stratton
Fullerwood 9061	14591	Air conditioning does not appear to be working - it is hot in this room.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	6/13/2013	6/19/2013	\$28.22	Johnny Stratton
Fullerwood 9061	14546	Air Handle unit froze up, TV Production	Work In Progress	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	6/11/2013		\$75.24	Johnny Stratton
Gamble Rogers Middle 0371	14600	Check Emergency lighting , lost power over weekend , when regained emerg lights will not shut off.	Closed Work Orders	Electrical	Wynn, Al	Bruce Taylor	6/17/2013	6/17/2013	\$207.65	Bruce Taylor
Gamble Rogers Middle 0371	14496	hot water tank leaking	Closed Work Orders	Plumbing	Kizer, Brian	Bruce Taylor	6/5/2013	6/6/2013	\$442.72	Mike Ponce
Gamble Rogers Middle 0371	14497	need help to paint I have paint	Closed Work Orders	Painting	Rosenfeld, Randy	Bruce Taylor	6/5/2013	6/13/2013	\$349.95	Mike Ponce

Gamble Rogers Middle 0371	14578	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Harrison, Steve	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Gamble Rogers Middle 0371	14653	AC units not working	Work In Progress	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	6/26/2013		\$0.00	Mike Ponce
Hartley Elementary 0261	14478	Chiller for main building putting out 53 degree chill water. Should be around 43. Both circuits working.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	6/3/2013	6/25/2013	\$1,354.07	Bill Vaughn
Hartley Elementary 0261	14528	Ductless A/C unit not working.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	6/10/2013	6/12/2013	\$168.88	Bill Vaughn
Hartley Elementary 0261	14627	Due to new tile being laid in areas outside bathrooms, need to have doors taken down and bottom trimmed to be able to close.	Closed Work Orders	Carpentry	Crutchfield, Red	Joe Lewis	6/20/2013	7/8/2013	\$321.47	Bill Vaughn
Hartley Elementary 0261	14577	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	McLean, Derek	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce

Hartley Elementary 0261	14594	Request touch up paint in the Administrative areas including trim and walls. Touch up exterior walls of building where needed. Repaint lines on basketball court	Work In Progress	Painting	Linskey, Jim	Joe Lewis	6/13/2013		\$0.00	Bill Vaughn
Hartley Elementary 0261	14486	a/h making loud noise	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, Wilson Heat and Air	Joe Lewis	6/4/2013		\$60.00	Bill Vaughn
Hickory Creek Elementary 0501	14510	Condensing unit for walk in cooler cycling on and off.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/6/2013	6/13/2013	\$758.33	Edward Ponce
Hickory Creek Elementary 0501	14540	chiller for bldg. 900 tripped and will not reset	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	6/11/2013	6/13/2013	\$84.36	Larry Davis
Hickory Creek Elementary 0501	14642	repair irrigation valve.	Work In Progress	Landscaping	Contractor, C & L Landscape	Eddie Ponce	6/25/2013		\$0.00	Larry Davis
Hickory Creek Elementary 0501	14567	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Julington Creek Elementary 0241	14539	AC in IT room is not working.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	6/11/2013	6/13/2013	\$105.45	Brian Taylor
Julington Creek Elementary 0241	14485	water runs constantly in toilet	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	6/4/2013	6/13/2013	\$43.10	Brian Taylor

Julington Creek Elementary 0241	14495	Chiller 1 condenser fan breaker tripped. Chiller 2 bad condenser fan and bad contactor.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	6/5/2013	6/24/2013	\$1,804.43	Brian Taylor
Julington Creek Elementary 0241	14562	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Ketterlinus Elementary 0091	14534	water leak on a/c water line	Closed Work Orders	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	6/10/2013	6/17/2013	\$318.03	Rick Whittington
Ketterlinus Elementary 0091	14620	Need box of four lamp electronic ballast	Closed Work Orders	Electrical	Kelley, Debbie	Joe Lewis	6/19/2013	6/19/2013	\$155.61	Rick Whittington
Ketterlinus Elementary 0091	14563	Paint scratched up door jambs in hallways.	Work In Progress	Painting	Linskey, Jim	Joe Lewis	6/12/2013		\$0.00	Rick Whittington
Ketterlinus Elementary 0091	14583	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	McLean, Derek	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Ketterlinus Elementary 0091	14639	Condensation leaks in ceiling in first grade hall.	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	6/25/2013		\$0.00	Rick Whittington
Landrum Middle 0311	14544	Unit has no power. I checked fuses	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	6/11/2013	6/12/2013	\$29.81	Brett Butler

Landrum Middle 0311	14555	Depp clean all equipment and check gas equipment for leaks and proper operation.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/12/2013	6/27/2013	\$1,643.11	Edward Ponce
Landrum Middle 0311	14545	AHU3 no power. air handler will not run in hand position lost communications and power on tec. I checked fuses	Work In Progress	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	6/11/2013		\$39.74	Brett Butler
Liberty Pines K-8 0472	14527	Cut counter top, ruff in electric and data, shift duct work for front office retro.	Work In Progress	General Maintenance	PM, Taylor	Bruce Taylor	6/10/2013		\$1,221.97	Bruce Taylor
Liberty Pines K-8 0472	14519	Repair or replace as needed Damaged Range Hood and Casework.	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	6/7/2013		\$1,082.04	Robert Sturm
Liberty Pines K-8 0472	14638	Fill in wash outs at retention ponds as needed utilizing broken concrete on site.	Work In Progress	Heavy Equipment Operation	Conley, Ronnie	Bruce Taylor	6/25/2013		\$847.78	Bruce Taylor
Liberty Pines K-8 0472	14569	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Harrison, Steve	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce



Liberty Pines K-8 0472	14656	Need to have Ronnie back out to repair the irrigation blow outs we have on the grounds. It did not get taken care of in the PM.	Work In Progress	Irrigation	Conley, Ronnie	Bruce Taylor	6/27/2013		\$0.00	Robert Sturm
Maintenance Department 9810	14494	Repair hvac in front office.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	6/5/2013	6/11/2013	\$2,772.34	Edward Ponce
Maintenance Department 9810	14481	Air handler leaking water upstairs.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	6/3/2013	6/4/2013	\$96.74	Edward Ponce
Maintenance Department 9810	14520	Summer Mowing Program, 2013	Work In Progress	Grounds	PM, Taylor	Bruce Taylor	6/7/2013		\$5,965.95	Bruce Taylor
Maintenance Department 9810	14514	Hose bib leaking at front of building.	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	6/7/2013		\$0.00	Edward Ponce
Maintenance Department 9810	14550	clean cooling towers around district	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	6/12/2013		\$10,249.63	Joseph Lewis
Mason Elementary 0361	14493	Need some fill dirt where repair was made for water make up system. Also finish extending drain at south K-playground area.	Closed Work Orders	Grounds	Graves, David	Bruce Taylor	6/5/2013	6/13/2013	\$0.00	Alvez Barkoskie
Mason Elementary 0361	14502	Move small student desk and chairs to Pedro for reading program.	Closed Work Orders	General Maintenance	Rosenfeld, Randy	Bruce Taylor	6/6/2013	6/12/2013	\$126.87	Alvez Barkoskie

