

## CHAPTER 8.00 - AUXILIARY SERVICES

### Use of School Buses for Field Trips and Extracurricular Activities

8.211

- (1) In addition to the transportation of students to and from school, school buses may be used for authorized field trips or for extracurricular provided any such trip is approved by the principal and is under the supervision of an instructional staff member of the school.
- (2) Authorized field trips may be requested for a weekend, a holiday, or on any school day. Trips shall not be made during the last five (5) days of any school year without prior approval.
- (3) School buses, when available, may be used for extracurricular trips. Any request for such a trip shall be filed by the principal on the proper form.
- (4) The Director of Transportation, immediately following any such trip, shall send a statement of the cost to the Chief Financial Officer with a copy to the principal of the school.
- (5) To assist in scheduling, the request for the use of buses for athletic trips shall be submitted to the Director of Transportation no later than seven (7) days prior to the opening event for each sport.
- (6) The expenses for any extracurricular trip as provided in Subsection (3) herein shall be the sole responsibility of the school and shall be paid from the school's internal account funds.
- (7) Transportation for summer school programs shall be provided upon the Superintendent's approval. Buses and drivers shall be assigned to school by the Director of Transportation. School buses, when available, may be used for approved trips on the basis of a cost to be paid in the same manner as for extracurricular trips during the regular school term.
- (8) No individual school shall be permitted to own and operate a bus. However, the Superintendent may assign a bus to an individual school for a specific, limited purpose. All school buses shall be operated by District school bus drivers or a driver duly approved by the School Board and properly qualified to operate a bus.
- (9) A vehicle operated by a commercial line may be used for a field trip or extracurricular trip pursuant to procedures adopted by the Superintendent.

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**STATUTORY AUTHORITY:** 1001.41; 1001.42, F.S.

**LAWS IMPLEMENTED:** 1001.42; 1006.21; 1006.22; 1006.24, F.S.

**HISTORY:** ADOPTED: 08/18/98  
REVISION DATE(S): 11/21/06