

REGULAR SCHOOL BOARD MEETING (Tuesday, September 10, 2019)
Generated by Sarah Wilcox on Tuesday, September 10, 2019

Members present

Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

Meeting called to order at 9:00 AM

A. Meeting Opening

1. Call to Order by School Board Chair
2. Roll Call
3. Pledge of Allegiance and Invocation by Bill Mignon
4. CHARACTER COUNTS! Recognition Presented by Quinterrance Cooper, St. Augustine High School's Head Boys Basketball Coach and P.E. Teacher

B. Agenda Additions/Corrections

1. Additions / Corrections to the Agenda

C. Approval of Regular Agenda as Stated/Restated

1. Approval of Regular Agenda as Stated / Re-Stated

Motion by Patrick Canan, second by Bill Mignon.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

D. Awards, Recognitions, Resolutions, Proclamations and Presentations

1. Request for the Adoption of the Proclamation to Observe September 15-21, 2019, as Child Passenger Safety Week- Presented by Michelle Claypool, Customer Service Representative for St. Johns County Tax Collectors Office

Motion by Tommy Allen, second by Bev Slough.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

2. Request for the Adoption of the Proclamation to Observe September 17 as Constitution Day and September 23-27, 2019, as Celebrate Freedom Week- Presented by Laura Wynn, Program Specialist for Social Studies

Motion by Bev Slough, second by Bill Mignon.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

3. Request for the Adoption of the Proclamation to Observe September 8-14, 2019, as National Arts in Education Week- Presented by Antonio Scott, Program Specialist for the Arts

Motion by Bill Mignon, second by Patrick Canan.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

4. Request for the Adoption of the Proclamation to Observe September as Suicide

Prevention Awareness Month- Presented by Melissa Witmeier, Director of Operations for EPIC Behavioral Healthcare

Motion by Bev Slough, second by Patrick Canan.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

5. Recognition of the Jeff Holt Coach of the Year Award Recipients for Pursuing Victory With Honor- Presented by Paul Abbatinuzzi, Senior Director for School Services
 6. Recognition of the 2018-2019 Golden and Silver School Award Recipients- Presented by Cheryl Freeman, RSVP Coordinator
 7. Recognition of the 2018 Association of School Business Officials International Certificate of Excellence in Financial Reporting Award- Presented by Dawn Posey, Director for Accounting and Payroll; and Mike Degutis, Chief Financial Officer
 8. Winn-Dixie Community Donation Program Check Presentation- Presented by Kelly Battell, Director of Student Services; Shawn Sloan, Winn Dixie Regional Vice President of North Florida; Amy Pierce, Southeast Grocers Community Engagement and Charitable Giving; Holly Ross, Representative for Hugs Across the County; and Michael Israel, ASSIST Homeless Liaison
- E. Opening Comments - Board and Superintendent

Mr. Canan thanked the Board and Superintendent Forson for accommodating his schedule by moving the workshops around. He stated he was out of town for the hurricane but was watching very closely to what was going on in his community and was in communication with Superintendent Forson throughout the storm.

Mr. Allen expressed the importance of arts education to the growing of our society and would like to see the district add industrial arts back into the curriculum.

Mrs. Slough congratulated the finance team for their continued excellence and stated it takes an incredible amount of work to accomplish the things their team has; we applaud you.

Mr. Mignon thanked the Superintendent and staff for the job they did with the Emergency Operation Center (EOC) during the hurricane, giving up many hours in their day into the evening hours. He also expressed his appreciation for a job well done to the staff and administration who manned the shelters during Hurricane Dorian, recognizing that it is never an easy task.

Mrs. Barrera thanked the staff and Superintendent Forson stating many people don't realize that these hurricane preparedness days become 12 hour work days and 7 days a week. It affects the district, the staff working at the shelters, and the Operations department and through all of the hard work the best of St Johns County School District is seen.

Mr. Forson expressed gratitude to Cathy Mittelstadt and Paul Rose for being the critical decision makers during the hurricane. He stated they worked tirelessly in the field, traveling to the shelters. He also stated his appreciation for the administrators and staff members who worked at the shelters for their great work.

Next, Mr. Forson shared 2 historical facts about the school district, in our 150 years celebration. The first fact was that the Central Avenue Colored School, also

known as the Excelsior High School, actually opened in 1924 to serve students in Lincolnville. The school board building was built in 1910, and the Excelsior School served students in 1924.