Mason Elementary 0361	14579	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Harrison, Steve	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Mason Elementary 0361	14660	please put me on the list to have a recycle platform made to attach to our trashcans for our recycle program.	Work In Progress	Carpentry	Ortagus, Rick	Bruce Taylor	6/27/2013		\$0.00	Alvez Barkoskie
Mason Elementary 0361	14661	in need of shower tile repair on wall where the wall meets the floor. The tile is falling out and the drywall behind it is bad.	Work In Progress	Carpentry	Payne, Harold	Bruce Taylor	6/27/2013		\$0.00	Alvez Barkoskie
Mill Creek Elementary 0341	14635	pipe leaking going to chiller	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	6/24/2013	6/25/2013	\$246.79	Robert Davis
Mill Creek Elementary 0341	14572	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	McLean, Derek	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Mill Creek Elementary 0341	14624	deliver lift to Mill Creek for inspectors	Work In Progress	General Maintenance	Saucerman, Shawn	Joe Lewis	6/19/2013		\$55.91	Robert Davis
Murray Middle 0171	14581	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	McLean, Derek	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce

Murray Middle 0171	14513	walk in cooler door seal is bad, needs to be replaced	Work In Progress	Kitchen Equipment	McLean, Derek	Joe Lewis	6/7/2013		\$0.00	Paul Pelletier
Murray Middle 0171	14524	demo restrooms for rehab this summer	Work In Progress	Plumbing	Ponce, Robbie	Joe Lewis	6/10/2013		\$0.00	Paul Pelletier
Murray Middle 0171	14659	trim and rehang doors for renovated restrooms	Work In Progress	Carpentry	Crutchfield, Red	Joe Lewis	6/27/2013		\$0.00	Paul Pelletier
Nease High 0251	14516	need sergeant door lock	Closed Work Orders	Locker Repair	Ortagus, Rick	Eddie Ponce	6/7/2013	6/11/2013	\$189.21	Bob Wamser
Nease High 0251	14558	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/12/2013		\$397.87	Edward Ponce
Nease High 0251	14482	3" line broke under the sidewalk	Work In Progress	Irrigation	Contractor, C & L Landscape	Eddie Ponce	6/3/2013		\$0.00	Bob Wamser
Nease High 0251	14592	need to replace water cooler on the outside of a-pod	Work In Progress	Plumbing	Kidd, Troy	Eddie Ponce	6/13/2013		\$0.00	Bob Wamser
Ocean Palms Elementary 0391	14472	Good Morning Bruce, the exhaust fan for the kitchen hood has loud noise coming from it sounds like the bearing are going bad in the motor.	Closed Work Orders	Kitchen Equipment	Argitis, Louis	Bruce Taylor	6/2/2013	6/4/2013	\$131.02	Gio Morales

Ocean Palms Elementary 0391	14487	Good Afternoon Bruce, Ms. Williams the Manager of the kitchen had Gary from Puritan come out and check her dish washer and he found that the dish washer has a bad motor	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	6/4/2013	6/13/2013	\$3,054.86	Gio Morales
Ocean Palms Elementary 0391	14556	Deep clean all equipment and check gas equipment for leaks and proper operation.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Eddie Ponce	6/12/2013	6/20/2013	\$738.78	Edward Ponce
O'Connell Center	14605	Front of Clinic will not cool	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, Wilson Heat and Air	Joe Lewis	6/17/2013		\$8,896.00	Robert Davis
O'Connell Center	14646	A C not working in back of building	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, Wilson Heat and Air	Joe Lewis	6/25/2013		\$0.00	Robert Davis
Osceola Elementary 0331	14614	Poor concrete slap at ESE playground for trike track.	Work In Progress	Masonry	Payne, Harold	Bruce Taylor	6/18/2013		\$865.58	Sterling Cofield
Osceola Elementary 0331	14580	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Harrison, Steve	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Pacetti Bay Middle 0481	14573	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	McLean, Derek	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce

Palencia Elementary 0511	14571	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Pedro Menendez High 0401	14523	Deliver and hook up Portable A/C unit in Teachers lounge for Summer.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Argitis, Louis	Bruce Taylor	6/10/2013	6/12/2013	\$61.68	Joedy Ashton
Pedro Menendez High 0401	14505	Washer will not let soap come through it.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	6/6/2013	6/10/2013	\$132.34	Joedy Ashton
Pedro Menendez High 0401	14601	Water leaking from Descaler Feeder. Leaking in stainless steel Pan had to turn water off. They are cooking in Kitchen and may need it.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	6/17/2013	6/20/2013	\$99.26	Joedy Ashton
Pedro Menendez High 0401	14576	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Harrison, Steve	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Pedro Menendez High 0401	14641	Ahu 1-3 and 2-4 will not run had a power outage.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	6/25/2013		\$0.00	Joedy Ashton
Pedro Menendez High 0401	14602	Chiller 1 comp.3 locking out on DSCH/Oil Inhib. Chiller 3 keeps going out on I/O Board Failure.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	6/17/2013		\$0.00	Joedy Ashton

Pedro Menendez High 0401	14618	AHU/2-1 is dumping water when it is shutting off. Pan is over filling had this trouble last year	Work In Progress	Heating/Ventilation /Air Conditioning	Harrison, Steve	Bruce Taylor	6/19/2013	6/20/2013	\$132.34	Joedy Ashton
Pedro Menendez High 0401	14619	South Ice Machine keeps locking out.	Work In Progress	Ice Machine Service	Harrison, Steve	Bruce Taylor	6/19/2013	6/20/2013	\$66.17	Joedy Ashton
Pedro Menendez High 0401	14507	Leak in Kitchen looks like it is coming out of the exhaust duct going through the ceiling.	Work In Progress	Roof	Gibson, Mike	Bruce Taylor	6/6/2013		\$0.00	Joedy Ashton
Pedro Menendez High 0401	14508	Would like 3 recycle trash bins built I have some Bathroom partitions in storage if you need some.	Work In Progress	Carpentry	Ortagus, Rick	Bruce Taylor	6/6/2013		\$0.00	Joedy Ashton
Pedro Menendez High 0401	14542	Secondary Pump is in alarm and will not reset.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	6/11/2013		\$0.00	Joedy Ashton
Pedro Menendez High 0401	14655	Chiller 1 Comp. 4 locked out on High oil Diff Pressure.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Bruce Taylor	6/27/2013		\$0.00	Joedy Ashton
Ponte Vedra High 0492	14621	Restroom Ladies & Gentlemans restroom are both clogged.	Closed Work Orders	Plumbing	Kidd, Troy	Joe Lewis	6/19/2013	6/24/2013	\$96.98	nick Athanaseas
Ponte Vedra High 0492	14557	Deep clean kitchen equipment and check gas equipment for leaks and proper operation.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/12/2013	7/9/2013	\$622.34	Edward Ponce

