

ADMINISTRATION OF MEDICATION DURING SCHOOL HOURS

RULE 5.15

1. Administration of medications during school hours is discouraged. The term “medication” includes both prescription and non-prescription (“over-the-counter”) medication. All prescription and non prescription medication administered by the school at the elementary, middle and high school level must be directed by a physician who has determined that a student’s health and well being requires medication during school hours. All non-prescription medication in the possession of students at the middle and high school not administered by the school requires written permission from the parent to the school.
2. Each principal shall designate two or more employees to administer medications. The employees shall be trained to administer the medication as provided by law.
3. An employee, trained to administer medication, must accompany students needing prescribed medication during field trip hours. Training of faculty and staff in the administration of prescribed medications shall be on a voluntary basis and will take place prior to the beginning of each school year.
4. Instructions for administering a medication shall be provided in writing by a physician, described on the medication container provided by the pharmacist, or, as to non-prescription, by the manufacturer. Any variation will require a written note from the prescribing physician.
5. All medications must be delivered to the school in the original container with the following information provided:
 - a. Name and purpose of medication;
 - b. Time the medication is to be given;
 - c. Specific instructions on the administration of the medication;
 - d. Approximate duration of medication; and,
 - e. A completed Administration of Medication form
6. First dosage of any new medication shall not be administered during school hours because of the possibility of an adverse reaction.
7. Medication which is kept at school shall be stored in a secure place under lock and key with the student's name attached. Only authorized staff shall have access to student medication. Exceptions (for asthma, anaphylaxis, etc.) may be granted based upon a physician's order filed with the school.

CHAPTER 5.00 - STUDENTS

8. A record shall be maintained on each student who receives prescription or non-prescription medication during school hours, including the time, dosage and reason for each medication administered.
9. As provided for by law, there shall be no liability for civil damages as a result of the administration of the medication when the person administering the medication acts as an ordinarily reasonably prudent person would have acted under the same or similar circumstances.

STATUTORY AUTHORITY:

1001.41, F.S.

LAWS IMPLEMENTED:

1001.43; 1001.22; 1006.062, F.S.

HISTORY:

ADOPTED: 08/18/98
REVISED: 02/08/05