

## CHAPTER 4.00 – CURRICULUM AND INSTRUCTION

### FIELD TRIPS

4.051

- 1) Field trips are school sponsored activities where students leave School Board property under the supervision of School Board employees for educational purposes. Field trips are appropriate for the following reasons:
  - a) As an adjunct to classroom work and is directly related to the curriculum.
  - b) As an adjunct to the purpose and activities of a club or organization.
  - c) As a reward for desired behavior or accomplishments.
- 2) The direct cost of a field trip may be assessed to students, but a student shall not be denied the opportunity to participate due to financial need.
- 3) The principal shall approve each field trip in advance.
- 4) The Superintendent shall be advised of all field trips prior to the trip occurring and reserves the right to cancel any such field trip. The Superintendent shall keep the School Board advised of approved trips. However, the Superintendent may develop a list of pre-approved trips considering the purpose of the trip as outlined in Paragraph 1 above and the grade level of the students. Such pre-approved trips need not receive the Superintendent's prior permission.
- 5) The School Board shall approve all field trips that are out of state or involve an overnight stay prior to the trip occurring. Further, approval shall be received prior to major fund raising and making contractual commitments. However, in times of national emergency or any other time when it is in the best interest of the health, safety, and welfare of students and employees, the School Board may revoke its approval.
- 6) The Superintendent shall develop procedures to implement the requirements of these rules.
- 7) When an athletic team or other competitive groups is (a) competing in an event that provides for graduated advancement (such as a state athletic championship); (b) the competition is sanctioned by the Florida High School Athletic Association or other sanctioning extra-curricular organization; (c) such competition requires an overnight stay or is out of state; and, (d) time is of the essence, the requirement of School Board approval is hereby waived; however, the Superintendent's approval shall remain a requirement.

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**STATUTORY AUTHORITY:** 1001.41, F.S.

**LAWS IMPLEMENTED:** 1001.42; 1006.07; 1006.21; 1006.22, F.S.

**STATE BOARD OF EDUCATION RULE:** 6A-3.017, F.A.C.

**HISTORY:** ADOPTED: 08/18/1998  
REVISION DATE(S): 11/16/2004  
FORMERLY: NEW