Ponte Vedra High 0492	14548	Compressor that operates freezer is making a knocking noise	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/12/2013	6/18/2013	\$2,210.57	Nick Athanaseas
Ponte Vedra High 0492	14648	The restrooms with the 100 area are bubbling.	Closed Work Orders	Plumbing	Kidd, Troy	Eddie Ponce	6/25/2013	6/27/2013	\$207.65	Nick Athanaseas
Ponte Vedra High 0492	14552	AHU D-2 is in Fault 1.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	6/12/2013		\$5,621.41	Nick Athanaseas
Ponte Vedra High 0492	14491	Had a major surge yesterday. Main Pump @ VFD has shut down.	Work In Progress	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	6/5/2013		\$429.75	Nick Athanaseas
Ponte Vedra/Palm Valley Elem 0151	14479	A/C Not cooling. Please evaluate and repair as needed.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	6/3/2013	6/11/2013	\$132.31	Brandon Hennessey
Ponte Vedra/Palm Valley Elem 0151	14553	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/12/2013	6/26/2013	\$563.57	Edward Ponce
Ponte Vedra/Palm Valley Elem 0151	14492	CUT passage in front office.	Work In Progress	Masonry	Repult, Bryan	Eddie Ponce	6/5/2013		\$1,252.96	Edward Ponce
Ponte Vedra/Palm Valley Elem 0151	14650	Freezer unit iced up.	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, Taylor Refrigeration	Eddie Ponce	6/26/2013		\$180.00	Edward Ponce
R. B. Hunt Elementary 0161	14663	Due to leak, Replace line set from condensing unit to air handler	Work In Progress	Heating/Ventilation /Air Conditioning	Contractor, Taylor Refrigeration	Eddie Ponce	6/28/2013		\$0.00	Raymond Kledzik

R. B. Hunt Elementary 0161	14585	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Rawlings Elementary 0351	14554	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/12/2013	6/27/2013	\$1,067.03	Edward Ponce
Sebastian Middle 0301	14626	6 doors need to be trimmed to fit.	Closed Work Orders	Carpentry	Crutchfield, Red	Joe Lewis	6/20/2013	7/8/2013	\$189.10	Jeff Baldwin
Sebastian Middle 0301	14474	A/C is not cooling.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Cunningham, Harold	Joe Lewis	6/3/2013	6/5/2013	\$974.34	Jeff Baldwin
Sebastian Middle 0301	14590	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	McLean, Derek	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Sebastian Middle 0301	14488	Generator came on and ran for a couple of minutes during a power outage but a surge happened and the generator stopped working and will not come on.	Work In Progress	Electrical	Contractor, Ring Power	Joe Lewis	6/4/2013		\$0.00	Jeff Baldwin
Sebastian Middle 0301	14489	AHU #5 has a water leak. This is a new unit less than 3 months old.	Work In Progress	Heating/Ventilation /Air Conditioning	Anderson, David	Joe Lewis	6/4/2013		\$1,351.04	Jeff Baldwin



Sebastian Middle 0301	14526	renovate rm #328 to restroom	Work In Progress	Plumbing	Contractor, McCrary's Plumbing	Joe Lewis	6/10/2013		\$27,248.37	Jeff Baldwin
South Woods Elementary 0461	14522	Broke electrical box wires exposed	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	6/10/2013		\$0.00	Bennie Witt
South Woods Elementary 0461	14575	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Harrison, Steve	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
St. Augustine High 0181	14623	Repair a/c unit in front office.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, Taylor Refrigeration	Bruce Taylor	6/19/2013	6/24/2013	\$60.00	Mike Hazel
St. Augustine High 0181	14607	repair walk-in freezer breaker trips in defrost.	Closed Work Orders	Kitchen Equipment	Harrison, Steve	Bruce Taylor	6/18/2013	6/25/2013	\$106.23	Mike Hazel
St. Augustine High 0181	14654	AHU Coaches office needs Freon.	Closed Work Orders	Heating/Ventilation /Air Conditioning	PM, Taylor	Bruce Taylor	6/27/2013	6/27/2013	\$320.53	Mike Hazel
St. Augustine High 0181	14588	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Harrison, Steve	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
St. Augustine High 0181	14612	Repair a/c unit in office gym low on Freon.	Work In Progress	Heating/Ventilation /Air Conditioning	Rosenfeld, Randy	Bruce Taylor	6/18/2013		\$0.00	Mike Hazel
St. Augustine High 0181	14606	To install electrical power drops in two art rooms.	Work In Progress	Electrical	Wynn, Al	Bruce Taylor	6/17/2013		\$0.00	Mike Hazel
St. Augustine High 0181	14599	Paint unfinished doors in classrooms.	Work In Progress	Painting	Barnes, Danny	Bruce Taylor	6/17/2013		\$0.00	Mike Hazel
St. Augustine High 0181	14538	Repair walk-in freezer breaker trips	Work In Progress	Kitchen Equipment	Harrison, Steve	Bruce Taylor	6/11/2013	6/13/2013	\$390.54	Mike Hazel

St. Johns Tech High 0033	14625	Drain pans net PVC drain lines installed. Water from drain pans just leak on to ceiling tile.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Russ, Eric	Joe Lewis	6/20/2013	6/20/2013	\$34.37	Troy Wilson
St. Johns Tech High 0033	14634	chiller down in building h	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Joe Lewis	6/24/2013	6/25/2013	\$6,217.86	Troy Wilson
St. Johns Tech High 0033	14533	Install ice machine.	Closed Work Orders	Kitchen Equipment	McLean, Derek	Eddie Ponce	6/10/2013	6/24/2013	\$515.58	Edward Ponce
St. Johns Tech High 0033	14484	Water leak in roof . Dripping into a Admin. office. Leak located on North end of E- Bldg.	Work In Progress	Roof	Kite, Tim	Joe Lewis	6/4/2013		\$0.00	Troy Wilson
St. Johns Tech High 0033	14596	Fresh air damper actuators are broken and need replaced.	Work In Progress	Indoor Air Quality	Cunningham, Harold	Joe Lewis	6/13/2013		\$0.00	Troy Wilson
St. Johns Tech High 0033	14589	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	McLean, Derek	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Switzerland Point Middle 0321	14532	Repair cord to warmer.	Closed Work Orders	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/10/2013	6/18/2013	\$339.00	Edward Ponce
Switzerland Point Middle 0321	14500	Door leaking in room 755.	Closed Work Orders	Roof	Burchfield, Joe	Eddie Ponce	6/6/2013	6/11/2013	\$64.65	Edward Ponce
Switzerland Point Middle 0321	14587	Install power pole for data outlet and two duplex receptacles in old shop room # 740.	Work In Progress	Electrical	Penque, Bruce	Eddie Ponce	6/12/2013		\$2,085.49	Edward Ponce

Switzerland Point Middle 0321	14566	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Switzerland Point Middle 0321	14636	Paint restroom walls and ceilings as needed.	Work In Progress	Painting	Stewart, Patrick	Eddie Ponce	6/24/2013		\$474.68	Edward Ponce
Switzerland Point Middle 0321	14506	Remove concrete block walls from home economics room.	Work In Progress	Masonry	Contractor, Big T Concrete Cutter	Eddie Ponce	6/6/2013		\$1,970.00	Edward Ponce
Switzerland Point Middle 0321	14543	Install filter racks.	Work In Progress	Heating/Ventilation /Air Conditioning	Blaylock, Eldon	Eddie Ponce	6/11/2013		\$589.48	Edward Ponce
Switzerland Point Middle 0321	14549	Repair movable wall in auditorium.	Work In Progress	General Maintenance	Contractor, Hufcor	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Timberlin Creek Elementary 0451	14568	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Harrison, Steve	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Transportation Department 9780	14551	AC in the Training Room and the lounge is not cooling.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	6/12/2013	6/13/2013	\$364.78	Marlena Repult
Wards Creek Elementary 0482	14525	3 doors lock will not work . 1 side of orange. 1 purple. 1 going to receiving.	Closed Work Orders	Doors and Hardware	Bishop, Charlie	Bruce Taylor	6/10/2013	6/13/2013	\$169.16	Timothy Lundquist
Wards Creek Elementary 0482	14574	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Harrison, Steve	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce

Webster Elementary 0201	14511	move furniture to tech high	Closed Work Orders	General Maintenance	Lewis, Ricky	Joe Lewis	6/6/2013	6/10/2013	\$69.93	Troy Wilson
Webster Elementary 0201	14475	The A C is blowing hot air in the room.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Johnson, Harry	Eddie Ponce	6/3/2013	6/5/2013	\$197.09	Mike Oliver
Webster Elementary 0201	14633	AC in room 307 is not cooling.	Closed Work Orders	Heating/Ventilation /Air Conditioning	Contractor, WW Gay	Eddie Ponce	6/24/2013	6/24/2013	\$0.00	Edward Ponce
Webster Elementary 0201	14582	Deep clean all kitchen equipment and check gas equipment for leaks and proper operation.	Work In Progress	Kitchen Equipment	Houghton, Mike	Eddie Ponce	6/12/2013		\$0.00	Edward Ponce
Webster Elementary 0201	14649	Cut masonry wall in kitchen.	Work In Progress	Masonry	Repult, Bryan	Eddie Ponce	6/26/2013		\$87.72	Edward Ponce
Yates Building 9740	14503	Roof leak in Room 16.	Closed Work Orders	Roof	Gibson, Mike	Bruce Taylor	6/6/2013	6/10/2013	\$155.93	Johnny Stratton

Maintenance Department Capital Improvements Projects 7/1/12 through 6/30/13									
Location	WOID	Description	Status	Assigned To	Project Manager	Requested	Completed	Total Costs	Requester
Bartram Trail High 0411	13904	sand and finish stage and gym floor	Closed Work Orders	Contractor, CEL Enterprises	Joe Lewis	3/18/2013	5/30/2013	\$16,560.00	Jason Lee
Bartram Trail High 0411	13511	Restripe track	Closed Work Orders	Contractor, Papico	Joe Lewis	1/25/2013	1/25/2013	\$4,200.00	Jason Lee
Bartram Trail High 0411	13512	Repair running track	Closed Work Orders	Contractor, Papico	Joe Lewis	1/25/2013	5/14/2013	\$1,315.00	Jason Lee
Bartram Trail High 0411	13874	replace courtyard seating	Closed Work Orders	Lewis, Joseph	Joe Lewis	3/13/2013	5/30/2013	\$12,998.00	Jason Lee
Bartram Trail High 0411	13784	make needed repairs (a/c )	Closed Work Orders	Contractor, Siemens	Joe Lewis	2/28/2013	3/21/2013	\$4,179.00	Jason Lee
Bartram Trail High 0411	11886	pressure wash facility	Closed Work Orders	Contractor Krystal, Klean	Joe Lewis	7/9/2012	9/12/2012	\$11,720.05	Jason Lee
Bartram Trail High 0411	12323	Preventive Maintenance on Elevators for 2012/2013	Closed Work Orders	Contractor, Schindler Elevator	Joe Lewis	8/24/2012	8/24/2012	\$6,385.66	Jason Lee
Bartram Trail High 0411	13520	2012-2013 Baseline IAQ Assessment	Closed Work Orders	Contractor, AMEC	Shane Walton	1/25/2013	6/6/2013	\$3,513.13	Shane Walton
Bartram Trail High 0411	13866	replace tile in elevators	Closed Work Orders	Contractor, James Bros. Carpet	Joe Lewis	3/11/2013	4/11/2013	\$1,042.00	Jason Lee
Bartram Trail High 0411	12837	Install door access system to seven entry points.	Work In Progress	Contractor, SAFE, Inc.	Eddie Ponce	10/10/2012		\$22,922.77	Edward Ponce
Bartram Trail High 0411	13176	Replace six sets of double exterior doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$19,893.60	Edward Ponce
Bartram Trail High 0411	14443	upgrade weight room flooring	Work In Progress	Lewis, Joseph	Joe Lewis	5/30/2013		\$0.00	Jason Lee

Bartram Trail High 0411	13432	Several parking lot lights out and replace lamp fixture outside 9th grade center.	Work In Progress	Contractor, AEC Electric	Joe Lewis	1/14/2013		\$0.00	Jason Lee
Bartram Trail High 0411	14142	install hand dryers	Work In Progress	Contractor, AEC Electric	Joe Lewis	4/24/2013		\$7,377.44	Jason Lee
Bartram Trail High 0411	14030	installation of (6) light poles	Work In Progress	Contractor, AEC Electric	Joe Lewis	4/10/2013		\$14,376.27	Jason Lee
Bartram Trail High 0411	14463	2012/2013 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	5/31/2013		\$54,902.50	Shane Walton
Bartram Trail High 0411	14009	install pavers in courtyard	Work In Progress	Lewis, Joseph	Joe Lewis	4/5/2013		\$0.00	Jason Lee
Bartram Trail High 0411	13540	Replace ceiling Tiles and Grid in above mentioned areas.	Work In Progress	Contractor, Jim's Drywall	Bruce Taylor	1/29/2013		\$31,107.59	Bruce Taylor
Creekside High 0493	13223	seal (patch) tennis and basketball courts	Closed Work Orders	Contractor, Papico	Joe Lewis	12/10/2012	4/3/2013	\$4,470.00	Robert Randazzo
Creekside High 0493	13163	install locking equipment for gates	Closed Work Orders	Contractor, Duval Glass& Mirror	Joe Lewis	12/5/2012	4/11/2013	\$8,276.00	Robert Randazzo
Creekside High 0493	13509	Resurface tennis courts and basketball courts	Closed Work Orders	Contractor, Papico	Joe Lewis	1/25/2013	5/14/2013	\$4,470.00	Robert Randazzo
Creekside High 0493	13964	install gutters for auditorium	Closed Work Orders	Kite, Tim	Joe Lewis	4/1/2013	5/30/2013	\$0.00	Robert Randazzo
Creekside High 0493	12957	Preventive Maintenance on elevators for 2012/2013	Closed Work Orders	Contractor, Schindler Elevator	Joe Lewis	10/29/2012	1/31/2013	\$7,503.37	Robert Randazzo
Creekside High 0493	14207	Install 8 portable classrooms and 1 restroom.	Work In Progress	Contractor, Mobile Modular	Joe Lewis	5/2/2013		\$81,884.90	Joseph Lewis

Cunningham Creek Elem. 0381	14464	2012/2013 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	5/31/2013		\$31,962.00	Shane Walton
Cunningham Creek Elem. 0381	14616	Relocate rear wall and add larger windows in office area of room 124-130 repaint and replace finish flooring. Repeat in room 116-122 with the exception of relocating wall.	Work In Progress	PM, Taylor	Bruce Taylor	6/18/2013		\$21,879.08	Bruce Taylor
Durbin Creek Elementary 0441	10689	install a/c in communication room	Work In Progress	Contractor, Wilson Heat and Air	Joe Lewis	1/27/2012	6/5/2012	\$3,271.00	Todd Ponce
Durbin Creek Elementary 0441	13157	Install 2x2 T-8 lighting fixtures in 4 locations.	Closed Work Orders	Contractor, AEC Electric	Bruce Taylor	12/5/2012	2/1/2013	\$27,214.74	Bruce Taylor
Durbin Creek Elementary 0441	14468	2012/2013 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	5/31/2013		\$33,503.00	Shane Walton
Durbin Creek Elementary 0441	13162	install carpet in eight classrooms	Work In Progress	Contractor, James Bros. Carpet	Joe Lewis	12/5/2012		\$16,206.20	Todd Ponce
Evelyn Hamblen 0031	13473	install relocatable classroom	Closed Work Orders	Contractor, Mobile Modular	Joe Lewis	1/18/2013	4/11/2013	\$8,125.57	Troy Wilson
Evelyn Hamblen 0031	13518	Remove and Replace Ceiling Tile and Grid as needed. Retrofit all t-12 lighting to t-8 lighting through-out Building.	Work In Progress	Contractor, AEC Electric	Bruce Taylor	1/25/2013		\$42,336.18	Bruce Taylor
Evelyn Hamblen 0031	13618	Install new master key system.	Work In Progress	Contractor, Village Key	Eddie Ponce	2/6/2013		\$3,375.00	Edward Ponce