The second fact was that Ketterlinus High School began the first Diversified Cooperative Training program (DCT) in St. Johns County to prepare students for life after graduation, in 1939. Even, in 1939 there was a focus and understanding to help students be prepared for work outside of the school.

Mr. Forson announced that Tracy Melgard, Civics teacher at Gamble Rogers Middle School was named Florida Council for Social Studies, Dr. Theron Tremble Florida Social Studies Teacher of the Year for Middle School for this year.

Mr. Forson mentioned several consent agenda items being approved during the meeting, they were: Human Resources Department is adding 58 new substitute teachers. In the Academic and Student Support Services area the YRD agreement with the St. Augustine Police Department which is now going to serve R.B. Hunt and Ketterlinus Elementary, and the agreement with Flagler College to host the Practicum class and experiences at Webster. In the Operations we have added emergency backup generators to 3 schools. They are Mill Creek Academy, Mason Elementary, and Osceola Elementary. This project is funded through a Hazard Mitigation Grant program with 75% of the cost reimbursable to us, and the quarterly Energy Conservation Report which shows since 2008 we have had a cost avoidance of over \$53 million.

F. Public Comment

There were no public comments

G. Approval of Consent Agenda

1. Agenda Changes:

Approval of Consent Agenda

Motion by Bev Slough, second by Patrick Canan.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

H. Approval of Minutes & School Board Member Travel

1. Request Approval of the Minutes for the August 6, 2019 School Board Workshop, August 13, 2019

School Board Meeting, and August 20, 2019 School Board Workshop.

Motion by Bev Slough, second by Patrick Canan.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

2. Request for Approval of Estimated School Board Member Travel Expenses

Motion by Bill Mignon, second by Bev Slough.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

I. Superintendent - Consent

J. Superintendent - Action

K. School Board Attorney - Consent

L. School Board Attorney - Action

M. Personnel/Human Resources - Consent

1. Request for Approval of Appointments
2. Request for Approval of Transfers
3. Request for Approval of Leaves
4. Request for Approval of Resignations, Retirements and Terminations
5. Request for Approval of Deferred Retirement Option Program (DROP)
6. Request for Approval of Out-Of-Field Teachers
7. Request for Approval of Substitutes
8. Request for Approval of Revised Job Descriptions
9. Request for Approval of New Job Descriptions

N. Personnel/Human Resources - Action

O. Academic Services - Consent

1. Request for Approval of Field Studies
2. Request for Approval of the Additions to the St. Johns County School District 2019-2020 Middle School Course Catalog
3. Request for Approval of the Memorandum of Understanding between St. Johns County School Board, on behalf of First Coast Technical College and Goodwill Industries of North Florida, Inc.
4. Request for Approval of the 2019-2020 Student Progression Plan
5. Request for Approval of the 2019-2020 Parent Resource Guide
6. Request for Approval of the High School Involvement Partnership Agreement between Northrop Grumman Systems Corporation, St. Johns County Aerospace Academy at St. Augustine High School and Stellar Academy of Engineering at Allen D. Nease High School
7. Request for Approval of School Camps
8. Request for Approval of the School Youth Resource Officer Agreement for 2019-2020
9. Request for Approval of the MOU Practicum Experiences Agreement
10. Request for the Approval of the St. Johns County School District Head Start Program 2019 Self-Assessment Report
11. Request for Approval of a Cooperative Agreement between the St. Johns County School Board and The Clarke Schools for Hearing and Speech Florida, Inc. d/b/a Clarke Schools for Hearing and Speech

P. Academic Services - Action

Q. Finance - Consent

1. Request for Approval of Monthly Accounts Payable and Payroll Expenditures
2. Request for Approval of the Cash Flow Analysis Report
3. Request for Acceptance of the Therapeutic Learning Center (TLC) and St. Johns Community Campus (SJCC) Financial Statements
4. Request for Acceptance of the St. Augustine Public Montessori School, Inc. (Montessori) Financial Statement
5. Request for Approval of the Purchasing Activity Summary
6. Request for Approval of Resolution Regarding Surplus Property
7. Request for Approval of Resolution to Reactivate Surplus Property Items
8. Request for Renewal of Bid #2016-30, Floor Strip and Wax
9. Request for Renewal of Bid #2017-25, Fresh Baked Pizza Products
10. Request for Acceptance of the Therapeutic Learning Center (TLC) Audit Report for the Fiscal Year ended June 30, 2019
11. Request for Acceptance of the St. Johns Community Campus (SJCC) Audit Report for the Fiscal Year ended June 30, 2019
12. Request for Acceptance of the St. Augustine Public Montessori School, Inc. Audit Report for the Fiscal Year ended June 30, 2019

