

**MINUTES**  
**Regular School Board Meeting**  
**September 9, 2014**

This meeting, held at the St. Johns County School Board Administrative Center, 40 Orange Street, St. Augustine, Florida, was called to order at 9:00 a.m. by Chairman Bill Mignon. Dr. Joyner called roll; board members – Mr. Bill Mignon, Mr. Bill Fehling, Mrs. Beverly Slough, Mr. Tommy Allen and Mr. Patrick Canan were present. Also in attendance were School Board Attorney Frank D. Upchurch, III, district staff, community members and media representatives. Mrs. Slough led the invocation and pledge of allegiance.

**Additions/Corrections to the Agenda**

Dr. Joyner stated that CR4 has been pulled and will be brought back at the next board meeting; there were no other changes to the agenda.

Mrs. Slough moved to approve the agenda; Mr. Fehling seconded. Vote was 5-0.

**Awards, Recognitions, Resolutions, Proclamations and Presentations**

- CR 1. Proclamation to Observe September 14-20, 2014, as Child Passenger Safety Week Ms. Vanessa Suarez, Child Safety Passenger Technician presented. Mr. Canan moved to approve; Mr. Fehling seconded. Vote was 5-0.
- CR 2. Proclamation to Observe September 17 as Constitution Day and September 22-26, 2014, as Celebrate Freedom Week Mr. Travis Brown, Program Specialist for Social Studies presented. Mr. Canan moved to approve; Mrs. Slough seconded. Vote was 5-0.
- CR 3. Recognition of the Commissioner's Business Recognition Awards Recipient
- ~~CR 4. Sebastian Middle School Florida Power Library Award - **Pulled**~~
- CR 5. Recognition of the Jeff Holt Coach of the Year Award for Pursuing Victory with Honor Recipients
- CR 6. Recognition of Golden and Silver School Awards
- CR 7. Recognition of Five Star Schools
- CR 8. Presentation of Charter School Applicants

**Community Relations Consent Agenda**

CR-C1. Request for Approval of Triennial RSVP Grant

**Opening Comments**

Mrs. Slough stated that it was nice to recognize the gold, silver and 5 Star schools for their volunteer participation. Mr. Allen congratulated Mr. Mignon on his induction into the SAHS Hall of Fame on October 9<sup>th</sup>. Mr. Canan thanked the charter school applicants for their presentations, and stated that he is glad that the Legacy of Jeff Holt is honored through the PVWH Coach's award. Dr. Joyner stated that October 19<sup>th</sup> is St. Johns County Day at the Jacksonville Jaguar's Everbank Field.

**Public Comments**

1. Mr. Tom Reynold, 880 A1A Beach Blvd., St. Augustine, FL 32080
2. Mrs. Kelly Lorbeer, 1120 Mill Creek Dr., St. Johns, FL 32259

### **Approval of Consent Agenda**

Mr. Fehling motioned to approve; Mr. Allen seconded. Vote was 5-0.

### **Approval of Minutes**

MIN A1. Request for Approval of Minutes. Mr. Fehling moved to approve; Mrs. Slough seconded. Vote was unanimous.

1. *School Board Workshop of July 31, 2014*
2. *Regular School Board Meeting of August 12, 2014*

### **Superintendent Consent Items** -None

### **Superintendent Action Items** -None

### **School Board Attorney Consent Items**

- SBA C1 .Approval of Publication of Notice of Public Hearing on the Proposed Adoption of Instructional Materials Rules: 4.11 – Instructional Materials  
4.17 – Process for Contesting Initial Adoption of Instructional Materials  
4.171 – Objection to Instructional Materials
- SBA C2 .Approval of Publication of Notice of Public Hearing on the Proposed Adoption of Rule 5.27 – Hazing Prohibited
- SBA C3. Approval of Publication of Notice of Public Hearing on the Proposed Adoption of Amended School Board Rules 6.82 – Use of Electronic Media for School Purposes  
6.83 – Acceptable Use Policy for Employee Use of District Electronic Communications System
- SBA C4 Approval of Publication of Notice of Public Hearing on the Proposed Adoption of School Board Rule 7.142, Background Screening of Noninstructional Contractors

### **School Board Attorney Action Items**

### **Personnel/Human Resources Consent Agenda**

- PC 1. Request for Approval of Personnel Appointments
- PC 2. Request for Approval of Leave Requests and Return from Leave
- PC 3. Request for Approval of Resignations, Retirements and Terminations
- PC 4. Request for Approval of Transfers
- PC 5. Request for Approval of Employee's Enrollment in DROP
- PC 6. Request for Approval of Substitutes
- PC 7. Request for Approval of a Revised Job Description for Academic Services