Fruit Cove Middle 0491	13394	Upgrade four sets of double storefront doors.	Closed Work Orders	Contractor, Duval Glass& Mirror	Eddie Ponce	1/9/2013	4/30/2013	\$11,940.00	Edward Ponce
Fruit Cove Middle 0491	13519	2012-2013 Baseline IAQ Assessment	Closed Work Orders	Contractor, AMEC	Shane Walton	1/25/2013	6/6/2013	\$3,513.13	Shane Walton
Fullerwood 9061	14083	Demo and replace stucco approx. 15'x40'	Work In Progress	Payne, Harold	Bruce Taylor	4/15/2013		\$15,808.19	Bruce Taylor
Gamble Rogers Middle 0371	13284	Install 26 updated thermostats. Microtouch Model ts1050.	Closed Work Orders	Rosenfeld, Randy	Bruce Taylor	12/17/2012	6/12/2013	\$2,250.18	Bruce Taylor
Gamble Rogers Middle 0371	13285	Change out 32 wall Pac fixtures utilizing 42 watt CFL Fixtures.	Closed Work Orders	Contractor, AEC Electric	Bruce Taylor	12/17/2012	2/26/2013	\$5,989.86	Bruce Taylor
Gamble Rogers Middle 0371	13995	Renovate Restrooms 711,712,804 and 805.	Work In Progress	Contractor, McCrary's Plumbing	Bruce Taylor	4/4/2013		\$41,017.31	Bruce Taylor
Gamble Rogers Middle 0371	13994	Renovate boys and Girls Locker Rooms	Work In Progress	Contractor, McCrary's Plumbing	Bruce Taylor	4/4/2013		\$38,523.83	Bruce Taylor
Hartley Elementary 0261	13200	build wall around chiller	Closed Work Orders	Hagan, Elmer	Joe Lewis	12/10/2012	1/22/2013	\$6,221.81	Bill Vaughn
Hartley Elementary 0261	13887	Repair metal door jambs in cafeteria.	Work In Progress	contractor, B & B Welding	Eddie Ponce	3/15/2013		\$1,800.00	Edward Ponce
Hartley Elementary 0261	13680	Replace various door locks and cylinders.	Work In Progress		Eddie Ponce	2/14/2013		\$22,691.24	Edward Ponce
Hartley Elementary 0261	14029	upgrade lighting at rear of school	Work In Progress	Contractor, AEC Electric	Joe Lewis	4/10/2013		\$24,945.18	Bill Vaughn



Hartley Elementary 0261	13849	replace vanities in classrooms	Work In Progress	Contractor, P Brandon, Inc.	Joe Lewis	3/7/2013		\$47,134.89	Bill Vaughn
Hickory Creek Elementary 0501	13371	Replace vct in hallways @ expansion joints.	Closed Work Orders	Contractor, James Bros. Carpet	Eddie Ponce	1/8/2013	4/1/2013	\$2,038.08	Edward Ponce
Hickory Creek Elementary 0501	14469	2012/2013 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	5/31/2013		\$33,204.00	Shane Walton
Ketterlinus Elementary 0091	13513	2012-2013 Baseline IAQ Assessment	Closed Work Orders	Contractor, AMEC	Shane Walton	1/25/2013	6/6/2013	\$3,513.13	Shane Walton
Ketterlinus Elementary 0091	11924	Replace carpet in room 131 due to sewer back up	Closed Work Orders	Contractor, James Bros. Carpet	Joe Lewis	7/23/2012	8/9/2012	\$2,227.92	Rick Whittington
Ketterlinus Elementary 0091	11909	upgrade windows in music room	Closed Work Orders	Hagan, Elmer	Joe Lewis	7/12/2012	7/30/2012	\$1,465.44	Rick Whittington
Ketterlinus Elementary 0091	14536	renovate restroom in home ec rm	Work In Progress	Bradbury, Ted	Joe Lewis	6/10/2013		\$845.01	Rick Whittington
Ketterlinus Elementary 0091	13859	replace case work	Work In Progress	Contractor, P Brandon, Inc.	Joe Lewis	3/11/2013		\$16,411.15	Rick Whittington
Ketterlinus Elementary 0091	14466	2012/2013 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	5/31/2013		\$6,872.00	Shane Walton
Landrum Middle 0311	13481	Upgrade gates and fencing.	Closed Work Orders	Contractor, Armstrong Fence	Eddie Ponce	1/23/2013	2/4/2013	\$7,003.48	Edward Ponce
Landrum Middle 0311	12423	Replace hvac system for cafeteria.	Closed Work Orders	Contractor, WW Gay	Eddie Ponce	8/30/2012	1/29/2013	\$33,557.47	Edward Ponce
Landrum Middle 0311	11895	Replace doors in gym and multi purpose room.	Closed Work Orders	Cothron, Joe	Eddie Ponce	7/10/2012	11/2/2012	\$7,809.81	Edward Ponce

Landrum Middle 0311	14433	Install one dry hybrid portable classroom.	Work In Progress	Contractor, Mobile Modular	Eddie Ponce	5/29/2013		\$4,302.16	Edward Ponce
Landrum Middle 0311	13551	Replace three pairs of double entry doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	1/30/2013		\$9,813.00	Edward Ponce
Liberty Pines K-8 0472	13514	2012-2013 Baseline IAQ Assessment	Closed Work Orders	Contractor, AMEC	Shane Walton	1/25/2013	6/7/2013	\$3,513.13	Shane Walton
Liberty Pines K-8 0472	14259	Installation of 4 portable classrooms.	Work In Progress	Contractor, Mobile Modular	Bruce Taylor	5/7/2013		\$73,702.29	Bruce Taylor
Mason Elementary 0361	13465	Indoor Air Quality Evaluation of Classrooms 317 and 318	Closed Work Orders	Contractor, AMEC	Shane Walton	1/17/2013	6/12/2013	\$1,150.00	Alvez Barkoskie
Mason Elementary 0361	13168	repair folding wall	Closed Work Orders	Contractor, Southeastern Surface	Joe Lewis	12/5/2012	1/31/2013	\$990.00	Alvez Barkoskie
Mason Elementary 0361	14465	2012/2013 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	5/31/2013		\$34,449.00	Shane Walton
Mill Creek Elementary 0341	13254	upgrade electrical in classrooms for projectors	Closed Work Orders	Lewis, Joseph	Shane Walton	12/12/2012	5/1/2013	\$17,820.00	Shane Walton
Mill Creek Elementary 0341	13165	upgrade shade structures	Closed Work Orders		Joe Lewis	12/5/2012	5/23/2013	\$21,350.00	Robert Davis
Murray Middle 0171	11884	Locker rooms have been tiled, can the remaining exposed walls be painted, also principals small office painted as well.	Closed Work Orders	Ash, David	Joe Lewis	7/9/2012	7/23/2012	\$1,476.49	Paul Pelletier
Murray Middle 0171	13204	upgrade folding wall	Closed Work Orders	Contractor, Southeastern Surface	Joe Lewis	12/10/2012	4/2/2013	\$28,396.29	Paul Pelletier