R. Finance - Action

1. Request for Approval of the Superintendent's Annual Financial Report for the Fiscal Year ended June 30, 2019- Presented by Mike Degutis, Chief Financial Officer

Motion by Bev Slough, second by Patrick Canan.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

2. Request for Approval of 2018-19 Budget Amendment #2019-G-11- Presented by Mike Degutis, Chief Financial Officer

Motion by Patrick Canan, second by Tommy Allen.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

3. Request for Approval of 2018-19 Budget Amendment #2019-D-01- Presented by Mike Degutis, Chief Financial Officer

Motion by Bev Slough, second by Tommy Allen.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

4. Request for Approval of 2018-19 Budget Amendment #2019-C-03- Presented by Mike Degutis, Chief Financial Officer

Motion by Bev Slough, second by Patrick Canan.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

5. Request for Approval of 2018-19 Budget Amendment #2019-F-02- Presented by Mike Degutis, Chief Financial Officer

Motion by Patrick Canan, second by Bev Slough.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

6. Request for Approval of 2018-19 Budget Amendment #2019-FCTC-11- Presented by Mike Degutis, Chief Financial Officer

Motion by Bev Slough, second by Patrick Canan.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

S. Operational Services - Consent

1. Request for Acceptance of the Capital Projects Status Report September 2019
2. Request for Acceptance of Maintenance Department Monthly Activities Report September 2019
3. Request for Acceptance of the Energy Conservation Program Quarterly Status Report September 2019
4. Approval of Change Order #1 (Final) for Emergency Backup Generators at Mill Creek, Osceola and Otis Mason Elementary Schools
5. Approval of Change Order #1 (Final) for R.B. Hunt Elementary School Covered P.E. Area and Restrooms
6. Request for Approval of the School Concurrency Proportionate Share Mitigation Agreement: SCD 2018-16 ICI Land-Middlebourne PUD

T. Operational Services - Action

1. Request for Approval of Architectural Consultant Services - Prototype Design Reuse for High School "HHH"- Presented by Paul Rose, Executive Director for Facilities and Operations

Motion by Bill Mignon, second by Patrick Canan.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Patrick Canan, Bill Mignon, Bev Slough

Nay: Tommy Allen

2. Request for Approval of Fifth Amendment to the Contract for Architectural Consultant Services for New Prototype K-8 School "MM"- Presented by Paul Rose, Executive Director for Facilities and Operations

Motion by Bev Slough, second by Patrick Canan.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

3. Request for Award of Bid #2019-24, Liberty Pines Academy Classroom Addition- Presented by Paul Rose, Executive Director for Facilities and Operations

Motion by Bev Slough, second by Patrick Canan.

Final Resolution: Motion Carries

Yea: Kelly Barrera, Tommy Allen, Patrick Canan, Bill Mignon, Bev Slough

U. Information Technology - Consent

V. Information Technology - Action

W. Public Comment

There were no public comments

X. Closing Comments by the School Board and Superintendent

Mr. Canan thanked the Finance Department for a great job, especially with the hurricane interruption.

Mr. Mignon spoke about the community outreach committee, through Flagler Hospital, providing assistance to those that were affected in the Bahamas by Hurricane Dorian. He inquired if there are any departments in schools that are involved with relief effort. Mrs. Barrera shared she knows of other schools and organizations that are also helping in that area. Expanding the efforts would be a great thing.

Mrs. Slough expressed her happiness regarding the expansion of Liberty Pines Academy and the new high school since the other high schools have so many students in attendance.

Mrs. Barrera mentioned Ms. Katherine Batenhorst, one of our Speech Pathologists, will be recognized this Thursday, September 12, through the Gus Craig Award Dinner. Also, on September 19, the Girls Scouts is recognizing Ms. Kennon, teacher at Webster Elementary, as one of their Women of Distinction. It is always nice to have people in our community being recognized.

Mr. Forson reminded the Board members of the Executive Session immediately following the school board meeting. He shared his appreciation with the board in all they accomplished at this board meeting.

Adjournment at 11:19 AM