### **Personnel/Human Resources Action Item** -None

### **Public Comments** -None

### **Instructional/Curriculum Consent Items**

- IC 1. Approved Field Studies
- IC 2. Approved Annual Contract between Stellar Group, Incorporated and the St. Johns County School District
- IC 3. Approved 2013-2018 St. Johns County School District Master Inservice Plan
- IC 4. Approved St. Johns County School District Head Start Program Financial Report for the Month of July 2014
- IC5. Approved 2014-2015 Dual Enrollment Articulation Agreement between St. Johns County School District and St. Johns River State College
- IC 6. Approved Franchise Agreement between the St. Johns County School Board and Florida Virtual School
- IC 7. Approved One-Year Contract between Embry-Riddle Aeronautical University and the St. Johns County School District
- IC 8. Approved Amendment to the Charter School Contract Between the St. Johns County School Board and St. Paul School of Excellence, Inc.
- IC 9. Approved Amendment to the Charter School Contract Between the St. Johns County School Board and Saint Augustine Montessori Community, Inc.
- IC 10. Approved 2014-2017 Advanced Education Program Partnership Agreement between the University of North Florida, the St. Johns County School District and Ponte Vedra High School

### **Instructional/Curriculum Action Items**

- IA 1. Request for Approval of the 2014-2015 St. Johns County School District Parent Resource Guide Dr. Thomson presented. Mrs. Slough moved to approve; Mr. Fehling seconded. Vote was 5-0.
- IA 2. Request for Approval of the Revised 2014-2015 St. Johns County School District Student Progression Plan Dr. Thomson presented. Mr. Allen moved to approve; Mr. Fehling seconded. Vote was 5-0.
- IA 3. Request for Approval of the Exceptional Student Education Policies and Procedures (SP&P) Effective Date: 2014-2017 Dr. Thomson presented. Mr. Canan moved to approve; Mr. Allen seconded. Vote was 5-0.

### **Business/Fiscal Consent Items**

- BC 1. Approved Paid Monthly Bills – 7/1/2014 – 7/31/2014
- BC 2. Approved Cash Flow Analysis Report
- BC 3. Approved Finance Activity Summary
- BC 4. Accepted Therapeutic Learning Center (TLC) Financial Report
- BC 5. Accepted Academy of Business and Leadership Education (ABLE) Financial Report
- BC67. Accepted Revised St. Paul School of Excellence (St Paul) Financial Report
- BC 7. Accepted St. Augustine Public Montessori School, Inc. (Montessori) Financial Report
- BC 8. Approved 2014-2015 Internal Audit Plan
- BC 9. Acceptance of Donations Valued at \$10,000 or Greater
- BC 10. Approved Resolution Regarding Surplus Property
- BC 11. Approved Reactivated Property Items
- BC 12. Renewal of the Service Agreement for Utilization of Fleet Management System for the Purchase of Fuel
- BC 13. Renewal of RFP #2011-39, ASP Phone Notification System
- BC 14. Renewal of Bid #2013-34, Suspended Ceilings

### **Business/Fiscal Action Items**

- BA 1. Request for Approval of the 2013-2014 Budget Amendment #2014 G-11 Mr. Degutis presented. Mr. Fehling moved to approve; Mr. Allen Seconded. Vote was 5-0.
- BA 2. Request for Approval of the 2013-2014 Budget Amendment #2014 D-01 Mr. Degutis presented. Mr. Canan moved to approve; Mr. Allen Seconded. Vote was 5-0.
- BA 3. Request for Approval of the 2013-2014 Budget Amendment #2014 C-01 Mr. Degutis presented. Mrs. Slough moved to approve; Mr. Fehling Seconded. Vote was 5-0.
- BA 4. Request for Approval of the 2013-2014 Budget Amendment #2014 F-02 Mr. Degutis presented. Mr. Allen moved to approve; Mrs. Slough Seconded. Vote was 5-0.
- BA 5. Request to Accept the Superintendent's Annual Financial Report for the Fiscal Year ended June 30, 2014 Mr. Degutis presented. Mr. Fehling moved to approve; Mr. Allen Seconded. Vote was 5-0.

### **Public Comments- None**

### **Operations/Facilities Consent Items**

- OC 1. Accepted Capital Projects Status Report
- OC 2. Accepted Maintenance Department Monthly Activities Report
- OC 3. Accepted Energy Conservation Program Quarterly Status Report
- OC 4. Approved Utility Easement to JEA and a Temporary Construction Easement to KB Homes in the Vicinity of the Liberty Pines Academy
- OC 5. Approved 2014-2016 School Health Services Plan between the State of Florida Department of Health and the St. Johns County School District

### **Operations/Facilities Action Items -None**

### **Information Technology Consent Items -None**

### **Information Technology Action Items – None**

### **First Coast Technical College Consent Items**

- FCTC C1. Accepted First Coast Technical Collage Financial Report
- FCTC C2. For Informational Purposes Only, FCTC-Employment Actions, Resignations/Retirements/Terminations
- FCTC C3. FCTC-Employment Actions, Leaves-Instructional, Appointments-Non-Instructional

### **First Coast Technical College Action Items – None**

### **Public Comments – None**

### **Closing Comments**

Mrs. Slough thanked the Finance Department for their hard work on the Superintendent's Annual Financial Report. Dr. Joyner presented information on the 2014-15 assessment calendar which included federal, state and district requirements.

There being no further business, the meeting was adjourned at 11:36 a.m.

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Superintendent

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Chairman

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Date Approved