Murray Middle 0171	13174	Replace seven pairs of double exterior doors and one single exterior door.	Closed Work Orders	Contractor, Door Solutions	Eddie Ponce	12/6/2012	4/11/2013	\$24,532.50	Edward Ponce
Murray Middle 0171	13459	remove six fan coil units and replace with single air handler	Work In Progress	Contractor, WW Gay	Joe Lewis	1/17/2013		\$36,549.28	Paul Pelletier
Murray Middle 0171	13164	upgrade restrooms	Work In Progress	Contractor, Express Tile	Joe Lewis	12/5/2012		\$27,540.89	Paul Pelletier
Nease High 0251	7271	Upgrade Courtyard Dining Area	Work In Progress	Contractor, CC Borden	Shane Walton	11/17/2010		\$388,637.92	Shane Walton
Nease High 0251	10339	Upgrade HVAC - Phase 3	Work In Progress	Contractor, WW Gay	Shane Walton	11/29/2011		\$4,021,815.71	Shane Walton
Nease High 0251	13277	Remove and trim trees and underbrush between football and baseball areas.	Closed Work Orders	Contractor, Wrights Tree Service	Eddie Ponce	12/14/2012	2/4/2013	\$4,800.00	Edward Ponce
Nease High 0251	12164	Raise existing storm drain, Install three foot wide flume from lime rock parking lot to bottom of slope ditch.	Closed Work Orders	Contractor, G and H Underground	Eddie Ponce	8/15/2012	9/13/2012	\$4,885.00	Edward Ponce
Nease High 0251	13182	Replace handrails at stadium.	Closed Work Orders		Eddie Ponce	12/6/2012	2/4/2013	\$3,940.00	Edward Ponce
Nease High 0251	12600	Repair Running Track Surface As Needed.	Closed Work Orders	Contractor, Papico	Bruce Taylor	9/13/2012	2/26/2013	\$61,820.02	Bruce Taylor
Nease High 0251	13373	Upgrade lighting in girls and boys lockerrooms.	Closed Work Orders	Contractor, AEC Electric	Eddie Ponce	1/8/2013	4/10/2013	\$12,973.87	Edward Ponce
Nease High 0251	11986	Conduct FPL Feasibility Study	Closed Work Orders	Contractor, Matern Engineering	Shane Walton	7/31/2012	8/16/2012	\$2,500.00	Shane Walton

Nease High 0251	14388	Repair fittings in sewer drain line at P.A.C..	Work In Progress	Contractor, McCrary's Plumbing	Eddie Ponce	5/22/2013		\$3,437.50	Edward Ponce
Nease High 0251	14398	Change out seven electrical panels,LH,RH1,K2,RM,P K,RL1 and panel LP.	Work In Progress	Contractor, AEC Electric	Eddie Ponce	5/22/2013		\$13,556.21	Edward Ponce
Nease High 0251	13180	Replace one set of double exterior doors and four single exterior doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$9,813.00	Edward Ponce
Nease High 0251	14072	Install two hybrid portable classrooms.	Work In Progress	Contractor, Mobile Modular	Eddie Ponce	4/15/2013		\$15,651.43	Edward Ponce
Ocean Palms Elementary 0391	14152	Replace 199 42.5 x 14.5 insulated fogged Window glass.	Work In Progress	Contractor, Lee & Cates Glass	Bruce Taylor	4/25/2013		\$14,726.00	Bruce Taylor
Ocean Palms Elementary 0391	14156	Replace 2 6" Butterfly valves and actuators on cooling tower.	Work In Progress	Contractor, WW Gay	Bruce Taylor	4/25/2013		\$3,287.75	Bruce Taylor
Osceola Elementary 0331	13460	replace 5 ton a/c unit	Closed Work Orders	Contractor, Wilson Heat and Air	Joe Lewis	1/17/2013	4/11/2013	\$3,200.00	Sterling Cofield
Osceola Elementary 0331	13517	2012-2013 Baseline IAQ Assessment	Closed Work Orders	Contractor, AMEC	Shane Walton	1/25/2013	6/6/2013	\$3,513.13	Shane Walton
Osceola Elementary 0331	11896	Upgrade seven exterior doors.	Closed Work Orders	Cothron, Joe	Eddie Ponce	7/10/2012	8/31/2012	\$4,284.17	Edward Ponce
Osceola Elementary 0331	14182	Remove and replaced fogged insulated window glass	Work In Progress	Contractor, Lee & Cates Glass	Bruce Taylor	4/29/2013		\$4,000.00	Bruce Taylor
Osceola Elementary 0331	14005	Upgrade play ground equipment.	Work In Progress	PM, Taylor	Bruce Taylor	4/5/2013		\$31,350.80	Bruce Taylor

Osceola Elementary 0331	14615	Renovate Bathrooms at concrete portables.	Work In Progress	PM, Taylor	Bruce Taylor	6/18/2013		\$15,801.57	Bruce Taylor
Pacetti Bay Middle 0481	13201	upgrade sidewalk	Closed Work Orders	Hagan, Elmer	Joe Lewis	12/10/2012	4/1/2013	\$3,458.29	Jack Blocker
Pacetti Bay Middle 0481	13946	upgrade sidewalk at bus pick-up	Closed Work Orders	Hagan, Elmer	Joe Lewis	3/25/2013	3/26/2013	\$277.24	Jack Blocker
Pacetti Bay Middle 0481	13169	upgrade folding wall	Work In Progress	Contractor, Southeastern Surface	Joe Lewis	12/5/2012		\$9,340.00	Ted Bradbury
Pedro Menendez High 0401	13415	Upgrade flooring, Media Center, Auditorium and Room 960.	Closed Work Orders	Contractor, James Bros. Carpet	Bruce Taylor	1/11/2013	6/12/2013	\$33,128.41	Bruce Taylor
Pedro Menendez High 0401	13521	2012-2013 Baseline IAQ Assessment	Closed Work Orders	Contractor, AMEC	Shane Walton	1/25/2013	6/6/2013	\$3,513.13	Shane Walton
Pedro Menendez High 0401	13416	Upgrade fencing at baseball field	Closed Work Orders	Contractor, Armstrong Fence	Bruce Taylor	1/11/2013	2/26/2013	\$4,230.00	Bruce Taylor
Pedro Menendez High 0401	12325	Preventive Maintenance on Elevators for 2012/2013	Closed Work Orders	Contractor, Schindler Elevator	Bruce Taylor	8/24/2012	4/10/2013	\$4,868.22	Joedy Ashton
Pedro Menendez High 0401	13225	Resurface Tennis Courts	Closed Work Orders	Contractor, Papico	Bruce Taylor	12/10/2012	6/13/2013	\$41,280.00	Bruce Taylor
Pedro Menendez High 0401	12589	Install access door system.	Closed Work Orders	Contractor, SAFE, Inc.	Eddie Ponce	9/13/2012	4/10/2013	\$32,885.39	Edward Ponce
Pedro Menendez High 0401	13305	Replace Boiler, WW Gay Quote 30,514.00	Closed Work Orders	Contractor, WW Gay	Bruce Taylor	12/18/2012	4/18/2013	\$31,005.74	Bruce Taylor
Pedro Menendez High 0401	13306	Replace Mixing valves and piping as needed.	Closed Work Orders	Contractor, WW Gay	Bruce Taylor	12/18/2012	4/18/2013	\$17,005.38	Bruce Taylor

Pedro Menendez High 0401	14467	2012/2013 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	5/31/2013		\$48,970.00	Shane Walton
Pedro Menendez High 0401	13637	Classroom conversion from standard to computer lab.	Work In Progress	Contractor, P Brandon, Inc.	Bruce Taylor	2/8/2013		\$5,438.88	Bruce Taylor
Pedro Menendez High 0401	14537	Upgrade Lockers as needed.	Work In Progress	Contractor, Storagecraft	Bruce Taylor	6/10/2013		\$825.00	Bruce Taylor
Ponte Vedra High 0492	12014	Had Inspection on Elevators. Elevator #1 failed due to water in elevator shaft.	Closed Work Orders	Contractor, Schindler Elevator	Eddie Ponce	8/2/2012	10/2/2012	\$2,675.00	Nick Athanaseas
Ponte Vedra High 0492	12807	Repair elevator shaft.	Closed Work Orders	Contractor, Schindler Elevator	Eddie Ponce	10/8/2012	1/23/2013	\$7,116.00	Edward Ponce
Ponte Vedra High 0492	13181	Repair gates and fencing at various locations on site.	Closed Work Orders	Contractor, Armstrong Fence	Eddie Ponce	12/6/2012	2/4/2013	\$11,900.47	Edward Ponce
Ponte Vedra High 0492	13173	Upgrade high jump track area.	Closed Work Orders	Contractor, Papico	Eddie Ponce	12/6/2012	1/23/2013	\$18,324.45	Edward Ponce
Ponte Vedra High 0492	13480	Upgrade science casework in rooms 575 and 580.	Closed Work Orders	Contractor, P Brandon, Inc.	Eddie Ponce	1/23/2013	2/19/2013	\$32,174.29	Edward Ponce
Ponte Vedra High 0492	13836	Upgrade door security system.	Work In Progress	Contractor, SAFE, Inc.	Eddie Ponce	3/6/2013		\$4,573.12	Edward Ponce
Ponte Vedra/Palm Valley Elem	13370	Upgrade site lighting.	Closed Work Orders	Contractor, AEC Electric	Eddie Ponce	1/8/2013	4/29/2013	\$19,573.55	Edward Ponce
Ponte Vedra/Palm Valley Elem	11950	Upgrade lighting in restrooms.	Closed Work Orders	Contractor, AEC Electric	Eddie Ponce	7/25/2012	10/2/2012	\$4,582.63	Edward Ponce
Ponte Vedra/Palm Valley Elem	13515	2012-2013 Baseline IAQ Assessment	Closed Work Orders	Contractor, AMEC	Shane Walton	1/25/2013	6/6/2013	\$3,513.13	Shane Walton

Ponte Vedra/Palm Valley Elem	14387	Install one 60 minute rated hollow metal frame and firelite glass.	Work In Progress	Contractor, Duval Glass& Mirror	Eddie Ponce	5/22/2013		\$4,597.19	Edward Ponce
Ponte Vedra/Palm Valley Elem	13810	Install two hi-bred portable classrooms with restrooms.	Work In Progress	Contractor, Mobile Modular	Eddie Ponce	3/4/2013		\$35,689.35	Edward Ponce
R. B. Hunt Elementary 0161	13936	Remove and dispose of exterior signage and install new signage.	Work In Progress	Contractor, B&S Signs, Inc.	Eddie Ponce	3/25/2013		\$3,768.50	Edward Ponce
R. B. Hunt Elementary 0161	14076	Renovate front office area.	Work In Progress	Contractor, Duval Glass& Mirror	Eddie Ponce	4/15/2013		\$5,097.41	Edward Ponce
R. B. Hunt Elementary 0161	13625	Upgrade casework in rooms 107,108,109 and 111.	Work In Progress	Contractor, P Brandon, Inc.	Eddie Ponce	2/7/2013		\$6,153.00	Edward Ponce
R. B. Hunt Elementary 0161	14518	Remove base cabinets in P107, 108, 109, and 111 and prepare plumbing for new base cabinets being installed by contractor	Work In Progress	Kidd, Troy	Eddie Ponce	6/7/2013		\$1,632.69	Raymond Kledzik
Rawlings Elementary 0351	13516	2012-2013 Baseline IAQ Assessment	Closed Work Orders	Contractor, AMEC	Shane Walton	1/25/2013	6/6/2013	\$3,513.13	Shane Walton
Rawlings Elementary 0351	14131	Replace 18 compact fluorescent exterior light fixtures.	Closed Work Orders	Contractor, AEC Electric	Eddie Ponce	4/23/2013	4/24/2013	\$0.00	Edward Ponce
Rawlings Elementary 0351	13183	Upgrade site lighting.	Closed Work Orders	Contractor, AEC Electric	Eddie Ponce	12/6/2012	5/31/2013	\$24,546.22	Edward Ponce
Rawlings Elementary 0351	13175	Replace three sets of double exterior doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$9,813.00	Edward Ponce
Sebastian Middle 0301	10674	upgrade gang restrooms	Work In Progress	Contractor, Express Tile	Joe Lewis	1/26/2012	4/11/2013	\$51,261.94	Jeff Baldwin

Sebastian Middle 0301	13224	upgrade exterior courts	Closed Work Orders	Contractor, Papico	Joe Lewis	12/10/2012	5/14/2013	\$6,740.75	Jeff Baldwin
Sebastian Middle 0301	13166	install shade structure	Closed Work Orders	Lewis, Joseph	Joe Lewis	12/5/2012	4/2/2013	\$29,975.00	Jeff Baldwin
Sebastian Middle 0301	13442	upgrade scoreboard	Work In Progress	Lewis, Joseph	Joe Lewis	1/15/2013		\$2,181.19	Jeff Baldwin
Sebastian Middle 0301	14031	motorize bleachers	Work In Progress	Contractor, Hufcor	Joe Lewis	4/10/2013		\$28,500.00	Jeff Baldwin
Sebastian Middle 0301	14205	upgrade locker rooms	Work In Progress	,	Joe Lewis	5/2/2013		\$38,839.68	Express Tile Contractor
South Woods Elementary 0461	14471	2012/2013 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	5/31/2013		\$23,801.75	Shane Walton
South Woods Elementary 0461	12157	upgrade water plant	Work In Progress	Contractor, US Water	Bruce Taylor	8/15/2012	3/5/2013	\$41,932.25	Bennie Witt
South Woods Elementary 0461	12158	upgrade Wastewater plant	Work In Progress	Contractor, US Water	Bruce Taylor	8/15/2012		\$33,599.12	Bennie Witt
St. Augustine High 0181	13178	Replace three sets of double smoke doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$9,813.00	Edward Ponce
St. Augustine High 0181	13179	Replace two sets of double exterior doors.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	12/6/2012		\$6,542.00	Edward Ponce
St. Augustine High 0181	14024	Refinish Gym Floor	Work In Progress	PM, Taylor	Bruce Taylor	4/9/2013		\$9,174.00	Bruce Taylor
St. Augustine High 0181	14347	replace flooring at front entrance	Work In Progress		Shane Walton	5/16/2013		\$0.00	Mike Hazel
St. Augustine High 0181	13877	Upgrade court yards.	Work In Progress	PM, Taylor	Bruce Taylor	3/13/2013		\$32,232.00	Bruce Taylor



St. Johns Tech High 0033	13851	upgrade fencing	Closed Work Orders	Contractor, Armstrong Fence	Joe Lewis	3/7/2013	5/23/2013	\$12,735.52	Troy Wilson
St. Johns Tech High 0033	12966	repair lites in parking lot	Closed Work Orders	Contractor, AEC Electric	Joe Lewis	10/29/2012	4/1/2013	\$9,665.62	Troy Wilson
St. Johns Tech High 0033	14160	upgrade security system	Closed Work Orders	Contractor, SAFE, Inc.	Joe Lewis	4/26/2013	6/6/2013	\$3,575.00	Troy Wilson
St. Johns Tech High 0033	13779	provide panels for pavilion at tech high	Closed Work Orders	Contractor, All Bright Custom	Joe Lewis	2/27/2013	3/1/2013	\$3,114.34	Troy Wilson
St. Johns Tech High 0033	14628	install covered walkway for pavilion	Work In Progress		Joe Lewis	6/20/2013		\$10,182.48	Troy Wilson
St. Johns Tech High 0033	13522	Remove and Replace ceiling tiles and Grid as needed. Retrofit ALL T-12 Lighting To T-8 lighting Through-out Building.	Work In Progress	Contractor, AEC Electric	Bruce Taylor	1/25/2013		\$90,706.63	Bruce Taylor
St. Johns Tech High 0033	13803	Install new master key system.	Work In Progress	Contractor, Village Key	Eddie Ponce	3/4/2013		\$1,875.00	Edward Ponce
St. Johns Tech High 0033	13441	Replace four sets of double exterior doors and one single door.	Work In Progress	Contractor, Door Solutions	Eddie Ponce	1/15/2013		\$15,159.50	Edward Ponce
Switzerland Point Middle 0321	13286	upgrade science lab sinks	Closed Work Orders	Contractor, McCrary's Plumbing	Eddie Ponce	12/17/2012	2/4/2013	\$9,602.40	Edward Ponce
Switzerland Point Middle 0321	14132	Replace stage curtains.	Closed Work Orders	Contractor, Hufcor	Eddie Ponce	4/23/2013	4/23/2013	\$0.00	Edward Ponce
Switzerland Point Middle 0321	13781	Install 142 lockers.	Work In Progress	Contractor, Storagecraft	Eddie Ponce	2/28/2013		\$13,546.00	Edward Ponce

Switzerland Point Middle 0321	14004	Replace stage curtains.	Work In Progress	Contractor, Hufcor	Eddie Ponce	4/5/2013		\$9,350.00	Edward Ponce
Switzerland Point Middle 0321	13379	Renovate restrooms 761,762,421,422,521,522 ,and administration	Work In Progress	Contractor, Express Tile	Eddie Ponce	1/8/2013		\$37,327.60	Edward Ponce
Timberlin Creek Elementary	12131	Repair cracked and broken stucco as needed at chiller walls.	Closed Work Orders	Payne, Harold	Bruce Taylor	8/13/2012	8/28/2012	\$1,789.29	Bruce Taylor
Timberlin Creek Elementary	14470	2012/2013 Duct Cleaning	Work In Progress	Contractor, Simpson Environmental	Shane Walton	5/31/2013		\$34,354.00	
Wards Creek Elementary 0482	13458	Retrofit exterior wall pack Lighting.	Closed Work Orders	Contractor, AEC Electric	Bruce Taylor	1/17/2013	4/10/2013	\$2,808.00	Bruce Taylor
Wards Creek Elementary 0482	13816	Furnish 1 model 382-408 adult wheel chair swing.	Closed Work Orders	PM, Taylor	Bruce Taylor	3/5/2013	5/30/2013	\$6,160.16	Bruce Taylor
Webster Elementary 0201	12850	Install 18 speakers to intercom system in various areas of school.	Closed Work Orders	Contractor, SAFE, Inc.	Eddie Ponce	10/12/2012	2/11/2013	\$8,328.83	Edward Ponce
Webster Elementary 0201	12638	Replace existing gates to front entrance.	Closed Work Orders	Contractor, Armstrong Fence	Eddie Ponce	9/18/2012	11/19/2012	\$6,111.64	Edward Ponce
Webster Elementary 0201	13206	upgrade folding wall	Closed Work Orders	Contractor, Southeastern Surface	Joe Lewis	12/10/2012	6/6/2013	\$16,549.65	Mike Oliver

## Administrative Report

**Preventive Maintenance Teams:** The three PM Teams have completed their annual visits to schools and facilities for the 2012-2013 school year. Visits will resume in September.

**Peer Review Committee:** The Peer Review visits have been completed for the 2012-2013 school year. Visits will resume in September

**Relocatable Classrooms:** Work continues on the installation of relocatable classrooms at Ponte Vedra-Rawlings Elementary School (2); Landrum Middle School (1); Liberty Pines Academy (4); Creekside (9) and Nease (2) High Schools. Installation work includes site preparation, plumbing, electrical, pouring sidewalks, covered walkways, fire alarms and intercoms. All work is on schedule and will be completed for opening of the 2013-2014 school year.

### **Other Projects:**

**2013 Summer Capital Projects** – The Maintenance Department continues to work on one hundred twenty-two (122) capital outlay projects scheduled for completion during the summer months. Despite rain delays, all work is on schedule and expected to be completed prior to the opening of schools.

**2013 Summer Consolidation** – The Maintenance Managers and custodians from all schools continue to rotate from school to school to complete heavy cleaning and readying of facilities for the opening of schools. The teams remain on schedule and a copy of their schedule is attached for reference.

**2013-2014 Maintenance Capital Outlay Budget** – The Maintenance Department's Capital Outlay Budget has been prepared and submitted for review and approval. The budget includes funding for projects requested by the Principal and staff at each facility and are based on the existing conditions that are reviewed at the annual life cycle visits. Additionally, funding for Maintenance Department programs such as duct cleaning, indoor air quality assessments and HVAC replacements and upgrades is included.

Summer Schedule 2013						
	Bartram	Creekside	PV H. S.	Nease	Menendez	SAHS
<b>Week 1</b> 6/17/2013	Hickory Creek	Wards Creek	Ocean Palms	Mill Creek	Mason	Ketterlinus
<b>Week 2</b> 6/24/2013	Switzerland Pt.	Liberty Pines	Rawlings	Palencia	Hartley	Crookshank
<b>Week 3</b>	<b>7/01/2013 DISTRICT WIDE SHUTDOWN</b>					
<b>Week 4</b> 7/8/2013	7/9 Luncheon	7/10 Luncheon	7/11 Luncheon	St. Johns Tech Hamblen	South Woods	Murray
	Fruit Cove	Julington	PV-PV			
<b>Week 5</b> 7/15/2013				7/16 Luncheon	7/17 Luncheon	7/18 Luncheon
	Timberlin	Cunningham	Landrum	Pacetti Bay	Osceola	Hunt
<b>Week 6</b> 7/22/2013	Bartram	Durbin Creek	PV High School	Sebstian	Gamble Rogers	Webster
<b>Week 7</b> 7/29/2013	Assist as needed	Creekside	Assist as needed	Nease	Menendez	SAHS